

CORPORATION OF THE TOWNSHIP OF HURON-KINLOSS

GENERAL COMMITTEE MEETING

7:00 p.m. - Council Chambers

Wednesday August 7th, 2013

Mayor	Mitch Twolan	(P)
Deputy Mayor	Wilfred Gamble	(P)
Councillors	Lillian Abbott	(P)
	Jeff Elliott	(P)
	Jim Hanna	(P)
	Don Murray	(P)
	Carl Sloetjes	(P)
Administrator/Deputy Clerk	Mary Rose Walden	(P)
Clerk	Sonya Watson	(A)
Treasurer	Jodi MacArthur	(P)
Director of Public Works	Hugh Nichol	(P)
Chief Building Official	Matt Farrell	(P)
Director of Facilities & Recreation	Mike Fair	(P)
By-law Enforcement Officer	Brianne Elliott	(P)
Drainage Superintendent	Grant Collins	(A)

OTHERS PRESENT: Garit Reid, Lucknow Sentinel

MINUTES

1.0 CALL TO ORDER

Mayor Twolan called the meeting to order at 7:00 p.m.

1.1 DISCLOSURE OF PECUNIARY INTEREST

<u>Name</u>	<u>Item</u>	<u>Nature of Interest</u>
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None disclosed.

1.2 DELEGATIONS

None scheduled.

2.0 PLANNING & BUILDING DEPARTMENT

2.1 Building Report

Please find attached the monthly report of the Chief Building Official.

STAFF COMMENTS: The Chief Building Official will be in attendance to discuss the report.

ACTION: Received and filed.

2.2 Septic Inspection Update

A report has been prepared for your review.

STAFF COMMENTS: Included in the report.

ACTION: Received and filed.

2.3 Letter from Minister of Environment

We have received a letter from the Minister of Environment in response to our resolution regarding not being a willing host community for wind turbines.

STAFF COMMENTS: We have copied the letter for your review and bring this to your attention for information purposes.

ACTION: Noted. A letter will be sent to the County requesting that they modify Official Plan policies by removing any references to wind turbines in light of the fact that most Bruce County municipalities have declared they are not a willing host.

2.4 Renewable Energy Approval – K2 Wind Power Project

We have received notice that K2 Wind Ontario Inc. has received its Renewable Energy Approval (REA) for the K2 Wind Power Project from the Ministry of the Environment on July 23rd, 2013.

STAFF COMMENTS: We have copied the notice for your review and bring this to your attention for information purposes.

ACTION: Noted.

3.0 FIRE & EMERGENCY MANAGEMENT SERVICES

3.1 South Bruce Detachment Ontario Provincial Police Report

We have received a report from the South Bruce Detachment of the Ontario Provincial Police on crime Statistics from January 1st to June 30th, 2013 for their coverage area.

STAFF COMMENTS: The report has been attached for your review.

ACTION: Noted.

4.0 BY-LAW ENFORCEMENT & SMALL ANIMAL CONTROL

4.1 Monthly Report

Please find attached the monthly report of the By-Law Enforcement Officer.

STAFF COMMENTS: The By-Law Enforcement Officer will be in attendance to answer any questions.

ACTION: Received and filed. A zoning infraction was brought to the attention of the By-Law Enforcement Officer.

5.0 PARKS, FACILITIES, RECREATION AND LAKESHORE

5.1 Ripley Wolves Indoor Volleyball Tournament

We have received a request from the Ripley Wolves Senior A Men's Hockey Team to declare the 2nd Annual Ripley Wolves Indoor Volleyball Tournament a Significant event. They are also seeking a reduction in rental fees for the event.

STAFF COMMENTS: We have copied the letter for your review. In 2012 the Wolves paid \$1470.00 plus tax for the rental for this event. We seek your direction on the reduction in rental fees. A resolution can be brought forward to the next meeting declaring it a "municipally significant event".

ACTION: Council approved charging a rental rate of \$1000 plus taxes for the 2013 Tournament.

5.2 Ice Plant Upgrades to Ripley-Huron Community Centre

Drennan Refrigeration has completed the installation of the oil separators on the ice plant and provided the new ammonia detection system.

STAFF COMMENTS: We bring this forward for information purposes only.

ACTION: Noted.

5.3 Lighthouse Restoration / Lighthouse Corn Roast and Car Show August 17th, 2013

The Lighthouse Corn Roast and Car show takes place at the Point Clark Lighthouse.

STAFF COMMENTS: Any assistance from Council between 3:30pm and 8pm is appreciated. Though we have not received a press release from Park Canada, or Public Works Canada the Lighthouse Restoration works are under way. We do not have any firm completion dates at this time; however we do know that restoration work will continue throughout the winter months. Please contact Kim or Mike if you are available to work.

ACTION: Council requested staff to speak to the Point Clark Boat Club about when the material that was dredged from the lake will be removed. The Director is discussing with the contractor about who will be paying for the cost of hydro during the restoration.

5.4 The Ripley Library and Ripley-Huron Community Centre HVAC

The Ripley Library air conditioning and heating installation has been completed by Cliff's Plumbing and Heating.

STAFF COMMENTS: The Ripley Library air conditioning and heating installation has been completed by Cliff's Plumbing and Heating. Students have also completed painting the interior of the Ripley Library as well. Cliff's Plumbing and Heating has also completed the installation of both roof top HVAC units Ripley-Huron Community Centre auditorium room. We bring this forward for information purposes.

ACTION: Noted.

5.5 Ministry of Energy Regulation 371 Annual Report for Energy Use and Greenhouse Gas Emissions

The annual report on energy use and green house gas emissions in designated buildings / facilities was submitted June 30, 2013 to the Ministry of Energy.

STAFF COMMENTS: Staff will also be preparing to submit the 5-year energy conservation and demand management plan before July 1, 2014 to the Ministry of Energy. We bring this forward for information purposes at this time.

ACTION: Noted.

5.6 Attawandaron and Lion's Park

We have received community interest from local residents regarding upgrades to the Attawandaron and Lion's Parks play equipment.

STAFF COMMENTS: We are currently working with the local residents, and service clubs to review both parks and assess the needs. These parks were not upgraded during the Super Build Grant program in 2001. We will review both parks with local residents, and any other community organizations interested and bring a report forward to Council for review and funding options. We bring this forward for information purposes.

ACTION: Noted.

6.0 **FINANCE**

No items scheduled.

8.0 **DRINKING WATER & WASTE WATER**

8.1 Huronville Water

We received notification from the Municipality of Kincardine regarding the invitation to hold a joint Council meeting to discuss the Huronville Water Rates.

STAFF COMMENTS: The letter has been attached for your review.

ACTION: Municipality of Kincardine was discussing this issue at their meeting. If their decision is to continue to charge a premium, staff will prepare a draft letter for the September 6th General Committee meeting to Huronville residents outlining all the costs and options.

8.2 Huronville Water Resident Letters

We received seventeen letters from residents in Huronville.

STAFF COMMENTS: The letters have been attached for your review. We are recommending deferral of the response until further information has been received from the Kincardine Council meeting being held August 7th, 2013.

ACTION: An acknowledgment will be sent to the residents. See 8.1.

8.3 Water/Wastewater Report

Please find attached the water/wastewater report covering May, June and July.

STAFF COMMENTS: We bring these forward for information purposes.

ACTION: Received and filed.

8.4 Ripley Well #3

As part of the Environmental Assessment process the Township will host a public open house and information meeting in Council Chambers on Thursday September 5th.

STAFF COMMENTS: The open house portion will begin at 6:30 p.m. and representatives of B.M. Ross and Associates will make a presentation from 7:00 to 7:30 p.m. The event will be advertised in the newspapers and on our website. We bring this forward for information purposes.

ACTION: Noted.

8.5 Wastewater Inspections

As of April 1st 2013, the Drinking Water Management Division of the Ministry of the Environment will be responsible for the compliance inspections of municipal wastewater treatment plants.

STAFF COMMENTS: On July 23rd, the Director of Public Works and the Veolia Project Manager met with the MOE Supervisor and Sr. Environmental Officer of the Safe Drinking Water Branch to express our concern on whether the same "heavy handed" approach used by the water inspectors during the post Walkerton era would be used during the wastewater inspections, and that \$\$\$ would be required to justify the operations of the Ripley and Lucknow treatment plants. The MOE assured us this is not their mandate, and that the intent of the internal transfer of compliance related matters is to provide the municipalities with a more consistent one-window approach for all water related activities. We bring this forward for information purposes.

ACTION: Noted.

8.6 Water Accreditation

Veolia has now been re-accredited by the new Accreditation Body - SAI Global.

STAFF COMMENTS: As per previous correspondence, the Canadian General Standards Board is no longer the accreditation body for Municipal Drinking Water Licensing. As the Operating Authority, Veolia participated in the audit and accreditation process with SAI Global for the Lakeshore, Lucknow, Ripley and Whitechurch Water Systems, and received accreditation on July 31, 2013. The certification expires July 30, 2015. We bring this forward for information purposes.

ACTION: Noted.

8.7 Trimming Trees at Lake Range Dr. and Concession 2

STAFF COMMENTS: Waiting for signs to arrive.

ACTION: It was suggested as a next step to investigate a solar flashing red light on the stop sign.

9.0 **WASTE MANAGEMENT**

No items scheduled.

10.0 **TRANSPORTATION**

10.1 Erosion Issue – 82 Cameron Lane

Attached is a letter from a resident of Cameron Lane regarding erosion issues on his property he believes to be a Township responsibility, and an estimated cost of repair.

STAFF COMMENTS: Clarification to the letter: When he speaks of the Township installing culverts on Lake Range Drive and Cameron Lane, the work was actually done by the Bruce County Highways Department prior to the downloading of a section of Bruce County Road 6 to the Township. At that time the County also converted a section of open road ditch into a closed pipe system at the entrance point of the gulley, so the statement regarding an increase in the velocity of the water is probably correct. I am not convinced more water is being drained to the gulley, but there is no doubt it handles a large amount of field water, both surface and tiled, residential lot run-off, and a significant amount of roadside ditch water. When the culvert was installed on Cameron Lane, the County did undertake some erosion control matters adjacent to the home owner's property. This area remains undisturbed. The area of concern is directly abutting the cottage on the property, and is a perfect visual example of how the meandering nature of a watercourse can create erosion issues. The Director of Public Works does not believe the Township is solely responsible for the damage, and does not recommend accepting the request to cover the entire cost of the remedial actions. Public Works is also not in favour of having the gulley petitioned as a Municipal Drain, on the belief the repair costs would be less than having an Engineer Report prepared

and finalized. The question to Council is: Are you willing to discuss a cost sharing agreement based on the knowledge the gully is a required outlet to disperse roadside ditch water to the lake? Public Works brings the letter forward for discussion and direction of Council prior to responding the request.

ACTION: Council approved contributing \$5000 on condition the owners sign a waiver/save harmless agreement.

11.0 ECONOMIC DEVELOPMENT & TOURISM

11.1 Project Update

The Business & Economic Officer has prepared a report for your review.

STAFF COMMENTS: Included in the report.

ACTION: Received and filed.

12.0 GENERAL GOVERNMENT

12.1 OPP Policing Seminar

We have received information on the OPP Policing Seminar to be held on September 26 & 27, 2013 in Toronto.

STAFF COMMENTS: Are there any Council members interested in attending?

ACTION: Mayor Twolan will attend.

12.2 Maitland Valley Conservation Authority

We have received an update from MVCA regarding "Transforming Conservation Services to Meet the Challenges of a Changing Climate".

STAFF COMMENTS: We have copied the update for your review.

ACTION: Noted.

12.3 Deep Geologic Repository Joint Review Panel Public Hearing

We have received confirmation that the request to provide an **oral statement** at the public hearing has been accepted by the Joint Review Panel. Mayor Twolan has been allotted 10 minutes to speak.

STAFF COMMENTS: We wish to confirm the points that Council requests Mayor Twolan deliver during his presentation. We also have the option of submitting another written submission in support of his oral presentation. The written submission previously submitted to the panel has been attached for your review. We seek your direction.

ACTION: Mayor Twolan received direction from Council for the oral submission.

12.4 Alzheimer Society 2013 Coffee Break

We have received a request from the Alzheimer Society regarding the 2013 coffee break.

STAFF COMMENTS: The letter had been attached for your review. The Ripley Legion hosts a coffee break each year. We suggest assisting with the promotion of their event rather than hosting an additional event at the municipal office.

ACTION: Approved staff recommendation.

12.5 MVCA Source Water Municipal Update July 2013

We have received a Municipal Update from the Ausable Bayfield Maitland Valley Source Protection Region.

STAFF COMMENTS: The Update has been attached for your review.

ACTION: Noted.

13.0 **PERSONNEL**

13.1 Job Evaluation/Salary Review 2013

Attached is a staff report.

STAFF COMMENTS: Included in the report.

ACTION: Approved.

14.0 NEW BUSINESS/COUNCIL REPORTS

14.1 Float for Fall Fair Parades

ACTION: Council asked staff to create a float for the Fall Fair parades on a wagon pulled by horses and vintage dress.

15.0 CORRESPONDENCE ON THE TABLE

15.1	AMO	AMO Watch File – July 11 th , 2013
15.2		AMO Communications – Policy Update -July 12 th , 2013
15.3		AMO Communications –Risk Management Symposium – July 16 th , 2013
15.4		AMO Communications –Unpaid Internships – July 17 th , 2013
15.5		AMO Watch File – July 18 th , 2013
15.6		AMO Communications –Municipal Investment Basics Seminars – July 22 st , 2013
15.7		AMO Communications –Energy Management Workshops –July 25 th , 2013
15.8		AMO Watch File –July 25 th , 2013
15.9	Grey Bruce Health Unit	News Release – Don't Let the Bugs Bite –July 15 th , 2013
15.10		News Release – Public Assistance Request –July 15, 2013
15.11		News Release – World Hepatitis Day July 28 th – July 24, 2013
15.12	General	Ministry of Rural Affairs – Budget Update – July 8th, 2013
15.13		MPAC –Update –July 8 th , 2013
15.14		Municipality of Halton –Enbridge Pipelines INC. –July 11 th , 2013
15.15		Great Lakes and St. Lawrence Cities Initiative –Newsletter –July 15 th , 2013
15.16		Ministry of Natural Resources –Rabies Control –July 16 th , 2013
15.17		FCM –President Recognition – July 17 th , 2013
15.18		FCM –Rail Safety –July 17 th , 2013
15.19		OMAFRA –Connects – July 19 th , 2013
15.20		FCM News – July 25 th , 2013
15.21		NWMO News –July 2013
15.22		LAS –Workshop Sessions – July 2013
15.23		Drinking Water Source Protections –Bulletin –July 2013

16.0 CLOSED SESSION

16.1 Move into closed session

Moved by Murray
Seconded by Gamble

MOVE INTO
CLOSED
SESSION

222

THAT Committee move into a Closed Session pursuant to section 239 of the Municipal Act, 2001, as amended at 9:15 p.m. for the purpose of discussing:

- the security of property of the municipality or local board;
- personal matters about an identifiable individual, including municipal or local board employees;
 - Facilities & Recreation Department litigation or potential litigation, including matters before
- administrative tribunals, affecting the municipality or local board;
 - Property Standards Prosecution
 - Insurance Claim Number 33922-101809 Investigation
- advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
 - Property Standards Prosecution

Carried.

17.0 RETURN TO OPEN SESSION

Moved by Elliott
Seconded by Murray

RISE FROM 223 THAT Committee rise from the Closed Session at 9:50 p.m.
CLOSED
SESSION

Carried.

18.0 ADJOURN

Moved by Gamble
Seconded by Sloetjes

ADJOURN 224 THAT Committee do now adjourn.

Carried.

Original Signed by Wilf Gamble
Deputy Mayor

Original Signed by Sonya Watson
Clerk