



The Corporation of the Township of Huron-Kinloss

## Council Meeting Minutes

Council Chambers, 21 Queen  
Street

June 18, 2018

6:00 pm

Mitch Twolan, Mayor	Absent
Wilf Gamble, Deputy Mayor	Present
Lillian Abbott, Councillor	Present
Don Murray, Councillor	Present
Jeff Elliott, Councillor	Present
Jim Hanna, Councillor	Present
Carl Sloetjes, Councillor	Present
Emily Dance, Clerk	Present
Mary Rose Walden, Chief Administrative Officer	Present
Jodi MacArthur, Treasurer	Present
Matt Farrell, Building & Planning Manager/CBO	Present
Grant Collins, Drainage Superintendent	Present

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### Council Meeting

1 Call to Order

Deputy Mayor Wilf Gamble called the meeting to order at 6:00pm

2 . Disclosure of Pecuniary

Interest None Noted.

3 . Adoption of the Minutes

3.1 Motion to Adopt

- [June 11, 2018 Council Meeting \(Planning\) Minutes](#)

Motion No: 430

Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Council hereby adopts the June 11, 2018 Council meeting minutes as written.

Carried

#### 4 . Delegations

1. Nothing Scheduled

#### 5 . Public Meetings Required Under the Planning Act

1. Comprehensive Zoning By-Law

- [MHBC Report, June 14 2018](#)
- [Final Draft Comprehensive Zoning By-Law](#)
- [Zoning Maps](#)

Nickolas P. Bogaert, BES, MCIP, RPP, Senior Planner for MHBC provided an update regarding the work completed on the project, outlined the consultation process and provided a recommendation on the final draft of the Township of Huron-Kinloss Comprehensive Zoning By-Law.

Council questioned the outstanding issues with the 'EP' lines on rural lands and properties along the Lakeshore.

As per section 34 of the *Planning Act*, every person who attends a public meeting shall be given an opportunity to make representation in respect of the proposed By-Law.

#### Public Representation

Art Baker – Concerns over providing multiple comments related to the 'EP' mapping and not receiving a response to his concerns.

Sam Vlack – Complaint on the drain ditch by his property being 'EP'

*Building and Planning Manager explained his issues has been reviewed and revisions have been included in the latest draft of the by-law.*

Sharon Wallace – Concerns that SVCA went for a site visit of her property without notifying her of the time to allow her to be present. The extended 'EP' line is impeding on her ¼ of her property.

Murray Kraemer – Struggles with SVCA expanding the EP zone. Questioned the authority of the SVCA.

Patt Lowry – Questioned who has the power SVCA or Council.

Dave Hodgins – Explained his negative experience with the SVCA when developing his property approximately 3 years ago.

Larissa Kugler – Commented that the Conservation Authority is acting in bad faith regarding the flood fringe mapping.

Russ Scorgie (Bruce Beach) – Spoke regarding some outstanding issues with the 'EP' and the dynamic beach (db). He has submitted a list of outstanding concerns with Township Staff.

Motion No: 431

Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Council hereby receives for information MHBC Report dated, June 14, 2018 AND Further receives comments from all who made representation in respect of the proposed By-Law.

Carried

## 6 . Public Hearing to Consider Engineers Report

### 1. MacIntyre Municipal Drain 2018

Dietrich Engineering made a presentation regarding the MacIntyre Municipal Drain, 2018

- [MacIntyre Municipal Drain Report, Dietrich Engineering, May 22, 2018](#)

#### Public Comments

Gordon Brindley expressed concerns over previous drainage activities which resulted in additional water being directed onto his property.

*The Engineer explained that something was done illegally; however, now through the Drainage Act this process will make the drain legal.*

Motion No: 432

Moved by: Lillian Abbott Seconded by: Jim Hanna

THAT the Township of Huron-Kinloss Council hereby accepts the report presented by Dietrich Engineering Limited for the MacIntyre Municipal Drain 2018 serving Lots 38 to 42, Concession 1, Lots 20 to 22, Concession 2 and Lots 21 to 22, Concession 3, Township of Huron-Kinloss former Township of Kinloss, County of Bruce; AND THAT the Court of Revision for the MacIntyre Municipal Drain 2018 be held at 7:00 p.m. on July 16 2018

Carried

### 2. Martin Municipal Drain 2018

Dietrich Engineering made a presentation regarding the Martin Municipal Drain, 2018.

- [Martin Municipal Drain Report, Dietrich Engineering, June 6, 2018](#)

*No comments from the public.*

Motion No: 433

Moved by: Lillian Abbott Seconded by: Jim Hanna

THAT the Township of Huron-Kinloss Council hereby accepts the report presented by Dietrich Engineering Limited for the Martin Municipal Drain 2018 serving Parts of Lots 10-12 in Concession 4 and 5 in the Township of Huron-Kinloss, former township of Kinloss, County of Bruce AND THAT the Court of Revision for the Martin Municipal Drain 2018 be held at 7:00 p.m. on July 16 2018

Carried

### 3. McDougall Municipal Drain 2018

Dietrich Engineering will be making a presentation regarding the McDougall Municipal Drain.

- [McDougall Municipal Drain Report, Dietrich Engineering, June 6, 2018](#)

*No comments from the public.*

Motion No: 434

Moved by: Lillian Abbott Seconded by: Jim Hanna

THAT the Township of Huron-Kinloss Council hereby accepts the report presented by Dietrich Engineering Limited for the McDougall Municipal Drain 2018 serving Parts of Lots 7 to 9, Concession 2, Lots 7 to 11, Concession 3, Lots 7 to 10, Concession 4, Lots 9 and 10, Concession 5 in the Township of Huron-Kinloss, former Township of Kinloss, County of Bruce AND THAT the Court of Revision for the McDougall Municipal Drain 2018 be held at 7:00 p.m. on July 16 2018

Carried

## 7 . Correspondence Requiring Direction

### 1. Delegation request AMO

At the April 16, 2018 Council meeting, staff was directed to bring back the delegation request for AMO following the 2018 Provincial Election for consideration. The deadline is July 3, 2018.

Motion No: 435

Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Council hereby directs staff to make a delegation request for the following Ministries at the 2018 AMO conference: Ministry of Agriculture, Ministry of Energy re: Natural Gas

Carried

### 2. Hockey Season Realignment

The following resolution was brought forward from the June 4, 2018 Committee of the Whole Meeting.

- [OMHA OWHA Hockey Season Re-Alignment](#)

Motion No: 436

Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Council hereby supports the Township of Selwyn in their efforts to participate in lobbying the Provincial Government, the Ontario Minor Hockey Association and the Ontario Women's Hockey Association for ice season re-alignment AND FURTHER directs staff to forward a copy of the resolution to the Province of Ontario Ministry of Tourism, Culture and Sport and the Township of Selwyn to distribute as it sees fit.

Carried

### 3. 2018-2019 Municipal Insurance Program

The following resolution was brought forward from the June 4, 2018 Committee of the Whole meeting.

That the Township of Huron-Kinloss Council hereby approves [Report Number TR2018-06-51](#) prepared by Jodi MacArthur, Treasurer and in so doing authorizes acceptance of the 2018-2019 Municipal Insurance Program Renewal Proposal submitted by AON Risk Solutions in the amount of \$131,782.00 plus applicable taxes.

Motion No: 437

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Council hereby approves Report Number TR2018-06-51 prepared by Jodi MacArthur, Treasurer and in so doing authorizes acceptance of the 2018-2019 Municipal Insurance Program Renewal Proposal submitted by AON Risk Solutions in the amount of \$131,782.00 plus applicable taxes.

Carried

## 8 . Financial Reports

1. [Report number: TR2018-06-52](#) prepared by Jodi MacArthur, Treasurer May 2018 Accounts

Motion No: 438

Moved by: Jim Hanna Seconded by: Lillian Abbott

That Township of Huron-Kinloss Council hereby ratifies and confirms payment of the May 2018 accounts in the amount of \$1,423,623.63.

Carried

2. [Report number: TR2018-06-53](#) prepared by Jodi MacArthur, Treasurer May Revenue/Expenditure Reports

Motion No: 439

Moved by: Jim Hanna Seconded by: Lillian Abbott

That Township of Huron-Kinloss Council hereby reviews and receives the summary revenue/expenditure reports to May 31, 2018 prepared by Jodi MacArthur, Treasurer.

Carried

3. [Report number: TR2018-06-54](#) prepared by Jackie Johnson, Administrative Assistant, Finance June 2018 Accounts

Motion No: 440

Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Council hereby authorizes payment of the June accounts in the amount of \$2,386,303.30

Carried

## 9 . Staff Reports

1. [Report number: CS2018-06-29](#) prepared by Mike Fair, Director of Community Services Huron-Kinloss Best Management Practices Guide for Lakeshore

Motion No: 441

Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Council hereby approves Report Number CS2018-06-29 prepared by Mike Fair, Director of Community Services and authorizes the distribution of the Huron-Kinloss Healthy Shoreline Healthy You Best Management Practices guide.

Carried

2. [Report number: BED2018-06-19](#) prepared by Michelle Goetz, Community Development Officer  
Ripley Community Gateway Signs

Motion No: 442

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Council hereby approves Report Number BED2018-06-19 prepared by Michelle Goetz, Community Development Officer and in so doing authorizes a by-law coming forward accepting the proposal of J & D Signs in the amount of \$40,900.00 excluding H.S.T to construct and install the Ripley Community Gateway signs.

Carried

3. [Report number: CLK2018-06-49](#) prepared by Kelly Lush, Deputy Clerk/Administrative Assistant  
Information on the Table

Motion No: 443

Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Council hereby receives for information Report Number CLK2018-06-49 prepared by Kelly Lush, Deputy Clerk/Administrative Assistant

Carried

4. [Report number: CLK2018-06-50](#) prepared by Emily Dance, Clerk  
Comprehensive Zoning

Motion No: 444

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Council hereby approves Report Number CLK2018-06-50 prepared by Emily Dance, Clerk and in so doing directs staff to provide a report with further information on the outstanding concerns.

Carried

## 10. By-Laws and Agreements

### 10.1 By-Law No. 2018-68

- [Lurgan Area Water Distribution System Debenture By-Law](#)

Motion No: 445

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That By-Law No. 2018-68 being the Lurgan Area Water Distribution System Debenture By-Law be read a first, second, third time and finally passed this 18th day of June, 2018.

Carried

### 10.2 By-Law No. 2018-69

- [County of Bruce Campbell Street Agreement By-Law](#)

Motion No: 446

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That By-Law No. 2018-69 being the County of Bruce Campbell Street Agreement By-Law be read a first, second, third time and finally passed this 18th day of June, 2018.

Carried

10.3 By-Law No. 2018-70

- [Accept Tender for Ripley Gateway Signs By-Law](#)

Motion No: 447

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That By-Law No. 2018-70 being the Accept Tender for Ripley Gate Way Signs By-Law be read a first, second, third time and finally passed this 18th day of June, 2018.

Carried

10.4 By-Law No. 2018-71

- [Dr. Shyu Lease Agreement By-Law](#)

Motion No: 448

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That By-Law No. 2018-71 being the Dr. Shyu Lease Agreement By-Law be read a first, second, third time and finally passed this 18th day of June, 2018

Carried

10.5 By-Law No. 2018-72

- [Hand Custodial Services Agreement By-Law](#)

Motion No: 449

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That By-Law No. 2018-72 being the Hand Custodial Services Agreement By-Law be read a first, second, third time and finally passed this 18th day of June, 2018

Carried

10.6 By-Law No. 2018-73

- [Adopt Leave of Absence Policy By-Law](#)

Motion No: 450

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That By-Law No. 2018-73 being the Adopt Leave of Absence Policy By-Law be read a first, second, third time and finally passed this 18th day of June, 2018

Carried

10.7 By-Law No. 2018-74

- [Adopt Attendance Policy By-Law](#)

Motion No: 451

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That By-Law No. 2018-74 being the Adopt Attendance Policy By-Law be read a first, second, third time and finally passed this 18th day of June, 2018

Carried

10.8 By-Law No. 2018-75

- [Adopt a Revised Sick Policy By-Law](#)

Motion No: 452

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That By-Law No. 2018-75 being the Adopt Revised Sick Policy By-Law be read a first, second, third time and finally passed this 18th day of June, 2018

Carried

10.9 By-Law No. 2018-76

- [Lift and Assume 0.3m reserve By-Law](#)

Motion No: 453

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That By-Law No. 2018-76 being the Lift and Assume 0.3m reserve By-Law be read a first, second, third time and finally passed this 18th day of June, 2018.

Carried

10.10 By-Law No. 2018-77

- [Lucknow Reunion Vendor Permit By-Law](#)

Motion No: 454

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That By-Law No. 2018-77 being the Lucknow Reunion Vendor Permit By-Law be read a first, second, third time and finally passed this 18th day of June, 2018.

Carried

10.11 By-Law No. 2018-78

- [Wilken Lease Agreement By-Law](#)

Motion No: 455

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That By-Law No. 2018-78 being the Wilken Lease Agreement By-Law be read a first, second, third time and finally passed this 18th day of June, 2018.

Carried

10.12 By-Law No. 2018-79

- [MacIntyre Municipal Drain 2018 By-Law](#)

Motion No: 456

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That By-Law No. 2018-79 being the MacIntyre Municipal Drain, 2018 By-Law be read a first, second, and provisionally adopted this 18th day of June 2018.

Carried

10.13 By-Law No. 2018-80

- [Martin Municipal Drain 2018 By-Law](#)

Motion No: 457

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That By-Law No. 2018-80 being the Martin Municipal Drain 2018 By-Law be read a first, second, and provisionally adopted this 18th day of June 2018.

Carried

10.14 By-Law No. 2018-81

- [McDougall Municipal Drain 2018 By-Law](#)

Motion No: 458

Moved by: Jeff Elliott Seconded by: Carl Sloetjes



That By-Law No. 2018-81 being the McDougall Municipal Drain, 2018 By-Law be read a first, second, and provisionally adopted this 18th day of June, 2018.

Carried

#### 11 . Information

1. Thank-you Bobbie and Doug Brown  
- [E-mail dated June 8, 2018](#)
2. Point Clark Beach Annual General Meeting

The Point Clark Beach Association has sent an invitation for Council to attend their Annual General Meeting on July 14, 2018 at 9:00 a.m.

- [Point Clark Beach Association Annual General Meeting Agenda](#)

3. Mel Lyon Correspondence  
- [Letter Dated June 18, 2018](#)
4. Pat Livingston Correspondence re: Lucknow Town Hall

All comments included in the e-mail have been addressed by Township Staff to the satisfaction of the resident.

- [Email dated June 12, 2018](#)

Motion No: 459

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss hereby receives for information all items listed in Section 11. Carried

#### 12 . Township Committee Minutes Received

1. Nuclear Waste Community Advisory Committee  
- [NWCAC Minutes, May 1, 2018](#)
2. Community Emergency Management Program Committee  
- [CEMPC Minutes, May 2018](#)
3. Lucknow Reunion Executive Committee  
- [Lucknow Reunion Minutes, May 30, 2018](#)

Motion No: 460

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Council hereby receives for information all items listed in Section 12.

Carried

#### 13 . New Business/Council Reports

1. Nothing Scheduled

#### 14 . Other Agency Minutes and Reports Received

1. Saugeen Valley Conservation Authority  
- [Saugeen Valley Conservation Authority Minutes, March 20, 2018](#)
2. Bruce Area Solid Waste Recycling  
- [BASWR Minutes, March 22, 2018](#)

3. Great Lakes and St. Lawrence Cities Initiative  
- [Great Lakes St Lawrence Cities Initiative Board of Directors Minutes, May 3, 2018](#)
4. Maitland Valley Conservation Authority  
- [MVCA Minutes, April 18, 2018](#)

Motion No: 461

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Council hereby accepts for information all items listed in Section 14. Carried

#### 15 . Closed Session

1. Motion to go into Closed Session

Motion No: 462

Moved by: Seconded by:

THAT the Township of Huron-Kinloss Council pursuant to section 239 of the Municipal Act, 2001, as amended move into closed session for the purpose of discussing: a proposed or pending acquisition or disposition of land by the municipality; AND personal matters about an identifiable individual: Public Works Director; Citizen Complaint AND following return to open session.

Carried

#### 16 . Business Arising from the Closed Session

Motion No: 468

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

THAT the Council of the Township of Huron-Kinloss direct and authorize staff of the Township of Huron-Kinloss to take the following actions with respect to the expropriation of a parcel of land in the Township of Huron-Kinloss for the purpose of establishing a public right of way, such land described as follows:

Part Lot 3, Concession Lake Range or Concession A, Huron; Huron-Kinloss, being all of PIN 33329-0871

1. Complete applications to the Council of the Township of Huron-Kinloss as may be required from time to time for approval to expropriate land.
2. Serve and publish notices of the above applications as required by the *Expropriations Act*, R.S.O. 1990, c. E.26 (the "Act").
3. Forward to the Chief Inquiry Officer any requests for a hearing that may be received within the time prescribed by the Act.
4. Attend at any hearing that may be scheduled and retain legal counsel as necessary.
5. Do all things necessary and proper to be done, and report thereon to the Council of the Township of Huron-Kinloss in due course.

**THAT** the Council of the Township of Huron-Kinloss approve the signing of the Application for Approval to Expropriate Land in relation to the foregoing expropriation in the form attached hereto as Schedule "A".

Carried

Motion No: 469

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That By-Law No. 2018-82 being the Appoint John Yungblut as Director of Public Works By-Law be read a first, second, third time and finally passed this 18th day of June, 2018.

Carried

Motion No: 470

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

THAT the Council of the Township of Huron-Kinloss hereby grants the Lucknow Reunion Committee an exemption to the Noise By-Law under Section 3.2 the detonation of fireworks for Friday June 29, 2018 starting at dusk and continuing for approximately 15 minutes and Section 3.5 the operation of electronic devise, to facilitate music entertainment for: Friday June 29, 2018 from 11:00pm to 2:00am on June 30, 2018 ; Saturday June 30, 2018 from 11:00pm to 2:00am on July 1, 2018 and Sunday July 1, 2018 from 11:00pm to 2:00am on July 2, 2018.

Carried

## 17. Confirming By-Law

17.1 By-Law No. 2018-83

- [June \(2\) Confirmatory By-Law](#)

Motion No: 471

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That By-Law No. 2018-83 being the June (2) Confirmatory By-Law be read a first, second, third time and finally passed this 18th day of June, 2018

Carried

## 18. Adjournment

Motion No: 472

Moved by: Seconded by:

That the Township of Huron-Kinloss Council hereby adjourns at 9:05 pm

Carried

Original signed by Mitch Twolan

Mayor

Original signec by Emily Dance

Clerk

## **Document Accessibility**

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For assistance or to make a request please call 519-395-3735 or email [info@huronkinloss.com](mailto:info@huronkinloss.com)