



Section: 4.0 Public Works  
Policy: Adopt a Highway Policy  
By-Law: 2001-71

Date: August 26, 2002  
Pages: 5  
Revision:

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Coverage: This policy shall be open to all volunteers who meet the Terms and Conditions as per the attached Schedule "A".

Policy Statement: Only groups and individuals determined by the Township of Huron-Kinloss to be responsible and to exhibit, in good faith, the desire and the ability to achieve the program objectives within the parameters of the Terms and Conditions shall be allowed to adopt a section of Township road rights-of-way.

Legislative Authority: N/A

Contents: The Township of Huron-Kinloss Adopt-A-Highway program has been established as a public service for volunteers to pick up litter along Township rights-of-way.

## **TERMS AND CONDITIONS**

Highway safety is of primary importance in all Township decisions related to the Adopt-a-Highway Program.

Only groups and individuals determined by the Township to be responsible and to exhibit, in good faith, the desire and the ability to achieve the program objectives within the parameters of these Terms of Conditions will be allowed to adopt a section of Township Road rights-of-way. The Township may refuse to grant a request to adopt a section if, in its opinion, granting the request would jeopardize the program, be counter-productive to its purpose, create a public safety hazard, or be in conflict with Township policies.

Volunteers are not considered as Officers, Employees, or Agents of the Township. Any injuries, claims, liabilities, suits, or costs arising from the volunteer's activities relating to this agreement shall be the sole responsibility of the volunteers. Volunteers shall indemnify the Township and agree to abide by the Township's guidelines, and to not hold the Township responsible for any injuries and damages that they may cause or suffer as a result of participation in the Program.

## **TOWNSHIP RESPONSIBILITIES**

- Confirm the specific section of Township right-of-way to be adopted
- Provide "road work" signs, traffic cones, and other safety measures deemed necessary
- Supply and dispose of trash bags
- Monitor to ensure the objectives of the Program are being met
- Approve the name, titles, or words placed on Adopt-a-Highway signs
- Purchase and erect signs with the groups' name displayed at the beginning of each adopted section of Township Road.

## **VOLUNTEERS PARTICIPATING IN THE ADOPT-A-HIGHWAY PROGRAM MUST:**

- Appoint or select an authorized group representative to act on behalf of the group
- Obey and abide by all laws and regulations relating to safety and such terms and conditions as may be required by the Township
- Make arrangements for off-road parking or shuttle bus-type of travel to the worksite
- Park all vehicles at the worksite as far away as possible from the travelled portion of the road
- Ensure provision of all transportation, supervision, safety equipment, and medical/first aid service
- Pick up litter at least once a year in the spring to maintain a clean right-of-way
- Give the Township at least 48 hours notice prior to beginning a litter pick up
- Wear clothing that will not impair vision or movement during the pick up
- Not wear attire that might divert the attention of motorists during clean up operations
- Ensure that no individual under the age of twelve (12) is without adult supervision
- Ensure that no volunteer possesses or consumes illegal drugs, or alcoholic beverages immediately before or during clean-up activities
- Not pick up litter on bridges, overpasses, medians, in tunnels, or around any structure or location that could pose a danger
- Suspend litter pick up when weather conditions become inclement
- Ensure that no pets are present at the clean-up site
- Work only during daylight hours
- Mark heavy objects, closed containers, or suspected hazardous materials for pick up and disposal by Township staff
- Surrender items of value (wallet, purse, camera, etc.) found on Township property to the nearest police station
- Sort recyclable material whenever and wherever possible
- Notify the Township after each clean-up

**TOWNSHIP OF HURON-KINLOSS  
ADOPT-A-HIGHWAY PROGRAM  
AGREEMENT**

The Township of Huron-Kinloss Adopt-a-Highway Program has been established as a public service program for volunteers to pick up litter along Township rights-of-way. It is a way for environmentally conscious citizens, community and civic organizations, private businesses, and industry to contribute to a cleaner and more beautiful Township of Huron-Kinloss Roads System.

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**THIS SECTION TO BE COMPLETED BY MUNICIPAL STAFF**

The Township of Huron-Kinloss recognizes the group/individual named below as responsible for the adoption of Township Road \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_ , a distance of \_\_\_\_\_ kilometres.

\_\_\_\_\_  
Township Representative

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Position

\_\_\_\_\_  
Date

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**THIS SECTION TO BE COMPLETED BY GROUP REPRESENTATIVE**

The group/individual named below agrees to adopt the section of Township Road listed above and volunteers to pick up litter at least once a year along the adopted section right-of-way.

\_\_\_\_\_  
Group Representative

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

\_\_\_\_\_  
Postal Code

\_\_\_\_\_  
Home Phone Number

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## RECORD OF PARTICIPATION

The following persons will participate in the litter pick up. As indicated by their signature on this Record of Participation, the individuals are aware of the hazardous nature of the work and agree not to hold the Township responsible for any injuries or damages caused as a result of participation in the Program.

_____ Signature	_____ Date
_____ Signature	_____ Date
_____ Signature	_____ Date
_____ Signature	_____ Date
_____ Signature	_____ Date
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