

**CORPORATION OF THE TOWNSHIP OF HURON-KINLOSS**

**GENERAL COMMITTEE MEETING**

**7:00 p.m. - Council Chambers**

**August 8<sup>th</sup>, 2012**

<b>Mayor</b>	<b>Mitch Twolan</b>	<b>( )</b>
<b>Deputy Mayor</b>	<b>Wilfred Gamble</b>	<b>( )</b>
<b>Councillors</b>	<b>Lillian Abbott</b>	<b>( )</b>
	<b>Jeff Elliott</b>	<b>( )</b>
	<b>Jim Hanna</b>	<b>( )</b>
	<b>Don Murray</b>	<b>( )</b>
	<b>Carl Sloetjes</b>	<b>( )</b>
<b>Administrator</b>	<b>Mary Rose Walden</b>	<b>( )</b>
<b>Clerk</b>	<b>Sonya Watson</b>	<b>(A)</b>
<b>Treasurer</b>	<b>Jodi MacArthur</b>	<b>( )</b>
<b>Director of Public Works</b>	<b>Hugh Nichol</b>	<b>( )</b>
<b>Chief Building Official</b>	<b>Matt Farrell</b>	<b>( )</b>
<b>Director of Facilities &amp; Recreation</b>	<b>Mike Fair</b>	<b>( )</b>
<b>By-law Enforcement Officer</b>	<b>Brianne Elliott</b>	<b>( )</b>
<b>Drainage Superintendent</b>	<b>Grant Collins</b>	<b>( )</b>

**AGENDA**

**1.0 CALL TO ORDER**

**1.1 DISCLOSURE OF PECUNIARY INTEREST**

<u>Name</u>	<u>Item</u>	<u>Nature of Interest</u>
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**1.2 DELEGATIONS**

None scheduled.

**2.0 PLANNING & BUILDING DEPARTMENT**

**2.1 [Building Report](#)**

Please find attached the monthly report of the Chief Building Official.

STAFF COMMENTS: The Chief Building Official will be in attendance to discuss the report.

ACTION:

## 2.2 [Health Canada Letter](#)

A letter for Health Canada to address the recent announcement of a Wind Turbine Noise and Health Study has been prepared.

STAFF COMMENTS: Please review the draft letter. Does this letter address Council's concerns?

ACTION:

## 2.3 [Septic Reinspection Program](#)

We received the attached letter from Mr. Heritage in regard to the HK Community Septic Inspection Program.

STAFF COMMENTS: There are approximately 20 systems installed in the municipality that require regular maintenance inspection as part of their Building Code approval. BM Ross acquired the list of these systems from the Health Unit and has asked that the owners forward their inspection reports to them to ensure they are being completed. The only benefit to the municipality in performing our inspection is to locate the septic system using GPS. In Mr. Heritage's case, our inspector did not even need to look at the tank since an inspection had already been completed this year by a qualified inspector. We seek your direction on how these systems should be charged for their maintenance inspection.

ACTION:

## 3.0 **FIRE & EMERGENCY MANAGEMENT SERVICES**

### 3.1 [Lucknow Fire Department](#)

We have received a report from the Lucknow Fire Department that covers the period from December 31<sup>st</sup>, 2011 to June 30<sup>th</sup>, 2012.

STAFF COMMENTS: The report has been attached for your review.

ACTION:

## 4.0 **BY-LAW ENFORCEMENT & SMALL ANIMAL CONTROL**

### 4.1 [Monthly Report](#)

Please find attached the monthly report of the By-Law Enforcement Officer.

STAFF COMMENTS: The By-Law Enforcement Officer will be in attendance to answer any questions.

ACTION:

4.2 [Letter Concerning “puppy mills”](#)

We have received a letter that refers to “puppy mills” that were not located in the Township of Huron-Kinloss.

STAFF COMMENTS: The letter and draft response have been attached for your review.

ACTION:

4.3 [Beach Concern Letter](#)

We have attached correspondence for your consideration.

STAFF COMMENTS: The author is correct, our by-law is not specific with respect to having your dog on a leash. This has been raised in the past. The other side of the argument was people wanted to allow their dogs to run into the lake. On my patrols I have not come across any “loose” dogs that have not been under control. The other issue would be do we only require leashes on the beach or throughout the whole Township. We seek your direction.

With respect the fire ban notices were posted at all the beach kiosks.

ACTION:

**5.0 PARKS, FACILITIES, RECREATION AND LAKESHORE**

5.1 Lucknow Town Hall Elevator Tender

STAFF COMMENTS: We received two tenders for the Project. Tenders included Metkor Group \$145,000.00 plus HST, and Domm Construction \$108,000.00 plus HST. We are currently discussing the tender amounts with the HAWK Theatre to ensure that they are committed to the proposed project. We will report back with confirmation of support before accepting a tender at this time.

ACTION:

5.2 Giant Hogweed, Wild Parsnip, and Angelica

STAFF COMMENTS: We have received many reports of Giant Hogweed from residents. Many reports of Hogweed upon inspection were actually Angelica which is not a toxic plant, but looks very similar to Hogweed from a distance. We also had one confirmed plant of Wild Parsnip which is toxic and looks similar to Hogweed. To assist with identification we have posted a document on our invasive species section of website, which will provide the photos and literature comparing the harmless Angelica to the noxious Giant Hogweed, and Wild Parsnip. We bring this forward for information purposes.

ACTION:

5.3 Fisheries and Oceans Environmental Site Assessment of the Point Clark Lighthouse

STAFF COMMENTS: The Department of Fisheries and Oceans (DFO) have already completed phase one of the Environmental Site Assessment of soil, water, and sediment testing for potential areas of concern of Lead Paint and Fuel since 1859. The DFO are also working on Environmental Site Assessments for adjacent properties in the fall of 2012 which will include Township of Huron-Kinloss property. We will receive a written report upon completion. We bring this forward for information purposes.

ACTION:

5.4 Water Quality Investigation PR 17 & 18

A landowner information meeting was held on July 17<sup>th</sup>, 2012. The study area was described as the drainage areas of the Nesbitt and Wilken Municipal Drains. The project was outlined as a detailed water sampling and field inventory that will result in a listing of projects that will improve water quality. The projects will be developed based on the water quality sampling results, with input from property owners.

The field program will include twice monthly water sampling at seven sites and an inventory of the channel by walking the entire open drain portions. Property owners were invited to accompany staff on the walk.

STAFF COMMENTS: Sampling began on July 24<sup>th</sup> but all sites were dry or not flowing, including PR17 and PR18. For walking the drain, it would be best if water was flowing, including tile drains, so they will look at late August or September. B.M. Ross will be contacting the owners on the open portions of the drains that were not at the meeting over the next 2 weeks.

ACTION:

5.5 [Quality of Lake Huron](#)

Attached is correspondence addressed to Council.

STAFF COMMENTS: A response will be drafted outlining all the measures the Township is taking. Is there anything specific Council would like in the response.

ACTION:

6.0 **FINANCE**

6.1 [Penetangore Regional Economic Development Corporation Request](#)

We have received a request from the PREDC for consideration of a financial contribution from Huron-Kinloss with respect to the joint efforts around the natural gas project.

STAFF COMMENTS: At this time, there are no funds in the budget. If Council wishes to consider such a request, we would recommend similar conditions to other grants to organizations; provision of a current budget, business plan and financial statements.

ACTION:

6.2 [City of Thunder Bay Flood Disaster](#)

We have received a request from the City of Thunder Bay. They are appealing to fellow members of the Great Lakes and St. Lawrence Cities Initiative to donate to the Thunder Bay Disaster Relief Fund.

STAFF COMMENTS: The letter is attached for your review.

ACTION:

6.3 [Community Infrastructure Improvement Fund](#)

Attached is a staff report on a new federal funding initiative.

STAFF COMMENTS: Included in the report.

ACTION:

**7.0 DRAINAGE**

7.1 Drainage Meetings

As previously notified the following drainage meetings have been scheduled for August 8<sup>th</sup>, 2012..

<b>Drain</b>	<b>Time</b>	<b>Location</b>
Kennedy	9:30 am	Huron-Kincardine Rd & Bruce Road 7
Haldenby (Br of Black Creek)	10:30 am	Council Chambers
Stewart (Br "H" Extension)	11:30 am	Council Chambers
Kennedy	2:00 pm	Council Chambers

STAFF COMMENTS: For information purposes only.

ACTION:

**8.0 DRINKING WATER & WASTE WATER**

8.1 [Ripley Well #3](#)

Attached is a memo from B.M. Ross and Associates Limited which summarizes the test results from the proposed new wells in Ripley.

STAFF COMMENTS: As noted, the water is similar in quality to the existing wells, and of excellent quantity.

ACTION:

8.2 Ripley Drinking Water System Inspection

The Drinking Water Inspector performed the annual inspection of the Ripley Well Supply on June 5, 2012.

STAFF COMMENTS: The system received an overall rating of 100% and no Summary of Best Practice Issues and Recommendations were issued. The one *Action Required* was submitted on time by Veolia Water Canada. We bring this forward for information purposes.

ACTION:

8.3 [Statutory Standard of Care – Safe Drinking Water Act](#)

The *Safe Drinking Water Act* includes a statutory standard of care for individuals who have oversight responsibilities for municipal drinking water systems which will be in force as of January 1, 2013.

STAFF COMMENTS: The Walkerton Clean Water Centre is offering a three-hour course for municipal officials on Thursday October 18<sup>th</sup>. For more information, please see the attached.

ACTION:

9.0 **WASTE MANAGEMENT**

None items scheduled.

10.0 **TRANSPORTATION**

10.1 Road Closures

**Saratoga** Road from Penetangore Row to Lake Range Drive and Lake Range Drive from Saratoga Road to Concession 12 will be closed from August 7th to 10th to allow for the extension of a sanitary sewer line to service new development in the Municipality of Kincardine.

STAFF COMMENTS: Advance notices of the road closure have been placed on-site, in the local newspapers, and on the Township website.

ACTION:

11.0 **ECONOMIC DEVELOPMENT & TOURISM**

11.1 [Municipal Cultural Plan](#)

The Business & Economic Officer has prepared a report for your consideration.

STAFF COMMENTS: Included in the report.

ACTION:

11.2 [Signage](#)

The Administrator has prepared a report for your consideration.

STAFF COMMENTS: Included in the report.

ACTION:

### 11.3 Holiday Shopping Card

We are creating a Holiday Shopping Card as part of a Christmas season promotion in Huron-Kinloss. Consumers would pick up a shopping card at one of our participating business during the holiday shopping season. Each time a customer makes a purchase between November 1<sup>st</sup> and December 25<sup>th</sup>, the value will be stamped on the card in \$10 increments. Once a total of \$150 has been spent, customers fill out their contact info. on the card and submit it to the municipality for a chance to win one of three \$150 shopping sprees at the participating businesses.

STAFF COMMENTS: We applied for a \$2,500 Cooperative Commercial Grant through Spruce the Bruce and was approved. There is sufficient funds in the Economic Development budget to proceed with this promotion. Further details will be brought forward closer to the season.

ACTION:

## 12.0 **GENERAL GOVERNMENT**

### 12.1 AMO Minister Meetings

Submissions have been made for meetings with two Ministries at the AMO conference as requested by Mayor Twolan.

STAFF COMMENTS: A meeting with the Minister of Environment has been requested as a joint delegation regarding Lake Huron Water Quality. The second request was to the Minister of Infrastructure regarding the joint Natural Gas Project.

ACTION:

### 12.2 [Ontario Provincial Police, Municipal Policing Bureau](#)

The OAPSB fall seminar is scheduled for September 13<sup>th</sup> and 14<sup>th</sup>, 2012 in Toronto.

STAFF COMMENTS: The program has been attached for your review. Mayor Twolan has indicated he wishes to attend. If Council concurs a resolution will be brought forward approving attendance.

ACTION:

### 12.3 [International Conference of Geological Repositories](#)

NWMO is requesting attendance of two representatives from each of the communities involved in the NWMO site selection process.

STAFF COMMENTS: The letter has been copied for your review. The costs for this conference will be covered by NWMO. Mayor Twolan will be attending.

ACTION:



**13.0 PERSONNEL**

No items scheduled.

**14.0 NEW BUSINESS/COUNCIL REPORTS**

**15.0 CORRESPONDENCE ON THE TABLE**

15.1	AMO	AMO Watch File – July 12, 2012
15.2		AMO Watch File – July 19, 2012
15.3		AMO Watch File – July 26, 2012
15.4		AMO Watch File – August 02, 2012
15.5		Communicate AMO – CRST Program Highlights – Fall Symposium – July 26, 2012
15.6	Grey Bruce Health Unit	News Release “Public Assistance Request – Dog Biting Incident” July 17, 2012
15.7		News Release “Kelso Beach Posted Unsafe for Bathing” July 31, 2012
15.8		2011 Annual Report – Highlighting the Achievements for Public Health in Grey and Bruce Counties throughout 2011 – July 24, 2012
15.9	General	Ministry of Municipal Affairs and Housing – Minister of Finance – Collective Bargaining Expectations Letter as outlined in the 2012 Budget – July 19, 2012
15.10		Ministry of Finance – BPS Employers – Provincial Compensation Framework – July 19, 2012
15.11		A Canadian Municipal Risk Management Guide – Summer Programs/Camps: A Risk Management Overview – Issue 05, July 2012
15.12		South West LHIN – Integrated Program for Grey Bruce Hospice Palliative Care Approved by South West LIHN: For Immediate Release - July 26, 2012
15.13		AMCTO Fall Workshops – Registration now open – August 02, 2012
15.14		OMAFRA Connects Huron, Lambton and Beyond – August 2012
15.15		YMCA of Owen Sound and Grey Bruce – Housing Today – Spring/Summer 2012
15.16		Great Lakes and St. Lawrence Cities Initiative – Making Waves – August 01, 2012
15.17		Maitland Conservation Foundation – Memorial Grove Donor Letter – July 05, 2012
15.18		Maitland Conservation Foundation – Memorial & Celebration Grove Ceremony at George Taylor Conservation Arena Invitation – July 30, 2012
15.19		Lake Huron E-News – Say Shhh – Great Lakes Protection Act – What have you done for Me Lately? – August 2012
15.20		Thank You Letter From JeanAnn Keelan for Donation towards MedQUEST – July 2012

**16.0**     **CLOSED SESSION**

16.1     Move into closed session

Moved by  
Seconded by

MOVE INTO  
CLOSED  
SESSION

THAT Huron-Kinloss Township Council move into a Closed Session pursuant to section 239 of the Municipal Act, 2001, as amended at \_\_\_\_\_ p.m. for the purpose of discussing:

- a proposed or pending acquisition or disposition of land by the municipality or local board;
  - Land lease
- advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
  - 76 Huron Street

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**17.0**     **RETURN TO OPEN SESSION**

Moved by  
Seconded by

RISE FROM  
CLOSED  
SESSION

THAT Huron-Kinloss Township Council rise from the Closed Session at \_\_\_\_\_ p.m.

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**18.0**     **BUSINESS ARISING FROM THE CLOSED SESSION**

**19.0**     **ADJOURN**

Moved by  
Seconded by

ADJOURN

THAT Huron-Kinloss Township Council do now adjourn to meet again on August 14<sup>th</sup>, 2012 at **7:30** p.m. or at the Call of the Mayor.

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