



The Corporation of the Township of Huron-Kinloss

## Council Meeting Agenda

Council Chambers, 21 Queen Street

December 18, 2017

7:00 pm

Mitch Twolan, Mayor -  
Wilf Gamble, Deputy Mayor -  
Lillian Abbott, Councillor -  
Don Murray, Councillor -  
Jeff Elliott, Councillor -  
Jim Hanna, Councillor -  
Carl Sloetjes, Councillor -  
Mary Rose Walden, Chief Administrative Officer -  
Jodi MacArthur, Treasurer -  
Sonya Watson, Clerk -

Others Present:

---

### Council Meeting

1 Call to Order

#### 2 . Disclosure of Pecuniary Interest

#### 3 . Adoption of the Minutes

3.1 Motion to Adopt [November 20th, 2017 Council Meeting Minutes](#)

3.2 Motion to Adopt [December 4th, 2017 Committee of the Whole Meeting Minutes](#)

3.3 Motion to Adopt [December 8th, 2017 Special Council Meeting Minutes](#)

#### 4 . Delegations

4.1 Nothing Scheduled

#### 5 . Correspondence Requiring Direction

5.1 Amendments to Source Protection Plans

The Ausable Bayfield Maitland Valley (ABMV) Source Protection Region is undertaking amendments to the Source Protection Plans to include new and revised wellhead protection areas including the new Ripley well. Staff has no concerns with the amendments.

A resolution endorsing the proposed amendments is required from Council before ABMV can move to public consultation. At the December 4th COW meeting the Committee approved bringing a resolution forward.

- [Letter](#)

#### 5.2 Create A Provincial Flood Insurance Program

This resolution was brought forward at the December 4th, 2017 Committee of the Whole meeting.

- [Provincial Flood Insurance](#)

#### 5.3 Municipalities Granted Authority to Approve Landfill Projects in or Adjacent to Their Communities Prior to June 2018

This resolution was brought forward at the December 4th, 2017 Committee of the Whole meeting.

- [Approval of Landfill Projects](#)

#### 5.4 Saugeen Valley Conservation Authority Annual Meeting

The Saugeen Valley Conservation Authority invites a representative from the Township to attend its Annual Meeting on Tuesday, January 16th, 2018 at 1:00 p.m.. This will be held at their Administrative Office at 1078 Bruce Road 12, Formosa.

Please let the Clerk know if you wish to attend.

- [SVCA Annual Meeting Invitation](#)

### 6 . Financial Reports

6.1 [Report number: TR2017-12-91](#) prepared by Jodi MacArthur, Treasurer  
November 2017 Accounts

6.2 [Report number: TR2017-12-92](#) prepared by Jodi MacArthur, Treasurer  
Revenue/Expenditure Reports to November 30, 2017

6.3 [Report number: TR2017-12-93](#) prepared by Leanne Scott, Payroll / Accounts Payable  
Clerk  
Payment of Current Month (December 2017) Accounts

### 7 . Staff Reports

7.1 [Report number: DRAIN2017-12-11](#) prepared by Grant Collins, Drainage  
Superintendent  
Royal Oak Municipal Drain Update

7.2 [Report number: CS2017-12-53](#) prepared by Mike Fair, Director of Community Services  
Lucknow Ripley Minor Hockey Amalgamation

7.3 [Report number: CS2017-12-54](#) prepared by Mike Fair, Director of Community Services  
Seniors Active Living Centres: Program Expansion – Call for Proposals 2017

7.4 [Report number: CS2017-12-55](#) prepared by Mike Fair, Director of Community Services  
Ontario Sport and Recreation Communities Fund Application

7.5 [Report number: CLK2017-12-76](#) prepared by Joanna Malott, Deputy  
Clerk/Administrative Assistant  
Correspondence and Information on the Table

### 8 . By-Laws and Agreements

8.1 By-Law 2017-116

This is the third and final reading of the Animal Control / Kennel Licencing By-Law

following public consultation.

- [Animal Control/Kennel Licencing By-Law](#)
- [Resident Letter](#)

#### 8.2 By-Law 2017-116 Animal Control Set Fines

A motion has been prepared for Council approval of the set fines schedule.

- [Set Fine Schedule](#)

#### 8.3 By-Law 2017-138

- [Royal Oak Municipal Drain Actual Cost Apportionment By-Law](#)

#### 8.4 By-law 2017-139

- [Appoint Matt Farrell as Building & Planning Manager/Chief Building Official By-Law](#)

#### 8.5 By-Law 2017-140

- [Integrity Commissioner Agreement By-Law](#)

#### 8.6 By-Law 2017-141

- [Lebold Land Maintenance Agreement 2017 By-Law](#)

#### 8.7 By-Law 2017-142

- [Consolidated Appointment Amendment December, 2017 By-Law](#)

#### 8.8 By-Law 2017-143

This agreement is required as a condition of the severance approved for Holder's by the Land Division Committee for the County of Bruce. The agreement outlines the requirement for a Tertiary Sewage System and a Lot Grading Plan as well as applicable fees. Mr. & Mrs. Holder have signed the agreement

- [Holder Severance Agreement By-Law](#)

#### 8.9 By-Law 2017-144

- [Appoint Leanne Scott as Payroll and Asset Coordinator](#)

#### 8.10 By-Law 2017-145

The 4H Shelter and Picnic Pavilion are now complete. The CBO has issued the final completion certificate and services have been installed to the satisfaction of the Director of Public Works. Therefore, Council can repeal By-Law 2016-83 releasing the South Bruce Beef Club of any obligations under the construction agreement.

- [Repeal Construction Responsibility Agreement](#)

#### 8.11 By-Law 2017-146

- [E.L.K. Construction Snow Clearing Services Agreement 2017 By-Law](#)

## 9 . Information

### 9.1 Medication Return Blitz

The Grey Bruce Public Health Unit is holding a Medication Return Blitz to encourage the community to drop off old or unused prescriptions and over-the counter medications to help prevent them from getting into the wrong hands. While the blitz lasts from December 13th to the 20th, 2017, unused medication should always be returned to your pharmacy for safe disposal. Local residents can take their medication to the Lucknow Pharmasave. Other participating pharmacies in the area can be found on the attached Media Release from the Health Unit.

- [Media Release - Medication Return](#)
- [Medication Return Blitz Flyer](#)

## 9.2 Bruce County 150 Time Capsule

The Bruce County 150th committee invites everyone to celebrate the final event of Bruce County's sesquicentennial. The Committee and County Council members have compiled several items for a Time Capsule to be opened in 2067 and they invite you to come and see what they selected. The event takes place at the County Administration Building in Walkerton December 21st, 2017 beginning at 1:00 p.m.

- [Time Capsule Invitation](#)

## 9.3 2018 Healthy Communities Conference

We have received information from the Health Unit regarding the Healthy Communities Conference scheduled for May 8th & 9th, 2018 in Owen Sound. The notice is attached.

- [Save the Date Notice](#)

## 9.4 Thank you Letter

We have received a thank you letter in regards to the Lurgan Beach Project. We have attached the letter for Council's review.

- [Letter](#)

## 9.5 Bruce County Public Library

We have received a letter regarding the Bruce County Public Library accreditation. The letter has been attached for Council's review.

- [Letter](#)

## 9.6 United Way

We have received information from the United Way regarding the permanent ban on winter disconnections (for non-payment) from November 15th to May 1st of each year. The information has been attached for Council's review.

- [United Way Letter](#)

## 10 . Township Committee Minutes Received

10.1 Community Emergency Management Program Committee

- [December 6th, 2017 Meeting Minutes](#)

10.2 Nuclear Waste Community Advisory Committee

- [October 3rd, 2017 Meeting Minutes](#)

## 11 . New Business/Council Reports

11.1 Nothing Scheduled

## 12 . Other Agency Minutes and Reports Received

12.1 Mid-Huron Landfill Site Board Minutes

- [November 15th, 2017 Draft Meeting Minutes](#)

12.2 Maitland Valley Conservation Authority

- [October 18th, 2017 Meeting Minutes](#)

12.3 Maitland Source Protection Authority

- [May 17th, 2017 Meeting Minutes](#)

12.4 Bruce Area Solid Waste Recycling

- [January 19th, 2017 Meeting Minutes](#)

- [May 18th, 2017 Meeting Minutes](#)

- [August 3rd, 2017 Meeting Minutes](#)

### **13 . Closed Session**

13.1 Motion to go into Closed Session pursuant to section 239 of the Municipal Act, 2001, as amended for the purpose of discussing:

personal matters about an identifiable individual, including a Township or Local Board employee; Salary Review, Staffing Matters

the receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; Natural Gas Project

13.2 Motion to rise from Closed Session

### **14 . Business Arising from the Closed Session**

14.1

### **15 . Confirming By-Law**

15.1 By-Law 2017-19

- [December, 2017 Confirmatory \(2\) By-Law](#)

### **16 . Adjournment**

16.1 Motion to Adjourn

### **Document Accessibility**

The Township of Huron-Kinloss is committed to providing information in the format that meets your needs. We have made every attempt to make documents for this meeting accessible but there may still be difficulty in recognizing all of the information. Please contact us if you require assistance and we will make every attempt to provide this information in an alternative format.

Please note that third party documents received and found within this document will not be converted to an accessible format by the Township of Huron-Kinloss. However, upon request, we will attempt to obtain these documents in an appropriate accessible format from the third party.

For assistance or to make a request please call 519-395-3735 or email [info@huronkinloss.com](mailto:info@huronkinloss.com)