

CORPORATION OF THE TOWNSHIP OF HURON-KINLOSS

GENERAL COMMITTEE MEETING

7:00 p.m. - Council Chambers

December 3rd, 2012

Mayor	Mitch Twolan	()
Deputy Mayor	Wilfred Gamble	()
Councillors	Lillian Abbott	()
	Jeff Elliott	()
	Jim Hanna	()
	Don Murray	()
	Carl Sloetjes	()
Administrator	Mary Rose Walden	()
Clerk	Sonya Watson	()
Treasurer	Jodi MacArthur	()
Director of Public Works	Hugh Nichol	()
Chief Building Official	Matt Farrell	()
Director of Facilities & Recreation	Mike Fair	()
By-law Enforcement Officer	Brianne Elliott	()
Drainage Superintendent	Grant Collins	()

AGENDA

1.0 CALL TO ORDER

1.1 DISCLOSURE OF PECUNIARY INTEREST

<u>Name</u>	<u>Item</u>	<u>Nature of Interest</u>
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1.2 DELEGATIONS

1.3 Lucknow Music in the Fields 7:00 p.m.

Rick McMurray and Ken Irwin will attend to present info on the 2012 event and discuss plans for 2013.

STAFF COMMENTS: None at this time.

ACTION:

1.4 Saugeen Mobility and Regional Transit (S.M.A.R.T.) 7:10 p.m.

Roger Cook will be in attendance to present information on the 2012 ridership and a proposal for 2013.

STAFF COMMENTS: The [report](#) and [presentation](#) has been attached for your review.

ACTION:

2.0 **PLANNING & BUILDING DEPARTMENT**

2.1 [Building Report](#)

Please find attached the monthly report of the Chief Building Official.

STAFF COMMENTS: The Chief Building Official will be in attendance to discuss the report.

ACTION:

2.2 [Septic Re-inspection Program](#)

The stats to October 31st, 2012 have been included in a report for your review.

STAFF COMMENTS: B.M. Ross will be invited to a meeting in January to discuss the program.

ACTION:

2.3 [Lucknow Expropriation](#)

We have provided Council with the Expropriation Plan that was registered on title for Part 1 and 2 to correct title to the lands around the Lucknow Sports Complex.

During the preparation of the Expropriation Plan it was determined that Willits Tire Service Building encroaches onto Part 2. In order to proceed with the expropriation Part 4 was created that defines the small encroachment of the building. As a final step we now wish to transfer Part 4 to Bruce Willits giving him clear title to the land his building sits on.

STAFF COMMENTS: If Council concurs a by-law authorizing the signing of the transfer deed of land will be brought forward to the next meeting.

ACTION:

3.0 FIRE & EMERGENCY MANAGEMENT SERVICES

3.1 [DRAFT- Lucknow & District Fire Department Establish & Regulating By-Law](#)

Please find attached the draft By-Law for your review.

STAFF COMMENTS: We were notified that the Township of Ashfield-Colborne-Wawanosh Council made no changes to the By-Law that was presented previously and it was passed by at their November 6th meeting. Changes that reflect involvement of both ACW and Huron-Kinloss Council have been included in this draft. If Council concurs the By-Law will be brought forward to the next meeting.

ACTION:

3.2 [Huron Challenge IV Exercise Trillium Resolve](#)

Please find attached a letter received from the Ministry of Community Safety and Correctional Services regarding the Trillium Resolve 2012.

STAFF COMMENTS: We bring this to your attention for information purposes only.

ACTION:

4.0 BY-LAW ENFORCEMENT & SMALL ANIMAL CONTROL

4.1 [Monthly Report](#)

Please find attached the monthly report of the By-Law Enforcement Officer.

STAFF COMMENTS: The By-Law Enforcement Officer will be in attendance to answer any questions.

ACTION:

4.2 [Set Fines for Traffic and Parking By-Law](#)

Please find attached the Set fine schedule for Section 5.2.1.1. of the Traffic and Parking By-Law that states:

No person shall at any time park a tractor for a consecutive period of time greater than thirty (30) minutes within any of the locations listed in Section "H" to the By-law.

The area regulate is Campbell Street in Lucknow. If Council concurs with the set fine of \$100.00 we will bring a resolution forward at the next meeting.

ACTION:

5.0 PARKS, FACILITIES, RECREATION AND LAKESHORE

5.1 Lurgan Beach Dune Restoration

The Lurgan Beach Dune Restoration project is almost complete. The Ripley Huron Community School provided 56 students over two days to harvest the 10 000 dune grass plants at south boiler beach.

STAFF COMMENTS: Once the grasses were harvested the students were transported to Lurgan Beach and planted the 10 000 plants along the 750 metres of Lurgan beach. Staff is now finishing the installation of the wooden snow fencing that will remain in place for two to three years to regenerate a natural dune. Many thanks to the Ripley Huron Community School students, teachers Mr. Quinn, Ms Grubb, and Mr. Farrell for their hard work. I would also like to thank the Ripley Agricultural Society for the donation of surplus snow fencing, the Lake Huron Coastal Centre for Conservation's Geoff Peach and Karen Alexander for their expertise, and Lurgan Beach Association Volunteers Margaret and Onno Visser. We have provided some photographs of the work in progress.

[Photographs](#)

ACTION:

6.0 FINANCE

6.1 Association of Municipalities of Ontario 2013 Annual Conference

The 2013 AMO Annual Conference is scheduled for August 18-21, 2013 in Ottawa.

STAFF COMMENTS: In order to secure accommodations, we need to know if any members of Council wish to attend prior to January 8, 2013.

ACTION:

6.2 Fees Update for 2013

Staff has reviewed our current consolidated fees schedule and is recommending some changes.

STAFF COMMENTS: We are recommending the following:

Fee/Service	Current Charge	Proposed Charge
Tax Certificate	\$30.00	\$40.00
Zoning Compliance Letter	\$50.00	\$70.00
Disposal of Bricks/Concrete	free	\$95/tonne
Telecommunications & Antenna Tower Review	New	\$1000.00

The updates would be effective January 1st to allow staff the time to notify the contractors and lawyers of the changes.

ACTION:

6.3 [Municipal Infrastructure Investment Initiative Capital Program](#)

The Treasurer has prepared a report on the next round of funding under the Province of Ontario's Municipal Infrastructure Strategy.

STAFF COMMENTS: Included in the report.

ACTION:

6.4 [Kincardine Physician Recruitment Program](#)

We have received a request from the Municipality of Kincardine to support this year's program and enter into an agreement for future funding.

STAFF COMMENTS: We recommend that the Mayor and Administrator meet with Kincardine representatives to discuss a path forward.

ACTION:

7.0 **DRAINAGE**

7.1 [Kennedy McEwan Branch Municipal Drain Tender Acceptance](#)

A report has been prepared for your review.

STAFF COMMENTS: Included in the report.

ACTION:

8.0 **DRINKING WATER & WASTE WATER**

8.1 [Water/Wastewater Summary](#)

Please find attached the contractor summary for October.

STAFF COMMENTS: We bring this forward for information purposes

ACTION:

8.2 Lucknow Lagoons

The Lucknow lagoon building sustained damage during the last wind storm.

STAFF COMMENTS: While patch work may have sufficed until spring, the Director of Public Works obtained a quote of \$3,350.00 from the MetKor Group Inc. for the complete re-shingling of the building. As monies are available with the 2012 Lucknow purification operating budget, the contractor was instructed to proceed with the repair.

ACTION:

8.3 Federal Fisheries Wastewater Regulations

There are new regulations that take effect January 1st, 2013 regarding the discharging of effluent into a natural watercourse.

STAFF COMMENTS: Presently, we are meeting all the sampling requirements at both Lucknow and Ripley lagoons. However, there will be more reporting required. At this time we are unsure if the additional reporting will result in a cost increase.

ACTION:

9.0 **WASTE MANAGEMENT**

9.1 Waste Management Technical Sub-Committee

The Director of Public Works attended a Waste Management Technical Sub-Committee meeting on November 16, 2012.

STAFF COMMENTS: Discussions included a review of the County of Bruce status report on waste management for 2011, and possible solutions for greater waste diversion initiatives such as increased recycling collection programs to include Styrofoam packaging, mattresses, box springs, organics, and yard waste. The County of Bruce has confirmed its intent to host Municipal Hazardous and Special Waste (MHSW) Events in 2013, dependant on acceptance of the County of Bruce Highways Department.

ACTION:

10.0 **TRANSPORTATION**

10.1 Calcium Chloride

Da-Lee Professional Dust & Ice Management Solutions is offering to supply, deliver and apply 35% Liquidow Calcium Chloride at the price of \$0.176/litre which is the same as 2006, 2007, 2009, 2011 and 2012.

STAFF COMMENTS: Does Council wish to tender or accept the quote?

ACTION:

10.2 Purple Grove Bridge

The Purple Grove Bridge deck replacement is complete and the bridge has been re-opened to traffic.

STAFF COMMENTS: Outstanding items at the Sideroad 30 Bridge include general site cleanup and minor landscaping restorations. Both bridges will retain a weight load restriction, with the Purple Grove Bridge increasing from 5 to 16 tonne. The Sideroad 30 Bridge is posted at 11 tonne, but will be re-evaluated once rehabilitation is complete.

ACTION:

10.3 Call Before You Dig

The Ontario Underground Infrastructure Notification System Act 2012 (Bill 8) received Royal Assent in June, making it a legal requirement that all owners of buried infrastructure be registered with ON1Call.

STAFF COMMENTS: Although registration is not mandatory for municipalities until June 2014, we have supplied the Ontario 1 Call Centre with all mapping and notification instructions required to register the Township's underground infrastructure. If Council has no concerns, the service contract will be brought forth for signing at the December 17th meeting. For your information, there is presently no cost to the Township for the service.

ACTION:

10.4 Stop Sign Reflectivity

Students and staff completed retro-reflectivity testing on all stop signs within the Township.

STAFF COMMENTS: Signs that tested below the acceptable standard will be scheduled for replacement.

ACTION:

10.5 Adopt-a-Highway

Fifteen and a half kilometres of roadway was adopted in 2012, bringing the Township's total to 37.5 km.

STAFF COMMENTS: We bring this forward for information purposes only.

ACTION:

11.0 ECONOMIC DEVELOPMENT & TOURISM

No items scheduled.

12.0 GENERAL GOVERNMENT

12.1 [Western Ontario Warden's Caucus- Ultra High Speed Feasibility Study](#)

We have received correspondence from the Western Ontario Warden's Caucus.

STAFF COMMENTS: The letter has been attached for your review. The Clerk has sent a letter to the lead, Lance Thurston making them aware of the lack of high speed service to a pocket in the former Kinloss Township. We bring this to your attention for information purposes.

ACTION:

12.2 Holiday Closing

As per the Christmas Holiday Policy the Municipal Office will be closed from Monday December 24th, 2012 through to Wednesday January 2nd, 2012.

STAFF COMMENTS: The closure will be posted in the newspapers and on the Township website.

ACTION:

12.3 [Preliminary Assessment of Potential Feasibility – Step 3 Letter of Understanding](#)

Please find attached the Letter of Understanding for entering Step 3 in NWMO's Site Selection Process. **Addendum - Resident letter**

STAFF COMMENTS: If Council agrees with the Letter of Understanding a by-law to authorize will be brought forward at the next meeting.

ACTION:

12.4 [Nuclear Waste Watch Letter](#)

We have received a letter from Nuclear Waste Watch providing information on their organization.

STAFF COMMENTS: We have copied the letter for your review.

ACTION:

12.5 **Resident letter**

We have received a letter from a resident, providing information pertaining to nuclear waste for Council's review.

STAFF COMMENTS: We have copied the information for your review.

ACTION:

13.0 **PERSONNEL**

14.0 **NEW BUSINESS/COUNCIL REPORTS**

15.0 **CORRESPONDENCE ON THE TABLE**

15.1	<i>AMO</i>	AMO Watch File – November 29, 2012
15.2		AMO Watch File – November 22, 2012
15.3		Communicate AMO – “Municipal Infrastructure Strategy, Phase 2 - \$15 million for Municipal Infrastructure” November 16, 2012
15.4		Communicate AMO – “2013 OMPF Allocation Announced” November 15, 2012
15.5	<i>Grey Bruce Health Unit</i>	News Release “Vaccinate Your Pet – It’s the Law!” November 26, 2012
15.6		News Release “Contract Agreement with OPSEU Local 276 - Support” November 23, 2012
15.7		News Release “Old/unused medication drop-off nets over 60 lbs” November 22, 2012
15.8		News Release “Public Assistance Request!” November 16, 2012
15.9	<i>General</i>	Ministry of Infrastructure – Asset Management Planning November 15, 2012
15.10		GLSLCI - Making Waves November 15, 2012
15.11		Ministry of Citizenship and Immigration – 2013 Volunteer Service Awards November 2012
15.12		Government of Canada – Paul Yuzyj Award for Multiculturalism November 2012
15.13		Milestones – Fall 2012

16.0 **CLOSED SESSION**

16.1 Move into closed session

Moved by
Seconded by

MOVE INTO
CLOSED
SESSION

THAT Huron-Kinloss Township Council move into a Closed Session pursuant to section 239 of the Municipal Act, 2001, as amended at _____ p.m. for the purpose of discussing:

- labour relations or employee negotiations;
 - Union negotiations

17.0 RETURN TO OPEN SESSION

Moved by
Seconded by

RISE FROM
CLOSED
SESSION

THAT Huron-Kinloss Township Council rise from the Closed
Session at p.m.

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18.0 BUSINESS ARISING FROM THE CLOSED SESSION

Moved by
Seconded by

BUSINESS
ARISING FROM
THE CLOSED
SESSION

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19.0 ADJOURN

Moved by
Seconded by

ADJOURN

THAT Huron-Kinloss Township Council do now adjourn to meet
again on December 17th, 2012 at 7:00 p.m. or at the Call of the
Mayor.

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