

CORPORATION OF THE TOWNSHIP OF HURON-KINLOSS

GENERAL COMMITTEE MEETING

7:00 p.m. - Council Chambers

April 4th, 2011

Mayor	Mitch Twolan	()
Deputy Mayor	Wilfred Gamble	()
Councillors	Lillian Abbott	()
	Jeff Elliott	()
	Jim Hanna	()
	Don Murray	()
	Carl Sloetjes	()
Administrator	Mary Rose Walden	()
Clerk	Sonya Watson	(A)
Treasurer	Jodi MacArthur	()
Director of Public Works	Hugh Nichol	()
Chief Building Official	Matt Farrell	()
Director of Facilities & Recreation	Mike Fair	()
By-law Enforcement Officer	Brianne Elliott	()
Drainage Superintendent	Grant Collins	()

AGENDA

1.0 CALL TO ORDER

1.1 DISCLOSURE OF PECUNIARY INTEREST

Name	Item	Nature of Interest
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1.2 DELEGATIONS

1.3 7:00 pm Dietrich Engineering Limited see items 5.1 and 5.2

2.0 PLANNING & BUILDING DEPARTMENT

2.1 Monthly Report

Please find attached the monthly report of the Chief Building Official.

STAFF COMMENTS: The Chief Building Official will be in attendance to answer any questions.

ACTION:

3.0 FIRE & EMERGENCY SERVICES

3.1 The OAFIC Politicians Seminar: The Essentials of Firefighting and Firefighting 101.

This will offer municipal Councillors the opportunity to understand the challenges of the fire

service and its importance to their communities. It is a two day session that will provide you with not only essential information about the fire service BUT an interactive experience that you will never forget!

Sunday morning will begin with the "Essentials of Municipal Fire Protection for Decision Makers," a seminar that will provide key information needed to plan and implement effective and efficient fire protection and prevention services for municipalities. It will be followed by a special program tailored specifically for politicians by the City of Toronto Fire Services, in partnership with the OAF. The excitement begins when you slip into bunker gear and 'feel the heat' when you participate in a number of live fire training exercises. Monday morning begins with your choice of four concurrent Sunrise Sessions followed by Part 2 of the "Essentials of Municipal Fire Protection for Decision Makers" and rounds out with presentations by Provincial Ministers. Full Seminar details are available on line at www.oafcevents.com.

STAFF COMMENTS: Registration cost includes Monday breakfast, two lunches and a wine and cheese reception. Registration is limited to 24 people.

ACTION:

4.0 FINANCE

4.1 Council Remuneration Comparison

This item was deferred to this meeting. Please remember to bring the attachments that were supplied at the March Council meeting.

STAFF COMMENTS:

ACTION:

4.2 Meal Rates

Council requested that the current rate of \$15.00 per meal be tabled for discussion.

STAFF COMMENTS: We have reviewed other municipality's rates. The average across the County is \$65 to \$75/day, some municipalities require receipts, some have daily limits and some have different amounts per meal. We recommend the following with no receipts. Increasing the rate any higher than \$70.00/per day would result in a recommendation to produce receipts.

Breakfast	\$10.00
Lunch	\$20.00
Dinner	\$40.00

ACTION:

4.3 Creative Communities Prosperity Fund

In the fall of last year we applied to the Ministry of Tourism and Culture for a grant to develop a cultural plan. Unfortunately we did not receive funding.

STAFF COMMENTS: We are requesting to re-apply Council's approval to re-apply in the next round.

ACTION:

5.0 DRAINAGE

Dietrich Engineering Limited will be in attendance at 7:00 p.m. for the following public meetings to Consider the Final Drainage reports. Proper Notice has been given in accordance with the Drainage Act.

5.1 Burton Collins Municipal Drain

A copy of the Final Report has been prepared for your review.

STAFF COMMENTS: The Drainage Superintendent will also be in attendance. If council concurs with the report the Provisional By-Law will be brought forward in the Special Council Meeting.

ACTION:

5.2 Stewart Municipal Drain

A copy of the Final Report has been prepared for your review.

STAFF COMMENTS: The Drainage Superintendent will also be in attendance. If council concurs with the report the Provisional By-Law will be brought forward in the Special Council Meeting.

ACTION:

5.3 McNain Municipal Drain

We have received Notice from the Township of Ashfield-Colborne-Wawanosh regarding their intention to appoint an engineer for the McNain Drain.

STAFF COMMENTS: This drain will affect some Huron-Kinloss residents. Although the March 18th date has passed Council still has the opportunity under the Drainage Act to request an environmental appraisal if there are environmental concerns regarding this drain. The Drainage Superintendent will be in attendance at the meeting.

ACTION:

6.0 WATER & SEWERS

6.1 Chief Drinking Water Inspector's Annual Report

The Chief Drinking Water Inspector of Ontario has released the Annual Report for 2009-2010.

STAFF COMMENTS: The report includes in-depth information on the performance of Ontario's drinking water systems and can be accessed at <http://www.ene.gov.on.ca/>. We bring this forward for information purposes only.

ACTION:

6.2 Standard of Care

As part of Ontario's commitment to safeguard drinking water, the Ontario government recently enacted Section 19 of the *Safe Drinking Water Act 2002*.

STAFF COMMENTS: Effective January 1, 2013 any municipal official who fails to act in good faith, and does not exercise honesty, competence, and integrity to ensure the protection and safety of the

users of a municipal drinking water system may be subject to significant financial penalty and/or imprisonment. In order to better educate mayors, councilors, and municipal officials of their legal responsibilities, the Walkerton Clean Water Centre will be hosting information sessions in Goderich on April 28th from 2:00 p.m. to 5:00 p.m. and Walkerton on May 19th from 1:00 p.m. to 4:00 p.m. If Council is interested in attending a session please let us know. Also, the Ministry of Environment has issued a guide entitled "*Taking Care of Your Drinking Water*" which is intended as a resource to assist you, as a municipal councillor in carrying out your oversight responsibilities for drinking water systems. To access this guide via the internet, use the following:

http://www.ontario.ca/drinkingwater/dw_el_prd_043831.pdf Does anyone wish to attend?

ACTION:

6.3 Municipal Drinking Water Licensing Program

The on-site audit for our Municipal Drinking Water Quality Management Systems took place on March 23rd and 24th.

STAFF COMMENTS: Sandra Tavares of Tavares Group Consulting Inc. conducted the audit on behalf of the Canadian General Standards Board (CGSB). Overall the audit went well and a report will be issued over the next few months.

ACTION:

6.4 Drinking Water Systems Summary Reports

The 2010 Summary Reports for each of the four municipal drinking water systems were prepared by Veolia Water Canada are attached.

STAFF COMMENTS: These reports may be viewed under Drinking Water on the Township's website.

ACTION:

6.5 Community Lead Sampling

Period 1 of the lead sampling program has been completed on the Lakeshore and Ripley Water Systems.

STAFF COMMENTS: No samples exceeded the Maximum Acceptable Concentration (MAC) of 10 ug/L. The individual home owners have been provided with a copy of the analysis report for their records.

ACTION:

6.6 Lucknow Sewage Works Performance Report

The 2010 Lucknow Sewage Works Performance Report has been forwarded to the Ministry of the Environment for their review.

STAFF COMMENTS: Please find attached the Conclusions and Recommendations. As per the report it is our engineer's opinion "that the work provided excellent treatment of sewage in 2010 and, in our opinion, generally exceeded typical tertiary treatment standards." The full report is available on the Township website.

ACTION:

6.7 Ripley Sewage Annual Report

Veolia Water Canada has completed the 2010 Compliance & Operations Record for the Ripley Sewage Treatment Plant.

STAFF COMMENTS: During 2010 the average daily flow was 307.72m³, which is 51% of the Certificate of Approval allowable flow of 600 m³. The full report is available on the Township website.

ACTION:

6.8 Proposed Acquisition of Land

Please refer to the confidential agenda.

7.0 ENVIRONMENTAL SERVICES - (Landfill & Collection)

7.1 Household Hazardous and Special Waste Collection Events

The County of Bruce Highways Department will be hosting 15 Household Hazardous and Special Waste Collection days in 2011.

STAFF COMMENTS: Area collection events will be held in Walkerton (May 14th and August 13th), Kincardine (May 28th and August 27th) and at the Bruce County Highways shed in Lucknow on August 13th from 8:00 a.m. to 11:00 a.m. Dates, times and locations for all 15 events are posted on our website.

ACTION:

7.2 Free Dump Day

The Township of Huron-Kinloss will be providing a Free Dump Day on Saturday June 18th at the Huron Landfill site from 10:00 a.m. to 4:00 p.m.

STAFF COMMENTS: We bring this forward for information purposes only.

ACTION:

7.3 Kinloss Landfill Open

On April 2nd the Kinloss Landfill site re-opens on Saturdays for the general public to dispose of recyclables and brush.

STAFF COMMENTS: We bring this forward for information purposes only.

ACTION:

7.4 Annual Monitoring Reports – Huron and Kinloss Waste Disposal Sites

We received the 2010 Annual Monitoring Reports for both the Huron and Kinloss Waste Disposal Sites.

STAFF COMMENTS: Please find attached the Conclusions and Recommendations for both sites as prepared by Genivar Inc. Copies of the reports have been forwarded to the Ministry of Environment.

ACTION:

8.0 TRANSPORTATION

8.1 Speed Limit Reduction – Lake Range Drive

Attached is a speed limit reduction request for the section of Lake Range Drive located between the Ashfield-Huron Boundary Road and Concession 2.

STAFF COMMENTS: The area will be viewed during the spring road tour.

ACTION:

8.2 Spring Road Tour

The Director of Public Works, Mayor and members of Council participated in the annual road tour of the Township on Saturday April 2nd.

STAFF COMMENTS: The Director of Public Works would like a follow-up discussion on issues raised during the tour in order that any traffic by-law amendments can be brought forward.

ACTION:

8.3 Havelock Street Reconstruction

The Havelock Street Reconstruction contracts have been signed with a proposed starting date of late May, and a final completion date of August 31st.

STAFF COMMENTS: While the Maitland Valley Conservation Authority has concluded that the new storm drainage outlets on Gough, Rose and Hamilton Streets will not result in the harmful alteration disruption or destruction of fish habitat, they have stated that the construction of the outlets shall not occur until after June 15th. Information letters will be mailed to the affected residents in the near future.

ACTION:

8.4 Pole Line Rebuild – Lucknow

Westario Power Inc. has tentatively scheduled a pole line rebuild of Inglis Street, between Gough and Willoughby Streets, for late April/early May.

STAFF COMMENTS: Costs to the municipality will include the transfer of seven to nine streetlights to the new poles and a small amount of cost recovery for the pole relocation and overhead servicing reconnections in the area of the Donald Dinnie statue.

ACTION:

8.5 CAA/OGRA Proposal

CAA South Central Ontario and the Ontario Good Roads Association are asking municipalities to support a call for the Government of Ontario to dedicate a portion of the revenue collected from the provincial portion of the HST charged on gasoline and diesel sales towards funding for municipalities to invest in transportation infrastructure projects.

STAFF COMMENTS: Attached is a draft resolution to assist Council should they decide to support this initiative.

ACTION:

9.0 PARKS, FACILITIES & RECREATION

9.1 "The Longest Day of Play" in Bruce Grey Challenge

A copy of the Challenge description will be included in your package

STAFF COMMENTS: The Huron-Kinloss Recreation staff support the project and would request Council to support the Memorandum of Agreement. If a Council member wishes to participate / lead a "play activity" within the Municipality on June 21st, 2011 the recreation staff would be willing to provide some assistance if required. Kim Reid will be the Municipal coordinator for any community groups / individuals to register their "play activity" for the challenge. We seek your direction.

ACTION:

9.2 Brochure Swaps for information purposes

STAFF COMMENTS: The Huron County brochure swap is on April 28th, and the Bruce County brochure swap is on May 4th. Once again, staff will attend both swaps and encourage all Huron-Kinloss business to provide brochures (up to thirty packages of twenty) to be distributed at the brochure swaps to the Ripley-Huron Community Centre staff before April 26th, 2011. We bring this forward for information purposes.

ACTION:

9.3 Point Clark Kinsmen Donation

STAFF COMMENTS: The Point Clark Kinsmen organization is in the process of disbanding, and distributing remaining funds throughout the Municipality. The Kinsmen donated \$5,000.00 to install new benches for the Point Clark ball diamond, and another \$11,644.78 to be spent on play equipment at Blue park / PCHCC Park. The funds are well received, and will be spent on the projects in 2011. I have spoken with the Kinsmen and requested an invite to the next meeting to thank the Kinsmen members in person, and deliver a thank-you letter. The donation will also be added to the donation recognition plaque in the Ripley-Huron Community Centre. The Point Clark Kinsmen have provided many years of Community service and the organization will be sadly missed within the community. We seek approval to add these projects to the 2011 budget.

ACTION:

9.4 Purchasing Policy Exemption for Ice Plant Renovations

STAFF COMMENTS: The ice plant has been maintained for over fifteen years by Drennan refrigeration. The level of service and diligence in maintaining the equipment has been appreciated. Drennan's have provided budget figures for the updates, and have indicated that local contractors will be used. Due to Drennan's familiarity with the system I would request an exemption from the Purchasing Policy section 6.0 item b) Limited Source Suppliers: There are instances when there may be only one or two suppliers of a particular good or service exists. In these instances, the Department Head may use discretion in negotiating the purchase. We seek your approval to negotiate supply and installation within the budget.

ACTION:

10.0 GENERAL

10.1 Health and Safety Quarterly Report

Please find attached the quarterly report for March 2011.

STAFF COMMENTS: Included in the report.

ACTION:

10.2 Inter-municipal Wind Turbine Group

At the last meeting the voting structure was discussed briefly. The terms of reference states: Each participating municipality shall carry a voting strength of one vote to be exercised by the appointed member(s). As well it allows for an alternate.

STAFF COMMENTS: We would recommend appointing an alternate so that if neither appointees can attend the alternate has voting rights. Councillor Murray has approached David Colling to sit on the committee as our "citizen" member and he has accepted. We are seeking a Councillor alternate. We will bring a by-law forward at the next meeting to confirm the appointments.

ACTION:

11.0 BY-LAW ENFORCEMENT & SMALL ANIMAL CONTROL

11.1 Monthly Report

Please find attached the monthly report of the By-Law Enforcement Officer.

STAFF COMMENTS: The By-Law Enforcement Officer will be in attendance to answer any questions.

ACTION:

11.2 Litigation Matter

Please refer to the confidential agenda.

12.0 PERSONNEL

12.1 Personnel Matter

Please refer to the confidential agenda.

13.0 NEW BUSINESS

14.0 CORRESPONDENCE RECEIVED

14.1	AMO	AMO Breaking News, March 22, 2011, Federal Budget Tabled
14.2		AMO Breaking News, March 25, 2011 Provincial Budget to be tabled on March 29, 2011
14.4		AMO Watch File, March 24, 2011
14.5		Revised – 2011 Urban Symposium: Look Who is on the Agenda, March 18, 2011
14.6		Breaking News – Emerging Fire Service Issues, March 21, 2011
14.7		Breaking News, March 23, 2011, <i>REVISED link Government follows through on 2009 Reconciliation</i>
14.8	Grey Bruce Health Unit	News Release, March 18, 2011, <i>World Stop TB Day – March 24, 2011</i>
14.9	General Correspondence	Ontario Heritage Trust Letter, March 14, 2011
14.10		Renewable Energy Resolution carried by GLSLCI, March 21, 2011
14.11		New CIELAP Report – Aggregate Extraction in Ontario, March 22, 2011
14.12		Federal budget provisions would assist Southwestern Ontario Transformation, March 22, 2011
14.14		Rural Social Enterprise Project (RSEP) Launched, March 22, 2011
14.15		SoiPowered Energy Corp Letter, March 22, 2011
14.16		AMCTO e-Bingo Gaming Agreement – Industry Update, March 24, 2011
14.17		OHA Today, March 24, 2011
14.18		Canadian Environmental Assessment Agency, March 24, 2011, <i>Availability of \$175,000 in Participant Funding re: Deep Geologic Repository Project</i>
14.19		Regional Tourism Organization 7 Board Announced, March 28, 2011
14.20		OMAFRA CONNECTS, March 2011
14.21		Grey Roots Museum Archives Newsletter, Spring 2011 "Grey Matter"
14.22		Ministry of the Environment, March 4, 2011, "Taking Care of your Drinking Water, A Guide for Members of Municipal Councils"

15.0 CLOSED SESSION

15.1 Move into closed session

Moved by
Seconded by

MOVE INTO
CLOSED
SESSION

THAT Huron-Kinloss Township Council move into a Closed Session pursuant to section 239 of the Municipal Act, 2001, as amended at _____ p.m. for the purpose of discussing:

- personal matters about an identifiable individual, including municipal or local board employees;
 - Contract renewal
- a proposed or pending acquisition or disposition of land by the municipality or local board;
 - Pending acquisition of land
- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
 - Zoning Prosecution

16.0 RETURN TO OPEN SESSION

Moved by
Seconded by

RISE FROM
CLOSED
SESSION

THAT Huron-Kinloss Township Council rise from the Closed Session at
p.m.

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17.0 ADJOURN

Moved by
Seconded by

ADJOURN

THAT Huron-Kinloss Township Council do now adjourn to meet again
on April 18th at 7:00 p.m. or at the Call of the Mayor.

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