

CORPORATION OF THE TOWNSHIP OF HURON-KINLOSS

GENERAL COMMITTEE MEETING

7:00 p.m. - Council Chambers

April 1st, 2013

Mayor	Mitch Twolan	(P)
Deputy Mayor	Wilfred Gamble	(P)
Councillors	Lillian Abbott	(P)
	Jeff Elliott	(P)
	Jim Hanna	(A)
	Don Murray	(P)
	Carl Sloetjes	(P)
Administrator	Mary Rose Walden	(P)
Clerk	Sonya Watson	(P)
Treasurer	Jodi MacArthur	(P)
Director of Public Works	Hugh Nichol	(P)
Chief Building Official	Matt Farrell	(P)
Director of Facilities & Recreation	Mike Fair	(A)
By-law Enforcement Officer	Brianne Elliott	(P)
Drainage Superintendent	Grant Collins	(P)

OTHERS PRESENT: Liz Dadson, Garit Reid, Barb McKay, Anne and Cliff Mann, Lynn Taylor, Heather James, Leah Andrews-Barrie, Cameron Courtney, Ian Courtney, John Drennan, Larry & Pauline Dunlop, Brian Shoesmith, Jeremy Taylor, Greg Nancekivell

MINUTES

The meeting will be preceded by a Court of Revision for the Vanderhoek Municipal Drain.

1.0 CALL TO ORDER

1.1 DISCLOSURE OF PECUNIARY INTEREST

<u>Name</u>	<u>Item</u>	<u>Nature of Interest</u>
Mayor Twolan	1.5	Client

1.2 DELEGATIONS

1.3 MacLennan Municipal Drain Jeremy Taylor-R.J. Burnside & Associates

The MacLennan Drainage Report has been attached for your review.

STAFF COMMENTS: Jeremy Taylor from R.J. Burnside & Associates will be in attendance to present the report.

ACTION: John Drennan from Lots 39 & 40 had concerns regarding Branch "K". Cameron Courtney questioned Branch "E" and the costs being assessed to the Courtney lands. Jeremy explained that this property on Lots 35, 36 and 37 drain into Branch "E" based on the 1975 report.

John Drennan questioned whether the area on the North Side of Concession 2 is included in the report. Jeremy confirmed it is excluded from the report and not part of this watershed.

1.4 Community Improvement Plan Policies Heather James

This is the Public Meeting to consider the draft Community Improvement Plan (CIP) Policies. Notice has been provided in the newspaper, on the Township and County website and we have notified both the Lucknow and Ripley Revitalization Committees.

- A) County Planning Report
- B) Community Improvement Plan Policies
- C) Community Improvement Plan Project Area Lucknow
- D) Community Improvement Plan Project Area Ripley
- E) Community Improvement Plan including all Appendices ('B' – 'F')

STAFF COMMENTS: The draft plan, maps and appendices have been attached for your review. Leah Andrews-Barrie and Heather James will be in attendance to present the plan.

ACTION: Heather James presented and reviewed the proposed CIP Policies. County representatives met with Dwayne Evans from the Ministry regarding the CIP policies being proposed across the County. She reported that the Ministry is requiring clarity in the definition portion of the plan. Specifically in the financial section to protect the municipality from future concern. The County is using the CIP Policies as a tool to access Spruce the Bruce funding. The Ministry likes to see more of a program based approach. Council approved bringing the plan forward. The Planning department was authorized to amend the definitions as described in regards to Ministry comments. The CIP Plan will be coming forward on April 15th for adoption.

Mayor Twolan declared a conflict, vacated his seat and left the room.

1.5 One Foot Reserve on Vozka Drive By-law

The reference plan deposited and the associated By-law has been attached for your review.

STAFF COMMENTS: We have received two letters of concern regarding the by-law.

Larry & Pauline Dunlop from 55 Green Brae Crescent have prepared a letter and requested to speak as a delegation. We have attached an aerial photo of this property.

Brian E. Shoemsmith from 49 Greenbrae Crescent has also prepared a letter and requested to speak as a delegation. We have attached an aerial photo of this property as well.

We seek your direction on proceeding to bring the by-law forward to the April 15th, 2013 meeting for adoption as scheduled.

ACTION: Larry Dunlop spoke to his letter. He owns lot 72 and 73 on the proposed Vozka Drive one foot reserve reference plan and is requesting an exemption from the By-Law for lot 73 due to the existing driveway.

Brian Shoemsmith reviewed the concerns outlined in his letter for Council.

After much discussion Council approved altering the reference plan circulated to permit direct access to the "existing" driveway on Lot 73, the Dunlop property to allow access to the garage. The rest of the reference plan will remain the same. The reference plan will be re-done and notice will be provided prior to passage.

1.6 Ontario Society for the Prevention of Cruelty to Animals (OSPCA) 8:00 p.m.

Jennifer Bluhm will be in attendance to do a power point presentation for Council on future service options available.

STAFF COMMENTS: None at this time.

ACTION: Brad Dewar from the Provincial Office attended the meeting with Jennifer Bluhm. They delivered a power point presentation for Council. They reported that of the 400 complaints investigated each year and average of 5% of the complaints originated in H-K. 50 % of all removals from breeding kennels originated in H-K. This was prior to 2005. Average removal costs \$1,000.00/per animal.

- Key Considerations – Only OPP or OSPCA can enforce the Act
- Additional costs if police respond (above contract) Vet, boarding etc.
- Will police be trained to write compliance orders, recheck and remove animals?
- Animal Control/ By-Law=increased legal costs
- Animal in distress will require timely response and cannot wait on court process
- Cost comparison for each aspect.

The training of OSPCA officers is a 3 month process. Future meetings will take place with Mayor Twolan, Deputy Mayor Gamble, staff, the OPP, Ripley Vet Clinic and the OSPCA to determine a path forward.

2.0 PLANNING & BUILDING DEPARTMENT

2.1 Building Report

Please find attached the monthly report of the Chief Building Official.

STAFF COMMENTS: The Chief Building Official will be in attendance to discuss the report.

ACTION: Received and filed.

3.0 FIRE & EMERGENCY MANAGEMENT SERVICES

No items scheduled.

4.0 BY-LAW ENFORCEMENT & SMALL ANIMAL CONTROL

4.1 Monthly Report

Please find attached the monthly report of the By-Law Enforcement Officer.

STAFF COMMENTS: The By-Law Enforcement Officer will be in attendance to answer any questions.

ACTION: Received and filed.

4.2 Letter Regarding Ontario Society for the Prevention of Cruelty to Animals (OSPCA)

Please find attached a letter received regarding the OSPCA.

STAFF COMMENTS: None at this time. The presentation from OSPCA and future meetings regarding their services or alternate options will help to establish a path forward.

ACTION: The Clerk will prepare a response that Council is considering options and will be taking his comments under consideration.

5.0 PARKS, FACILITIES, RECREATION AND LAKESHORE

No items scheduled.

6.0 **FINANCE**

6.1 Water Connection Payment Options

The Treasurer has prepared a report for your review.

STAFF COMMENTS: Included in the report.

ACTION: Approve staff recommendations.

6.2 2012 Reconciled Policing Costs

Our reconciled actual costs versus billed costs shows a credit of \$33,324. We received \$13,466 at the semi-annual reconciliation, leaving a credit of \$19,858.

STAFF COMMENTS: This amount will be recorded as revenue for 2013.

ACTION: Noted.

7.0 **DRAINAGE**

No further items scheduled.

8.0 **DRINKING WATER & WASTE WATER**

8.1 Water/Wastewater Summary

Please find attached Veolia's February summary for the water and wastewater systems.

STAFF COMMENTS: We bring this forward for information purposes.

ACTION: Received and filed.

8.2 Lucknow Sewage Treatment Plant Annual Report

Please find attached the Conclusions and Recommendations section of the 2012 Lucknow Sewage Works Performance Report as prepared by B.M. Ross and Associates Limited.

STAFF COMMENTS: The full report may be viewed on the Township website.

ACTION: Noted.

8.3 Ripley Sewage Treatment Plant Annual Report

Veolia Water Canada has completed the 2012 Compliance & Operations Record for the Ripley Sewage Treatment Plant.

STAFF COMMENTS: During 2012 the average daily flow was 270.01 m³, which is 45% of the Certificate of Approval allowable flow of 600 m³. The report is available on the Township website.

ACTION: Noted.

8.4 Kincardine Water Request

The Lakeshore Water System began servicing the Municipality of Kincardine on Wednesday March 20th.

STAFF COMMENTS: Average daily demand is approximately 2200 m³ and, according to our Operating Authority, there have been no concerns noted to date. It is anticipated the connection valve will remain open until the week of April 1st – 5th. We bring this forward for information purposes only.

ACTION: Noted.

8.5 Huronville Residents Letter

We have received a letter of concern in regards to the Huronville Water System and servicing the Municipality of Kincardine.

STAFF COMMENTS: We have attached the letter for your review.

ACTION: A response will be sent to the resident. Meetings are ongoing with the Municipality of Kincardine regarding the Huronville Water System.

8.6 Whitechurch Water System Classification

The Township is in the process of submitting application to the Ministry of the Environment to have the Whitechurch Water System reclassified from a water distribution and supply Class 2 to a Limited Groundwater Subsystem (groundwater source servicing fewer than 101 private residences).

STAFF COMMENTS: The only operational change will be that an Operator-in-Training (OIT) is not allowed to operate the system.

ACTION: Noted.

8.7 Huronville Subdivision Distribution System

Attached is a review of the Huronville Subdivision Distribution System infrastructure.

STAFF COMMENTS: The Kincardine Water Department completed the review in 2012. There were no deficiencies identified. We bring this forward for information purposes.

ACTION: Received and filed.

9.0 **WASTE MANAGEMENT**

9.1 Kinloss Landfill Open

On April 6th the Kinloss Landfill site re-opens on Saturdays for the general public to dispose of recyclables and brush.

STAFF COMMENTS: We bring this forward for information purposes only.

ACTION: Noted.

9.2 Kinloss and Huron Annual Landfill Reports

We received the 2012 Annual Monitoring Reports for both the Kinloss and Huron Waste Disposal Sites.

STAFF COMMENTS: Please find attached the Conclusions and Recommendations for both sites as prepared by Genivar Inc. Copies of the reports have been forwarded to the Ministry of Environment.

ACTION: Received and filed.

10.0 **TRANSPORTATION**

10.1 Krystal Court/Concession 12

Attached is an email from a potential buyer of the property known as 102 Krystal Court inquiring about the possibility of accessing the property from Concession 12.

STAFF COMMENTS: The Director of Public Works' initial response to the query was no, as Krystal Court was created as a four lot development with an internal access road onto Lake Range Drive servicing all four properties. As per the request, the Director of Public Works agreed to bring forth the request to Council's attention and, if necessary, view the area on the spring road tour. I seek your direction.

ACTION: Council agreed with the Director of Public Works. Access to Concession 12 will not be granted. The Director of Public Works will prepare a response.

10.2 Bruce County Road 6

Council had previously instructed the Director of Public Works to send a letter of concern to the Bruce County Highways Department regarding the condition of Bruce Road 6.

STAFF COMMENTS: The County of Bruce Operations Supervisor has indicated they will be exploring a hot mix repair in the summer. We bring this forward for information purposes.

ACTION: Noted.

10.3 Bruce County Road 1

The County of Bruce hosted an open house at the Huron-Kinloss Municipal Office as part of the environmental assessment for the realignment of County Road 1 at the Highway 9 intersection in the hamlet of Kinloss.

STAFF COMMENTS: Four proposals were presented for discussion with the consensus being the best option would be to realign the County Road as proposed then upon completion legally close the section of County Road 1 no longer required and return the lands to the abutting property owners. The audience also voiced their support for the new road to have an enhanced speed limit of 90 km; a concept that County personnel noted but were non-committal towards. We bring this forward for information purposes only.

ACTION: Noted.

10.4 Spraying of Weeds on County Roads

Attached is a letter from the County of Bruce Highways Department regarding the spraying of weeds on County roads.

STAFF COMMENTS: The Huron-Kinloss Public Works Department no longer undertakes weed spraying on Township roads. Therefore, our response to the County Engineer will be that we are not interested in such an agreement at this time. We bring this forward for information purposes only.

ACTION: Council agrees with staff comments. A response will be sent.

10.5 Kinloss Road Conditions

The Director of Public Works received a letter from a business owner regarding road conditions in Kinloss.

STAFF COMMENTS: The Director of Public Works has agreed to investigate options for road improvements, including the possibility of gravel road paving in the near future.

ACTION: The Director of Public Works will prepare a response.

10.6 Temporary Road Closures

The chart below shows the temporary road closures requested for 2013.

STAFF COMMENTS: The Director of Public Works and County Engineer approved the closures requested by various service groups for community events. We bring this forward for information purposes.

ACTION: Noted.

Event	Affected Section of Road	Date and Time of Event
Ripley Business Community <i>Spring into Summer</i>	Huron St (County Rd 7) from Jessie St to Queen St	Sat. June 22 nd 7:00 a.m. – 2:00 p.m.
Kincardine Women's Triathlon	Boiler Beach Rd and Part of Concession 10	Sat. July 13 th 8:30 – 11:30 a.m.
Music in the Fields	Havelock Street N (Ludgard to South Kinloss Ave)	Fri. Aug 23 rd 6:00 p.m. – Sat Aug 24 th 2:00 a.m. Sat Aug 24 th 8:00 a.m. – Sun Aug 25 th 2:00 a.m.
Lucknow Fall Fair Parade	Part of Campbell St. (Hwy 86)	Sat. Sep 21 st 10:45 a.m. – 12:15 p.m.
Ripley-Huron Fall Fair Parade	Part of County Roads 6 & 7 (Queen & Huron Sts.)	Sat. Sep 28 th 11:15 a.m. – 1:00 p.m.
Christmas in the Country Tractor Parade	Part of County Rd 7 (Huron St.)	Sun. Nov 24 th 4:45 – 6:30 p.m.
Lucknow Christmas Parade	Part of Campbell St. (Hwy 86)	Fri. Nov 29 th 6:30 – 7:45 p.m.

11.0 **ECONOMIC DEVELOPMENT & TOURISM**

No items scheduled.

12.0 **GENERAL GOVERNMENT**

12.1 100th Anniversary Reid's Corners Women's Institute

We have received an invitation from the Reid's Corner Women's Institute as they celebrate their 100th Anniversary.

STAFF COMMENTS: The invitation has been attached for your review.

ACTION: Mayor Twolan will attend the celebration.

12.2 Kincardine Nimrod Club “After Dark Trap Shoot”

We have received a letter from the Kincardine Nimrod Club requesting a noise exemption to hold an “After Dark Trap Shoot” on Saturday May 4th, 2013.

STAFF COMMENTS: The letter and the notification area requested (300 meters) has been provided for your review.

ACTION: Noted. The Clerk will notify the Nimrod Club to proceed with notification. The comments of the residents will be considered. The resolution will be brought forward.

13.0 **PERSONNEL**

No items scheduled.

14.0 **NEW BUSINESS/COUNCIL REPORTS**

14.1 Saugeen Valley Children’s Safety Village

Councillor Murray spoke about the Saugeen Valley Children’s Safety Village and their ongoing campaign for financial support to complete the project.

STAFF COMMENTS: None at this time.

ACTION: The Clerk will invite a representative to attend a future Council meeting.

15.0 **CORRESPONDENCE ON THE TABLE**

15.1	AMO	Communicate AMO – “AMO’s 2013 Pre-Budget Submission to the Standing Committee on Finance and Economic Affairs” March 26, 2013
15.2		Communicate AMO – “Gas Tax Indexing” March 25, 2013
15.3		Communicate AMO – “The Federal Budget” March 21, 2013
15.4		AMO Watch File – March 21, 2013
15.5		Communicate AMO – “LAS / AMO 2013 Town Hall Sessions” March 19, 2013
15.6		Communicate AMO – “LAS Launches Turn-Key LED Streetlight Retrofit Service” March 19, 2013
15.7	Grey Bruce Health Unit	News Release “Grey Bruce Task Force on Crystal Meth and Other Drugs Multimedia and Art Contest” March 22, 2013
15.8	General	Ontario Sheep Marketing Agency – March 13, 2013
15.9		Saugeen Conservation - Watershed Checkup
15.10		Food Secure Canada – March 2013 Newsletter
15.11		Ministry Responsible for Seniors – Senior Achievement Award April 2, 2013
15.12		GLSLCI – Making Waves March 18, 2013
15.13		Ministry of Energy – Ontario Distribution Sector Review Panel March 19, 2013
15.14		OMAFRA Connects – March 2013

16.0 **CLOSED SESSION**

16.1 Move into closed session

Moved by Elliott
Seconded by Gamble

MOVE INTO
CLOSED
SESSION

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THAT Huron-Kinloss Township Council move into a Closed Session pursuant to section 239 of the Municipal Act, 2001, as amended at 9:15 p.m. for the purpose of discussing:

- personal matters about an identifiable individual, including municipal or local board employees;
 - Special Committee Appointments
 - Project Coordinator Position
 - Employee Resignation

Carried.

17.0 **RETURN TO OPEN SESSION**

Moved by Abbott
Seconded by Murray

RISE FROM
CLOSED
SESSION

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THAT Huron-Kinloss Township Council rise from the Closed Session at 9:25 p.m.

Carried.

18.0 **BUSINESS ARISING FROM THE CLOSED SESSION**

Council accepted with regret the resignation of Christine Heinisch Deputy-Treasurer/
Tax Clerk.

STAFF COMMENTS: The resignation is effective as of June 30th, 2013

ACTION: Noted. The Administrator and Treasurer will report back on options for filling
the vacancy.

19.0 **ADJOURN**

Moved by Sloetjes
Seconded by Murray

ADJOURN

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THAT Huron-Kinloss Township Council do now adjourn to meet again on April 15th, 2013 at 7:00 p.m. or at the Call of the Mayor.

Carried.

Original Signed by Mitch Twolan
Mayor

Original Signed By Sonya Watson
Clerk