



APPLICANT		JOINT APPLICANT	
LAST NAME		LAST NAME	
FIRST AND MIDDLE NAMES		FIRST AND MIDDLE NAMES	
<input type="checkbox"/> NEVER MARRIED <input type="checkbox"/> WIDOWED <input type="checkbox"/> DIVORCED		<input type="checkbox"/> NEVER MARRIED <input type="checkbox"/> WIDOWED <input type="checkbox"/> DIVORCED	
COURT FILE NUMBER		COURT FILE NUMBER	
CITY DIVORCE GRANTED IN		CITY DIVORCE GRANTED IN	
RELIGIOUS DENOMINATION		RELIGIOUS DENOMINATION	
AGE DATE DAY MONTH YEAR OF BIRTH	AGE AND DATE OF BIRTH	AGE DATE DAY MONTH YEAR OF BIRTH	AGE AND DATE OF BIRTH
PROVINCE (IF OUTSIDE CANADA, COUNTRY)		PROVINCE (IF OUTSIDE CANADA, COUNTRY)	
LAST NAME		LAST NAME	
FIRST (NAMES)		FIRST (NAMES)	
LAST NAME		LAST NAME	
FIRST (NAMES)		FIRST (NAMES)	
PROVINCE (IF OUTSIDE CANADA, COUNTRY)		PROVINCE (IF OUTSIDE CANADA, COUNTRY)	
PROVINCE (IF OUTSIDE CANADA, COUNTRY)		PROVINCE (IF OUTSIDE CANADA, COUNTRY)	
STREET NAME AND NUMBER APT		STREET NAME AND NUMBER APT	
CITY OR TOWN PROVINCE		CITY OR TOWN PROVINCE	
POSTAL CODE TELEPHONE NUMBER		POSTAL CODE TELEPHONE NUMBER	
STREET NAME AND NUMBER APT		STREET NAME AND NUMBER APT	
CITY OR TOWN PROVINCE		CITY OR TOWN PROVINCE	
POSTAL CODE TELEPHONE NUMBER		POSTAL CODE TELEPHONE NUMBER	
INTENDED PLACE OF MARRIAGE		INTENDED PLACE OF MARRIAGE	
CITY, TOWN, VILLAGE		CITY, TOWN, VILLAGE	
COUNTY OR DISTRICT		COUNTY OR DISTRICT	
INTENDED DATE OF MARRIAGE		INTENDED DATE OF MARRIAGE	
I DECLARE THAT THE ABOVE INFORMATION IS CORRECT: SIGNATURE OF APPLICANT		I DECLARE THAT THE ABOVE INFORMATION IS CORRECT: SIGNATURE OF JOINT APPLICANT	
DATE		DATE	

Personal Information contained on this form is collected under the authority of the Marriage Act, R.S.O. 1990, c. M. 3 and will be used to determine whether to issue the marriage licence, to register and record the marriage, provide certified copies, extracts, certificates, search notices, photocopies and for statistical, research, medical, law enforcement, adoption and adoption disclosure purposes. Questions about this collection should be directed to: The Deputy Registrar General, Office of the Registrar General, P.O. Box 4600, Thunder Bay, ON P7B 6L8. Telephone 1 800 461-2156 or 416 325-8305.

Marriage Licence Application ID Requirements:
Two pieces of original ID must be presented.

The first piece of identification MUST be any of the following:

- A birth certificate, including any change of name certificates; or
- A valid passport; or
- A record of immigrant landing; or
- A Canadian citizenship card.

The second piece of identification MUST be in the form of government-issued photo identification. Acceptable identification includes:

- A valid driver's licence; or
- A valid passport; or
- A BYID age-of-majority card

If the applicant has been granted a divorce – in Canada:

- The original of the divorce certificate MUST be provided.

If the applicant has been granted a divorce – out-side of Canada:

- The applicant must obtain authorization from the Ministry of Government Services. (See Government of Canada handout "Getting Married in Ontario after a Divorce")

Congratulations on your forthcoming Marriage. This notice contains important information about the Marriage Licence you have just purchased. This licence can only be used in the Province of Ontario.

Part 3, Statement of Marriage

- The Statement of Marriage must be completed accurately and clearly as it is the permanent legal record of your marriage.
- This document must be signed during the ceremony by you, your witnesses and the person solemnizing your marriage.
- It is the responsibility of the person solemnizing your marriage to send the completed and signed document to the Office of the Registrar General.

Record of Solemnization of Marriage

- The Record of Solemnization of Marriage will be completed, detached and given to you by the person solemnizing the marriage once the ceremony is completed.
- The Record of Solemnization of Marriage is **not** an official marriage certificate.

Proof of Marriage Registration

- To have proof that your marriage has been registered by the Province of Ontario, it is recommended that you order a marriage certificate.
- You may order an official marriage certificate approximately 12 weeks from the date of marriage.
- Current fees and application forms are available at your local municipal office.
- Complete and mail the application with the appropriate fees to the Office of the Registrar General, PO Box 4600, Thunder Bay ON P7B 6L8.

Félicitations à l'occasion de votre mariage prochain. Le présent avis contient d'importants renseignements sur la Licence de mariage que vous venez d'acheter. Cette licence n'est valide qu'en Ontario.

3e partie, Déclaration de mariage

- Il faut s'assurer que la Déclaration de mariage est remplie avec clarté et précision, car elle constitue le document juridique permanent de votre mariage.
- Au cours de la cérémonie, la personne qui célébrera votre mariage, vos témoins et vous-mêmes devrez signer ce document.
- Il incombe à la personne qui célèbre le mariage de faire parvenir le document dûment rempli et signé au Bureau du registraire général de l'état civil.

Attestation de célébration de mariage

- Après la cérémonie, la personne qui aura célébré votre mariage remplira, détachera et vous remettra une attestation de célébration de mariage.
- L'attestation de célébration de mariage **ne constitue pas** votre certificat officiel.

Preuve de l'enregistrement du mariage

- Pour obtenir la preuve que la province de l'Ontario a enregistré votre mariage, nous vous invitons à commander un certificat de mariage.
- Vous pouvez commander ce certificat approximativement 12 semaines après la date du mariage.
- Vous pouvez obtenir le barème des droits actuels et les formules de demande auprès du bureau local de votre municipalité.
- Veuillez remplir et envoyer la demande, en y joignant les droits prévus, au Bureau du registraire général de l'état civil, CP 4600, Thunder Bay ON P7B 6L8.

Who may marry

Any person who is at least 18 years of age may marry. No person under 16 years of age may marry. Any person who is 16 or 17 years of age (other than a widowed or divorced person) may marry with the written consent of his/her parents or legal guardians. A special consent form is available for this purpose from your local Municipal Office.

If any person whose consent is required is unavailable or refuses to consent, an application may be made to a judge to dispense with consent.

A person whose previous marriage has been dissolved or annulled will require:

- a) If the marriage was dissolved or annulled in Canada, the original or court-certified copy of the final decree, judgment or certificate of divorce dissolving or annulling the marriage; or
- b) If the marriage was dissolved or annulled outside of Canada, the authorization of the Minister of Government Services. This requirement is explained in more detail below; or
- c) Where the earlier marriage of one of the parties was terminated by the **presumed** death of a spouse, a court order declaring the death of the spouse must be obtained. An issuer of Marriage Licences can provide more information upon request.

How one marries

A marriage may be solemnized under the authority of a licence or the publication of banns.

1) Marriage Licence

A licence to marry may be obtained from the issuer of Marriage Licences at your local Municipal Clerk's Office. At least one party to the proposed marriage must apply in person. However, the application must be signed by both applicants.

The issuer may require proof of age of either party (if only one party is applying, he/she must bring proof of age of the other party). All minors must submit proof of age.

There are **no** requirements respecting residency, pre-marital blood tests or medical certificates.

A marriage licence is valid for use anywhere in Ontario. The licence expires 3 months after the date of issue.

There is a fee charged for a marriage licence.

2) Publication of banns

A marriage may be solemnized under the authority of the publication of banns where both parties to the proposed marriage worship regularly at their own church in Canada.

No one may marry under the authority of the publication of banns if there was a previous marriage (dissolved or annulled). Further information concerning marriage under the authority of the publication of banns may be obtained from a minister or a member of the clergy.

Who may perform a marriage ceremony

A marriage ceremony in Ontario may be performed by:

- a) a minister or member of the clergy registered under the **Marriage Act**
- b) a judge or justice of the peace.

Local court offices and municipal offices may provide the names of judges or justices of the peace who perform civil marriage ceremonies.

Civil Ceremony

A civil ceremony by a judge or justice of the peace may only be conducted under the authority of a marriage licence. The date and time of the ceremony must be arranged by the applicant. The applicants must also arrange for 2 witnesses to be present at the ceremony. There is an additional fee for civil ceremonies.

Authorization

An applicant whose former marriage was dissolved or annulled in a jurisdiction other than Canada must obtain authorization from the Minister of Government of Services before a marriage licence may be issued. To obtain this authorization, the applicants or a lawyer representing them, must submit the following to:

Office of the Registrar General
PO Box 3000
189 Red River Road
Thunder Bay ON P7B 5W0

- 1) A completed marriage licence application signed by both applicants.
- 2) An original or court certified copy of the divorce decree or annulment (certified by the proper court officer in the jurisdiction the divorce/annulment was granted). If the decree is in a language other than English or French, include a translated copy together with an affidavit sworn by the translator.
- 3) A Statement of Sole Responsibility for each divorce signed by both applicants. Blank statements are available from the local issuer of Marriage Licences.
- 4) A legal opinion of an Ontario lawyer, addressed to both applicants, giving reasons why the divorce or annulment should be recognized in the Province of Ontario. A sample legal opinion letter can be obtained from the Office of the Registrar General by calling 1 807 343-7492 or toll free in Ontario at 1 800 461-2156. A sample letter will be faxed to your lawyer upon the lawyers request.



Information for After the Wedding

- The Marriage Commissioner will provide you with a copy of the Record of Solemnization of Marriage; and,
- Will forward the completed marriage licence, in the envelope provided, to the Office of the Registrar General (ORG) for registration.
- Approximately, ten (10) weeks after the wedding you may apply for a marriage certificate.
 - A marriage certificate can be ordered on-line at www.serviceontario.ca by filling out an interactive form with help features to guide you through the application process. Payment for on-line applications must be made by credit card and the form is sent electronically to the ORG. When submitted electronically the ORG guarantees processing time only – 15 business days; delivery time is extra. Certificates are sent by regular mail. This guarantee applies to eligible on-line applications that are complete and accurate.
 - If you do not have access to the Internet, the Request for Marriage Certificate Form is available from the Township of Huron-Kinloss municipal office. Upon completion submit the form in hard copy to the ORG. This process will take approximately 6 – 8 weeks.
- **CHANGE OF NAME ACT Information**
 - It is not mandatory for a spouse to apply for legal status under the *Change of Name Act* to use the spouse's last name upon marriage.

The spouse has three options following marriage:

Option 1 – Continue to use his/her current last name

Under this option, the spouse who wishes to keep his/her current last name needs to take no action. Ontario law does not require a spouse to change a last name after marriage.

Option 2 – “Assume” the use of spouse's last name

Assuming a name due to a relationship is the most common practice in Canada.

Once you are married, you may apply to change all your identification (health card, driver's licence, passport and banking information, etc.) with your marriage certificate. You may assume your spouse's/partner's last name (surname) or a combination of your last name and your spouse's/partner's last name (hyphenated surname).

If you wish to use your legal name again, you simply revert back by presenting your birth certificate as proof of your legal name.

Option 3 – Legally change his/her last name

In this option, the spouse elects the option under the *Change of Name Act*, completes the Election to Change Surname form and submits it to the ORG. Be aware that if you elect to legally change your name and were born in Ontario, your last name as it appears on your birth certificate will change. It will show your new name and your previous last name. If you wish to revert back to your previous name at any time, you will need to contact the Office of the Registrar General to complete another name change.