

**CORPORATION OF THE TOWNSHIP OF HURON-KINLOSS**

**GENERAL COMMITTEE MEETING**

**7:00 p.m. - Council Chambers**

**August 5<sup>th</sup>, 2015**

<b>Mayor</b>	<b>Mitch Twolan</b>	<b>( )</b>
<b>Deputy Mayor</b>	<b>Wilfred Gamble</b>	<b>( )</b>
<b>Councillors</b>	<b>Lillian Abbott</b>	<b>( )</b>
	<b>Jeff Elliott</b>	<b>( )</b>
	<b>Jim Hanna</b>	<b>( )</b>
	<b>Don Murray</b>	<b>( )</b>
	<b>Carl Sloetjes</b>	<b>( )</b>
<b>Administrator</b>	<b>Mary Rose Walden</b>	<b>( )</b>
<b>Clerk</b>	<b>Sonya Watson</b>	<b>(A)</b>
<b>Treasurer</b>	<b>Jodi MacArthur</b>	<b>( )</b>
<b>Director of Public Works</b>	<b>Hugh Nichol</b>	<b>( )</b>
<b>Chief Building Official</b>	<b>Matt Farrell</b>	<b>( )</b>
<b>Director of Community Services</b>	<b>Mike Fair</b>	<b>( )</b>
<b>By-law Enforcement Officer</b>	<b>Heather Clark-Falconer</b>	<b>( )</b>
<b>Drainage Superintendent</b>	<b>Grant Collins</b>	<b>( )</b>

**AGENDA**

**1.0 CALL TO ORDER**

**1.1 DISCLOSURE OF PECUNIARY INTEREST**

<u>Name</u>	<u>Item</u>	<u>Nature of Interest</u>
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**1.2 DELEGATIONS**

*None scheduled.*

## 2.0 **PLANNING & BUILDING DEPARTMENT**

### 2.1 [Building Report](#)

Please find attached the monthly report of the Chief Building Official.

STAFF COMMENTS: The Chief Building Official will be in attendance to discuss the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving a *prosperous, accessible and environmentally conscious* community.

ACTION:

### 2.2 [737 Campbell Street in Lucknow- Site Plan Agreement By-Law](#)

Staff are proposing to bring forward a by-law putting the property at 737 Campbell Street under Site Plan Control for the proposed development.

STAFF COMMENTS: Cantam Group is already working on a Site Plan for the property and this will be brought forward to Council for final approval. The by-law has been attached. If Council concurs we will notify the Cantam Group and the by-law will be brought forward to the next meeting.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, and accessible* community.

ACTION:

### 2.3 [1647 Bruce Road 1 Zoning Prosecution](#)

The Clerk has prepared Report No. 2015-08-08 for Council's review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: N/A

ACTION:

**3.0 FIRE & EMERGENCY MANAGEMENT SERVICES**

*No items scheduled*

**4.0 BY-LAW ENFORCEMENT & SMALL ANIMAL CONTROL**

**4.1 [Monthly Report](#)**

Please find attached the monthly report of the By-Law Enforcement Officer.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving a *prosperous, vibrant, accessible, spirited and environmentally conscious* community.

ACTION:

**5.0 PARKS, FACILITIES, RECREATION AND LAKESHORE**

No items scheduled.

**6.0 FINANCE**

**6.1 [Status Report](#)**

The Treasurer has prepared Report No. TR15-08-01 for Council's Review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving an *accessible* community.

ACTION:

## 7.0 **DRAINAGE**

*No items scheduled.*

## 8.0 **DRINKING WATER & WASTE WATER**

### 8.1 [Water/Wastewater Report](#)

The Director of Public Works has prepared Report No. PW2015-08-18 for Council's review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving an *environmentally conscious* community.

ACTION:

## 9.0 **WASTE MANAGEMENT**

### 9.1 [Waste Management Report](#)

The Director of Public Works has prepared Report No. PW2015-08-19 for Council's review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* contribute to our goals in achieving a *prosperous and environmentally conscious* community.

ACTION:

## 10.0 **TRANSPORTATION**

### 10.1 [Transportation Status Report](#)

The Director of Public Works has prepared Report No. PW2015-08-17 for Council's review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, and environmentally conscious* community.

ACTION:

### 10.2 [Lake Range Drive Concerns Report](#)

The Director of Public Work has prepared Report No. 2015-08-20 for Council's review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, accessible and environmentally conscious* community.

ACTION:

**11.0 ECONOMIC DEVELOPMENT & TOURISM**

11.1 [August 2015 Project Update Report](#)

The Business & Economic Officer has prepared Report No. BED2015-08-01 for Council's review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: N/A

ACTION:

**12.0 GENERAL GOVERNMENT**

12.1 [Positive Youth Development – Social Identities Training](#)

We have received information from the Youth Waves Coalition regarding a "Positive Youth Development and Social Identities Training" session.

STAFF COMMENTS: The flyer has been attached for Council's review.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, and accessible* community.

ACTION:

## 12.2 Accessible Agendas

As Council is aware the Township is moving towards fully accessible documents and agendas.

STAFF COMMENTS: You will have noticed the new report formats. The next step Council will notice will be the change in the look of the agendas. All items on the agenda will be attachments and there will be no tables or staff comments directly on the agenda. The Clerk will also be bringing forward a draft Procedural By-law for Council's review to reflect some of the changes to the agendas and procedure. These changes are proposed for the early fall. We bring this to your attention for information purposes.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving an *accessible* community.

ACTION:

## 13.0 **PERSONNEL**

*No items scheduled.*

## 14.0 **NEW BUSINESS/COUNCIL REPORTS**

### 14.1

## 15.0 CORRESPONDENCE ON THE TABLE

15.1	AMO	AMO –Watch File July 16, 2015
15.2		AMO Communications – <i>Municipal Energy Finance Workshop</i> July 16, 2015
15.3		AMO Communications – <i>Municipal Investment Basics Seminars</i> July 14, 2015
15.4	General	Municipality of Morris-Turnberry <i>Notice of Adoption of an Official Plan Amendment</i> July 22, 2015
15.5		Ministry of Natural Resources and Forestry – <i>Notification of Environmental Registry Posting of the Conservation Authorities Act Review Discussion Paper</i> July 20, 2015
15.6		GLSTCI – <i>Making Waves</i> July 22, 2015
15.7		Wingham & Area Health Professionals Recruitment <i>Dining for Docs</i>
15.8		Randy Pettapiece, MPP – <i>Resolution for Fairness in Provincial Infrastructure Funds</i> July 21, 2015
15.9		MERG Spring Summer 2015 Edition

## 16.0 CLOSED SESSION

### 16.1 Move into closed session

Moved by  
Seconded by

MOVE INTO  
CLOSED  
SESSION

THAT Committee move into a Closed Session pursuant to section 239 of the Municipal Act, 2001, as amended at \_\_\_\_\_ p.m. for the purpose of discussing:

- personal matters about an identifiable individual, including municipal or local board employees;
  - Public Works Department
- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
  - Zoning Prosecution
  - Insurance Claims

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## 17.0 RETURN TO OPEN SESSION

Moved by  
Seconded by

RISE FROM  
CLOSED  
SESSION

THAT Committee rise from the Closed Session at \_\_\_\_\_ p.m.

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**18.0 BUSINESS ARISING FROM THE CLOSED SESSION**

Moved by  
Seconded by

BUSINESS  
ARISING FROM  
THE CLOSED  
SESSION

**19.0 ADJOURN**

Moved by  
Seconded by

ADJOURN

THAT the meeting does now adjourn.

**Document Accessibility**

The Township of Huron-Kinloss is committed to providing information in the format that meets your needs. We have made every attempt to make documents for this meeting accessible but there may still be difficulty in recognizing all of the information. Please contact us if you require assistance and we will make every attempt to provide this information in an alternative format.

Please note that third party documents received and found within this document will not be converted to an accessible format by the Township of Huron-Kinloss. However, upon request, we will attempt to obtain these documents in an appropriate accessible format from the third party.

For assistance or to make a request please call 519-395-3735 or email [info@huronkinloss.com](mailto:info@huronkinloss.com)