

CORPORATION OF THE TOWNSHIP OF HURON-KINLOSS

GENERAL COMMITTEE MEETING

7:00 p.m. - Council Chambers

December 2nd, 2013

Mayor	Mitch Twolan	(A)
Deputy Mayor	Wilfred Gamble	(P)
Councillors	Lillian Abbott	(P)
	Jeff Elliott	(P)
	Jim Hanna	(P)
	Don Murray	(P)
	Carl Sloetjes	(P)
Administrator	Mary Rose Walden	(P)
Clerk	Sonya Watson	(A)
Treasurer	Jodi MacArthur	(P)
Director of Public Works	Hugh Nichol	(P)
Chief Building Official	Matt Farrell	(P)
Director of Facilities & Recreation	Mike Fair	(P)
By-law Enforcement Officer	Brianne Elliott	(P)
Drainage Superintendent	Grant Collins	(A)

OTHERS PRESENT: Liz Dadson, Ken Kilpatrick, Barb McKay & Steven Goetz.

MINUTES

1.0 CALL TO ORDER

Deputy Mayor Gamble called the meeting to order at 7:00 pm.

1.1 DISCLOSURE OF PECUNIARY INTEREST

<u>Name</u>	<u>Item</u>	<u>Nature of Interest</u>
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None disclosed.

1.2 DELEGATIONS

None scheduled.

2.0 PLANNING & BUILDING DEPARTMENT

2.1 Building Report

Please find attached the monthly report of the Chief Building Official.

STAFF COMMENTS: The Chief Building Official will be in attendance to discuss the report.

ACTION: Received and filed.

2.2 Septic Inspection Update

We have attached a report regarding the Septic Inspection Program up to and including October 31st, 2013.

STAFF COMMENTS: The report is attached for your review.

ACTION: Received and filed.

2.3 Compliance Update

The CBO inspected the two buildings on top of the hill at 1582 Bruce County Road 1 on November 8th, 2013.

STAFF COMMENTS: We wish to report to Council that the kitchen and laundry appliances had been removed from the buildings and the water services disconnected. The buildings are no longer habitable. The owner is aware that these buildings cannot be occupied in the future and can only be used for storage or other accessory uses permitted in the Township's Zoning By-law. The CBO and By-law Enforcement Officer will continue to monitor the property to ensure that no further infractions occur.

ACTION: Noted.

3.0 **FIRE & EMERGENCY MANAGEMENT SERVICES**

3.1 Victory Rides/Parade Use

We have prepared a draft policy concerning Ripley-Huron Fire Department Emergency Response Vehicles being used for parades and addressing victory rides for sports teams.

STAFF COMMENTS: The Fire Chief has provided input into the policy and supports the draft as presented. He will not be in attendance at the meeting. We seek your direction to bring a By-Law forward.

ACTION: Approved, bring by-law forward to the next meeting.

3.2 Emergency Management Annual Exercise

The annual emergency exercise will take place on Tuesday December 17th starting at 9:00 a.m. at the Ripley Huron Fire Hall. It will test communications with the WebEOC software program.

STAFF COMMENTS: We bring this forward for information purposes.

ACTION: Noted.

4.0 **BY-LAW ENFORCEMENT & SMALL ANIMAL CONTROL**

4.1 Monthly Report

Please find attached the monthly report of the By-Law Enforcement Officer.

STAFF COMMENTS: The By-Law Enforcement Officer will be in attendance to answer any questions.

ACTION: Received and filed.

5.0 **PARKS, FACILITIES, RECREATION AND LAKESHORE**

5.1 Facility Alcohol Licencing By-Law

The Director of Facilities and Recreation has scheduled a public meeting for December 4th, 2013 at 7:00 p.m. to discuss the Facility Alcohol Licencing By-Law.

STAFF COMMENTS: Staff has advertised and invited Stakeholders to this meeting to present the Licencing Facilities By-Law being brought forward. We are presenting the Revenue Sharing agreement for all renters, and also presenting the additional revenue sharing agreement for all Community Stakeholders and Stag / Does in the future.

We have attached the Notice for your review.

ACTION: Noted.

5.2 Dune Restoration Continued at South end of Lurgan Beach

The Lake Huron Coastal Centre for Conservation recently completed the transplanting of Dune grass at the South end of Lurgan Beach.

STAFF COMMENTS: This project was a continuation of the 2012 project that Huron-Kinloss completed in total of 700 metres of Dune restoration. This year the Lake Huron Coastal Centre for Conservation in Partnership with KDSS Students, and the Lucknow Public School students, and Township of Huron-Kinloss completed the remaining 200 metres of Dune restoration. We bring this forward for information purposes only.

ACTION: Noted.

5.3 \$1700.00 Donation Received from Huron Lakeshore Friendship Club

The Huron Lakeshore Friendship Club donated \$1700.00 to the purchase of chairs and tables for the Point Clark Community Centre.

STAFF COMMENTS: The donation will benefit the Hall, and we will continue to upgrade and replace the tables and chairs in the facility. A thank-you will be sent to the HLFC. We bring this forward for information purposes.

ACTION: Noted, send thank you.

6.0 **FINANCE**

6.1 Bridge Replacement/Rehabilitation Schedule

The Treasurer and Director of Public Works have prepared a report.

STAFF COMMENTS: Included in the report.

Pictures

ACTION: Approved staff recommendations, a resolution will be brought forward authorizing pre-budget approval.

7.0 **DRAINAGE**

No items scheduled

8.0 **DRINKING WATER & WASTE WATER**

8.1 Water/Wastewater Summary

The report will be available at the meeting Monday.

STAFF COMMENTS: None at this time.

ACTION: The report will be brought forward to the December Council meeting.

9.0 WASTE MANAGEMENT

9.1 Waste Management Technical Sub-Committee

The Director of Public Works attended a Waste Management Technical Sub-Committee meeting on November 15, 2013.

STAFF COMMENTS: The meeting was to review the County of Bruce "Status Report on Waste Management" prior to its presentation to the Bruce County Highways Department Committee. Bruce County has indicated they will continue to host the Municipal Hazardous and Special Waste (MHSW) collections in 2014, with a tentative date of September 13th, 2014 for Lucknow.

ACTION: Noted.

10.0 TRANSPORTATION

10.1 Calcium Chloride

Da-Lee Professional Dust & Ice Management Solutions is offering to supply, deliver and apply 35% Liquidow Calcium Chloride at the price of \$0.176/litre which is the same as 2006, 2007, 2009, 2011, 2012 and 2013.

STAFF COMMENTS: The Director of Public Works is recommending acceptance of the contract extension. Da-Lee has provided excellent service over the years and in the case of Huron-Kinloss uses local drivers to haul the dust suppressant which often works to our advantage for timeliness of delivery.

ACTION: Approved, bring by-law forward to the next meeting.

10.2 Road Allowance

Attached is a letter from a resident regarding the status of a road allowance adjacent to his property.

STAFF COMMENTS: The Director of Public Works does not recommend selling the road allowance, as there is always the potential it may be used as a future utility corridor for sanitary, natural gas, walking trail, etc. This is a consistent recommendation made by the Director of Public Works regarding all requests of this nature by private citizens within the Township. The Director of Public Works is also not recommending any Township monies be spent to close the road as there is no benefit to the Township. If the abutting landowner is willing to assume all legal costs to change the status of the roadway, there is no concern on Public Works behalf, on the understanding ownership remains with the Township.

ACTION: Approved Director of Public Works recommendation.

10.3 County of Bruce Road System Open House

The Bruce County Highways Department will be hosting an open house in the upstairs meeting room of the Lucknow & District Sports Complex on Wednesday December 11th at 6:30 p.m.

STAFF COMMENTS: The open house is an information meeting regarding proposed upgrades to the County road system in the village, specifically the Campbell Street corridor between Havelock Street and Washington Street. Other topics may include proposed milling and paving of Campbell Street between Havelock and Ross Street, new patrol garage on Ludgard Street, resurfacing of County Road 1 from Ludgard Street northerly to Highway 9 and possibility of a traffic calming device such as a pedestrian cross walk in the vicinity of Stauffer Street. As part of the project, the Township will replace the existing watermain on Campbell Street from Waterworks Park easterly to Walter Street.

ACTION: It was further reported that the County will also have a proposal for a pedestrian crossing on Campbell Street. Councillor Murray would like to see a traffic light at both the County Road 1 and No. 86 intersections. It was also noted that the Mayor and Administrator would not be in attendance due to another commitment.

10.4 Adopt-a-Highway

Two kilometres of roadway was adopted in 2013, bringing the Township's total to 39.5 km.

STAFF COMMENTS: We bring this forward for information purposes only.

ACTION: Noted.

10.5 Casual Part-time Snow Plow Operator

The Director of Public Works is advertising for the position of Casual Part-time Snow Plow Operator.

STAFF COMMENTS: Two Public Works Operators will be off on short term sick leave for approximately four to six weeks. One position has been filled, and depending on timing we may require an additional operator for the winter season. The position will have no guarantee of hours and will only be used at the discretion of the Lead Hand. Having someone on standby will also give the Public Works Department added flexibility in times of employee sickness and/or family commitments.

ACTION: Approved.

11.0 ECONOMIC DEVELOPMENT & TOURISM

No items scheduled.

12.0 GENERAL GOVERNMENT

12.1 Video Taping Council Meetings

At the November Nuclear Waste Community Advisory Committee meeting a member of the public requested that the meetings be videotaped. It was determined that members did not agree to have meetings videotaped but suggested that presentations could possibly be videotaped. The request is being deferred to Council as the Township of Huron-Kinloss does not have the equipment or a policy in place to videotape presentations.

STAFF COMMENTS: On conducting preliminary research we would have to first invest in a microphone system for council chambers. Cost for a wireless system which includes 10 microphones is minimum \$15,000. Staff would further recommend that in order to fully understand the context of any presentations and maintain transparency, that the whole meeting should be recorded, not just any presentations. Before we do any further research we require council's direction.

ACTION: Committee was not in favor of videotaping meetings.

12.2 NWMO Announcement

The NWMO has completed the first phase of preliminary assessment with 8 out of the 21 communities involved in learning about Canada's plan for long term care of used nuclear fuel. Four communities were not selected for further study. The NWMO also announced that they will provide \$400,000 to each community that contributed to advancing Canada's plan for safely managing nuclear fuel over the long-term.

STAFF COMMENTS: We have attached the news release [here](#) for information purposes.

ACTION: Noted.

13.0 PERSONNEL

No items scheduled.

14.0 NEW BUSINESS/COUNCIL REPORTS

Not items

15.0 CORRESPONDENCE ON THE TABLE

15.1	<i>AMO</i>	AMO Communications- <i>Time For Action – Connections Energy Symposium 2013</i> November 25, 2013
15.2		AMO Watch File – November 21 st , 2013
15.3		AMO Communications – <i>2014 OMPF Allocations Announced</i> November 14, 2013
15.4	<i>Grey Bruce Health Unit</i>	News Release – <i>Fist-bump keeps flu at bay, so does flu shot.</i> November 27, 2013
15.5		News Release – <i>Cold and Flu Season, What's the Difference?</i> November 22, 2013
15.6		News Release – <i>Choice Matters</i> November 18, 2013
15.7		News Release – <i>Children Under Five at Higher Risk of Serious Illness from Influenza</i> November 15, 2013
15.8	<i>General</i>	OMAFRA –Connects –November 15, 2013
15.9		Thank You – Harold Nicholson
15.10		Thank You – Barb Murray

16.0 CLOSED SESSION

16.1 Move into closed session

Moved by Sloetjes
Seconded by Elliott

MOVE INTO
CLOSED
SESSION

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THAT Committee move into a Closed Session pursuant to section 239 of the Municipal Act, 2001, as amended at 7:51p.m. for the purpose of discussing:

- the security of property of the municipality or local board;
 - 76 Huron Street
- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
 - Zoning Prosecution
- advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
 - Zoning Prosecution
 - Natural Gas Project

Carried

17.0 RETURN TO OPEN SESSION

Moved by Sloetjes
Seconded by Elliott

RISE FROM 340 THAT Committee rise from the Closed Session at 8:24 p.m.
CLOSED
SESSION

Carried.

18.0 BUSINESS ARISING FROM THE CLOSED SESSION

None.

19.0 ADJOURN

Moved by Murray
Seconded by Abbott

ADJOURN 341 THAT the meeting does now adjourn.

Carried.

Original Signed by Mitch Twolan
Mayor

Original Signed by Sonya Watson
Clerk