



## Policy & Procedures

Section: 1.0 Facilities

Policy: Community Flag Raising Policy

By-Law: 2018-62

Date: 23 May 2018

Revision: [Click here to enter text.](#)

### Coverage:

This policy shall establish the framework to govern requests for flag raisings and to establish a consistent protocol for flying of flags at the community flag pole at the entrance to Memorial Park and the Ripley-Huron Community Centre.

### Policy Statement:

The Township of Huron-Kinloss recognizes that flags are important symbols that can enhance public awareness or activities, identifies significant events and historical commemorations.

### Legislative Authority:

N/A

### Contents:

The community flag raising to: celebrate achievement, to help increase public awareness of their programs and activities, acknowledge an organization that has achieved national or international distinction or made a significant contribution to the community, or an organization that has helped to enhance the Township of Huron-Kinloss in a positive manner.

#### 1. Community Flag Pole

Township of Huron-Kinloss has one community flag pole located at the entrance to Memorial Park and the Ripley-Huron Community Centre.

#### 2. Flag Raising Criteria

The following flags shall be permitted that

- i. Support of fund-raising drives;
- ii. Celebrate achievement;
- iii. Celebrate multi-cultural and civic events;
- iv. Help increase public awareness of programs and activities;
- v. Acknowledge an organization that has achieved national or international distinction or made a significant contribution to the community

- vi. Organization that has helped to enhance the Township of Huron-Kinloss in a positive manner.

The Community Flagpole will not be used to fly flags

- i. Political Parties or political organizations;
- ii. Religious organizations or religious events or celebrations;
- iii. Celebrations, campaigns or events intended for profit-making purposes;
- iv. Supporting discrimination, hatred, violence or prejudice; and
- v. In support of groups, organizations, or events that promote beliefs contrary to other Township policies;

### 3. General Rules

- i. Approvals and use of the Community Pole will be granted on a first come-first served basis;
- ii. Flag raisings shall be in connection with a particular event by an organization;
- iii. An organization's flag shall be flown no more than once per calendar year; organizations shall be required to submit flag raising requests on an annual basis;
- iv. A flag shall be flown for a period of up to one week, or for the duration of the associated event, whichever is less; and,
- v. Flags shall only be raised and lowered on those business days that the Township Office is open.

### 4. Applications for use of the Community Flagpole

- i. All requests will be made in writing to the Clerk at least 4 weeks prior to the day requested for the raising on the flag.
- ii. Each application will be approved by resolution of Council.