

**CORPORATION OF THE TOWNSHIP OF HURON-KINLOSS**

**GENERAL COMMITTEE MEETING**

**7:00 p.m. - Council Chambers**

**April 2<sup>nd</sup>, 2012**

<b>Mayor</b>	<b>Mitch Twolan</b>	<b>( )</b>
<b>Deputy Mayor</b>	<b>Wilfred Gamble</b>	<b>( )</b>
<b>Councillors</b>	<b>Lillian Abbott</b>	<b>( )</b>
	<b>Jeff Elliott</b>	<b>( )</b>
	<b>Jim Hanna</b>	<b>( )</b>
	<b>Don Murray</b>	<b>( )</b>
	<b>Carl Sloetjes</b>	<b>( )</b>
<b>Administrator</b>	<b>Mary Rose Walden</b>	<b>( )</b>
<b>Clerk</b>	<b>Sonya Watson</b>	<b>(A)</b>
<b>Treasurer</b>	<b>Jodi MacArthur</b>	<b>( )</b>
<b>Director of Public Works</b>	<b>Hugh Nichol</b>	<b>( )</b>
<b>Chief Building Official</b>	<b>Matt Farrell</b>	<b>( )</b>
<b>Director of Facilities &amp; Recreation</b>	<b>Mike Fair</b>	<b>(A)</b>
<b>By-law Enforcement Officer</b>	<b>Brianne Elliott</b>	<b>( )</b>
<b>Drainage Superintendent</b>	<b>Grant Collins</b>	<b>( )</b>

**AGENDA**

**1.0 CALL TO ORDER**

**1.1 DISCLOSURE OF PECUNIARY INTEREST**

<u>Name</u>	<u>Item</u>	<u>Nature of Interest</u>
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**1.2 DELEGATIONS**

None scheduled.

**2.0 PLANNING & BUILDING DEPARTMENT**

**2.1 [Building Report](#)**

Please find attached the monthly report of the Chief Building Official.

STAFF COMMENTS: The Chief Building Official will be in attendance to discuss the report.

ACTION:

2.2 [Building By-law](#)

Attached is a draft revised Building By-law for your review.

STAFF COMMENTS: If Council approves we will bring forward a by-law at the next meeting.

ACTION:

3.0 **FIRE & EMERGENCY MANAGEMENT SERVICES**

3.1 [Quarterly Report](#)

Please find attached the quarterly report of the Ripley-Huron Fire Department.

STAFF COMMENTS: Chief Martyn will be in attendance to discuss the report further.

ACTION:

3.2 [Essential Maintenance](#)

Please find attached a letter from the Ministry of Community Safety and Correctional Services regarding compliance with the 2011 emergency management program elements.

STAFF COMMENTS: We bring this forward for information purposes only.

ACTION:

4.0 **BY-LAW ENFORCEMENT & SMALL ANIMAL CONTROL**

4.1 [Monthly Report](#)

Please find attached the monthly report of the By-Law Enforcement Officer.

STAFF COMMENTS: The By-Law Enforcement Officer will be in attendance to answer any questions.

ACTION:

4.2 [Litigation Matter](#)

Please refer to confidential attachment.

## **5.0 PARKS, FACILITIES, RECREATION AND LAKESHORE**

### 5.1 Lucknow Town Hall Theatre

We have received confirmation from the Ontario Trillium Foundation that our grant submission in the amount of \$51,400 has been approved.

STAFF COMMENTS: The Director of Facilities and Recreation and the Treasurer met with members of the HAWK Theater group to discuss the project and will report further at the meeting.

ACTION:

### 5.2 Ripley Medical Centre

The Kincardine Health Team has received approval from the Ministry of Health & Long Term Care to utilize the Ripley Medical Centre as a satellite location.

STAFF COMMENTS: We recommend allowing the FHT the use of the Ripley Medical Centre under the same terms of the current agreement.

ACTION:

## **6.0 FINANCE**

### 6.1 [Landfill Closure and Post Closure Cost Estimates](#)

Attached is the report prepared by Genivar to estimate the closure and post closure costs for the Huron and Kinloss landfill sites.

STAFF COMMENTS: There is not much change from last year's estimates. These figures will be included in the 2011 financial statements as in previous years. We bring this forward for information purposes.

ACTION:

### 6.2 [Mileage](#)

Attached is a staff report on the current mileage rate.

STAFF COMMENTS: Included in the report.

ACTION:

### 6.3 Ripley Wind Power Project Community Benefits Fund

ACCONIA Energy and Suncor Energy Products Inc. have formally created the above-mentioned fund to provide continued support to local community activities. They plan to contribute \$7,500 on an annual basis to 2027.

STAFF COMMENTS: Funding requests will be funneled through the municipality.

ACTION:

6.4 Local Services Realignment 2011 Reconciliation

We have received the final reconciliation of the 2011 costs for policing. We will be receiving a credit of \$37,529.

STAFF COMMENTS: This amount will be added to the 2012 budget as a transfer to reserve.

ACTION:

7.0 **DRAINAGE**

7.1 [Meeting with Minister of Agriculture, Food and Rural Affairs](#)

Attached is correspondence received from the Minister.

STAFF COMMENTS: None at this time.

ACTION:

8.0 **DRINKING WATER & WASTE WATER**

8.1 [Lucknow Sewage Report](#)

The 2011 Lucknow Sewage Works Performance Report was prepared by B.M. Ross and Associates Limited and forwarded to the Ministry of the Environment for their review.

STAFF COMMENTS: Please find attached the Conclusions and Recommendations. The average daily flow was 618 m<sup>3</sup> which is approximately 82% of the rated capacity of 750 m<sup>3</sup> per day. The report is available on the Township website.

ACTION:

8.2 Ripley Sewage Report

Veolia Water Canada has completed the 2011 Compliance & Operations Record for the Ripley Sewage Treatment Plant.

STAFF COMMENTS: During 2011 the average daily flow was 313.36 m<sup>3</sup>, which is 52% of the Certificate of Approval allowable flow of 600 m<sup>3</sup>. The report is available on the Township website.

ACTION:

### 8.3 [Lakeshore Well Supply Inspection Report](#)

Attached is the Actions Required and Best Practice Issues and Recommendations for the January 18, 2012 Lakeshore Well Supply inspection report.

STAFF COMMENTS: The system received an overall rating of 100%. We bring this forward for information purposes.

ACTION:

### 8.4 [Ripley Water Storage Options](#)

Attached please find B.M. Ross and Associates' summary of the comparisons of two types of storage facilities to be considered for the Ripley Water system.

STAFF COMMENTS: The final Class Environmental Assessment report will need to include a recommendation on the preferred option for storage.

ACTION:

### 8.5 [CGSB Termination](#)

Please find attached letters from the Ministry of Environment and the Canadian General Standards Board regarding the termination of CGSB as the accreditation body for the Municipal Drinking Water Licensing Program.

STAFF COMMENTS: We bring this forward for information purposes.

ACTION:

### 8.6 [Water Systems Compliance Summaries](#)

Please find attached 2011 summaries for each of the water systems (Lakeshore, Lucknow, Ripley and Whitechurch) as prepared by Veolia Water Canada.

STAFF COMMENTS: We bring this forward for information purposes.

ACTION:

## 9.0 **WASTE MANAGEMENT**

### 9.1 [Kinloss and Huron Annual Landfill Reports](#)

We received the 2011 Annual Monitoring Reports for both the Kinloss and Huron Waste Disposal Sites.

STAFF COMMENTS: Please find attached the Conclusions and Recommendations for both sites as prepared by Genivar Inc. Copies of the reports have been forwarded to the Ministry of Environment.

ACTION:

9.2 Kinloss Landfill Open

On April 6<sup>th</sup> the Kinloss Landfill site re-opens on Saturdays for the general public to dispose of recyclables and brush.

STAFF COMMENTS: We bring this forward for information purposes only.

ACTION:

9.3 2010 County of Bruce Status Report on Waste Management

The Bruce County Highways Committee accepted 'The County of Bruce Status Report on Waste Management for 2010'.

STAFF COMMENTS: We are in receipt of the report and it is available on our website for review. The County of Bruce established a Waste Management Technical Sub-Committee to address capacity and diversion issues and to collaborate on developing future waste management programs. The Highways Department believes that significant progress is being made on obtaining comparable landfill site capacities through the work of the Sub-Committee. Efforts toward establishing uniform diversion programs and investigating additional diversion initiatives will continue.

ACTION:

**10.0 TRANSPORTATION**

10.1 One Ton Tender

Below is a summary of the tenders received:

Schlueter Chevrolet	\$43,132.10
Georgian Chevrolet	\$43,168.36
Leslie Motors Ltd. (Ford)	\$43,324.20
Montgomery Ford Sales	\$43,754.40
6910009 Canada Inc. (Dodge)	\$44,134.41
Lake Huron Chrysler	\$45,198.87
Pierson Chevrolet	\$45,565.13

STAFF COMMENTS: All prices include tax. The Director of Public Works and staff recommend the acceptance of lowest bid, which after the HST rebate will be within the budget of \$40,000.

ACTION:

10.2 Havelock/Wolsley Streets Reconstruction Update

Reconstruction of Havelock Street from Gough Street to the soccer fields, and Wolsley

Street started March 21, 2012.

STAFF COMMENTS: Notices were placed in the local newspaper and letters sent to the residences directly affected by the project.

ACTION:

### 10.3 Purple Grove Bridge Replacement

As per Council's direction (March 5<sup>th</sup> General Committee meeting), B.M. Ross and Associates Limited have initiated design work for the rehabilitation of the Purple Grove Bridge.

STAFF COMMENTS: Discussions between staff, engineers, and contractors lead us to believe additional savings may be realized if the rehabilitation is tendered with our scheduled culvert repairs, albeit as a separate entity, for while the culvert repairs are included in the 2012 Public Works bridge maintenance program, Purple Grove repairs would be funded through the Federal Gas Tax program. Advertising within the tender as a separate item would also allow the Township to withdraw Purple Grove Bridge works in the event of excessive costing, and not affect other planned works.

ACTION:

### 10.4 [Hurontel Lease Extension](#)

Attached is a request from Hurontel and a map.

STAFF COMMENTS: We have no objections either way. We have requested a locate be done and Council can view the property on their road tour.

ACTION:

## 11.0 **ECONOMIC DEVELOPMENT & TOURISM**

### 11.1 Community Guide

The Community Guide will be ready to go to print on April 2<sup>nd</sup>, and mailed out to all Huron-Kinloss permanent households the week of the 16<sup>th</sup>.

STAFF COMMENTS: The guide has been very well received by local businesses wishing to advertise in it and it contains lots of valuable information. We're looking at close to 60 pages. We bring this forward for information only.

ACTION:

### 11.2 Business Retention & Expansion Project

Sixty interviews have now been completed with only twenty left to do.

STAFF COMMENTS: The data has all been entered. Once all the interviews are done

Taralyn will retrieve the reports and analyze the data. This will be brought forward to the task force and then the final report will be drafted. We bring this forward for information only.

ACTION:

## 12.0 **GENERAL GOVERNMENT**

### 12.1 [934 Park Place](#)

We have received notification from Patti & Peter Richards that they have sold their home at 934 Park Place. There was a maintenance agreement for the Township lands adjacent to their home known as Block 39. The home was purchase by Mike & June Emond who are interested in establishing the same agreement. The Emond's have requested a longer term than 10 years.

STAFF COMMENTS: We recommend preparing a new agreement for a similar ten year term. We have attached a map of the area for your review.

ACTION:

### 12.2 Nuclear Waste Management

Subsequent to Council's tour of the Western Waste Management Facility on the Bruce Nuclear site where they met with staff from the Nuclear Waste Management Organization (NWMO) and were briefed about Canada's plan for managing used nuclear fuel over the long term and the process to select a site for a deep geological repository.

STAFF COMMENTS: Council needs to decide if they would like to continue to learn about the long-term management of used nuclear fuel and proceed to the next step as described in the Process for Selecting a Site for Canada's Deep Geological Repository for Used Nuclear Fuel (May, 2010). If Council is interested in continuing to learn more about Adaptive Phased Management, Canada's plan the long-term management of used nuclear fuel as described in Step 2 of the process, we will bring a resolution forwarding requesting that the Nuclear Waste Management Organization complete an initial screening for the community. We seek your direction.

ACTION:

### 12.3 [Accessibility Plan \(2011-2012\)](#)

As per the Accessibility for Ontarians Act, 2005 (AODA) the Accessibility Plan for the Township of Huron-Kinloss has been updated.

STAFF COMMENTS: The Plan has been provided for your review.

ACTION:



12.4 Ripley-Huron Legion Branch 440

We have received a request from the Ripley-Huron Legion for a temporary extension to extend the licensed patio for the Ripley-Huron Fall Fair.

STAFF COMMENTS: Staff has no concerns with the request.

ACTION:

12.5 Point Clark Beach Association Meeting

The Point Clark Beach Association Meeting will be held July 21<sup>st</sup>, 2012.

STAFF COMMENTS: Please let the Deputy Clerk know if you are able to attend.

ACTION:

**13.0 PERSONNEL**

13.1 [Health & Safety Report](#)

STAFF COMMENTS: Included in the report.

ACTION:

**14.0 NEW BUSINESS/COUNCIL REPORTS**

**15.0 CORRESPONDENCE ON THE TABLE**

15.1	AMO	AMO Watch File – March 29, 2012
15.2		Communicate AMO – <i>Ontario's Provincial and Municipal Budgets Must be Sustainable</i> March 27, 2012
15.3		Communicate AMO – <i>Breaking News: The 2012 Provincial Budget</i> March 27, 2012
15.4		Communicate AMO – <i>Breaking News: New Feed-In-Tariff Program Rules Changed</i> March 22, 2012
15.5		Communicate AMO - <i>AMO Urban Symposium Program Update</i> March 22, 2012
15.6		AMO Watch File – March 22, 2012
15.7		Communicate AMO - <i>Auditor General Releases Report on Ornge Air</i> March 21, 2012
15.8		Communicate AMO - <i>Meetings to Meet Your Needs</i> March 21, 2012
15.9		Communicate AMO - <i>AMO's 2012 Pre-Budget Submission Urges "Let's Get This Right"</i> March 19, 2012
15.10		AMO – <i>Leading With Sustainability Workshop</i> March 19, 2012
15.11		AMO Watch File – March 15, 2012
15.12		Communicate AMO - <i>Provincial Budget 2012 - 2013</i> March 14, 2012
15.13	Grey Bruce Health Unit	News Release " <i>Local Food in Local Institutions</i> " March 21,, 2012
15.14		News Release " <i>Food Recall – Health Hazard Alert</i> " March 20, 2012
15.15		News Release " <i>Stop TB In My Lifetime</i> " March 15, 2012
15.16		News Release " <i>Tobacco Free Outdoor Spaces</i> " March 8, 2012

15.17	<i>General</i>	AMCTO– <i>The 2012 Ontario Budget and Your Pension</i> March 28, 2012
15.18		OPP letter March 13, 2012
15.19		Ontario Building Officials Association: OBOA Strategic Plan 2012 + March 13, 2012
15.20		K2 Wind- <i>Moving Forward</i> Community Update Spring 2012
15.21		OMAFRA Connects Huron Lambton and Beyond April 2012
15.22		Maitland Valley Conservation Authority – 2012 General Levy March 27, 2012

## 16.0 **CLOSED SESSION**

### 16.1 Move into closed session

Moved by  
Seconded by

MOVE INTO  
CLOSED  
SESSION

THAT Huron-Kinloss Township Council move into a Closed Session pursuant to section 239 of the Municipal Act, 2001, as amended at \_\_\_\_\_ p.m. for the purpose of discussing:

- the security of property of the municipality or local board;
- personal matters about an identifiable individual, including municipal or local board employees;
- a proposed or pending acquisition or disposition of land by the municipality or local board;
- labour relations or employee negotiations;
- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- a matter in respect of which a council, board, committee or other body may hold a closed meeting under another Act. 2001
- A meeting is held for the purpose of educating or training the members. At the meeting, no member discusses or otherwise deals with any matter in a way that materially advances the business or decision-making of the council, local board or committee.

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## 17.0 **RETURN TO OPEN SESSION**

Moved by  
Seconded by

RISE FROM  
CLOSED  
SESSION

THAT Huron-Kinloss Township Council rise from the Closed Session at \_\_\_\_\_ p.m.

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**18.0     BUSINESS ARISING FROM THE CLOSED SESSION**

**19.0     ADJOURN**

Moved by  
Seconded by

ADJOURN

THAT Huron-Kinloss Township Council do now adjourn to meet again on April 16<sup>th</sup>, 2012 at 7:00 p.m. or at the Call of the Mayor.

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