



Council Meeting Minutes

Council Chambers

December 21st, 2015

7:00 p.m.

Mitch Twolan, Mayor	Present
Wilfred Gamble, Deputy Mayor	Present
Lillian Abbott, Councillor	Present
Jeff Elliott, Councillor	Present
Jim Hanna, Councillor	Present
Don Murray, Councillor	Present
Carl Sloetjes, Councillor	Present
Mary Rose Walden, Administrator	Present
Sonya Watson, Clerk	Present
Jodi MacArthur, Treasurer	Present
Mike Fair, Director of Community Services	Present
Christopher Cleave, Fire Chief	Present

Others Present: Liz Dadson, Murray Yungblut,

1. Call to Order

Mayor Twolan called the meeting to order at 7:00 p.m.

2. Disclosure of Pecuniary Interest

Name: N/A

Item: N/A

Nature of Interest: N/A

3. Adoption of the Minutes

3.1 Motion to Adopt the [November 16th, 2015](#) Council Meeting Minutes.

Motion No: 318

Moved by: Elliott Seconded by: Gamble

That the Township of Huron-Kinloss Council hereby adopts the November 16th, 2015 Council Meeting Minutes as written.

Carried.

3.2 Motion to Adopt the [December 14th, 2015](#) Committee of the Whole Meeting Minutes

Motion No: 319

Moved by: Murray Seconded by: Abbott

That the Township of Huron-Kinloss Council hereby adopts the December 14th, 2015 Council Meeting Minutes as written.

Carried.

4. Delegations

- 4.1 Mayor Twolan, Deputy Mayor Gamble and Fire Chief Cleave presented Murray Yungblut former Deputy Chief with a Fire Service Exemplary Service Medal for 21 years of service on the Ripley Huron Fire Department.

5. Correspondence Requiring Direction

- 5.1 Resolution for support of SVCA efforts with Phragmites Control

[Saugeen Valley Conservation Authority Letter](#)

Motion No: 320

Moved by: Sloetjes Seconded by: Hanna

Whereas the Saugeen Valley Conservation Authority (SVCA) has requested endorsement of their letter regarding new measures urgently needed to control the invasive species, Phragmites in the Saugeen Valley Watershed; and

Whereas the SVCA has sent this letter to all watershed municipalities seeking support for Phragmites control initiatives; and

Therefore be it resolved that the Township of Huron-Kinloss Council hereby endorses SVCA's request for implementing an effective control plan to deal with this invasive plant in an effective, efficient and environmentally responsible way with support from all levels of government.

Carried.

- 5.2 Township of Oro-Medonte Letter

[Letter](#) requesting support for resolution regarding Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)

Motion No: 321

Moved by: Murray Seconded by: Elliott

Whereas the Township of Huron-Kinloss Council hereby endorses the resolution of The Corporation of the Township of Oro-Medonte in regards to the Municipal Freedom of Information and Protection of Privacy Act ("MFIPPA") and in so doing requests a review and update of the fees provisions in MFIPPA and in Ontario Regulation 823 to ensure that they are more reflective of current and actual costs incurred in responding to requests for access to requested records and to ensure they include provisions for the collection of all or part of the costs involved in preparing fee estimates for requesters.

Carried.

5.3 Letter regarding Bruce Area Recycling

We have received a letter concerning recycling in Huron-Kinloss and Bruce County. Vince Cascone from Bruce Area Recycling has responded. His response and the letter have been attached for Council's review. Comments will be received at the meeting. Staff will prepared a response on behalf of Council.

[Letter and response email.](#)

Action: Council supported the comments from BASWRA. Staff will prepared a response on behalf of Council.

6. Financial Reports

6.1 [Report Number TR2015-12-35](#) prepared by Leanne Scott, Payroll/Accounts Payable Clerk

Payment of December, 2015 Accounts

Council questioned the payment of the summer student wages for the septic inspection program. The Treasurer will speak with contact B.M. Ross.

Motion No:322

Moved by: Elliott Seconded by: Abbott

That the Township of Huron-Kinloss Council hereby authorizes the payment of the December 2015 accounts in the amount of \$ 926,289.74.

Carried.

6.2 [Report Number TR2015-12-32](#) prepared by Jodi MacArthur, Treasurer

Previous Month (November) Accounts

Motion No: 323

Moved by: Murray Seconded by: Gamble

That the Township of Huron-Kinloss Council hereby approves payment of the November 2015 accounts in the amount of \$897,149.04.

Carried.

6.3 [Report Number TR2015-12-33](#) prepared by Jodi MacArthur, Treasurer

Revenue/Expenditure Reports to November 2015

Motion No: 324

Moved by:Sloetjes Seconded by: Hanna

That the Township of Huron-Kinloss Council hereby reviews and receives the summary revenue/expenditure reports to November 30, 2015 prepared by Jodi MacArthur, Treasurer.

Carried.

- 6.4 [Report Number TR2015-12-34](#) prepared by Jodi MacArthur, Treasurer
Ministry of Municipal Affairs and Housing 2014 Financial Indicator Review
Motion No: 325
Moved by: Hanna Seconded by: Murray
That the Township of Huron-Kinloss Council receives for information Report Number TR2015-12-34, Ministry of Municipal Affairs and Housing 2014 Financial Indicator Review prepared by Jodi MacArthur, Treasurer.

Carried.

- 6.5 Resolution of Support for Huron Shores Lions Club- Canada Day Fireworks
Committee of the Whole offered support for \$7000 in bridge financing for 10 months.

Motion No:326

Moved by: Abbott Seconded by: Gamble

That Township of Huron-Kinloss Council hereby supports the Huron Shores Lions Club with bridge financing in the amount of \$7,000 for 10 months starting January 1st, 2016 to purchase Canada Day Fireworks.

Carried.

7. **Staff Reports**

- 7.1 [Report Number CLK2015-12-33](#) prepared by Sonya Watson, Clerk
Off-Road Vehicle By-Law Short Form Wordings

Motion No:327

Moved by: Sloetjes Seconded by: Elliott

That Township of Huron-Kinloss Council hereby approves the set fine schedule prepared for By-Law 2015-89 the Off-Road Vehicle By-Law as presented

Carried.

- 7.2 [Report Number ADM2015-12-17](#) prepared by Mary Rose Walden, Administrator
2016 Discovery Guide

Motion No:328

Moved by: Gamble Seconded by: Sloetjes

That the Township of Huron-Kinloss Council hereby grant pre-budget approval in the amount of \$6000.00 for the 2016 Discovery Guide project and further approve W.D. Keeling as the printer and Crossett Design to produce the guide.

Carried.

- 7.3 [Report Number CS2015-12-45](#) prepared by Mike Fair, Director of Community Services
Lucknow Town Hall Theatre Roof

A quote from Diamond Steel Roofing was provided for Council's Review in the amount of \$43,840.00 dollars. This was accepted as a guide for applying for grant funding at this time.

Motion No: 329

Moved by: Hanna Seconded by: Abbott

That the Township of Huron-Kinloss Council hereby accepts Report Number CS2015-12-45 Lucknow Town Hall Theatre Roof Report prepared by Mike Fair, Director of Community Services; and

Further that a Trillium application be submitted before the January 6th deadline.

Carried.

8. By-Laws and Agreements

8.1 [By-Law 2015-110](#)

McNain Municipal Drain Repair By-Law

Motion No:330

Moved by: Sloetjes Seconded by: Gamble

That By-Law 2015-110 being the McNain Municipal Drain Repair By-Law be read a first, second and third time and passed this 21st day of December, 2015.

Carried.

8.2 [By-Law 2015-111](#)

MacIntosh Municipal Drain Repair By-Law

Motion No:331

Moved by: Murray Seconded by: Hanna

That By-Law 2015-111 being the Appoint MacIntosh Municipal Drain Repair By-Law be read a first, second and third time and passed this 21st day of December, 2015.

Carried.

8.3 [By-Law 2015-112](#)

Establish Huron-Kinloss Police Services Board By-Law

Motion No:332

Moved by: Elliott Seconded by: Sloetjes

That By-Law 2015-112 being the Establish Huron-Kinloss Police Services Board By-Law be read a first, second and third time and passed this 21st day of December, 2015.

Carried.

8.4 [By-Law 2015-113](#)

Huron-Kinloss Police Services Board Governance By-Law

Motion No:333

Moved by: Murray Seconded by: Hanna

That By-Law 2015-113 being the Huron-Kinloss Police Services Governance By-Law be read a first, second and third time and passed this 21st day of December, 2015.

Carried.

8.5 [By-Law 2015-114](#)

Highland Drive Area Debenture By-Law

Motion No:334

Moved by: Elliott Seconded by: Gamble

That By-Law 2015-114 being the Highland Drive Area Debenture By-Law be read a first, second and third time and passed this 21st day of December, 2015.

Carried.

8.6 [By-Law 2015-115](#)

Ripley-Huron Fire Department Establishing & Regulating By-Law

Motion No:335

Moved by: Murray Seconded by: Elliott

That By-Law 2015-115 being the Ripley-Huron Fire Department Establishing and Regulating By-Law be read a first, second and third time and passed this 21st day of December, 2015.

Carried.

8.7 [By-Law 2015-116](#)

Calcium Chloride Tender Acceptance 2016 By-Law

Motion No:336

Moved by: Gamble Seconded by: Sloetjes

That By-Law 2015-116 being the Calcium Chloride Tender Acceptance 2016 By-Law be read a first, second and third time and passed this 21st day of December, 2015.

Carried.

8.8 [By-Law 2015-117](#)

Consolidated Fees Amendment December 2015 By-Law

Motion No:337

Moved by: Hanna Seconded by: Murray

That By-Law 2015-117 being the Consolidated Fees Amendment December 2015 By-Law be read a first, second and third time and passed this 21st day of December, 2015.

Carried.

8.9 [By-Law 2015-118](#)

Adopt Amended Emergency Response Plan 2015 By-Law

Motion No:338

Moved by: Elliott Seconded by: Gamble

That By-Law 2015-118 being the Adopt Amended Emergency Response Plan 2015 By-Law be read a first, second and third time and passed this 21st day of December, 2015.

Carried.

8.10 [By-Law 2015-119](#)

Adopt Revised Performance Evaluation Policy By-Law

Motion No:339

Moved by: Abbott Seconded by: Hanna

That By-Law 2015-119 being the Adopt Revised Performance Evaluation Policy By-Law be read a first, second and third time and passed this 21st day of December, 2015.

Carried.

9. Information

9.1 [Report Number CLK2015-12-34](#) prepared by Joanna Malott, Deputy Clerk
Correspondence and Information on Council Table

Motion No:340

Moved by: Hanna Seconded by: Murray

That The Township of Huron-Kinloss Council hereby receives for information Report Number CLK2015-12-34 prepared by Joanna Malott.

Carried.

10. Township Committee Minutes Received

10.1 Ripley Huron Reunion Committee 2015
[Minutes of meeting held November 4th, 2015](#)

10.2 Ripley-Huron Minor Hockey Committee
[Minutes of meetings held October 1st, 2015 and October 29th, 2015](#)

10.3 Lucknow & District Recreation Board
[Minutes of meeting held September 23rd, 2015](#)

Motion No: 341

Moved by: Abbott Seconded by: Hanna

That the Township of Huron-Kinloss Council hereby receives for information the minutes of the:

Ripley Huron Reunion Committee dated November 4th, 2015, the Ripley Huron Minor Hockey Committee dated October 1st, 2015 and October 29th, 2015 and the Lucknow & District Recreation Board dated September 23rd, 2015.

Carried.

11. New Business/Council Reports

11.1 County of Bruce directional signage
Council noted the directional signage that has been placed by the County of Bruce throughout Huron-Kinloss. Council is concerned with the sign outside of Holyrood not mentioning Ripley.

Action: Staff will prepare a letter for the County noting the concern.

11.2 Lucknow Fire Department 911 call concerns

Council noted concerns with a couple 911 calls that have occurred in the Lucknow response area not being received.

Action: This is a matter for ACW to look into. However, Chief Cleave will contact Chief Steer to see if he is able to assist in resolving the matter.

12. Other Agency Minutes and Reports Received

12.1 Saugeen Valley Conservation Authority
[Minutes of meeting held October 22nd, 2015](#)

12.2 Source Protection Committee
[Minutes of meeting held May 8th, 2015](#)

Motion No:342

Moved by: Hanna Seconded by: Murray

That the Township of Huron-Kinloss Council hereby receives for information the minutes and reports provided in section 12.

Carried.

13. Closed Session

13.1 Motion to go in Closed Session

Motion No:343

Moved by: Gamble Seconded by: Elliott

That the Township of Huron-Kinloss Council hereby moves into a Closed Session Meeting at 7:45 p.m. for the purposes of discussing:

- personal matters about an identifiable individual, including municipal or local board employees; Accounting Clerk
- labour relations or employee negotiations; Non Union Salaries, I.U.O.E. agreement

Carried.

13.2 Motion to Return to Open Session

Motion No: 346

Moved by: Hanna Seconded by: Abbott

That the Township of Huron-Kinloss Council hereby rises from the Closed Session Meeting at 8:15 p.m.

Carried.

14. Business Arising from Closed Session

Motion No: 347

Moved by: Murray Seconded by: Hanna

That By-Law 2015-120 being the Appoint Heather Clark Falconer as Accounting Clerk By-Law be read a first, second and third time and passed this 21st day of December 2015.

Carried.

Motion No: 348

Moved by: Sloetjes Seconded by: Gamble

That By-Law 2015-121 being the Non-Union Municipal Employee Salary Range 2016 By-Law be read a first, second and third time and passed this 21st day of December 2015.

Carried.

Motion No:349

Moved by: Abbott Seconded by: Elliott

That By-Law 2015-122 being the I.U.O.E., Local 793 2016 Agreement By-Law be read a first, second and third time and passed this 21st day of December 2015.

Carried.

15. **Confirming By-Law**

15.1 [By-Law 2015-123](#) December, 2015 Confirmatory By-Law

Motion No:350

Moved by: Hanna Seconded by: Elliott

That By-Law 2015-123 being the December 2015 Confirmatory By-Law be read a first, second and third time and passed this 21st day of December, 2015.

Carried.

16. **Adjournment**

16.1 Motion to Adjourn

Motion No:351

Moved by: Abbott Seconded by: Gamble

That the Township of Huron-Kinloss Council does hereby adjourn.

Carried.

Original Signed by Mitch Twolan

Mayor

Original Signed by Sonya Watson

Clerk

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