

CORPORATION OF THE TOWNSHIP OF HURON-KINLOSS

GENERAL COMMITTEE MEETING **REVISED**

7:00 p.m. - Council Chambers

April 1<sup>st</sup>, 2013

Mayor	Mitch Twolan	( )
Deputy Mayor	Wilfred Gamble	( )
Councillors	Lillian Abbott	( )
	Jeff Elliott	( )
	Jim Hanna	(A)
	Don Murray	( )
	Carl Sloetjes	( )
Administrator	Mary Rose Walden	( )
Clerk	Sonya Watson	( )
Treasurer	Jodi MacArthur	( )
Director of Public Works	Hugh Nichol	( )
Chief Building Official	Matt Farrell	( )
Director of Facilities & Recreation	Mike Fair	( )
By-law Enforcement Officer	Brianne Elliott	( )
Drainage Superintendent	Grant Collins	( )

**AGENDA**

*The meeting will be preceded by a Court of Revision for the Vanderhoek Municipal Drain.*

**1.0 CALL TO ORDER**

**1.1 DISCLOSURE OF PECUNIARY INTEREST**

<u>Name</u>	<u>Item</u>	<u>Nature of Interest</u>
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**1.2 DELEGATIONS**

**1.3 [MacLennan Municipal Drain](#) Jeremy Taylor-R.J. Burnside & Associates**

The MacLennan Drainage Report has been attached for your review.

STAFF COMMENTS: Jeremy Taylor from R.J. Burnside & Associates will be in attendance to present the report.

ACTION:

1.4 Community Improvement Plan Policies Heather James

This is the Public Meeting to consider the draft Community Improvement Plan (CIP) Policies. Notice has been provided in the newspaper, on the Township and County website and we have notified both the Lucknow and Ripley Revitalization Committees.

- A) County Planning Report
- B) Community Improvement Plan Policies
- C) Community Improvement Plan Project Area Lucknow
- D) Community Improvement Plan Project Area Ripley
- E) Community Improvement Plan including all Appendices ('B' – 'F')

STAFF COMMENTS: The draft plan, maps and appendices have been attached for your review. Leah Andrews Barrie and Heather James will be in attendance to present the plan.

ACTION:

1.5 One Foot Reserve on Vozka Drive By-law

The reference plan deposited and the associated By-law has been attached for your review.

STAFF COMMENTS: We have received two letters of concern regarding the by-law.

Larry & Pauline Dunlop from 55 Green Brae Crescent have prepared a letter and requested to speak as a delegation. We have attached an aerial photo of this property.

Brian E. Shoemith from 49 Greenbrae Crescent has also prepared a letter and requested to speak as a delegation. We have attached an aerial photo of this property as well.

We seek your direction on proceeding to bring the by-law forward to the April 15<sup>th</sup>, 2013 meeting for adoption as scheduled.

ACTION:

- 1.6 Ontario Society for the Prevention of Cruelty to Animals (OSPCA) 8:00 p.m.

Jennifer Bluhm will be in attendance to do a power point presentation for Council on future service options available.

STAFF COMMENTS: None at this time.

ACTION:

## 2.0 **PLANNING & BUILDING DEPARTMENT**

### 2.1 [Building Report](#)

Please find attached the monthly report of the Chief Building Official.

STAFF COMMENTS: The Chief Building Official will be in attendance to discuss the report.

ACTION:

## 3.0 **FIRE & EMERGENCY MANAGEMENT SERVICES**

*No items scheduled.*

## 4.0 **BY-LAW ENFORCEMENT & SMALL ANIMAL CONTROL**

### 4.1 [Monthly Report](#)

Please find attached the monthly report of the By-Law Enforcement Officer.

STAFF COMMENTS: The By-Law Enforcement Officer will be in attendance to answer any questions.

ACTION:

### 4.2 [Letter Regarding Ontario Society for the Prevention of Cruelty to Animals \(OSPCA\)](#)

Please find attached a letter received regarding the OSPCA.

STAFF COMMENTS: None at this time. The presentation from OSPCA and future meetings regarding their services or alternate options will help to establish a path forward.

ACTION:

**5.0 PARKS, FACILITIES, RECREATION AND LAKESHORE**

*No items scheduled.*

**6.0 FINANCE**

**6.1 [Water Connection Payment Options](#)**

The Treasurer has prepared a report for your review.

STAFF COMMENTS: Included in the report.

ACTION:

**6.2 2012 Reconciled Policing Costs**

Our reconciled actual costs versus billed costs shows a credit of \$33,324. We received \$13,466 at the semi-annual reconciliation, leaving a credit of \$19,858.

STAFF COMMENTS: This amount will be recorded as revenue for 2013.

ACTION:

**7.0 DRAINAGE**

*No further items scheduled.*

**8.0 DRINKING WATER & WASTE WATER**

**8.1 [Water/Wastewater Summary](#)**

Please find attached Veolia's February summary for the water and wastewater systems.

STAFF COMMENTS: We bring this forward for information purposes.

ACTION:

8.2 [Lucknow Sewage Treatment Plant Annual Report](#)

Please find attached the Conclusions and Recommendations section of the 2012 Lucknow Sewage Works Performance Report as prepared by B.M. Ross and Associates Limited.

STAFF COMMENTS: The full report may be viewed on the Township website.

ACTION:

8.3 [Ripley Sewage Treatment Plant Annual Report](#)

Veolia Water Canada has completed the 2012 Compliance & Operations Record for the Ripley Sewage Treatment Plant.

STAFF COMMENTS: During 2012 the average daily flow was 270.01 m<sup>3</sup>, which is 45% of the Certificate of Approval allowable flow of 600 m<sup>3</sup>. The report is available on the Township website.

ACTION:

8.4 [Kincardine Water Request](#)

The Lakeshore Water System began servicing the Municipality of Kincardine on Wednesday March 20<sup>th</sup>.

STAFF COMMENTS: Average daily demand is approximately 2200 m<sup>3</sup> and, according to our Operating Authority, there have been no concerns noted to date. It is anticipated the connection valve will remain open until the week of April 1<sup>st</sup> – 5<sup>th</sup>. We bring this forward for information purposes only.

ACTION:

8.5 [Huronville Residents Letter](#)

We have received a letter of concern in regards to the Huronville Water System and servicing the Municipality of Kincardine.

STAFF COMMENTS: We have attached the letter for your review.

ACTION:

## 8.6 Whitechurch Water System Classification

The Township is in the process of submitting application to the Ministry of the Environment to have the Whitechurch Water System reclassified from a water distribution and supply Class 2 to a Limited Groundwater Subsystem (groundwater source servicing fewer than 101 private residences).

STAFF COMMENTS: The only operational change will be that an Operator-in-Training (OIT) is not allowed to operate the system.

ACTION:

## 8.7 Huronville Subdivision Distribution System

Attached is a review of the Huronville Subdivision Distribution System infrastructure.

STAFF COMMENTS: The Kincardine Water Department completed the review in 2012. There were no deficiencies identified. We bring this forward for information purposes.

ACTION:

## 9.0 **WASTE MANAGEMENT**

### 9.1 Kinloss Landfill Open

On April 6<sup>th</sup> the Kinloss Landfill site re-opens on Saturdays for the general public to dispose of recyclables and brush.

STAFF COMMENTS: We bring this forward for information purposes only.

ACTION:

### 9.2 Kinloss and Huron Annual Landfill Reports

We received the 2012 Annual Monitoring Reports for both the Kinloss and Huron Waste Disposal Sites.

STAFF COMMENTS: Please find attached the Conclusions and Recommendations for both sites as prepared by Genivar Inc. Copies of the reports have been forwarded to the Ministry of Environment.

ACTION:

**10.0 TRANSPORTATION**

**10.1 [Krystal Court/Concession 12](#)**

Attached is an email from a potential buyer of the property known as 102 Krystal Court inquiring about the possibility of accessing the property from Concession 12.

STAFF COMMENTS: The Director of Public Works' initial response to the query was no, as Krystal Court was created as a four lot development with an internal access road onto Lake Range Drive servicing all four properties. As per the request, the Director of Public Works agreed to bring forth the request to Council's attention and, if necessary, view the area on the spring road tour. I seek your direction.

ACTION:

**10.2 Bruce County Road 6**

Council had previously instructed the Director of Public Works to send a letter of concern to the Bruce County Highways Department regarding the condition of Bruce Road 6.

STAFF COMMENTS: The County of Bruce Operations Supervisor has indicated they will be exploring a hot mix repair in the summer. We bring this forward for information purposes.

ACTION:

**10.3 Bruce County Road 1**

The County of Bruce hosted an open house at the Huron-Kinloss Municipal Office as part of the environmental assessment for the realignment of County Road 1 at the Highway 9 intersection in the hamlet of Kinloss.

STAFF COMMENTS: Four proposals were presented for discussion with the consensus being the best option would be to realign the County Road as proposed then upon completion legally close the section of County Road 1 no longer required and return the lands to the abutting property owners. The audience also voiced their support for the new road to have an enhanced speed limit of 90 km; a concept that County personnel noted but were non-committal towards. We bring this forward for information purposes only.

ACTION:

10.4 **Spraying of Weeds on County Roads**

Attached is a letter from the County of Bruce Highways Department regarding the spraying of weeds on County roads.

STAFF COMMENTS: The Huron-Kinloss Public Works Department no longer undertakes weed spraying on Township roads. Therefore, our response to the County Engineer will be that we are not interested in such an agreement at this time. We bring this forward for information purposes only.

ACTION:

10.5 **Kinloss Road Conditions**

The Director of Public Works received a letter from a business owner regarding road conditions in Kinloss.

STAFF COMMENTS: The Director of Public Works has agreed to investigate options for road improvements, including the possibility of gravel road paving in the near future.

ACTION:

10.6 **Temporary Road Closures**

The chart below shows the temporary road closures requested for 2013.

STAFF COMMENTS: The Director of Public Works and County Engineer approved the closures requested by various service groups for community events. We bring this forward for information purposes.

ACTION:

<b>Event</b>	<b>Affected Section of Road</b>	<b>Date and Time of Event</b>
Ripley Business Community Spring into Summer	Huron St (County Rd 7) from Jessie St to Queen St	Sat. June 22 <sup>nd</sup> 7:00 a.m. – 2:00 p.m.
Kincardine Women's Triathlon	Boiler Beach Rd and Part of Concession 10	Sat. July 13 <sup>th</sup> 8:30 – 11:30 a.m.
Music in the Fields	Havelock Street N (Ludgard to South Kinloss Ave)	Fri. Aug 23 <sup>rd</sup> 6:00 p.m. – Sat Aug 24 <sup>th</sup> 2:00 a.m. Sat Aug 24 <sup>th</sup> 8:00 a.m. – Sun Aug 25 <sup>th</sup> 2:00 a.m.
Lucknow Fall Fair Parade	Part of Campbell St. (Hwy 86)	Sat. Sep 21 <sup>st</sup> 10:45 a.m. – 12:15 p.m.
Ripley-Huron Fall Fair Parade	Part of County Roads 6 & 7 (Queen & Huron Sts.)	Sat. Sep 28 <sup>th</sup> 11:15 a.m. – 1:00 p.m.
Christmas in the Country Tractor Parade	Part of County Rd 7 (Huron St.)	Sun. Nov 24 <sup>th</sup> 4:45 – 6:30 p.m.
Lucknow Christmas Parade	Part of Campbell St. (Hwy 86)	Fri. Nov 29 <sup>th</sup> 6:30 – 7:45 p.m.

11.0 **ECONOMIC DEVELOPMENT & TOURISM**

*No items scheduled.*



**12.0 GENERAL GOVERNMENT**

12.1 [100<sup>th</sup> Anniversary Reid's Corners Women's Institute](#)

We have received an invitation from the Reid's Corner Women's Institute as they celebrate their 100<sup>th</sup> Anniversary.

STAFF COMMENTS: The invitation has been attached for your review.

ACTION:

12.2 [Kincardine Nimrod Club "After Dark Trap Shoot"](#)

We have received a letter from the Kincardine Nimrod Club requesting a noise exemption to hold an "After Dark Trap Shoot" on Saturday May 4<sup>th</sup>, 2013.

STAFF COMMENTS: The letter and the [notification area](#) requested (300 meters) has been provided for your review.

ACTION:

**13.0 PERSONNEL**

*No items scheduled.*

**14.0 NEW BUSINESS/COUNCIL REPORTS**

14.1

**15.0 CORRESPONDENCE ON THE TABLE**

15.1	AMO	Communicate AMO – "AMO's 2013 Pre-Budget Submission to the Standing Committee on Finance and Economic Affairs" March 26, 2013
15.2		Communicate AMO – "Gas Tax Indexing" March 25, 2013
15.3		Communicate AMO – "The Federal Budget" March 21, 2013
15.4		AMO Watch File – March 21, 2013
15.5		Communicate AMO – "LAS / AMO 2013 Town Hall Sessions" March 19, 2013
15.6		Communicate AMO – "LAS Launches Turn-Key LED Streetlight Retrofit Service" March 19, 2013
15.7	Grey Bruce Health Unit	News Release "Grey Bruce Task Force on Crystal Meth and Other Drugs Multimedia and Art Contest" March 22, 2013
15.8	General	Ontario Sheep Marketing Agency – March 13, 2013
15.9		Saugeen Conservation - Watershed Checkup
15.10		Food Secure Canada – March 2013 Newsletter
15.11		Ministry Responsible for Seniors – Senior Achievement Award April 2, 2013
15.12		GLSLCI – Making Waves March 18, 2013
15.13		Ministry of Energy – Ontario Distribution Sector Review Panel March 19, 2013
15.14		OMAFRA Connects – March 2013

**16.0**      **CLOSED SESSION**

16.1      Move into closed session

Moved by  
Seconded by

MOVE INTO  
CLOSED  
SESSION

THAT Huron-Kinloss Township Council move into a Closed Session pursuant to section 239 of the Municipal Act, 2001, as amended at \_\_\_\_\_ p.m. for the purpose of discussing:

- personal matters about an identifiable individual, including municipal or local board employees;
  - Special Committee Appointments
  - Project Coordinator Position

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**17.0**      **RETURN TO OPEN SESSION**

Moved by  
Seconded by

RISE FROM  
CLOSED  
SESSION

THAT Huron-Kinloss Township Council rise from the Closed Session at    p.m.

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**18.0**      **ADJOURN**

Moved by  
Seconded by

ADJOURN

THAT Huron-Kinloss Township Council do now adjourn to meet again on April 15<sup>th</sup>, 2013 at 7:00 p.m. or at the Call of the Mayor.

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