

CORPORATION OF THE TOWNSHIP OF HURON-KINLOSS

GENERAL COMMITTEE MEETING

7:00 p.m. - Council Chambers

August 3rd, 2011

Mayor	Mitch Twolan	(P)
Deputy Mayor	Wilfred Gamble	(P)
Councillors	Lillian Abbott	(P)
	Jeff Elliott	(P)
	Jim Hanna	(P)
	Don Murray	(P)
	Carl Sloetjes	(P)
Administrator, Deputy Clerk	Mary Rose Walden	(P)
Clerk	Sonya Watson	(A)
Treasurer	Jodi MacArthur	(P)
Director of Public Works	Hugh Nichol	(P)
Chief Building Official	Matt Farrell	(P)
Director of Facilities & Recreation	Mike Fair	(A)
By-law Enforcement Officer	Brianne Elliott	(A)
Drainage Superintendent	Grant Collins	(A)
Fire Chief	Doug Martyn	(P)

**OTHERS PRESENT:** Garrit Reid, Barb McKay, Liz Dadson, Robert & Dianne Henkenhaf, Chris & Kristy Botden, John & Adele Aldridge, Friedrich Wiggermann, Steve Cobean, Roxanna Baumann, Lisa Courtney, Andrew Garland, Steve Burns, Mike Sapiro, Dave Fraser, Willard & Jane Cowan, Keith Kelly & Dennis Donnelly.

MINUTES

1.0 CALL TO ORDER

Mayor Twolan called the meeting to order at 7:00 p.m.

1.1 DISCLOSURE OF PECUNIARY INTEREST

Name	Item	Nature of Interest
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None disclosed.

1.2 DELEGATIONS

1.3	7:00 p.m.	Tree Preservation By-Law		
		Kristy & Chris Botden	714 Lake Range Drive	item 11.3
1.4	7:15 p.m.	Steve Cobean	Genivar Inc. Engineering	item 8.7
		Roxanna Baumann	904 Park Place	
1.5	7:30 p.m.	Steve Burns	B.M. Ross & Associates	item 6.1
		Lisa Courtney, Andrew Garland		
1.6	8:00 p.m.	Williard & Jane Cowan	841 Victoria Road	

STAFF COMMENTS: Mr. Cowan is requesting to speak to Council about safety issues on Victoria Road in Point Clark.

ACTION: The Cowan's gave a detailed presentation on deficiencies on Victoria Road as well as offered solutions. Their submission was filed with the Deputy Clerk and will be brought forward to the September 7<sup>th</sup>, 2011 General Committee meeting for further discussion.

## 2.0 PLANNING & BUILDING DEPARTMENT

### 2.1 Monthly Report

Please find attached the monthly report of the Chief Building Official.

STAFF COMMENTS: The Chief Building Official will be in attendance to answer any questions.

ACTION: Received and filed.

### 2.2 Huron-Kinloss Septic Inspections

The table below shows our monthly completed inspection stats from 2007- 2011 YTD as of July 25<sup>th</sup>.

STAFF COMMENTS: The numbers in (brackets) indicates the number of bookings and completed inspections combined. As of July 25<sup>th</sup> we had 97 bookings for July and of those 63 inspections have been completed.

Total:

Month	2007	2008	2009	2010	2011
April	0	6	0	13	0
May	0	20	49	38	25
June	34	32	37	57	113
July	58	95	93	110	27
TOTAL	92	153	179	218	235

ACTION: Noted.

### 2.3 Inverlyn Lake Estates

On July 11, 2011, BM Ross & Associates completed an inspection of works at the Inverlyn site. The maintenance period on the water and sanitary sewer installation has expired.

STAFF COMMENTS: Bruce Potter is recommending that the municipality issue final acceptance of the water distribution and sewage collection and assume ownership. If Council concurs a by-law will be brought forward at the next meeting.

ACTION: By-law will be brought forward.

**3.0 FIRE & EMERGENCY SERVICES**

**3.1 Ripley-Huron Fire Department Quarterly Report**

Please find attached the quarterly report of the Ripley-Huron Fire Department.

STAFF COMMENTS: Included in the report. The Fire Chief will be in attendance at the meeting.

ACTION: Chief Martyn further reported that six more firefighters need to obtain their DZ license. Council approved the expense indicated in the report as well as the additional funds required for the training. He also reported per the hiring policy that Jeff Pollard is recommended as the Deputy Chief and Sean Johnson as Captain. Council approved, a by-law will be brought forward at the next meeting.

**4.0 FINANCE**

**4.1 Surplus Equipment**

The Treasurer has prepared a report for your review.

STAFF COMMENTS: Included in the report.

ACTION: Added to the report are two 4 x 4 aluminum louvers. Approve staff recommendation.

**5.0 DRAINAGE**

No items scheduled.

**6.0 WATER & SEWERS**

**6.1 Ripley Water – New Well Location**

Attached is an update from Steve Burns of B.M. Ross & Associates Ltd.

STAFF COMMENTS: Mr. Burns will be in attendance to further discuss a location for the new well.

ACTION: Mr. Burns gave have a presentation comparing the Ripley Ball Diamond site versus the Industrial Park site. Their recommendation is the Ripley Ball Diamond Site. Council approved the recommendation and gave approval to proceed.

**6.2 Lucknow Water Tower**

An open house was held in Lucknow on July 26<sup>th</sup>.

STAFF COMMENTS: Mr. Burns will be in attendance to further discuss the results.

ACTION: Mr. Burns reported that there were no negative comments about the project or any of the locations. August 24<sup>th</sup>, 2011 is the deadline for comments from residents and government agencies. B.M. Ross will compile and prepare the draft EA report and report to Council.

**7.0 ENVIRONMENTAL SERVICES - (Landfill & Collection)**

**7.1 Municipal Household Hazardous & Special Waste Collection**

The County of Bruce Highways Department will be hosting a Municipal Household Hazardous & Special Waste (MHHSW) collection event at the county shed in Lucknow (545 Ludgard Street) on Saturday August 13<sup>th</sup> from 8:00 a.m. – 11:00 a.m.

STAFF COMMENTS: Upcoming area collections will be held in Walkerton on August 13<sup>th</sup> and Kincardine on August 27<sup>th</sup>, both between 1:00 p.m. – 4:00 p.m. A listing of items accepted may be found on our website.

ACTION: Noted.

**7.2 Cardboard Bins**

On several occasions contamination of the cardboard bins by household garbage items resulted in the rejection of the cardboard pick up by the contractor at the Point Clark Community Centre.

STAFF COMMENTS: A “final warning” was posted by Public Works stating that if the abuse of the facilities continued, the bins would be removed. To date there has been no further incidents. We bring this forward for information purposes only

ACTION: Noted.

**8.0 TRANSPORTATION**

**8.1 Guelph Road School/Certified Road Supervisor**

Bob Blackwell successfully completed the Effective Management course as provided by the Ontario Good Roads Association (OGRA) educational services. In addition, Bob has also earned his Associate Member Certification with the Association of Ontario Road Supervisors (AORS).

STAFF COMMENTS: We bring this forward for information purposes.

ACTION: Noted.

**8.2 Lighthouse Village Subdivision Servicing**

As previously reported, the Director of Public Works met with Hydro-One, Rick Elliott Construction, and Project Manager Wayne Couture regarding hydro servicing of nine lots on Huron Road known as Phase One of the Lighthouse Village Subdivision.

STAFF COMMENTS: Since the initial meeting the developer has decided to service the lots with overhead wiring, rather than underground. The servicing change will require more tree trimming as all brush trees within five metres of the proposed overhead lines must be trimmed by the developer. We bring this forward for information purposes.

ACTION: Noted.

8.3 Power Outage

Westario Power Inc. is planning a power outage which will affect the village of Lucknow on Sunday August 7<sup>th</sup>.

STAFF COMMENTS: The outage is scheduled for 2:30 a.m. until 8:30 a.m. in order to undertake maintenance upgrades at the Clyde Street substation. In a non-related item, we have learned Line Superintendent Jean Heroux is no longer employed by Westario Power Inc. To date we have not been informed of our new contact person.

ACTION: Noted.

8.4 Bridge Rehabilitation

Signage and traffic control barriers have been installed at the Bell Bridge on Lake Range Drive.

STAFF COMMENTS: As per the rehabilitation tender the side panels will be removed, cleaned, repaired, and hot dip galvanized. The posts will be sandblasted and painted on-site using an epoxy product under suitable moisture conditions.

ACTION: Noted.

8.5 Sign Reflectivity

The Minimum Maintenance Standards regulation was amended to require municipalities to inspect their regulatory signage for reflectivity on an annual basis.

STAFF COMMENTS: In order to meet the requirement we co-tendered with the municipalities of North Huron, Morris-Turnberry, Howick, Huron-East, and Ashfield-Colborne-Wawanosh in the hopes a bulk order for hand-held retro-reflectivity meters would result in greater savings. The accepted bid was Advantage Specialties in the amount of \$11,785 per unit, to be funded through the sign maintenance budget.

ACTION: Approved.

8.6 Havelock Street Reconstruction Update

The new watermain is installed, all users connected, and the Precautionary Boil Water Notice lifted. The storm drainage installation is nearing completion and the contractor has requested the engineers set elevations for the purpose of pouring curb and gutter.

STAFF COMMENTS: It is believed we are approximately two weeks behind in schedule however there have been no concerns of a late completion voiced to date.

ACTION: Noted.

8.7 Park Place Storm Water Issue

In March 2011, Council denied the homeowner of 904 Parkplace the permission to directly connect their basement drainage to the Township storm water system.

STAFF COMMENTS: Steve Cobean of Genivar Inc. Engineering will be in attendance on behalf of the homeowner to ask that Council reconsider the decision. As previously stated it is not Township

policy to allow direct connections to a storm water system. As you remember, we physically disconnected users from the same storm system last year due to complaints received of basement flooding.

ACTION: Mr. Cobean gave a verbal presentation of his report. He understands that his recommendation goes against the Township of Huron Kinloss' policy but doesn't see any other option. Mrs. Baumann was also in attendance. They have also installed a backup pump and purchased a generator in case of a power failure. Council explained the policy why we do not allow connections to the storm sewers and how back flow preventers are not 100 percent reliable. It was reported that we had flooding in that area last spring and a back flow preventer would not have stopped any water from entering their basement. Council also commented on their personal experiences with flooding issues. Mr. Cobean will do further investigations with the neighbouring properties and the possibility of finding an outlet down the bluff.

#### 8.8 Huron Road Final Completion

We are receiving numerous calls regarding boulevard issues on the Huron Road project.

STAFF COMMENTS: The boulevards were top soiled and hydro seeded last fall. However, the results have been less than satisfactory. While the wet spring and hot summer weather was ideal for weed growth, the establishment of grass has been non-existent in several areas. The contractor has met with the project engineers, Public Works, and a local lawn care professional in an attempt to solve the issue. One possibility discussed was weed spraying the worst areas, and reseeded in the fall.

ACTION: The contractor, engineer and public works will continue to work towards a resolution.

#### 8.9 Concession 8 Parking

We are in receipt of an email and photos from the residents of Martyn Lane regarding traffic congestion issues at the bottom of Concession 8.

STAFF COMMENTS: Presently parking is permitted on the north side of Concession 8 between Cameron Lane and Lake Range Drive, and on both sides of Concession 8 west of Cameron Lane (with the exception of in front of the fire hydrant). Prior to that parking was allowed on both sides of Concession 8 from Lake Range Drive westerly to the lake. The decision to designate the north side of Concession 8 for parking was a compromise reached with the residents of Cameron Lane for the Township creating a shoulder parking area in their neighbourhood and infringing on their privacy. By only allowing parking on the north side they had a favourable sightline for entering and exiting the concession road. The reason parking is allowed on both sides west of Cameron Lane was that the area created for parking held less vehicles than could be parked on the hill and the perception was the Township wanted less people to enjoy the beach in this area by limiting parking. There are also two residences at the extreme west end of Concession 8 that would no longer have parking available for visitors, guests, etc. if the entire area was signed "No Parking" as their driveways are not large enough to accommodate more than one or two vehicles. We present this issue for discussion on behalf of the residents of Martyn Lane.

ACTION: Implement By-Law Enforcement patrols and ticket anyone parking in the no parking zone.

### 9.0 PARKS, FACILITIES & RECREATION

#### 9.1 Lighthouse Parks Canada Announcement

Parks Canada announced the funding / contractor of the Lighthouse restoration.

STAFF COMMENTS: The announcement is attached for your review. We have also requested Parks Canada to replace the existing Oil furnace with a new one, and the existing electric water heater with a new "on demand" water heater. We anticipate the replacement by this fall. We bring this forward for information purposes.

ACTION: Noted – the announcement was not received.

## 9.2 Lighthouse Corn Roast and Car Show

As Council is aware we do not have any lighthouse staff this year to assist with the Corn Roast and Car Show on August 20<sup>th</sup> at the Lighthouse.

STAFF COMMENTS: The restoration workers are going to make some room, and it is still an amazing site to view. We need your help between the hours of 330 and 830 please contact Kim ASAP with the shifts that you would prefer. We do anticipate that previous year's staff and volunteers will lend a hand. Thanks in advance.

ACTION: Lillian Abbott volunteered; others to contact Mike or Kim.

## 9.3 Capital Project Updates

This is an update for the Ripley-Huron Community Centre, Point Clark Ball Diamond and Blue Park projects.

STAFF COMMENTS: The Louvers and Variable frequency drive have been installed at the Ripley-Huron Community Centre This will provide better air flow control during the winter months and reduce our heating costs to the rest of the building. We have also installed new aluminum benches at the Point Clark Ball diamond, and new Playground equipment at Blue Park compliments of the Point Clark Kinsmen donations. Many thanks to the Point Clark Kinsmen.

ACTION: Noted.

## 9.4 Summer Sport Clinics

The summer sports clinic flyer is attached for your information.

STAFF COMMENTS: These clinics were hosted for the first time in 2010, and were very successful. This year the Huron Shores Lion's Club is sponsoring the clinics with a \$600.00 cash donation. These clinics are intended for children ages 10-14 and space is limited. These clinics allow our youth to learn key basic skills and experience sports that may be new to them. These clinics provide youth with a foundation to build upon and continue to play volleyball, tennis and basketball as a regular outdoor experience. Our Free Summer Fun clinics also expose our youth to the facilities in their neighbourhood that will allow them to continue to play and be active. We bring this forward for information purposes.

ACTION: Noted.

## 9.5 Beach Clean Up Letter

We have received a letter Thursday regarding the algae on the beach and the potential of clean up before the long weekend.

STAFF COMMENTS: The letter has been copied for your review. The harvester had been working in Huron-Kinloss but was previously booked in other areas. It returned Friday morning.

The Director of Facilities and Recreation will be bringing forward a report in September regarding the algae clean up for this season for further discussion.

ACTION: Noted.

9.6 Sports Day in Canada

The Mayor has received information on Sports Day in Canada.

STAFF COMMENTS: We have copied the information for your review.

ACTION: The Director of Facilities & Recreation will bring back a proposal to the September General Committee meeting.

**10.0 GENERAL**

10.1 Huron-Kinloss Business Banner & Business Retention & Expansion Project

Attached is the first Huron-Kinloss Business Newsletter.

STAFF COMMENTS: As indicated in the newsletter we are preparing to launch the Business Retention + Expansion Project. We are seeking members for the task force. Are there any Councillor members interested?

ACTION: Lillian Abbott will sit on the Task Force.

10.2 Huron-Kinloss Ice Cream Trail

Attached is a report

STAFF COMMENTS: Included in the report.

ACTION: Received and filed.

10.3 Spruce the Bruce Program

Attached is a report

STAFF COMMENTS: Included in the report.

ACTION: Approved.

10.4 Maitland Valley Conservation Authority 60<sup>th</sup> Anniversary

We have received an invitation to the 60<sup>th</sup> Anniversary of the Maitland Valley Conservation Authority to be held on Thursday August 25<sup>th</sup>, 2011.

STAFF COMMENTS: We have copied the invitation for your review.

ACTION: Noted.

10.5 Point Clark Beach Association Meeting

Councillor Abbott submitted the following minutes from the July 9<sup>th</sup>, 2011 Point Clark Beach Association meeting.

STAFF COMMENTS: The minutes have been copied for review and discussion purposes.

ACTION: Council would like to pursue literature for residents outlining regulatory by-laws.

10.6 Natural Gas Press Release

We have received a press release prepared by Kincardine regarding the natural gas project.

STAFF COMMENTS: The release states: "The partnership of Arran-Elderslie, Kincardine and Huron-Kinloss is please to announce the launch of its Feasibility Study into the attraction of a Natural Gas Line to the three communities. As part of the Feasibility Study, Union Gas will be conducting a phone campaign to confirm the intent of our residents and industrial/ commercial sector with regards to their need for natural gas..." This will be posted on our website.

ACTION: Noted.

11.0 **BY-LAW ENFORCEMENT & SMALL ANIMAL CONTROL**

11.1 Monthly Report

Please find attached the monthly report of the By-Law Enforcement Officer.

STAFF COMMENTS: The By-Law Enforcement Officer will not be in attendance and questions will be forwarded to her.

ACTION: Received and filed.

11.2 Noise By-Law Exemption

We have received a letter from Ted Dewar requesting an exemption to the noise by-law to enjoy a night of live music and fireworks at dusk.

STAFF COMMENTS: The exemption for noise was granted last year. We did have a letter of concern following last year's event over the fireworks that were let off without an exemption having been received. They are requesting an exemption for both this year. The By-law Enforcement Officer has no concerns with the request. The neighbours are usually notified and it is a controlled enjoyable atmosphere. We have copied the letter for your review. If Council approves we will notify the resident and bring the formal motion forward to the August 15<sup>th</sup> meeting.

ACTION: Approved. Bring forward a resolution.

11.3 Tree Preservation By-Law

The Clerk has prepared a report.

STAFF COMMENTS: The report, draft by-law and all letters received have been copied for your review. The maps for the by-law were provided previously and will be available at the meeting or are available on the website should they need to be referred to.

ACTION: Mrs. Botden gave a detailed presentation on all the reasons they feel the by-law should be defeated as it currently stands and exempt their property from this by-law and future by-laws. Her submission was filed with the Deputy Clerk. Council denied her request. Council was copied three additional submissions. There seemed to be the impression that no trimming or pruning would be allowed, Council clarified some of the definitions of the by-law.

Mr. Sapiro spoke to the inaccuracy in the map that was Schedule 'A', the line went through his house. It was suggested by staff that the definitions in the by-law prevail over the schedule. Council reaffirmed this by instructing that the following clause be added to the by-law "When there is a discrepancy between the mapping and definition of the by-law, the definitions prevail."

Council reiterated the main reason for developing the by-law was to address clear cutting of trees. The maps show the line going through the middle of houses and will be adjusted. After much discussion Council approved bringing the by-law forward to the next meeting with the one change.

## 12.0 PERSONNEL

### 12.1 Personnel Issue

Please refer to the confidential agenda.

### 12.2 Quarterly Health & Safety Report

Attached is the report.

STAFF COMMENTS: Included in the report.

ACTION: Received and filed.

## 13.0 NEW BUSINESS

### 13.1 Kincardine Hospital Expansion Project

Letter from Mayor Larry Kraemer tabled.

### 13.2 Meeting with the Minister of Energy at AMO

Mayor Twolan asked if staff could arrange a meeting with the Minister of Energy at AMO and the Municipality of Kincardine and Arran Elderslie.

ACTION: Staff will investigate.

### 13.3 Music in the Fields

Councillor Murray reminded Council that they were on the 11:00 am to 2:00 pm serving shift.

ACTION: Wilf & Dianne, Mitch and Jim will be there. We will put a note out with payroll.

13.4 Potential Litigation Matter

ACTION: Closed session resolution was amended.

**14.0 CORRESPONDENCE RECEIVED**

14.1	AMO	AMO Watch File July 28, 2011
14.2		AMO Watch File July 21, 2011
14.3		AMO Watch File July 14, 2011
14.4	Grey Bruce Health Unit	News Release <i>World Hepatitis Day – July 28 - July 27 2011</i>
14.5		News Feature <i>Don't Let the Bed Bugs Bite – July 21, 2011</i>
14.6		News Release <i>Correct – Heat Alert July 19, 2011</i>
14.7		News Release <i>STOP Program – Opportunity for Ontario Smokers July 18, 2011</i>
14.8		News Release, <i>Public Assistance Request - July 4, 2011</i>
14.9		Grey Bruce Health Unit – Annual Report 2010
14.10	General Correspondence	Grand Opening of Lake Huron Learning September 12, 2011
14.11		Housing for All e-newsletter - Summer 2011 County of Bruce
14.12		Housing Today - Summer 2011 Y Housing
14.13		Municipality of Meaford – Resolution supporting giving \$100 to Slave Lake
14.14		Communities in Bloom July 26, 2011 Newsletter
14.15		New Horizons for Seniors Program Call for Proposals
14.16		GLSLCI - Making Waves July 18, 2011
14.17		Immigration Watch Canada – <i>A Growing Vancouver Can Never Be a Green One</i>
14.18		Immigration Watch Canada – <i>Jason Kenny Welcomes Giant Asian Hogweed</i>
14.19		Nuclear Waste Management Organization June 2011

**15.0 CLOSED SESSION**

15.1 Move into closed session

Moved by Abbott  
Seconded by Murray

MOVE INTO CLOSED SESSION                      252                      THAT Huron-Kinloss Township Council move into a Closed Session pursuant to section 239 of the Municipal Act, 2001, as amended at 9:40 p.m. for the purpose of discussing:

- personal matters about an identifiable individual, including municipal or local board employees;
  - Employee Proposal
- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
  - SVCA Regulations
  - Unsafe Building

Carried

**16.0 RETURN TO OPEN SESSION**

Moved by Elliott  
Seconded by Sloetjes

RISE FROM CLOSED SESSION                      253                      THAT Huron-Kinloss Township Council rise from the Closed Session at 9:50 p.m.

Carried

