



The Corporation of the Township of Huron-Kinloss

Committee of the Whole Meeting Minutes

Council Chambers, 21 Queen Street

April 4, 2018

7:00 pm

Mitch Twolan, Mayor	Present
Wilf Gamble, Deputy Mayor	Absent
Lillian Abbott, Councillor	Present
Don Murray, Councillor	Present
Jeff Elliott, Councillor	Present
Jim Hanna, Councillor	Present
Carl Sloetjes, Councillor	Absent
Mary Rose Walden, Chief Administrative Officer	Present
Emily Dance, Clerk	Present
Jodi MacArthur, Treasurer	Present
Hugh Nichol, Director of Public Works	Present
Mike Fair, Director of Community Services	Present

Others Present: Paul Austin, NWMO; Collen Shute, Books to Bruce

Committee of the Whole Meeting

1 Call to Order

Mayor Mitch Twolan called the meeting to order at 7:00pm

2 . Disclosure of Pecuniary Interest

None noted.

3 . Delegations

3.1 Nuclear Waste Management Organization (NWMO)

Paul Austin, Relationship Manager for the NWMO provided information and addressed questions regarding the NWMO Community Well-being Investment program.

3.2 Books in the Bruce

Colleen Shute from Books in the Bruce made a presentation to request sponsorship for the Books in the Bruce program.

- [Books in the Bruce](#)

Action:

Staff to assist with providing information on grant opportunities.

4 . Staff Reports

- 4.1 [Report number: BLDG2018-04-7](#) prepared by Matt Farrell, Building & Planning Manager/CBO
March Monthly Report

Motion No: 231

Moved by: Lillian Abbott Seconded by: Don Murray

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLDG2018-04-7 prepared by Matt Farrell, Building and Planning Manager/CBO.

Carried

- 4.2 [Report number: BLDG2018-04-8](#) prepared by Matt Farrell, Building & Planning Manager/CBO
Site Plan Agreement Amendment

Motion No: 232

Moved by: Don Murray Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number BLDG2018-04-8 prepared by Matt Farrell, Building and Planning Manager and in so doing authorizes a resolution coming forward to Council to approve the proposed amendment to the Site Plan Agreement with 2226462 Ontario Inc.

Carried

- 4.3 [Report number: FIRE2018-04-9](#) prepared by Chris Cleave, Fire Chief / CEMC
March Monthly Status Report

Motion No: 233

Moved by: Don Murray Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number FIRE2018-04-9 prepared by Chris Cleave, Fire Chief / CEMC

Carried

- 4.4 [Report number: BLE2018-04-7](#) prepared by Heather Falconer, By-Law Enforcement Officer
March Staff Report

Motion No: 234

Moved by: Lillian Abbott Seconded by: Don Murray

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number BLE2018-04-07 prepared by Heather Falconer, By-Law Enforcement Officer AND FURTHER directs staff to proceed with the development of a new Property Standards By-law.

Carried

- 4.5 [Report number: TR2018-04-31](#) prepared by Jodi MacArthur, Treasurer
Main Street Revitalization Funding

Motion No: 235

Moved by: Lillian Abbott Seconded by: Don Murray

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number TR2018-04-31 prepared by Jodi MacArthur, Treasurer AND directs a by-law coming forward to authorize, ratify and confirm the signing of the Main Street Revitalization Funding agreement; and Further that Committee identifies the Ripley Gateway Signs as the project to be funded under the program.

Carried

- 4.6 [Report number: TR2018-04-32](#) prepared by Jodi MacArthur, Treasurer
Statement of Investments

Motion No: 236

Moved by: Don Murray Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number TR2018-04-32 prepared by Jodi MacArthur, Treasurer

Carried

- 4.7 [Report number: CS2018-04-13](#) prepared by Mike Fair, Director of Community Services
Portable Washrooms

Motion No: 237

Moved by: Lillian Abbott Seconded by: Don Murray

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS2018-04-13 prepared by Mike Fair, Director of Community Services AND directs a by-law coming forward to accept the quote from Bluewater Sanitation Inc. to supply and service Portable Toilets throughout the Township of Huron-Kinloss.

Carried

- 4.8 [Report number: CS2018-04-14](#) prepared by Mike Fair, Director of Community Services
Music in the Fields Municipally Significant

Motion No: 238

Moved by: Lillian Abbott Seconded by: Don Murray

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS2018-04-14, prepared by Mike Fair, Director of Community Services, and FURTHER THAT the Committee authorizes a resolution be brought forward to designate Music in the Fields a significant event with the conditions as outlined in the report.

Carried

- 4.9 [Report number: CS2018-04-15](#) prepared by Mike Fair, Director of Community Services

Snobelen Ag Services Agreement

Motion No: 239

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby accepts Report Number CS2018-04-15 prepared by Mike Fair, Director of Community Services, and FURTHER THAT; The Snobelen Ag Algae Harvesting Agreement By-law be brought forward to the April Council meeting.

Carried

- 4.10 [Report number: CS2018-04-16](#) prepared by Mike Fair, Director of Community Services Huron-Kinloss Lakeshore Best Management Guide

Motion No: 240

Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS2018-04-16 prepared by Mike Fair, Director of Community Services AND authorizes staff to proceed with the Community Engagement Plan.

Carried

- 4.11 [Report number: CS2018-04-17](#) prepared by Mike Fair, Director of Community Services Summer Staff Positions

Motion No: 241

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CS2018-04-17 prepared by Mike Fair, Director of Community Services

Carried

- 4.12 [Report number: CS2018-04-18](#) prepared by Mike Fair, Director of Community Services Status Report

Motion No: 242

Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CS2018-04-18 prepared by Mike Fair, Director of Community Services

Carried

- 4.13 [Report number: PW2018-04-15](#) prepared by Hugh Nichol, Director of Public Works Waste Management

Motion No: 243

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2018-04-15 prepared by Hugh Nichol, Director of Public Works

Carried

- 4.14 [Report number: PW2018-04-16](#) prepared by Hugh Nichol, Director of Public Works
Willoughby Outram Tender

Motion No: 244

Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number PW2018-04-16 prepared by Hugh Nichol, Director of Public Works and in so doing authorizes a by-law coming forward accepting the proposal of Lavis Contracting Co. Limited in the amount of \$414,507.63 including H.S.T to perform water main replacement and road reconstruction.

Carried

- 4.15 [Report number: PW2018-04-17](#) prepared by Hugh Nichol, Director of Public Works
Water/Wastewater

Motion No: 245

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2018-04-17 prepared by Hugh Nichol, Director of Public Works

Carried

- 4.16 [Report number: PW2018-04-18](#) prepared by Hugh Nichol, Director of Public Works
Transportation

Motion No: 246

Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2018-04-18 prepared by Hugh Nichol, Director of Public Works

Carried

- 4.17 [Report number: BED2018-04-12](#) prepared by Michelle Goetz, Community
Development Officer
April Status Report

Motion No: 247

Moved by: Jeff Elliott Seconded by: Don Murray

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BED2018-04-12 prepared by Michelle Goetz, Community Development Officer

Carried

- 4.18 [Report number: BED2018-04-13](#) prepared by Michelle Goetz, Community
Development Officer
Ripley Community Signs

Motion No: 248

Moved by: Don Murray Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for

information Report Number BED2018-04-13 prepared by Michelle Goetz, Community Development Officer; and Further that Committee supports moving forward with the tender request.

Carried

- 4.19 [Report number: CAO2018-04-10](#) prepared by Tracey Howe, Administrative Assistant
Public Works
Health & Safety Quarterly Report

Motion No: 249

Moved by: Jeff Elliott Seconded by: Don Murray

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CAO2018-04-10 prepared by Tracey Howe, Administrative Assistant Public Works

Carried

- 4.20 [Report number: CAO2018-04-11](#) prepared by Mary Rose Walden, Chief Administrative Officer
NWMO Community Well-Being Investment 2018

Motion No: 250

Moved by: Lillian Abbott Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CAO2018-04-11 prepared by Mary Rose Walden, Chief Administrative Officer and Jodi MacArthur, Treasurer AND authorizes a by-law be brought forward to establish a community sustainability and well-being reserve fund; AND FURTHER the Committee supports bringing forward a draft terms of reference for a community granting program.

Carried

- 4.21 [Report number: CLK2018-04-21](#) prepared by Kelly Lush, Deputy Clerk/Administrative Assistant
Correspondence and Information on the Table

Motion No: 251

Moved by: Jeff Elliott Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2018-04-21 prepared by Kelly Lush, Deputy Clerk/Administrative Assistant.

Carried

- 4.22 [Report number: CLK2018-04-22](#) prepared by Kelly Lush, Deputy Clerk/Administrative Assistant
Resolutions for Consideration

Motion No: 252

Moved by: Jim Hanna Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2018-04-22 prepared by Kelly Lush, Deputy Clerk/Administrative Assistant and further directs the Clerk to bring forward the following resolutions for Council's support. Numbers 1,2.

Carried

- 4.23 [Report number: CLK2018-04-23](#) prepared by Emily Dance, Clerk
Community Flag Raising Request

Motion No: 253

Moved by: Jeff Elliott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CLK2018-04-23 prepared by Emily Dance Clerk AND Further that the Committee supports the flag raising request from Bruce Grey Gay Pride AND FURTHER directs staff to develop a Community Flag Raising Policy.

Carried

- 4.24 [Report number: CLK2018-04-24](#) prepared by Emily Dance, Clerk
Comprehensive Zoning By-Law Update

Motion No: 254

Moved by: Jim Hanna Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CLK2018- 04-24 prepared by Emily Dance, Clerk AND FURTHER authorizes an additional \$4,300 plus disbursements to MHBC for additional work related to environmental protection mapping.

Carried

- 4.25 [Report number: CLK2018-04-25](#) prepared by Emily Dance, Clerk
SWIFT

Motion No: 255

Moved by: Jeff Elliott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number 2018-04-25 prepared by Emily Dance, Clerk

Carried

Motion No: 256

Moved by: Don Murray Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the whole hereby directs staff to research areas of the township not currently serviced with high speed internet and bring back a high level report outlining servicing options for Council consideration.

Carried

- 4.26 [Report number: CLK2018-04-25 \(2\)](#) prepared by Kelly Lush, Deputy Clerk/Administrative Assistant
Cultural Awareness Training

Motion No: 257

Moved by: Lillian Abbott Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2018-04-25 prepared by Kelly Lush, Deputy Clerk/Administrative Assistant

Carried

4.27 [Report number: CLK2018-04-26](#) prepared by Emily Dance, Clerk
Application for Refreshment Vehicle License

Motion No: 258

Moved by: Jeff Elliott Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CLK2018-04-26 prepared by Emily Dance, Clerk and in so doing authorizes a resolution coming forward to Council to approve the application of Jim Gardner for a refreshment vehicle license to be located in the parking lot at 659 Campbell St. Lucknow.

Carried

5 . Correspondence Requiring Direction

5.1 Retirement Announcement

- [Hugh Nichol Retirement](#)

Motion No: 259

Moved by: Don Murray Seconded by: Jeff Elliott

THAT the Township of Huron-Kinloss Committee of the Whole accepts with regrets the resignation of Hugh Nichol, Director Public Works.

Carried

6 . Information

6.1 E-mail from the Premier of Ontario

In response to Council's resolution supporting funding for Ontario Conservations Authorities, Premier Wynne has sent an e-mail of acknowledgement.

- [Premier of Ontario E-mail dated March 28 2018](#)

6.2 2018 Senior of the Year

Minister of Seniors Affairs has invited Members of Council to submit nominations for the 2018 Senior of the Year Award.

- [Nomination for 2018 Senior of the Year](#)

6.3 South West Hospice Palliative Care Network

South West Hospice Palliative Care Network Annual Report 2017.

- [Annual Report 2017](#)

6.4 Lake Huron Centre for Coastal Conservation Conference

The Lake Huron Centre for Coastal Conservation has announced the 20th Anniversary Conference will be held May 10-11, 2018 in Grand Bend. If members of Council would like to attend, please notify the Clerk.

- [Lake Huron Centre for Coastal Conservation Conference](#)

7 . New Business/Council Reports

7.1 Nothing Scheduled

8 . Closed Session

8.1 Motion to go into Closed Session

Motion No: 260

Moved by: Jeff Elliott Seconded by: Don Murray

That pursuant to Section 239 of the Municipal Act, 2001 as amended the Township of Huron-Kinloss Committee of the Whole hereby moves into Closed Session at 8:55 pm for the purpose of discussing personal matters about an identifiable individual, including a Township of Local Board; Project Coordinator Position.

Carried

9 . Business Arising from the Closed Session

Motion No: 265

Moved by: Jim Hanna Seconded by: Jeff Elliott

That the Mayor confirms a closed session was held to discuss discussing personal matters about an identifiable individual, including a Township of Local Board; Project Coordinator Position and further confirms direction to staff was given as per Confidential Report -12.

Carried

10 . Adjournment

Motion No: 266

Moved by: Jeff Elliott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby adjourns.

Carried

Original signed by Mitch Twolan

Mayor

Original signed by Emily Dance

Clerk

Document Accessibility

The Township of Huron-Kinloss is committed to providing information in the format that meets your needs. We have made every attempt to make documents for this meeting accessible but there may still be difficulty in recognizing all of the information. Please contact us if you require assistance and we will make every attempt to provide this information in an alternative format.

Please note that third party documents received and found within this document will not be converted to an accessible format by the Township of Huron-Kinloss. However, upon request, we will attempt to obtain these documents in an appropriate accessible format from the third party.

For assistance or to make a request please call 519-395-3735 or email info@huronkinloss.com