



Policies & Procedures Manual

Section: 4.0 Public Works
Policy: Mailbox Policy
By-Law: 2001-3, 2012-115

Date: February, 2000
Pages: 2
Revision: November 19, 2012

Coverage: This policy shall govern the responsibility for mailboxes on public road allowance.

Policy Statement: Safe winter maintenance operations for Township employees, safety for the traveling public and limited damage to Township equipment shall be improved by decreasing the possibility of impact with a mailbox.

Legislative Authority: N/A

Contents: *Location*

The ratepayer shall follow Canada Post guidelines for the placement of a mailbox.

Responsibility

The Township shall make every endeavour not to make direct contact when performing maintenance activities near and around any mailbox. However, the Township is not responsible for any damage that may occur to a mailbox when performing daily maintenance operations (i.e. snowplowing).