

**CORPORATION OF THE TOWNSHIP OF HURON-KINLOSS**

**GENERAL COMMITTEE MEETING**

**6:00 p.m. - Council Chambers**

**December 20th, 2010**

<b>Mayor</b>	<b>Mitch Twolan</b>	<b>( )</b>
<b>Deputy Mayor</b>	<b>Wilfred Gamble</b>	<b>( )</b>
<b>Councillors</b>	<b>Lillian Abbott</b>	<b>( )</b>
	<b>Jeff Elliott</b>	<b>( )</b>
	<b>Jim Hanna</b>	<b>( )</b>
	<b>Don Murray</b>	<b>( )</b>
	<b>Carl Sloetjes</b>	<b>( )</b>
<b>Administrator</b>	<b>Mary Rose Walden</b>	<b>( )</b>
<b>Clerk</b>	<b>Sonya Watson</b>	<b>( )</b>
<b>Treasurer</b>	<b>Jodi MacArthur</b>	<b>( )</b>
<b>Director of Public Works</b>	<b>Hugh Nichol</b>	<b>( )</b>
<b>Chief Building Official</b>	<b>Matt Farrell</b>	<b>( )</b>
<b>Director of Facilities &amp; Recreation</b>	<b>Mike Fair</b>	<b>( )</b>
<b>By-law Enforcement Officer</b>	<b>Brianne Elliott</b>	<b>( )</b>
<b>Drainage Superintendent</b>	<b>Grant Collins</b>	<b>( )</b>

**AMENDED - AGENDA**

**1.0 CALL TO ORDER**

**1.1 DISCLOSURE OF PECUNIARY INTEREST**

<u>Name</u>	<u>Item</u>	<u>Nature of Interest</u>
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**1.2 DELEGATIONS**

**2.0 PLANNING & BUILDING DEPARTMENT**

**2.1 Monthly Report**

Please find attached the monthly report of the Chief Building Official.

STAFF COMMENTS: The Chief Building Official will be in attendance to answer any questions.

ACTION:

2.2 Municipal Information Session

We have received information from the Bruce County Planning Department regarding an information session they will be hosting on Friday, January 14<sup>th</sup>, 2011 from 9:30 -12:30.

STAFF COMMENTS: Are there any councillors interested in attending?

ACTION:

2.3 Potential Litigation

Please refer to the confidential attachment.

**3.0 FIRE & EMERGENCY SERVICES**

3.1 Emergency Preparedness Presentations

The CEMC and CEMC Alternate attended both Lucknow Central Public School and Ripley-Huron Community School on November 17<sup>th</sup> to make emergency preparedness presentations to the elementary school students as part of our ongoing public education.

STAFF COMMENTS: The students were divided into two teams to play an emergency management game that created competition and enthusiasm. We bring this forward for information purposes only.

ACTION:

3.2 Volunteer Coordinator

The Township's Emergency Response Plan names former Huron-Kinloss Councillor Anne Eadie as our Volunteer Coordinator in the event of an emergency.

STAFF COMMENTS: The Volunteer Coordinator is responsible for the following arranging for volunteers, registering the volunteers and arranging food and lodging as required. We require a replacement for Anne for this position. Does a member of Council wish to fill this role?

ACTION:

**4.0 FINANCE**

4.1 2009 Financial Statements and 2010-2012 Audit

Please refer to the staff report

STAFF COMMENTS: Included in the report.

ACTION:

4.2 Excluded Expenses Under Ontario Regulation 284/09

Please refer to the staff report

STAFF COMMENTS: Included in the report

ACTION:

**5.0 DRAINAGE**

No items scheduled.

**6.0 WATER & SEWERS**

6.1 Ontario Small Waterworks Assistance Program (OSWAP-3)

Staff has prepared a report.

STAFF COMMENTS: Included in the report.

ACTION:

6.2 Huronville Subdivision Distribution System

We received a copy of the MOE inspection report issued to the Municipality of Kincardine regarding the Huronville Subdivision Distribution System.

STAFF COMMENTS: Although the Huronville Subdivision Distribution System is operated as part of the Kincardine Water System, we are responsible as owners to ensure compliance. The system received a rating of 100% with no concerns or recommendations brought forth. We bring this forward for information purposes only.

ACTION:

6.3 RTU Upgrade – Ripley Pump House

Remote Automation Solutions completed the installation of the Remote Transmitting Unit (RTU) at the Ripley pump house.

STAFF COMMENTS: The cost of materials and work performed by Remote Automation Solutions on the emergency upgrade was \$22,741.00 + taxes. A resolution will be brought forward to the December Council meeting to authorize the emergency purchase.

ACTION:

**7.0 ENVIRONMENTAL SERVICES - (Landfill & Collection)**

**8.0 TRANSPORTATION**

8.1 Project Updates

The bridge on Concession 2 is open to the public, construction on Havelock Street and Huron Road are complete, and paving is complete on South Kinloss Avenue and Whitechurch Street.

STAFF COMMENTS: During previous discussions, the Director of Public Works had received Council permission to re-allocate funds from the 2010 paving budget to cover the cost of a catch basin storm pipe installation on Clyde Street. The reason for the installation was to alleviate road flooding issues created by the 2009 watermain upgrade project. The approval process proved to be

extremely time-consuming as an Environmental Assessment had to be undertaken prior to submitting an application to the Ministry of the Environment. By early November we had yet to receive MOE approval and as timing for the construction was becoming crucial to ensure a road crossing would be paved in time as not to interfere with snowplowing operations, the Director of Public Works made arrangements with Lavis Contracting Co. Ltd. to partially install the system as a supplement to the Havelock Street Reconstruction project. Phase One, the road crossing, was completed in time for paving and Lavis indicated they would be willing to complete the project once MOE approvals were received. A cost projection was provided and reviewed by our engineers who deemed the pricing to be acceptable. On November 23<sup>rd</sup> we received approval and in order to complete the project before the on-set of winter, the Director of Public Works verbally contracted Lavis to proceed with the completion of the storm pipe installation. As the total cost of the project would normally require a tender under the Township's purchasing policy, we are requesting an exemption on the basis that the tender process would take too much time and this project needed to be completed prior to winter weather conditions in order to protect the Township's infrastructure.

ACTION:

8.2 Calcium Chloride

Da-Lee Professional Dust & Ice Management Solutions is offering to supply, deliver and apply 35% Liquidow Calcium Chloride at the price of \$0.176/litre which is the same as 2006, 2007 and 2009.

STAFF COMMENTS: While the offer initially was submitted as an all-in-one package deal to include our co-partners in the tendering process (Howick, Morris-Turnberry, North Huron, and South Bruce), Da-Lee has agreed to honour each individual municipality's decision. Does Council wish to tender or accept the quote?

ACTION:

8.3 Hydro One

Hydro One Forestry Services is making initial contact with homeowners along the lakeshore regarding a tree pruning, tree removal, brush control maintenance program scheduled to begin in the New Year.

STAFF COMMENTS: Although tree trimming along the lakeshore has proven to be a highly controversial issue, Hydro One is adamant that where necessary, trees will be removed to ensure the safe delivery of electricity. At this time Hydro One is requesting Council permission to complete all works required on Township properties (opened and unopened road allowances, right of ways located through parks, etc.).

ACTION:

8.4 The Weather Network

Pelmorex Communications Inc., the parent company of The Weather Network, is making application to the CRTC (Canadian Radio-Television and Telecommunications Commission) to keep The Weather Network on basic cable.

STAFF COMMENTS: OGRA (Ontario Good Roads Association) has provided a letter of support on behalf of its membership, but is asking individual municipalities to also send a letter to assist in support of the application. It is OGRA's position that emergency management and works departments depend on this service for weather forecasts, weather warnings and public safety information. The Weather Network's ability to provide dependable and accurate local weather

information 24/7 is a tremendous benefit to all communities, especially those in a rural area. Does Council wish to endorse the request?

ACTION:

8.5 Phosphorous

Attached is a second email from a resident regarding the use of Rock Check Dams in roadside ditches in order to reduce the amount of nutrient flow into Lake Huron.

STAFF COMMENTS: The resident has previously been notified that both the PRWIN and Council are not interested in pursuing Rock Check Dams at this time. This letter is requesting the Director of Public Works and SVCA meet to discuss the benefits of such dams. Does Council wish to reconsider the request?

ACTION:

9.0 **PARKS, FACILITIES & RECREATION**

9.1 Lucknow Sports Complex

Members of the Lucknow Recreation Board will report on the build and the grand opening held December 3<sup>rd</sup>, 2010.

STAFF COMMENTS: None at this time.

ACTION:

9.2 Lucknow Library & Theatre

The Director of Facilities and Recreation has prepared a report.

STAFF COMMENTS: Included in the report.

ACTION:

9.3 Lucknow Town Hall Renovations

Renovations to the Lucknow Town Hall are nearing completion.

STAFF COMMENTS: The furnace and air conditioner, stairwell carpeting, blockwall ramp, and windows have all been completed. Unfortunately one window arrived with a broken pane to the installer, the contractor returned to replace the pane of glass. All windows are metal clad and five other windows were also cladded to better preserve the integrity of the basement windows. This project budget total was \$28,000 and the total completion cost is just under \$25,000. I request that the remaining \$3,000 be kept in reserve for the repair of the concrete window sills in the spring of 2011.

ACTION:

9.4 Algae Beach Clean-up at Lurgan, Bruce, Point Clark, and Boiler Beaches

We have received a letter from the Beach Presidents regarding algae clean up.

STAFF COMMENTS: The Beach Presidents are requesting that the beaches be cleaned at regular intervals without phone calls or algae measurement. Presently we do monitor the beaches for algae during July and August, otherwise monitoring is sporadic if we are in the area, and we always estimate measurements to ensure that the quantities satisfy the policy requirements. To summarize the last few years the algae produced is very erratic from high amounts in 2008, very little in 2009, and average in 2010. My concern is that if we book the algae harvester weekly, bi-monthly, or monthly, and there is no algae accumulated. On the other hand there may be no algae for all of June and July and extensive algae in August. We recommend that we amend the existing policy to make it effective from four days before Victoria Day and terminate use Saturday of Thanksgiving weekend. We seek your direction.

ACTION:

9.5 Ripley Winter Carnival February 11, 12, 13, 2011

Plans for the Ripley Winter carnival are underway.

STAFF COMMENTS: We are looking for Volunteers for the Breakfast. I understand it is two months away and ask that you check your calendars and let us know. We seek your volunteerism.

ACTION:

9.6 Lake Huron Plant Guide provided by Coastal Centre for Conservation

We have received and reviewed the one hundred and fifty page document that includes all photos and literature for native plants, invasive species, and rare species as well.

STAFF COMMENTS: It is much appreciated and is posted on the Lake Huron Coastal Centre for Conservation's website at <http://lakehuron.ca/index.php?page=coastal-plant-guide-2010>. We will post a link on the Huron-Kinloss website, and also mention the availability via e-mails, and newsletters. I feel that the document may be too large to distribute to all lakeshore residents, and using the website would prove more feasible. We would also provide one colour copy available at the Municipal office for viewing purposes. We seek your direction.

ACTION:

**10.0 GENERAL**

10.1 Draft Committee Appointments

The final draft for the committee appointments has been brought forward for your review.

STAFF COMMENTS: Are there any further changes prior to bringing the by-law forward.

ACTION:

10.2 2010 Municipal Election – Conducting Accessible Elections

Please find attached a report prepared by the Clerk on conducting an accessible election in 2010. This report is a statutory requirement under the Municipal Elections Act.

We have also been notified by Intelivote Systems Inc. that they are offering a 10% discount to the 33 municipalities in Ontario who used their system and experienced difficulties on election night. Through correspondence with these municipalities the majority have accepted the offer.

STAFF COMMENTS: That Council review and receive the report. Staff recommend acceptance of the 10% discount offered by Intelivote Systems Inc.

ACTION:

10.3 2011 Meeting Schedule

We have attached the 2011 meeting schedule for your review.

STAFF COMMENTS: The January General Committee meeting date will be advertised.

ACTION:

10.4 Source Water Protection Ausable, Bayfield, Maitland Valley

Since the last meeting when Council agreed to support appointing Roger Watt to the Source Water Protection Committee the Township of Ashfield-Colborne-Wawanosh has since decided they wish to have the current representative Marilyn Miltonburg continue to sit on the committee. The municipalities of South Bruce and Goderich have followed suit. Therefore if Council concurs with the appointment of Marilyn Miltonburg we will bring a resolution forward at the December Council meeting.

ACTION:

10.5 Litigation Matter

Please refer to the confidential Agenda

10.6 Accessibility Plan

The Township of Huron-Kinloss Accessibility Plan has been updated to reflect 2010 actual improvements and 2011 goals and/or objectives.

STAFF COMMENTS: The plan has been copied for your review.

ACTION:

**11.0 BY-LAW ENFORCEMENT & SMALL ANIMAL CONTROL****11.1 Monthly Report**

Please find attached the monthly report of the By-Law Enforcement Officer.

STAFF COMMENTS: The By-Law Enforcement Officer will be in attendance to answer any questions.

ACTION:

**12.0 PERSONNEL**

No items scheduled.

**13.0 NEW BUSINESS****14.0 CORRESPONDENCE RECEIVED**

14.1	AMO	Watch File December 2, 2010
14.2		Government Will Make Changes to Welfare but Special Diet Allowance stays for Now November 30, 2010
14.3		Breaking News Government Announces Provincial Long Term Affordable Housing Strategy November 29, 2010
14.4		AMO Elections November 26, 2010
14.5		Watch File November 25, 2010
14.6		Connections Symposium Two Weeks Away November 19, 2010
14.7		Ontario West Municipal Conference, London ON November 19, 2010
14.8		Breaking News Fall Economic Statement Preserves Upload Schedule for Municipalities November 18, 2010
14.9		Watch File November 18, 2010
14.10		Watch File November 19, 2010
14.11	Grey Bruce Health Unit	Grey Bruce Health Unit 2009 Annual Report
14.12		News Release, <i>Thousands Attend Flu Clinics</i> , November 29 <sup>th</sup> , 2010
14.13		Program Report November 2010
14.14		News Feature: <i>Snowbirds: Getting Set to Fly South</i> November 22, 2010
14.15		Support for Bill 100 Paved Highway Shoulders November 19, 2010
14.16		News Release, <i>Flesherton Flu Clinic</i> November 18 <sup>th</sup> , 2010
14.17		News Release, <i>Chesley Flu Clinic</i> November 17 <sup>th</sup> , 2010
14.18		News Release, <i>Kincardine Flu Clinic</i> November 16 <sup>th</sup> , 2010
14.19		News Release, <i>Meaford Flu Clinic</i> November 12 <sup>th</sup> , 2010
14.20		News Release, <i>Walkerton &amp; Owen Sound Flu Clinics</i> November 10 <sup>th</sup> , 2010
14.21		News Release, <i>November is Diabetes Awareness Month</i> November 10 <sup>th</sup> , 2010
14.16	General Correspondence	Saugeen Valley Conservation Authority <i>Appointment of Directors</i> November 18, 2010
14.22		Ministry of Natural Resources <i>Considering Ways to Modernize Provincial Requirements for the Design, Construction &amp; Management of Dams</i> October 18, 2010
14.23		Ministry of Natural Resources: Response to Resolution regarding Livestock and Wildlife Predation November 22, 2010
14.24		2010 Ontario West Municipal Conference December 8 & 9 (MAH) November 24, 2010
14.25		Ministry of Citizenship and Immigration: Ontario Medal for Young Volunteers November 24, 2010
14.26		Ministry of Citizenship and Immigration: Volunteer Service Award

		Nominations November 24, 2010
14.27		Great Lakes and St. Lawrence Cities Initiative: Bruce Nuclear and Shale Gas Comments
14.28		Great Lakes and St. Lawrence Cities Initiative Making Waves November 18, 2010
14.29		2009 TOARC – Annual Report
14.30		Municipal Taxpayer Advocacy Group: Motions on the Hydro file November 16, 2010
14.31		OMAFRA Connects for Grey Bruce and Dufferin November 2010

**15.0 CLOSED SESSION**

## 15.1 Move into closed session

Moved by  
Seconded by

MOVE INTO  
CLOSED  
SESSION

THAT Huron-Kinloss Township Council move into a Closed Session pursuant to section 239 of the Municipal Act, 2001, as amended at \_\_\_\_\_ p.m. for the purpose of discussing:

- a proposed or pending acquisition or disposition of land by the municipality or local board;
  - Poplar Beach Cottages
- advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
  - Poplar Beach Cottages
  - Conservation Authority Notice of Violation
- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
  - Conservation Authority Notice of Violation

**16.0 RETURN TO OPEN SESSION**

Moved by  
Seconded by

RISE FROM  
CLOSED  
SESSION

THAT Huron-Kinloss Township Council rise from the Closed Session at p.m.

**17.0 ADJOURN**

Moved by  
Seconded by

ADJOURN

THAT Huron-Kinloss Township Council does now adjourn to the regularly scheduled Council meeting.