



## The Corporation of the Township of Huron-Kinloss

### Committee of the Whole Meeting Minutes

Council Chambers

January 11<sup>th</sup>, 2016

9:00 a.m.

Mitch Twolan, Mayor	Absent
Wilfred Gamble, Deputy Mayor	Present
Lillian Abbott, Councillor	Present
Jeff Elliott, Councillor	Present
Jim Hanna, Councillor	Present
Don Murray, Councillor	Present
Carl Sloetjes, Councillor	Present
Mary Rose Walden, Administrator	Present
Sonya Watson, Clerk	Present
Jodi MacArthur, Treasurer	Present
Hugh Nichol, Director of Public Works	Present
Matt Farrell, Chief Building Official	Present
Christopher Cleave, Fire Chief	Present
Mike Fair, Director of Facilities & Recreation	Present
Brianne Andrew, By-law Enforcement Officer	Absent
Grant Collins, Drainage Superintendent	Absent

Others Present: Matt Pearson- B. M. Ross,

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#### 1. **Call to Order**

Deputy Mayor Gamble called the meeting to order at 9:00 a.m.

#### 2. **Disclosure of Pecuniary Interest**

Name: N/A

Item: N/A

Nature of Interest: N/A

#### 3. **Delegations**

##### 3.1 9:00 a.m. Matt Pearson-B.M. Ross & Associates

Mr. Pearson will be presenting information on the 2015 Water Quality Monitoring Program and the Septic Inspection Program.

[Pine River](#) and [Point Clark Water](#) Quality Monitoring Reports

Action: Matt Pearson presented further details on the water quality monitoring reports. Areas of interest with varying results to monitor closer are PR7, PR11, PR13, PR17 and PR29.

Pearson further reported that Cycle One of the septic re-inspection program started 2015 with approx. 50 properties remaining for inspection. There now remains 4 properties that are in violation from the first cycle of the septic inspection program. Further enforcement will be pursued in the spring of 2016. The Committee agreed they wish to have an “Environmental Day” scheduled in 2016 at the Point Clark Community Centre. A second information session will also be scheduled for the Mennonite community to deliver information on best practices, manure application, septic stewardship and how their actions contribute to the health of the overall watershed.

#### 4. **Staff Reports**

- 4.1 [Report Number BLDG2016-01-01](#) prepared by Matt Farrell, Chief Building Official  
December Monthly Report

Motion No: 1

Moved by: Hanna Seconded by: Murray

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report No. BLDG2016-01-01 prepared by Matt Farrell, Chief Building Official.

Carried.

- 4.2 [Report Number BLDG2016-01-02](#) prepared by Matt Farrell Chief Building Official  
2015 Yearend Report

Motion No: 2

Moved by: Elliott Seconded by: Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLDG2016-01-02 prepared by Matt Farrell, Chief Building Official.

Carried.

- 4.3 [Report Number FIRE2016-01-01](#) prepared by Chris Cleave, Fire Chief  
Fire Department Monthly Report

Motion No: 3

Moved by: Abbott Seconded by: Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number FIRE2016-01-01 prepared by Christopher J. Cleave, Fire Chief.

Carried.

4.4 [Report Number FIRE2016-01-02](#) prepared by Chris Cleave, Fire Chief  
Fire Department Budget – Pre approval Firefighter Training

There was further discussion on the report and the specific training requirements. There was discussion on whether there were savings to be realized by training both Ripley and Lucknow department members at the same time. Fire Chief Cleave stated that it is a cost per member charge and there may be logistical issues with large numbers for the practical training but the in class training would work. The Administrator was requested to send the Report FIRE2016-01-02 to Ashfield-Colborne-Wawanosh for the Lucknow Fire Chief and Administrator, Mark Becker.

Motion No: 4

Moved by: Hanna Seconded by: Murray

That the Township of Huron-Kinloss Committee of the Whole hereby authorize Pre-Budget Approval for the Ripley-Huron Fire Department NFPA 1001 Firefighter Training and Certification Program; and

Further that the Committee authorize bringing an agreement with Firestar Services Inc. forward to provide the services as proposed.

Carried.

4.5 [2015 Annual Fire Report](#) prepared by Chris Cleave, Fire Chief  
Ripley-Huron Fire Department Annual Report 2015

Motion No: 5

Moved by: Abbott Seconded by: Murray

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information the 2015 Annual Fire Report prepared by Chris Cleave, Fire Chief

Carried.

4.6 [Report Number BLE2016-01-01](#) prepared by Brianne Andrew, By-Law  
Enforcement Officer  
Report for the year of 2015

Motion No: 6

Moved by: Elliott Seconded by: Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLE2016-01-01 prepared by Brianne Andrew, By-Law Enforcement Officer.

Carried.

- 4.7 [Report Number BLE2016-01-02](#) prepared by Brianne Andrew, By-Law Enforcement Officer  
Monthly Report December, 2015  
Motion No: 7  
Moved by: Hanna Seconded by: Elliott  
That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLE2016-01-02 prepared by Brianne Andrew, By-Law Enforcement Officer.  
Carried.
- 4.8 [Report Number DRAIN2016-01-01](#) prepared by Grant Collins, Drainage Superintendent  
Tile Loan Application  
The Committee questioned if the municipality could lend the money at 6% rather than going through the Provincial Program. The Treasurer will report back.  
Motion No: 8  
Moved by: Abbott Seconded by: Hanna  
That the Township of Huron-Kinloss Committee of the Whole hereby receives Report Number DRAIN2016-01-01 prepared by Grant Collins, Drainage Superintendent and accepts the application for a tile loan by Mr. Andrew Sande for Concession 2, Lot 29 in the geographic township of Kinloss in the amount of \$50,000.00  
Carried.
- 4.9 [Report Number TR2016-01-01](#) prepared by Jodi MacArthur, Treasurer  
Water System Financial Plan  
Motion No: 9  
Moved by: Sloetjes Seconded by: Elliott  
That the Township of Huron-Kinloss Committee of the Whole hereby receives Report Number TR2016-01-01 prepared by Jodi MacArthur, Treasurer and approves the water system financial plan prepared in accordance with Ontario Regulation 453/07 as presented.  
Carried.
- 4.10 [Report Number CS2016-01-01](#) prepared by Mike Fair, Director of Community Services  
Ripley Reunion Grant Program  
Motion No: 10  
Moved by: Abbott Seconded by: Murray

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CS2016-01-01 Ripley Reunion Grant Program report prepared by Mike Fair, Director of Community Services.

Carried.

- 4.11 [Report Number CS2016-01-02](#) prepared by Mike Fair, Director of Community Services  
Status Report

Motion No: 11

Moved by: Elliott Seconded by: Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CS2016-01-02 Status Report, prepared by Mike Fair, Director of Community Services.

Carried.

- 4.12 [Report Number CS2016-01-03](#) prepared by Mike Fair, Director of Community Services  
2016 Recreation Rates

Motion No: 12

Moved by: Hanna Seconded by: Murray

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information report Number CS2016-01-03 2016 Recreation Rates prepared by Mike Fair, Director of Community Services and;

Further that the Recreation Fees By-Law be brought forward to the January 18th 2016 Council meeting for Council approval.

Carried.

- 4.13 [Report Number CS2016-01-04](#) prepared by Mike Fair, Director of Community Services  
Apple Rail Trail Erosion

Motion No: 13

Moved by: Hanna Seconded by: Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby authorizes Report Number CS2016-01-04 Apple Rail Trail Erosion prepared by Mike Fair Director of Community Services and;

FURTHER that pre budget approval for \$5000.00 to complete necessary repairs to Apple Rail Trail Drainage for the 2016 budget.

Carried.

- 4.14 [Report Number CS2016-01-05](#) prepared by Mike Fair, Director of Community Services  
Ripley Huron Community Centre Property  
Motion No: 14  
Moved by: Abbott Seconded by: Elliott  
That the Township of Huron-Kinloss Committee of the Whole hereby authorizes Report Number CS2016-01-05 RHCC Property Report prepared by Mike Fair Director of Community Services and;  
FURTHER that pre budget approval of \$5000.00 to hire a Facilitator to consult with stakeholders to prepare a ten year site plan for the Ripley-Huron Community Centre property.  
Carried.
- 4.15 [Report Number PW2016-01-01](#) prepared by Hugh Nichol, Director of Public Works  
Water/Wastewater Report  
Motion No: 15  
Moved by: Sloetjes Seconded by: Hanna  
That the Township of Huron-Kinloss Committee of the Whole hereby accepts for information Report Number PW2016-010-01 as prepared by Hugh Nichol.  
Carried.
- 4.16 [Report Number PW2016-01-02](#) prepared by Hugh Nichol, Director of Public Works  
Transportation Report  
Motion No: 16  
Moved by: Elliott Seconded by: Murray  
That the Township of Huron-Kinloss Committee of the Whole hereby accepts for information Report Number PW2016-01-02 as prepared by Hugh Nichol.  
Carried.
- 4.17 [Report Number CLK2016-01-01](#) prepared by Joanna Malott, Deputy Clerk  
2015 Marriage Commissioner Report  
Motion No: 17  
Moved by: Abbott Seconded by: Murray  
That The Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2016-01-01 prepared by Joanna Malott, Deputy Clerk.  
Carried.

- 4.18 [Report Number ADM2016-01-01](#) prepared by Tracey Howe, Administrative Assistant  
Health & Safety Quarterly Report

Motion No: 18

Moved by: Hanna Seconded by: Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number ADM2016-01-01 prepared by Tracey Howe.

Carried.

## 5. **Correspondence Requiring Direction**

### 5.1 [Cobblestone Pub & Grill- Liquor Licence Application](#)

The owner of Cobblestone Pub & Grill requires municipal approval to proceed with a liquor licence application. We wish to bring this to the Committee's attention. Staff have no concern with the request. The Clerk is seeking authorization to sign the form on behalf of the municipality.

Motion No: 19

Moved by: Sloetjes Seconded by: Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby authorizes the Clerk to sign the AGCO Municipal Information approval form in relation to a liquor licence for Cobblestone Pub located at 648 Campbell Street in Lucknow.

Carried.

### 5.2 [Great Lakes and St. Lawrence Initiative](#)

Letters concerning implementing plans to reduce greenhouse gas emissions. Does the Committee wish to support this initiative and have staff develop a carbon foot print strategy?

Motion No: 20

Moved by: Elliott Seconded by: Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby authorizes staff to pursue development of a carbon foot print strategy.

Carried.

## 6. **Information**

### 6.1 McNain Municipal Drain Landowner Meeting

A landowner meeting regarding the McNain Municipal Drain is scheduled for January 14<sup>th</sup> at 10:00 a.m. in Council Chambers should any Councillors wish to attend.

Action: Councillor Murray will plan on attending.

- 6.2 [Ministry of Natural Resources and Forestry \(MNR\) – Hunting on the Lakeshore](#)  
We have received a response letter from the MNR as a follow up to the Township's letter that raised concerns over hunting on the beach, ownership of the lakeshore and enforcement concerns pertaining to a discharge of a firearms by-law. We bring this to the Committee's attention for information purposes.

Action: Noted.

- 6.3 [Concerned Citizens of Bruce County Letter](#)  
We have received a letter regarding the Deep Geological Repository. There is no return address on the letter. Therefore, we are providing the letter to the Committee for information purposes. We will also forward the letter onto the Nuclear Waste Community Advisory Committee.

Action: Noted.

- 6.4 [Report Number CLK2016-01-02](#) prepared by Joanna Malott, Deputy Clerk  
Correspondence and Information on Council Table

Motion No: 21

Moved by: Murray Seconded by: Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information the correspondence provided in Section 6.

Carried.

Motion No: 22

Moved by: Elliott Seconded by: Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby adjourns for lunch break at 12:05 p.m.

Carried.

Motion No: 23

Moved by: Sloetjes Seconded by: Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby resumes the meeting following the lunch break at 1:00 p.m.

Carried.

## 7. **New Business/Council Reports**

No items raised.



8. **Closed Session**

8.1 Motion to go in Closed Session

Motion No: 24

Moved by Hanna Seconded by Abbott

THAT the Township of Huron-Kinloss Committee of the Whole hereby moves into a Closed Session Meeting at 1:00 p.m. for the purpose of discussing:

- advice that is subject to solicitor-client privilege, including communications necessary for that purpose; natural gas project
- personal matters about an identifiable individual, including municipal or local board employees; Public Works Department

Carried.

8.2 Motion to Return to Open Session

Motion No: 28

Moved by Murray Seconded by Abbott

THAT the Township of Huron-Kinloss Committee of the Whole hereby rises from the Closed Session Meeting at 2:30 p.m.

Carried.

9. **Business Arising from Closed Session**

Motion No: 29

Moved by Abbott Seconded by Hanna

THAT the Township of Huron-Kinloss Committee of the Whole hereby approves the staff direction received in the Closed Session Meeting.

Carried.

10. **Adjournment**

10.1 Motion to Adjourn

Motion No: 30

Moved by Sloetjes Seconded by Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby adjourns.

Carried.

Original Signed by Mitch Twolan  
Mayor

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Original Signed by Sonya Watson  
Clerk

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