



The Corporation of the Township of Huron-Kinloss

Committee of the Whole Minutes

Council Chambers

February 4, 2019

9:30 am

Mitch Twolan, Mayor	Present
Don Murray, Deputy Mayor (<i>arrived at 10:10am</i>)	Present
Lillian Abbott, Councillor	Present
Jeff Elliott, Councillor	Present
Jim Hanna, Councillor	Present
Ed McGugan, Councillor	Present
Carl Sloetjes, Councillor	Absent
Emily Dance, Clerk	Present
Jodi MacArthur, Treasurer	Present
Kelly Lush, Deputy Clerk	Present
Staff Present during their specific department reports	
John Yungblut, Director Public Works	Present
Mike Fair, Director of Community Services	Present
Matt Farrell, Building & Planning Manager/CBO	Present
Chris Cleave, Fire Chief / CEMC	Present

Committee of the Whole Meeting

1 Call to Order

Mayor Mitch Twolan called the meeting to order at 9:30am

2 . Disclosure of Pecuniary Interest

Mayor Twolan declared a conflict with Item 4.13 Report PW2019-02-6 Transportation Report - Client, Item 4.17 Report CLK2019-02-11 Holding Removal - Victoria Street, Lucknow, Client, Item 4.22 Report CLK2019-02-16 Payment-in-Lieu of Parking, Client.

3 . Delegations

3.1 Wingham & Area Health Professionals Recruitment Committee

Jan McKague-Weishar, Recruitment Officer made a presentation to review the objectives, current physician situation, future physician needs as well as budget (no

change) and incentive reserves.

- [Wingham & Area Health Professionals Recruitment Presentation](#)

3.2 Pine River Watershed Initiative Network 2018 Annual Report

Penny Faragher Robertson with the Pine River Watershed Initiative Network presented their 2018 Annual Report.

- [PRWIN 2018 Annual Report](#)

4 . Staff Reports

4.1 [Report number: BLDG2019-02-7](#) prepared by Matt Farrell, Building & Planning Manager/CBO
January Monthly Report

Motion No: 81

Moved by: Jim Hanna Seconded by: Ed McGugan

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLDG2019-02-7 prepared by Matt Farrell, Building and Planning Manager/CBO.

Carried

4.2 [Report number: BLDG2019-02-8](#) prepared by Matt Farrell, Building & Planning Manager/CBO
Building By-law Amendment

Motion No: 82

Moved by: Ed McGugan Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number BLDG2019-02-8 prepared by Matt Farrell, Building and Planning Manager and in so doing recommends the proposed amendments to the Building By-law AND further approves the appropriate amending by-law be brought forward.

Carried

4.3 [Report number: FIRE2019-02-3](#) prepared by Chris Cleave, Fire Chief / CEMC
Fire Department Monthly Report - January 2019

Motion No: 83

Moved by: Jim Hanna Seconded by: Ed McGugan

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number 2019-02-3 prepared by Chris Cleave, Fire Chief / CEMC

Carried

4.4 [Report number: FIRE2019-02-4](#) prepared by Chris Cleave, Fire Chief / CEMC
Fire Truck Exit Warning Signs - Lucknow Fire Hall

Motion No: 84

Moved by: Ed McGugan Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number 2019-02-4 prepared by Chris Cleave, Fire Chief / CEMC and further recommends bringing forward a request to the Lucknow Joint Fire Board to have a Policy and Procedure drafted by the Lucknow Fire Department respecting the Operation of the Fire Truck Exit Warning Light System.

Carried

- 4.5 [Report number: FIRE2019-02-5](#) prepared by Chris Cleave, Fire Chief / CEMC
Lakeshore Communities Fire Response Plan and Notification Signs

Motion No: 85

Moved by: Jim Hanna Seconded by: Ed McGugan

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number 2019-02-5 prepared by Chris Cleave, Fire Chief / CEMC and authorizes the purchase and installation of the Hinged Burn Ban Notification signs as per Option # 4 of this report.

Carried

- 4.6 [Report number: BLE2019-02-3](#) prepared by Heather Falconer, By-Law Enforcement Officer
January Report

Motion No: 86

Moved by: Ed McGugan Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLE2019-02-03 prepared by Heather Falconer, By-Law Enforcement Officer.

Carried

- 4.7 [Report number: TR2019-02-6](#) prepared by Jodi MacArthur, Treasurer
2019 Maitland Valley Conservation Authority Priorities and Budget

Motion No: 87

Moved by: Jim Hanna Seconded by: Ed McGugan

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number TR2019-02-6 prepared by Jodi MacArthur, Treasurer and approves the Maitland Valley Conservation Authority Priorities and Draft Budget.

Carried

- 4.8 [Report number: TR2019-02-7](#) prepared by Jodi MacArthur, Treasurer
OMERS for Elected Officials

Motion No: 88

Moved by: Ed McGugan Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number TR2019-02-07 prepared by Jodi MacArthur, Treasurer AND Further that Committee supports moving forward with passing a by-law

Carried

- 4.9 [Report number: CS2019-02-2](#) prepared by Mike Fair, Director of Community Services
February Status Report

Motion No: 89

Moved by: Jim Hanna Seconded by: Ed McGugan

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number 2019-02-2 prepared by Mike Fair, Director of Community Services

Carried

- 4.10 [Report number: CS2019-02-3](#) prepared by Mike Fair, Director of Community Services
Ontario Trillium Foundation Grant \$150 000.00

Motion No: 90

Moved by: Ed McGugan Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS2019-02-03 prepared by Mike Fair, Director of Community Services AND authorizes the Ball Field Renovation Project to proceed with the tendering process, AND Further authorizes the appropriate by-law coming forward.

Carried

- 4.11 [Report number: CS2019-02-4](#) prepared by Mike Fair, Director of Community Services
Ice Resurfacers Purchase 2020

Motion No: 91

Moved by: Jim Hanna Seconded by: Ed McGugan

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS2019-02-4 prepared by Mike Fair, Director of Community Services and authorizes staff to prepare an RFP for the Olympia or Zamboni with a purchase recommended for September 2019 and a September 2020 Delivery.

Carried

- 4.12 [Report number: PW2019-02-5](#) prepared by John Yungblut, Director Public Works
Kincardine Boundary Road Maintenance Agreement

Motion No: 92

Moved by: Ed McGugan Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number PW2019-02-5 prepared by John Yungblut, Director of Public Works and authorizes entering into a Boundary Road Maintenance Agreement with Municipality of Kincardine AND Further authorizes the appropriate by-laws coming forward.

Carried

- 4.13 [Report number: PW2019-02-6](#) prepared by John Yungblut, Director Public Works
Transportation

Motion No: 93

Moved by: Jim Hanna Seconded by: Ed McGugan

That the Township of Huron-Kinloss Committee of the Whole hereby receives for

information Report Number PW2019-02-6 prepared by John Yungblut, Director of Public Works

Carried

- 4.14 [Report number: PW2019-02-7](#) prepared by John Yungblut, Director Public Works Waste Management

Motion No: 94

Moved by: Ed McGugan Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2019-02-7 prepared by John Yungblut, Director of Public Works

Carried

Action: Committee of the Whole requested the Director of Public Works investigate procedures for implementing a maintenance program for the equipment at the landfill.

- 4.15 [Report number: PW2019-02-8](#) prepared by John Yungblut, Director Public Works Water/Wastewater

Motion No: 95

Moved by: Jim Hanna Seconded by: Ed McGugan

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2019-02-8 prepared by John Yungblut Public Works, Director of Public Works.

Carried

- 4.16 [Report number: BED2019-02-2](#) prepared by Michelle Goetz, Community Development Officer
Discovery Guide Printing

Motion No: 96

Moved by: Ed McGugan Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number BED2019-02-2 prepared by Michelle Goetz, Community Development Officer and in so doing grants pre-budget approval for the printing of the 2019 Discovery Guide AND Further accepts the quote by McLaren Press in the amount of \$8,573.00 plus HST AND Further approves the appropriate by-law come forward.

Carried

- 4.17 [Report number: CLK2019-02-11](#) prepared by Emily Dance,
Clerk Holding Removal - Victoria Street Lucknow

Motion No: 97

Moved by: Jim Hanna Seconded by: Ed McGugan

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CLK2019-02-11 prepared by Emily Dance, Clerk and authorizes removing the holding provisions from the properties described as Plan 36 Part Park Lot 38 RP 3R-9335 Parts 1, 2 3 and 7 AND further authorizes the appropriate by-law coming forward.

Carried

- 4.18 [Report number: CLK2019-02-12](#) prepared by Emily Dance,
Clerk Severance Applications

Motion No: 98

Moved by: Ed McGugan Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2019-02-12 prepared by Emily Dance, Clerk

Carried

- 4.19 [Report number: CLK2019-02-13](#) prepared by Emily Dance, Clerk
Deeming By-Law

Motion No: 99

Moved by: Jim Hanna Seconded by: Ed McGugan

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CLK2019-02-13 prepared by Emily Dance, Clerk and authorizes the Deeming By-Laws come forward.

Carried

- 4.20 [Report number: CLK2019-02-14](#) prepared by Kelly Lush, Deputy Clerk/Administrative
Assistant
Resolutions for Consideration

Motion No: 100

Moved by: Ed McGugan Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2019-02-14 prepared by Kelly Lush Deputy Clerk/Administrative Assistant and further directs the following resolutions be brought forward for Council consideration: Number 2 & 3.

Carried

- 4.21 [Report number: CLK2019-02-15](#) prepared by Kelly Lush, Deputy Clerk/Administrative
Assistant
Information on the Table

Motion No: 101

Moved by: Jim Hanna Seconded by: Ed McGugan

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2019-02-15 prepared by Kelly Lush, Deputy Clerk/Administrative Assistant

Carried

- 4.22 [Report number: CLK2019-02-16](#) prepared by Emily Dance, Clerk
Payment-in-Lieu of Parking

Motion No: 102

Moved by: Ed McGugan Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CLK2019-02-16 prepared by Emily Dance, Clerk and authorizes a Payment-in-Lieu of Parking policy come forward for Council consideration.

Carried

4.23 [Report number: NWCAC2019-01-5](#) prepared by Elyse Dewar, Project Coordinator
Cultural Awareness Training

Motion No: 103

Moved by: Jeff Elliott Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number NWCAC2019-01-5 prepared by Elyse Dewar, Project Coordinator

Carried

5 . Correspondence

5.1 Nothing Scheduled

6 . Information

6.1 Communities in Bloom

Communities in Bloom correspondence asking for consideration to participate in their programs.

- [Communities in Bloom Correspondence](#)

6.2 Public Health Grey Bruce - Media Release: Dr. Ian Arra Appointed Medical Officer of Health

Public Health Grey Bruce has announced that Dr. Ian Arra has been appointed Medical Officer of Health. Media Release is attached.

- [Public Health Grey Bruce Media Release](#)

6.3 Western Ontario Warden's Caucus - Media Release

Bruce County Warden Mitch Twolan was acclaimed as Chair of the Western Ontario Wardens' Caucus (WOWC) during the organization's Annual General meeting in Ingersoll, Ontario on January 18, 2019.

The media release is attached.

- [Western Ontario Warden's Caucus Media Release](#)

6.4 Update Report on Risk Management Services Provided by Ausable Bayfield Conservation Authority

Ausable Bayfield Maitland Valley Source Protection Region has provided a report on the progress of their work to date.

Report is attached.

- [Ausable Bayfield Maitland Valley Source Protection Program](#)

Motion No: 104

Moved by: Lillian Abbott Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information all items listed in Section 6.

Carried

7 . New Business/Council Reports

7.1 Members of Council (Elliott, McGugan, Abbott, Twolan) attended the ROMA conference and noted that the conference was excellent and very informative. During the Ministers forum a question was posed regarding collaboration of the school boards. Council held a brief discussion regarding this topic.

Deputy Mayor Don Murray reported that on January 25, 2019 he attended Huron-Bruce Matters hosted by Huron-Bruce MPP Lisa Thompson, Minister of Education. In attendance was Minister Rickford, Minister of Energy, Northern Mines and Development & Indigenous Affairs. Discussions were held regarding energy issues.

On January 26, 2019 Minister Thompson and Municipal Affairs and Housing Minister Steve Clark held a meeting in Teeswater to discuss affordable housing and incentives.

On February 1, 2019 Huron-Bruce MPP Lisa Thompson and Randy Pettapiece, the parliamentary assistant for the Ontario Ministry of Agriculture, Food and Rural Affairs, held a roundtable discussion in Blyth on where members of the agriculture community were asked to comment on provincial regulatory issues.

Councillor McGugan reported that he attended a SMART Board meeting. The Board now has the capabilities of electronic signing which will create some cost savings.

8. Closed Session

8.1 Motion to Move into Closed

Motion No: 105

Moved by: Jeff Elliott Seconded by: Lillian Abbott

That pursuant to Section 239 of the Municipal Act, 2001 the Township of Huron-Kinloss Committee of the Whole hereby moves into Closed Session to consider: A proposed or pending acquisition or disposition of land by the municipality or local board; Litigation or potential litigation - Insurance Claims; By-Law Enforcement Issue; Labour relations or employee negotiations, employment and wages; a position, plan procedure, criteria, or instruction to be applied to negotiations by the municipality

Carried

8 . Business Arising from the Closed Session

Mayor Twolan reported that a Closed Session was held to discuss a proposed or pending acquisition or disposition of land Litigation or potential litigation - Insurance Claims a By-Law Enforcement Issue; Labour relations or employee negotiations, employment and wages and a position to be applied to negotiations.

Motion No. 114

Moved by: Lillian Abbott Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby confirm direction was given to staff in closed session regarding the acquisition of land and negotiation instructions.

Carried

9. Adjournment

Motion No: 115

Moved by: Jeff Elliott Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby adjourn at 1:00pm.

Carried

Original signed by Mitch Twolan

Mayor

Original signed by Emily Dance

Clerk

Document Accessibility

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Please note that third party documents received and found within this document will not be converted to an accessible format by the Township of Huron-Kinloss. However, upon request, we will attempt to obtain these documents in an appropriate accessible format from the third party.

For assistance or to make a request please call 519-395-3735 or email info@huronkinloss.com