



The Corporation of the Township of Huron-Kinloss

Committee of the Whole Minutes

Council Chambers, 21 Queen Street

November 5, 2018

7:00 pm

Mitch Twolan, Mayor	Present
Wilf Gamble, Deputy Mayor	Present
Lillian Abbott, Councillor	Present
Don Murray, Councillor	Absent
Jeff Elliott, Councillor	Present
Jim Hanna, Councillor	Present
Carl Sloetjes, Councillor	Absent
Mary Rose Walden, Chief Administrative Officer	Present
Emily Dance, Clerk	Present
Jodi MacArthur, Treasurer	Present
John Yungblut, Director Public Works	Present
Mike Fair, Director of Community Services	Present
Matt Farrell, Building & Planning Manager/CBO	Present
Chris Cleave, Fire Chief / CEMC	

Committee of the Whole Meeting

1. Call to Order

Mayor Mitch Twolan called the meeting to order at 7:00pm

2. Disclosure of Pecuniary Interest

Mayor Twolan declared a pecuniary interest on items 4.35 Holding Removal- 455 Lake Range and Item 4.36 Encroachment Agreement – 455 Lake Range. Applicant is a client

Wilf Gamble declared a conflict of interest on item 4.36 NWCAC Committee – Report is regarding his request for appointment to the Committee

3 . Delegations

3.1 Wayne and Rosemary Davison

The Davison's addressed Council regarding their objections to the accessory building constructed at 831 Victoria Road. They oppose the construction of the accessory building and feel the setbacks or size of the structure and use as a Bunkie are not permitted within the Township of Huron-Kinloss.

[Letter dated October 25, 2018](#)

- [Correspondence received October 10, 2018](#)

Council received the information from the Davison's and indicated that they do not have the authority to revoke the building permit.

3.2 Related Information to Delegation 3.1

- [Watson letter dated October 10, 2018](#)
- [Laing letter received October 29, 2018](#)

Information to be received by Council at the November 19, 2018 Council meeting

4 . Staff Reports

- 4.1 [Report number: BLDG2018-11-16](#) prepared by Matt Farrell, Building & Planning Manager/CBO
Victoria Road Accessory Building

Motion No: 759

Moved by: Jeff Elliott Seconded by: Wilf Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLDG2018-11-16 prepared by Matt Farrell, Building & Planning Manager.

Carried

- 4.2 [Report number: BLDG2018-11-17](#) prepared by Matt Farrell, Building & Planning Manager/CBO
Provincial Cannabis Legislation

Motion No: 760

Moved by: Wilf Gamble Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLDG2018-11-17 prepared by Matt Farrell, Building & Planning Manager AND FURTHER supports moving forward with public consultation through the Have Your Say HK website.

Carried

Action: Council directed staff to bring the item forward for discussion at the next Police Services Board

- 4.3 [Report number: BLDG2018-11-18](#) prepared by Matt Farrell, Building & Planning Manager/CBO
October Monthly Report

Motion No: 761

Moved by: Jeff Elliott Seconded by: Wilf Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLDG2018-11-18 prepared by Matt Farrell, Building & Planning Manager

Carried

- 4.4 [Report number: FIRE2018-11-22](#) prepared by Chris Cleave, Fire Chief / CEMC Fire Department Monthly Report - October

Motion No: 762

Moved by: Wilf Gamble Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number FIRE2018-10-20 prepared by Chris Cleave, Fire Chief / CEMC

Carried

- 4.5 [Report number: FIRE2018-11-23](#) prepared by Chris Cleave, Fire Chief / CEMC
Firefighter Certification Regulation Repealed

Motion No: 763

Moved by: Wilf Gamble Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number FIRE2018-11-23 prepared by Chris Cleave, Fire Chief / CEMC

Carried

- 4.6 [Report number: BLE2018-10-23](#) prepared by Heather Falconer, By-Law Enforcement Officer
October Staff Report

Motion No: 764

Moved by: Jeff Elliott Seconded by: Wilf Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLE2018-10-22 prepared by Heather Falconer, By-Law Enforcement Officer.

Carried

- 4.7 [Report number: DRAIN2018-11-7](#) prepared by Grant Collins, Drainage Superintendent Bruce
Beach Drainage

Motion No: 765

Moved by: Jeff Elliott Seconded by: Wilf Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number DRAIN2018-11-7 prepared by Grant Collins, Drainage Superintendent AND FURTHER directs the Director of Public Works to sign the Bruce Beach Drain petition AND FURTHER authorize the Bruce Beach Drain be included in "Have Your Say HK" for landowner input.

Carried

- 4.8 [Report number: TR2018-11-81](#) prepared by Jodi MacArthur, Treasurer Policy
Review and Update

Motion No: 766

Moved by: Wilf Gamble Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number TR2018-11-81 prepared by Jodi MacArthur, Treasurer and authorizes the appropriate by-laws coming forward.

Carried

- 4.9 [Report number: TR2018-11-82](#) prepared by Jodi MacArthur, Treasurer 2019
SMART Budget

Motion No: 767

Moved by: Jeff Elliott Seconded by: Wilf Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number TR2018-11-82 prepared by Jodi MacArthur, Treasurer and approves the 2019 Saugeen Mobility and Regional Transit budget.

Carried

- 4.10 [Report number: TR2018-11-83](#) prepared by Jodi MacArthur, Treasurer 2019

Saugeen Valley Conservation Authority Budget

Motion No: 768

Moved by: Wilf Gamble Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number TR2018-11-83 prepared by Jodi MacArthur, Treasurer and approves the 2019 Saugeen Valley Conservation Authority budget.

Carried

- 4.11 [Report number: TR2018-11-84](#) prepared by Jodi MacArthur, Treasurer Eco Peace Conference

Motion No: 769

Moved by: Jeff Elliott Seconded by: Wilf Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number TR2018 prepared by Jodi MacArthur, Treasurer and authorizes Mayor Twolan to attend the Eco Peace Conference and meeting of International Mayors of the Jordan River Valley from November 9 to 18, 2018.

Carried

- 4.12 [Report number: TR2018-11-85](#) prepared by Jodi MacArthur, Treasurer Point Clark Boat Club Harbour Restoration

Motion No: 770

Moved by: Wilf Gamble Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number TR2018-11-85 prepared by Jodi MacArthur, Treasurer and authorizes a ten year interest free loan for up to \$65,000 to the Point Clark Boat Club to complete the Point Clark Harbour Restoration project.

Carried

- 4.13 [Report number: CS2018-11-44](#) prepared by Jessica Catto, Administrative Assistant/Programming Ice Rental Cancellation Policy

Motion No: 771

Moved by: Jeff Elliott Seconded by: Wilf Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS2018-11-44 prepared by Jessica Catto, Administrative Assistant/Programming AND directs staff to examine the Lucknow and District Recreation Cancellation of Ice Rentals Policy for consistency AND FURTHER authorizes the appropriate by-law coming forward.

Carried

- 4.14 [Report number: CS2018-11-47](#) prepared by Mike Fair, Director of Community Services Lake Huron Coastal Centre for Conservation Municipal Forum

Motion No: 772

Moved by: Wilf Gamble Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CS2018-11-47 prepared by Mike Fair, Director of Community Services

Carried

- 4.15 [Report number: CS2018-11-49](#) prepared by Mike Fair, Director of Community Services
Request For Proposal Community Energy Plan

Motion No: 773

Moved by: Jeff Elliott Seconded by: Wilf Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS2018-11-49 prepared by Mike Fair, Director of Community Services AND authorizes the International Council for Local Environmental Initiative (ICLEI) Canada to proceed with the Community Energy Plan project AND FURTHER authorizes the appropriate by-law coming forward.

Carried

- 4.16 [Report number: CS2018-11-50](#) prepared by Mike Fair, Director of Community Services
Lucknow Theatre LED Lighting Proposal

Motion No: 774

Moved by: Wilf Gamble Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS2018-11-50 prepared by Mike Fair, Director of Community Services and authorizes the purchase of LED stage lighting for the Lucknow Town Hall Theater with any shortfall in grant funding to be loaned to HAWK Theater.

Carried

- 4.17 [Report number: CS2018-11-51](#) prepared by Mike Fair, Director of Community Services Status
Report November

Motion No: 775

Moved by: Jeff Elliott Seconded by: Wilf Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CS2018-11-51 prepared by Mike Fair, Director of Community Services

Carried

- 4.18 [Report number: PW2018-11-57](#) prepared by John Yungblut, Director Public Works
Transportation

Motion No: 776

Moved by: Wilf Gamble Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2018-11-57 prepared by John Yungblut, Director of Public Works AND FURTHER approves the Buggy Plow Operator Policy AND FURTHER authorizes the appropriate by-law coming forward.

Carried

- 4.19 [Report number: PW2018-11-58](#) prepared by John Yungblut, Director Public Works Stump
Grinding - Huron Landfill

Motion No: 777

Moved by: Wilf Gamble Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number PW2018-11-58 prepared by John Yungblut, Director of Public Works and authorizes the acceptance of the proposal in the amount of \$25,000 AND FURTHER authorizes the appropriate by-law coming forward.

Carried

- 4.20 [Report number: PW2018-11-59](#) prepared by John Yungblut, Director Public Works Snow Removal - Campbell St

Motion No: 778

Moved by: Jeff Elliott Seconded by: Wilf Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number PW2018-11-59 prepared by John Yungblut, Director of Public Works and authorizes the acceptance of E.L.K. Construction Ltd.'s tender bid of \$195.00/hour and authorizes the appropriate by-law coming forward.

Carried

- 4.21 [Report number: PW2018-11-60](#) prepared by John Yungblut, Director Public Works Water/Wastewater

Motion No: 779

Moved by: Jeff Elliott Seconded by: Wilf Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2018-11-60 prepared by John Yungblut, Director of Public Works

Carried

- 4.22 [Report number: PW2018-11-61](#) prepared by John Yungblut, Director Public Works Relief Snow Plow Operator

Motion No: 780

Moved by: Jeff Elliott Seconded by: Wilf Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2018-11-61 prepared by John Yungblut, Director of Public Works.

Carried

- 4.23 [Report number: BED2018-11-25](#) prepared by Michelle Goetz, Community Development Officer Have Your Say HK

Motion No: 781

Moved by: Jeff Elliott Seconded by: Wilf Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BED2018-11-25 prepared by Michelle Goetz, Community Development Officer

Carried

- 4.24 [Report number: BED2018-11-26](#) prepared by Taralyn Cronin, Business & Economic Officer November Project Update

Motion No: 782

Moved by: Jeff Elliott Seconded by: Wilf Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BED2018-11-26 prepared by Taralyn Cronin, Business & Economic Officer.

Carried

- 4.25 [Report number: BED2018-11-27](#) prepared by Taralyn Cronin, Business & Economic Officer Huron-Kinloss Business to Bruce

Motion No: 783

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BED2018-11-27 prepared by Taralyn Cronin, Business & Economic Officer; and Further that Committee supports moving forward with the purchase of the Huron-Kinloss Business to Bruce Billboard.

Carried

- 4.26 [Report number: BED2018-11-28](#) prepared by Taralyn Cronin, Business & Economic Officer
2018 Application to the Rural Economic Development Fund

Motion No: 784

Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BED2018-11-28 prepared by Taralyn Cronin, Business & Economic Officer; and Further that Committee supports moving forward with the plans for a Business Incubator.

Carried

- 4.27 [Report number: CAO2018-11-25](#) prepared by Mary Rose Walden, Chief Administrative Officer
Resignation

Motion No: 785

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CAO2018-11-25 prepared by Mary Rose Walden, Chief Administrative Officer AND accepts Tyler McMurray's resignation with regret.

Carried

- 4.28 [Report number: CAO2018-11-26](#) prepared by Tracey Howe, Administrative Assistant Public
Works
Health & Safety Quarterly Report

Motion No: 786

Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CAO2018-11-26 prepared by Tracey Howe, Administrative Assistant Public Works

Carried

- 4.29 [Report number: CAO2018-11-27](#) prepared by Mary Rose Walden, Chief Administrative Officer
Ripley Industrial Park

Motion No: 787

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CAO2018-11-27 prepared by Mary Rose Walden, Chief Administrative Officer.

Carried

- 4.30 [Report number: CLK2018-11-87](#) prepared by Emily Dance, Clerk
Township of Huron-Kinloss Post 2018 Election

Motion No: 788

Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number 2018-11-87 prepared by Emily Dance, Clerk

Carried

- 4.31 [Report number: CLK2018-11-88](#) prepared by Emily Dance, Clerk
Conferences and Conventions 2019

Motion No: 789

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2018-11-88 prepared by Emily Dance, Clerk

Carried

- 4.32 [Report number: CLK2018-11-89](#) prepared by Emily Dance, Clerk
Procedural By-Law and 2019 Meeting Schedule

Motion No: 790

Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2018-11-89 prepared by Emily Dance, Clerk AND FURTHER recommends an amendment to the Procedural By-Law to incorporate the changes required by Bill 68 AND FURTHER approves the 2019 meeting schedule as amended AND FURTHER authorizes the appropriate by-law and resolution come forward.

Carried

- 4.33 [Report number: CLK2018-11-90](#) prepared by Emily Dance, Clerk 16
McCosh Hill Encroachment Agreement

Motion No: 791

Moved by: Jeff Elliott Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CLK2018-11-90 prepared by Emily Dance, Clerk and in so doing approves an encroachment agreement with the owners of 16 McCosh Hill AND FURTHER authorizes the appropriate by-law coming forward.

Carried

Mayor Twolan left the meeting at 8:20 pm. Deputy Mayor Gamble assumed the Chair.

- 4.34 [Report number: CLK2018-11-91](#) prepared by Emily Dance, Clerk Holding
Removal - 455 Lake Range Drive

Motion No: 792

Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CLK2018-11-91 prepared by Emily Dance, Clerk and authorizes the appropriate by-law come forward.

Carried

- 4.35 [Report number: CLK2018-11-92](#) prepared by Emily Dance, Clerk
Encroachment Agreement - 455 Lake Range

Motion No: 793

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CLK2018-11-92 prepared by Emily Dance, Clerk and recommends entering into an encroachment agreement with Mark and Jamie Elliott to permit the construction and installation of a water service on the unopened road allowance known as Louisa Street AND FURTHER authorizes the appropriate by-law coming forward.

Carried

Mayor Twolan returned to the meeting at 8:24pm. Deputy Mayor Gamble left the meeting at 8:24pm

4.36 [Report number: CLK2018-11-93](#) prepared by Emily Dance, Clerk
NWCAC Committee

Motion No: 794

Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2018-11-93 prepared by Emily Dance, Clerk; and Further that Committee supports recommending the following members be appointed to the NWCAC Committee: Ricardo Gerdingh, Dianne Heinisch, David Grant, Lawrence Allison and Wilf Gamble.

Carried

Deputy Mayor Gamble returned to the meeting at 8:29 pm

4.37 [Report number: CLK2018-11-94](#) prepared by Kelly Lush, Deputy Clerk/Administrative Assistant
Information on the Table

Motion No: 795

Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Council hereby receives for information Report Number CLK2018-11-94 prepared by Kelly Lush, Deputy Clerk/Administrative Assistant

Carried

4.38 [Report number: CLK2018-11-95](#) prepared by Kelly Lush, Deputy Clerk/Administrative Assistant
Resolutions for Consideration

Motion No: 796

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2018-11-95 prepared by Kelly Lush, Deputy Clerk/Administrative Assistant and in so doing authorizes the City of Hamilton resolution come forward for Council support.

Carried

4.39 [Report number: CLK2018-11-96](#) prepared by Emily Dance, Clerk
Exemption to the Exotic Pets By-Law

Motion No: 797

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report

Number CLK2018-11-96 prepared by Emily Dance, Clerk and in so doing refuses an exemption to the exotic pets by-law to permit the keeping of zebras and ostriches at 181 Whitechurch Street AND FURTHER requires the owners of the zebras to remove them from the property by November 23, 2018.

Carried

5 . Correspondence

5.1 Wingham and Area Health - Retirement Announcement

Press Release from Wingham and Area Health announcing a retirement and new appointment to the health team. Press release is attached.

- [Press Release - Wingham Area Health](#)

Motion No: 798

Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information all items listed in Section 5.

Carried

6 . Information

6.1 Bruce GPS, a Guide to the Future of Bruce County

Bruce County is engaging the community to create a new vision for the future and are extending invitations to stakeholders to attend a GPS meeting to help collaboratively contribute to the future of Bruce County. The invitation attached.

- [Bruce County GPS Invitation](#)

6.2 Small Business Roundtable Invitation from Lisa Thompson, MPP

Lisa Thompson, MPP for Huron-Bruce has extended an invitation to the Huron-Bruce Matters Small Business Roundtable hosted by Michael Parsa, Parliamentary Assistant for the Minister of Economic Development, Job Creation and Trade. Invitation is attached.

- [Huron Bruce Small Business Roundtable Invitation](#)

6.3 Discovery Session

County of Bruce will be hosting a "Discovery Session" for Municipal Councillors to provide relevant and insightful information to new and returning leaders on issues impacting municipal government on Thursday November 29, 2018 at 6pm.

- [Discovery Session information](#)

6.4 Maitland Valley Conservation Authority Cost Sharing

The members of MVCA have approved the cost sharing proposal for water and erosion control infrastructure. Attached is a copy of the approved policy which Committee of the Whole supported through resolution 667 on September 5, 2018.

- [MVCA Cost Sharing Policy](#)

6.5 County Of Bruce Multi Year Accessibility Plan 2019-2023

The County Of Bruce Executive committee passed the Multi Year Accessibility Plan 2019-2023 on Thursday, November 1, 2018.

The plan is attached.

- [Bruce County Multi Year Accessibility Plan 2018-2023](#)

Motion No: 799

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information all items listed in Section 6. Carried

7 . New Business/Council Reports

7.1 Council inquired with the Director of Building and Planning regarding the request for a formal response from resident Art Baker regarding the zoning on his properties. Staff acknowledged it was an oversight and a formal response would be sent as soon as possible.

8 . Closed Session

8.1 Motion to move into Closed

That pursuant to section 239 of the Municipal Act, 2001, as amended the Township of Huron-Kinloss Committee of the Whole move into Closed Session for the purpose of discussing: Personal matters about an identifiable individual AND a proposed or pending acquisition of land by the municipality AND following return to open session.

Motion No: 800

Moved by: Jim Hanna Seconded by: Lillian Abbott

That pursuant to section 239 of the Municipal Act, 2001, as amended the Township of Huron-Kinloss Committee of the Whole move into Closed Session for the purpose of discussing: Personal matters about an identifiable individual AND a proposed or pending acquisition of land by the municipality AND following return to open session

Carried

9 . Business Arising from the Closed Session

The Mayor reported a closed session meeting was held in accordance with Section 239 of the Municipal Act, 2001 and the following items were discussed: Personal matters about an identifiable individual and a proposed acquisition of land by the municipality.

Motion No: 805

Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby directs staff to proceed with direction given in closed session.

Carried

10. . Adjournment

Motion No: 806

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole now adjourn at 9:15pm .

Carried

Original signed by Mitch Twolan

Mayor

Original signed by Emily Dance

Clerk

Document Accessibility

The Township of Huron-Kinloss is committed to providing information in the format that meets your needs. We have made every attempt to make documents for this meeting accessible but there may still be difficulty in recognizing all of the information. Please contact us if you require assistance and we will make every attempt to provide this information in an alternative format.

Please note that third party documents received and found within this document will not be converted to an accessible format by the Township of Huron-Kinloss. However, upon request, we will attempt to obtain these documents in an appropriate accessible format from the third party.

For assistance or to make a request please call 519-395-3735 or email info@huronkinloss.com

