



## The Corporation of the Township of Huron-Kinloss

### Committee of the Whole Meeting Minutes

Council Chambers

October 3<sup>rd</sup>, 2016

7:00 p.m.

Mitch Twolan, Mayor	Present
Wilfred Gamble, Deputy Mayor	Present
Lillian Abbott, Councillor	Present
Jeff Elliott, Councillor	Present
Jim Hanna, Councillor	Absent
Don Murray, Councillor	Present
Carl Sloetjes, Councillor	Absent
Mary Rose Walden, Administrator	Present
Sonya Watson, Clerk	Absent
Joanna Malott, Deputy Clerk	Present
Jodi MacArthur, Treasurer	Present
Hugh Nichol, Director of Public Works	Present
Matt Farrell, Chief Building Official	Absent
Christopher Cleave, Fire Chief	Present
Mike Fair, Director of Community Services	Present

Others Present: Barb Mckay, Gabe Metron, Liz Dadson, Paul Austin, Ben Belfadhel, JoAnne Facella, Marie Wilson.

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### Committee of the Whole Meeting

1. **Call to Order:** Mayor Twolan called the meeting to order at 7:02 pm.

2. **Disclosure of Pecuniary Interest**

Name: N/A Item: N/A Nature of Interest: N/A

3. **Delegations**

3.1 7:00 p.m. Asset Management Plan Update  
Gabe Metron, Regional Director at Public Sector Digest  
See item number 4.6

Gabe Metron of Public Sector Digest, provided Council with a high level overview on the background and development of Asset Management Plans and how they can assist with capital planning and to provide data for funding requests. He demonstrated how the report was generated using the categories of roads and buildings as examples. The grades contained in the report card are based on age, and one of the recommendations in the report is to integrate condition ratings. Other recommendations in the report included, documented maintenance programs, componentization of buildings, tax rate increases for

asset replacement and water and sewer rate increases. Staff will work towards implementing the recommendations in the report as resources permit and any rate increases will be reviewed in conjunction with annual estimates.

- 3.2 7:30 p.m. Nuclear Waste Management Organization (NWMO)  
Ben Belfadhel, Director Adaptive Phase Management – Geoscience  
Jo-Ann Facella Director Social Research and Dialogue  
[Initial Borehole Drilling to Advance Learning presentation](#)

NWMO and the Township of Huron-Kinloss are considering drilling an initial borehole on Municipal land to further advance understanding of the general geology of the community. The location of the initial borehole will be selected through discussions with the community and is not expected to be a repository site. The purpose of the presentation is to review available options for the location of initial borehole drilling studies and the initial plans for an open house later this fall to involve community members.

Jo-Anne Facella gave a brief summary of where we are in the process. The NWMO hope to be able to select a final site for the repository by 2023. The site for the borehole drilling needs at least 1 acre, and must be able to meet the regulatory requirements of all levels of government (such as the MNR) and fit current land use. All five sites met the technical requirements. There will be an open house in November for the public to see what is involved in the process. Councillor Murray questioned how much noise there would be associated with the drilling. Mr. Belfadhel responded there will be a generator and the drill sounds like a diesel truck. Councillor Elliott asked about the core sample. Mr. Belfadhel responded they expect to go down about 800 metres and take a sample about 3” in diameter. The site will be filled back in according to regulations when they are done with it. It is expected to take about 30 days if they drill 24/7 but it could take as long as 90 days otherwise. After further discussion, it was decided that the Old Ripley Landfill and the Huron Landfill would come off the list of possible sites due to conflicting uses.

Motion No:232

Moved by: Elliott Seconded by: Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby approves the NWMO initiate engagement with the community to identify a preferred site for an initial borehole, possible areas are Kinloss Gravel Pit, Proposed (Ripley) Industrial Park and Kinloss Landfill Site.

Carried

4. **Staff Reports**

- 4.1 [Report Number BLDG2016-10-13](#) prepared by Matt Farrell, Chief Building Official  
September Monthly Report

Motion No:233

Moved by: Gamble Seconded by: Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLDG2016-10-13 prepared by Matt Farrell, Chief Building Official.

Carried

- 4.2 [Report Number BLDG2016-10-14](#) prepared by Matt Farrell, Chief Building Official  
Septic Inspection Report

Action: The Committee requested an updated report on Phase 1 of the program for the November meeting.

Motion No:234

Moved by: Gamble Seconded by: Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLDG2016-10-14 prepared by Matt Farrell, Chief Building Official.

Carried

- 4.3 [Report Number BLE2016-10-13](#) prepared by Brianne Andrew, By-Law Enforcement Officer  
September Monthly Report

Motion No:235

Moved by: Elliott Seconded by: Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLDG2016-10-13 prepared by Brianne Andrew, By-Law Enforcement Officer.

Carried

- 4.4 [Report Number FIRE2016-10-21](#) prepared by Chris Cleave, Fire Chief  
Proposed Fire Training Facility

Motion No:236

Moved by: Gamble Seconded by: Elliott

That the Township of Huron Kinloss Committee of the Whole hereby approves Report Number FIRE2016-10-21 prepared by Chris Cleave and in so doing approves in principle the use of the proposed land, the old Ripley Landfill owned by the Township of Huron-Kinloss, and to further investigate the viability of a Fire Training Facility at this site and further approves the Ripley-Huron Fire Department to begin a grants and sponsorship campaign to help pay for the development of the proposed Huron-Kinloss Fire Training Facility.

Carried

- 4.5 [Report Number FIRE2016-10-22](#) prepared by Chris Cleave, Fire Chief  
Fire Department Monthly Report  
Motion No:237  
Moved by: Gamble Seconded by: Elliott  
That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number FIRE2016-10-22 prepared by Christopher J. Cleave, Fire Chief.  
Carried
- 4.6 [Report Number TR2016-10-64](#) prepared by Jodi MacArthur, Treasurer  
Asset Management Plan Update  
Motion No:238  
Moved by: Elliott Seconded by: Gamble  
That the Township of Huron-Kinloss Committee of the Whole hereby receives Report Number TR2016-10-64 prepared by Jodi MacArthur, Treasurer and approves the Asset Management Plan for the Township of Huron-Kinloss 2015 prepared by Public Sector Digest.  
Carried
- 4.7 [Report Number TR2016-10-65](#) prepared by Jodi MacArthur, Treasurer  
Infrastructure Funding  
Motion No:239  
Moved by: Elliott Seconded by: Gamble  
That the Township of Huron-Kinloss Committee of the Whole hereby receives Report Number TR2016-10-65 prepared by Jodi MacArthur, Treasurer and authorizes the submission of an application to the Ontario Community Infrastructure Fund (OCIF) Top-Up Component for the Lucknow Standpipe Replacement Project and submission of the Ripley Water Storage Construction Project to the Clean Water and Wastewater Fund.  
Carried
- 4.8 [Report Number TR2016-10-66](#) prepared by Jodi MacArthur, Treasurer  
OCIF Formula Funding Contribution Agreement  
Motion No:240  
Moved by: Gamble Seconded by: Elliott  
That Township of Huron-Kinloss Committee of the Whole hereby authorizes a by-law be brought forward to enter into an agreement with the Province of Ontario for the Ontario Community Infrastructure Fund Formula Component.  
Carried

- 4.9 [Report Number CS2016-10-35](#) prepared by Mike Fair, Director of Community Services  
Community Service Status Report  
Motion No:241  
Moved by: Elliott Seconded by: Gamble  
That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CS2016-10-35 Status Report, prepared by Mike Fair, Director of Community Services.  
Carried  
Mayor Twolan added that the County has increased what it pays to the municipalities for the library space by 2%.
- 4.10 [Report Number CS2016-10-36](#) prepared by Mike Fair, Director of Community Services  
Liner Rental Agreement  
Motion No:242  
Moved by: Elliott Seconded by: Gamble  
That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS2016-10-36 Liner Rental Agreement prepared by Mike Fair, Director of Community Services.  
Carried
- 4.11 [Report Number PW2016-10-38](#) prepared by Hugh Nichol, Director of Public Works  
Water and Wastewater  
Motion No:243  
Moved by: Murray Seconded by: Abbott  
That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2016-10-38 as prepared by Hugh Nichol, Director of Public Works.  
Carried
- 4.12 [Report Number PW2016-10-39](#) prepared by Hugh Nichol, Director of Public Works  
Industrial Park – Archaeological Assessment  
Motion No:244  
Moved by: Abbott Seconded by: Murray  
That the Huron-Kinloss Committee of the Whole hereby approves Report Number PW2016-10-39 prepared by Hugh Nichol, Director of Public Works.  
Carried

- 4.13 [Report Number PW2016-10-40](#) prepared by Hugh Nichol, Director of Public Works  
Waste Management  
Motion No:245  
Moved by: Murray Seconded by: Abbott  
That the Huron-Kinloss Committee of the Whole hereby accepts Report Number PW2016-10-40 prepared by Hugh Nichol, Director of Public Works.  
Carried
- 4.14 [Report Number PW2016-10-41](#) prepared by Hugh Nichol, Director of Public Works  
Transportation  
Motion No:246  
Moved by: Abbott Seconded by: Murray  
That the Huron-Kinloss Committee of the Whole hereby accepts Report Number PW2016-10-41 prepared by Hugh Nichol, Director of Public Works.  
Carried
- 4.15 [Report Number PW2016-10-42](#) prepared by Hugh Nichol, Director of Public Works  
Veolia Water Canada Contract  
Motion No:247  
Moved by: Murray Seconded by: Abbott  
That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number PW2016-10-42 as prepared by Hugh Nichol, Director of Public Works and authorizes a by-law be brought forward.  
Carried
- 4.16 [Report Number BED2016-10-10](#) prepared by Taralyn Cronin, Business and Economic Officer  
October 2016 Project Update  
Motion No:248  
Moved by: Abbott Seconded by: Murray  
That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BED2016-10-10 prepared by Taralyn Cronin, Business & Economic Officer.  
Carried

- 4.17 [Report Number BED2016-10-11](#) prepared by Taralyn Cronin, Business and Economic Officer  
Local Food Producers Marketing Initiative  
Motion No:249  
Moved by: Murray Seconded by: Abbott  
That the Township of Huron-Kinloss Committee of the Whole hereby approves proceeding with the Greenbelt Fund application for the Huron-Kinloss Local Food Marketing Initiative.  
Carried.
- 4.18 [Report Number ADMIN2016-10-15](#) prepared by Tracey Howe, Admin Assistant  
Health and Safety Quarterly Report  
Motion No:250  
Moved by: Abbott Seconded by: Murray  
That the Huron-Kinloss Committee of the Whole hereby receives for information Report Number ADMIN2016-10-15 prepared by Tracey Howe, Administrative Assistant.  
Carried.
- 4.19 [Report Number ADMIN2016-10-16](#) prepared by Kelly Lush, Project Coordinator  
NWCAC Quarterly Timeline Report  
Motion No:251  
Moved by: Murray Seconded by: Abbott  
That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number ADMIN2016-10-16 prepared by Kelly Lush, Project Coordinator as required in By-Law 2013-43.  
Carried
- 4.20 [Report Number ADMIN2016-10-17](#) prepared by Mary Rose Walden, Administrator  
BBFG Lease Renewal  
Motion No:252  
Moved by: Abbott Seconded by: Murray  
That the Township of Huron-Kinloss Committee of the Whole hereby receives and reviews for information Report Number ADMIN2016-10-17, prepared by Mary Rose Walden, Administrator and further that a by-law be brought forward to the next Council meeting authorizing the signing of the lease with the Bruce Botanical Food Gardens.  
Carried

- 4.21 [Report Number CLK2016-10-42](#) prepared by Joanna Malott, Deputy Clerk  
Resolutions for Consideration

Motion No:253

Moved by: Murray Seconded by: Abbott

That The Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2016-10-42 prepared by Joanna Malott, Deputy Clerk and further directs the Clerk to bring forward the following resolutions for Council's support, Number 2, 3 and 4 .

Carried

- 4.22 [Report Number CLK2016-10-43](#) prepared by Joanna Malott, Deputy Clerk  
Accessibility for Ontarians with Disability Act, 2005 Changes

Motion No:254

Moved by: Abbott Seconded by: Murray

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CKL2016-10-43 prepared by Joanna Malott, Deputy Clerk and further approves by-laws coming forward adopting the updated Accessible Customer Service, Integrated Accessibility Standards and Accessibility Training Policies.

Carried

## 5. **Correspondence Requiring Direction**

5.1

## 6. **Information**

- 6.1 Lake Huron Centre for Coastal Conservation Report

[Mitigating the Threat of Plastic Pollution in Lake Huron](#)

Action: Received and filed.

- 6.2 October Council (Planning) Meeting

There are no planning applications scheduled for the October 12<sup>th</sup>, 2016 Council meeting. Therefore, it will be cancelled.

Action: Noted

- 6.3 [Conservation Authorities Act Review Stage II](#)

Ministry of Natural Resources and Forestry Conservation Authorities Act Review. Engagement Sessions Summary Report containing proposed priorities for updating the *Conservation Authorities Act*.

Action: Received and filed.



- 6.4 [Report Number CLK2016-10-44](#) prepared by Joanna Malott, Deputy Clerk  
Correspondence and Information on the Table

Motion No:255

Moved by: Abbott Seconded by: Murray

That The Township of Huron-Kinloss Committee of the Whole hereby receives  
for information Report Number CLK2016-10-44 prepared by Joanna Malott,  
Deputy Clerk.

Carried

7. **New Business/Council Reports**

- 7.1 No items raised

8. **Closed Session**

- 8.1 Motion to go into Closed Session – N/A

- 8.2 Motion to rise from Closed Session – N/A

9. **Business Arising from the Closed Session**

N/A

10. **Adjournment**

- 10.1 Motion to Adjourn

Motion No:256

Moved by: Murray Seconded by: Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby adjourns.

Carried

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Mayor

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Clerk

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