



The Corporation of the Township of Huron-Kinloss

Committee of the Whole Minutes

Council Chambers, 21
Queen Street

June 4, 2018

7:00 pm

Mitch Twolan, Mayor	Present
Wilf Gamble, Deputy Mayor	Present
Lillian Abbott, Councillor	Present
Don Murray, Councillor	Present
Jeff Elliott, Councillor	Present
Jim Hanna, Councillor	Present
Carl Sloetjes, Councillor	Absent
Mary Rose Walden, Chief Administrative Officer	Present
Emily Dance, Clerk	Present
Jodi MacArthur, Treasurer	Present
Hugh Nichol, Director of Public Works	Present
Mike Fair, Director of Community Services	Present
Matt Farrell, Building & Planning Manager/CBO	Present
Chris Cleave, Fire Chief / CEMC	Present

Committee of the Whole Meeting

1 Call to Order

Mayor Mitch Twolan called the meeting to order at 7:00pm

2 . Disclosure of Pecuniary Interest

Mayor Twolan declared a pecuniary interest (Client) with item 4.22 being Report number: CLK2018-06-42 prepared by Emily Dance, Clerk Lift and Assume .3 metre reserve Lake Range Drive

3. Delegations

3.1 Nothing Scheduled

4 . Staff Reports

4.1 [Report number: BLDG2018-06-10](#) prepared by Matt Farrell, Building & Planning Manager/CBO

May Monthly Report

Motion No: 394

Moved by: Wilf Gamble Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLDG2018-06-10 prepared by Matt Farrell, Building and Planning Manager/CBO

Carried

- 4.2 [Report number: BLDG2018-06-11](#) prepared by Matt Farrell, Building & Planning Manager/CBO
Drinking Water Source Protection Progress Report

Motion No: 395

Moved by: Jeff Elliott Seconded by: Wilf Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLDG2018-06-11 prepared by Matt Farrell, Building & Planning Manager/CBO.

Carried

- 4.3 [Report number: FIRE2018-06-14](#) prepared by Chris Cleave, Fire Chief / CEMC
Fire Service Regulations

Motion No: 396

Moved by: Wilf Gamble Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number FIRE2018-06-14 prepared by Chris Cleave, Fire Chief / CEMC.

Carried

- 4.4 [Report number: FIRE2018-06-15](#) prepared by Chris Cleave, Fire Chief / CEMC
Fire Department Monthly Report - May 2018

Motion No: 397

Moved by: Jeff Elliott Seconded by: Wilf Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number FIRE2018-06-15 prepared by Chris Cleave, Fire Chief / CEMC.

Carried

- 4.5 [Report number: BLE2018-06-11](#) prepared by Heather Falconer, By-Law Enforcement Officer
May Staff Report

Motion No: 398

Moved by: Wilf Gamble Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLE2018-06-11 prepared by Heather Falconer, By-Law Enforcement Officer.

Carried

- 4.6 [Report number: BLE2018-06-12](#) prepared by Emily Dance, Clerk
Property Standards By-Law

Motion No: 399

Moved by: Jeff Elliott Seconded by: Wilf Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number BLE2018-06-12 prepared by Emily Dance, Clerk and in so doing authorizes the Property Standards by-law coming forward AND FURTHER that the Property Standards Committee membership remain at four for the remainder of the term.

Carried

Action:

Staff to provide Council with report outlining the revisions from the current by-law.

- 4.7 [Report number: TR2018-06-47](#) prepared by Jodi MacArthur, Treasurer
June 2018 Status Report

Motion No: 400

Moved by: Wilf Gamble Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number TR2018-06-47 prepared by Jodi MacArthur, Treasurer

Carried

- 4.8 [Report number: TR2018-06-48](#) prepared by Jodi MacArthur, Treasurer
Ontario Community Infrastructure Fund (OCIF) Top Up Application

Motion No: 401

Moved by: Jeff Elliott Seconded by: Wilf Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number TR2018-06-48 prepared by Jodi MacArthur, Treasurer and authorizes an application to the Ontario Community Infrastructure Fund for the Lucknow Standpipe Project.

Carried

- 4.9 [Report number: TR2018-06-49](#) prepared by Jodi MacArthur, Treasurer
Council Remuneration

Motion No: 402

Moved by: Wilf Gamble Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number TR2018-06-49 prepared by Jodi MacArthur, Treasurer; AND FURTHER supports increasing the stipend and per diems to offset the loss of the tax free allowance AND FURTHER review remuneration and OMERS at the 2019 Budget deliberations.

Carried

- 4.10 [Report number: TR2018-06-50](#) prepared by Jodi MacArthur, Treasurer
Campbell Street Construction and Drainage Improvements

Motion No: 403

Moved by: Jeff Elliott Seconded by: Wilf Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report

Number TR2018-06-50 prepared by Jodi MacArthur, Treasurer and in so doing approves the revised cost sharing as presented; AND FURTHER authorizes a transfer from the Lucknow Area Waterworks Reserve Fund for the watermain replacement; AND FURTHER authorizes entering into an agreement with the County of Bruce for the Campbell Street Construction Project and that the appropriate by-law be brought forward.

Carried

Action:

Staff to forward the RFP portion of the tender related to the Community Centre parking lot to the Lucknow and District Joint Recreation Board.

- 4.11 [Report number: TR2018-06-51](#) prepared by Jodi MacArthur, Treasurer
2018-2019 Municipal Insurance Program

Motion No: 404

Moved by: Wilf Gamble Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number TR2018-06-51 prepared by Jodi MacArthur, Treasurer and in so doing authorizes acceptance of the 2018-2019 Municipal Insurance Program Renewal Proposal submitted by AON Risk Solutions in the amount of \$131,782.00 plus applicable taxes.

Carried

- 4.12 [Report number: CS2018-06-24](#) prepared by Mike Fair, Director of Community Services
Dr Shyu Lease Agreement

Motion No: 405

Moved by: Jeff Elliott Seconded by: Wilf Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS2018-06-24 prepared by Mike Fair, Director of Community Services and authorizes the Dr. Shyu Lease Agreement and authorizes the appropriate by-laws coming forward.

Carried

- 4.13 [Report number: CS2018-06-25](#) prepared by Mike Fair, Director of Community Services
Custodian Services Agreement Point Clark Community Centre

Motion No: 406

Moved by: Wilf Gamble Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS2018-06-25 prepared by Mike Fair, Director of Community Services and authorizes the Point Clark Community Centre Custodian Services Agreement with Brad and Mary Hand and authorizes the appropriate by-laws coming forward.

Carried

- 4.14 [Report number: CS2018-06-26](#) prepared by Mike Fair, Director of Community Services
Status Report

Motion No: 407

Moved by: Lillian Abbott Seconded by: Don Murray

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CS2018-06-26 prepared by Mike Fair, Director of Community Services

Carried

- 4.15 [Report number: CS2018-06-27](#) prepared by Mike Fair, Director of Community Services
Lakshore Best Management Practices

Motion No: 408

Moved by: Lillian Abbott Seconded by: Don Murray

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CS2018-06-27 prepared by Mike Fair, Director of Community Services; AND FURTHER that Committee supports moving forward with the best management practices and bring a final copy back to the June Council meeting for approval.

Carried

- 4.16 [Report number: CS2018-06-28](#) prepared by Mike Fair, Director of Community Services
Community Climate Change Action Plan

Motion No: 409

Moved by: Don Murray Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CS2018-06-28 prepared by Mike Fair, Director of Community Services.

Carried

- 4.17 [Report number: PW2018-06-31](#) prepared by Hugh Nichol, Director of Public Works
Water/Wastewater

Motion No: 410

Moved by: Don Murray Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2018-06-31 prepared by Hugh Nichol, Director of Public Works

Carried

- 4.18 [Report number: PW2018-06-32](#) prepared by Hugh Nichol, Director of Public Works
Transportation

Motion No: 411

Moved by: Lillian Abbott Seconded by: Don Murray

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2018-06-32 prepared by Hugh Nichol, Director of Public Works

Carried

- 4.19 [Report number: PW2018-06-33](#) prepared by Hugh Nichol, Director of Public Works
Waste Management

Motion No: 412

Moved by: Lillian Abbott Seconded by: Don Murray

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2018-06-33 prepared by Hugh Nichol, Director of Public Works

Carried

- 4.20 [Report number: BED2018-05-18](#) prepared by Taralyn Cronin, Business & Economic Officer
Business Recruitment Strategy & Support

Motion No: 413

Moved by: Don Murray Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BED2018-06-16 prepared by Taralyn Cronin, Business & Economic Officer ; AND FURTHER that Committee approves the Huron-Kinloss Business Recruitment Strategy & Support in principal and instructs staff to develop an action plan for moving this forward.

Carried

- 4.21 [Report number: CAO2018-06-17](#) prepared by Mary Rose Walden, Chief Administrative Officer
Policy Updates

Motion No: 414

Moved by: Lillian Abbott Seconded by: Don Murray

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CAO2018-06-17 prepared by Mary Rose Walden, Chief Administrative Officer and authorizes the Leave of Absence, Attendance and Sick Leave Policy be brought forward with the appropriate by-laws coming forward.

Carried

Mayor Twolan left the room, Deputy Mayor Gamble assumed the Chair

- 4.22 [Report number: CLK2018-06-42](#) prepared by Emily Dance, Clerk
Lift and Assume .3 metre reserve Lake Range Drive

Motion No: 415

Moved by: Don Murray Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CLK2018-06-42 prepared by Emily Dance, Clerk and authorizes a By-Law to Lift and Assume Parts 6, 7 and 8 on 3R-4736 as part of the public highway system comes forward for Council consideration.

Carried

Mayor Twolan returned and resumed the Chair

- 4.23 [Report number: CLK2018-06-43](#) prepared by Emily Dance, Clerk
Lucknow Reunion

Motion No: 416

Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report

Number CLK2018-06-43 prepared by Emily Dance, Clerk and authorizes a resolution for an exemption to the Noise By-law as outlined in the report AND FURTHER authorize the Reunion Committee to temporarily permit Street Vendors in the Village of Lucknow during the Reunion and authorizes the appropriate by-law comes forward.

Carried

- 4.24 [Report number: CLK2018-06-44](#) prepared by Emily Dance, Clerk
Comprehensive Zoning By-Law

Motion No: 417

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2018-06-44 prepared by Emily Dance, Clerk

Carried

- 4.25 [Report number: CLK2018-06-45](#) prepared by Kelly Lush, Deputy Clerk/Administrative Assistant
Information on the Table

Motion No: 418

Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2018-06-45 prepared by Kelly Lush, Deputy Clerk/Administrative Assistant.

Carried

- 4.26 [Report number: CLK2018-06-46](#) prepared by Kelly Lush, Deputy Clerk/Administrative Assistant
Resolutions for Consideration

Motion No: 419

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2018-06-46 prepared by Kelly Lush Deputy Clerk/Administrative Assistant AND FURTHER directs the Clerk to bring forward the following resolutions for Council's support. Number 2.

Carried

- 4.27 [Report number: CLK2018-06-47](#) prepared by Emily Dance, Clerk
Maitland Valley Conservation Authority

Motion No: 420

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2018-06-47 prepared by Emily Dance, Clerk; AND FURTHER that Committee supports the proposed MVCA water and erosion control infrastructure policy.

Carried

5 . Correspondence

5.1 Municipal Night - Blyth Festival

The Township of North Huron and the Blyth Festival have sent an invitation to this year's Municipal Night at the Blyth Festival on Thursday, July 19, 2018 at 8:00 p.m. for a performance of " The New Canadian Curling Club". Two complimentary tickets are available and any additional tickets may be purchased for a special rate of \$30.00. If members of Council would like to attend, please notify the Clerk.

- [North Huron Blyth Festival Invite.pdf](#)

6 . Correspondence Requiring Direction

6.1 Nothing Scheduled

7 . Information

7.1 Letters of Acknowledgement

Responses to Council resolutions.

- [Letter Premier Endangered Species Act](#)
- [Letter Premier Ontario Conservation Authorities](#)
- [Letter Minister of Infrastructure Cannabis Taxation](#)
- [Letter Minister of Finance Cannabis Taxation](#)

Motion No: 421

Moved by: Lillian Abbott Seconded by: Jim Hanna

THAT the Township of Huron-Kinloss Committee of the Whole receives for information all items in Section 7.

Carried

8 . New Business/Council Reports

8.1 Nothing Scheduled

9 . Closed Session

9.1 Nothing Scheduled

10 . Business Arising from the Closed Session

11 . Adjournment

Motion No: 422

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby adjourns at 8:45pm.

Carried

Original signed by Mitch Twolan

Mayor

Original signed by Kelly Lush, Deputy Clerk

Clerk

Document Accessibility

The Township of Huron-Kinloss is committed to providing information in the format that meets your needs. We have made every attempt to make documents for this meeting accessible but there may still be difficulty in recognizing all of the information. Please contact us if you require assistance and we will make every attempt to provide this information in an alternative format.

Please note that third party documents received and found within this document will not be converted to an accessible format by the Township of Huron-Kinloss. However, upon request, we will attempt to obtain these documents in an appropriate accessible format from the third party.

For assistance or to make a request please call 519-395-3735 or email info@huronkinloss.com