

**CORPORATION OF THE TOWNSHIP OF HURON-KINLOSS**

**GENERAL COMMITTEE MEETING**

**7:00 p.m. - Council Chambers**

**December 5<sup>th</sup>, 2011**

|  |                         |            |
|--|-------------------------|------------|
| <b>Mayor</b>                                   | <b>Mitch Twolan</b>     | <b>(P)</b> |
| <b>Deputy Mayor</b>                            | <b>Wilfred Gamble</b>   | <b>(P)</b> |
| <b>Councillors</b>                             | <b>Lillian Abbott</b>   | <b>(P)</b> |
|  | <b>Jeff Elliott</b>     | <b>(P)</b> |
|  | <b>Jim Hanna</b>        | <b>(A)</b> |
|  | <b>Don Murray</b>       | <b>(P)</b> |
|  | <b>Carl Stoetjes</b>    | <b>(P)</b> |
| <b>Administrator</b>                           | <b>Mary Rose Walden</b> | <b>(P)</b> |
| <b>Clerk</b>                                   | <b>Sonya Watson</b>     | <b>(P)</b> |
| <b>Treasurer</b>                               | <b>Jodi MacArthur</b>   | <b>(P)</b> |
| <b>Director of Public Works</b>                | <b>Hugh Nichol</b>      | <b>(P)</b> |
| <b>Chief Building Official</b>                 | <b>Matt Farrell</b>     | <b>(P)</b> |
| <b>Director of Facilities &amp; Recreation</b> | <b>Mike Fair</b>        | <b>(A)</b> |
| <b>By-law Enforcement Officer</b>              | <b>Brianne Elliott</b>  | <b>(P)</b> |
| <b>Drainage Superintendent</b>                 | <b>Grant Collins</b>    | <b>(A)</b> |

**OTHERS PRESENT:** Taralyn Martin, MJ (Jim) Prenger, Gerry Taylor, Liz Dadson, Garit Reid, Ken Kilpatrick, Barb McKay

**MINUTES**

**1.0 CALL TO ORDER**

Mayor Twolan called the meeting to order at 7:00 p.m.

**1.1 DISCLOSURE OF PECUNIARY INTEREST**

| <u>Name</u>     | <u>Item</u> | <u>Nature of Interest</u> |
|-----------------|-------------|---------------------------|
| None disclosed. |             |                           |

**1.2 DELEGATIONS**

1.3 Natural Gas Project Update Gerry Taylor 7:00 p.m.

Gerry Taylor will be attending on behalf of the Penetangore Regional Economic Development Corporation to do a power point presentation to update Council on the natural gas project.

STAFF COMMENTS: The presentation has been copied for your review.

ACTION: Telephone interviews were conducted by Ipsos-Reid, a third party supplier, with 300 randomly selected individuals in the targeted communities. Of those residential respondents 67% indicated they would likely convert their home heating systems to natural gas. Of a total on 174 interviews conducted with the Commercial Business Community over 81% of all respondents stated they are likely to convert either their heating system and or water heater to natural gas. Mr. Prenger suggested the business community can help at this time by sending support letters indicating natural gas will be the preferred source for their business. Letters should be sent to 385 B Queen Street Kincardine N2Z 2R4. A copy of the power point presentation and request for letters will be placed on the township website. They are also in the process of sending out 750 letters to local businesses requesting letters of support. The next phase will be the Environmental Assessment Report. This report is expected to cost

\$100,000.00 with

½ to be paid by industry and ½ from the participating municipalities. The report will be \$12,500 for Huron-Kinloss.

Council suggested the committee should also be looking into the retro fit grant grants and initiate work with the government to see whether the program requirements could be adapted for this area to help support local residents wanting to retro fit their homes for natural gas if the project proceeds.

## **2.0 PLANNING & BUILDING DEPARTMENT**

### **2.1 Monthly Report**

Please find attached the monthly report of the Chief Building Official.

STAFF COMMENTS: The Chief Building Official will be in attendance to answer any questions.

ACTION: Received and filed. Council expressed concern with the limited information available in the new report format. Staff will look into options of providing the more detailed report to Council with the electronic agenda format.

### **2.2 Sewage System Program – Part 8**

B.M. Ross has prepared a report for administration of the Part 8 -Sewage System Program.

STAFF COMMENTS: The report has been attached for your review. We recommend retaining B.M. Ross & Associates to provide administration and enforcement of the Ontario Building Code, Part 8 (Private Septic Systems).

ACTION: Council questioned the alternatives for administration of the Part 8. After much discussion it was determined that B.M. Ross had the expertise and was the best option at this time. Council approved bringing the appropriate by-laws forward.

### **2.3 Ontario Building Officials Association**

We have received a letter from the OBOA on Matt Farrell's appointment to the Association.

STAFF COMMENTS: The letter has been attached for your information.

ACTION: Noted.

## **3.0 FIRE & EMERGENCY SERVICES**

No items scheduled.

**4.0**      **FINANCE**

4.1      Association of Municipalities of Ontario 2012 Annual Conference

The 2012 AMO Annual Conference is scheduled for August 19-22, 2011 in Ottawa.

STAFF COMMENTS: In order to secure accommodations, we need to know if any members of Council wish to attend.

ACTION: Mayor Twolan will be going with the County. No other Council members indicated attendance.

**5.0**      **DRAINAGE**

No items scheduled.

**6.0**      **WATER & SEWERS**

6.1      Acquisition of Land for Source Water Protection

Please refer to the attached press release.

STAFF COMMENTS: None at this time.

ACTION: Noted.

6.2      Whitechurch Drinking Water System Inspection

The MOE Drinking Water Inspector conducted an annual inspection of the Whitechurch Drinking Water System on September 28<sup>th</sup>, 2011 with an overall rating of 97.55 %.

STAFF COMMENTS: Please find attached the "Actions Required" and "Recommendations". Public Works will follow up with Veolia regarding the Inspector's observations.

ACTION: Noted.

**7.0**      **ENVIRONMENTAL SERVICES** - (Landfill & Collection)

7.1      Waste Management Technical Sub-Committee

The Director of Public Works attended a Waste Management Technical Sub-Committee meeting on November 15<sup>th</sup>, 2011.

STAFF COMMENTS: Discussions included a review of the County of Bruce status report on waste management for 2010, and possible solutions for greater waste diversion initiatives such as increased recycling collection programs to include Styrofoam packaging, mattresses, box springs, organics, yard waste, and the creation of reuse centres. The County of Bruce has confirmed its intent to host Municipal Hazardous and Special Waste (MHSW) Events in 2012, possibility combined with a backyard composter distribution program. They are also working with the municipality of Kincardine on the possibility of a permanent MHSW site at the Kincardine waste management centre in Arnow.

ACTION: Noted.

**8.0 TRANSPORTATION**

**8.1 Calcium Chloride**

Da-Lee Professional Dust & Ice Management Solutions is offering to supply, deliver and apply 35% Liquidow Calcium Chloride at the price of \$0.176/litre which is the same as 2006, 2007, 2009 and 2011.

STAFF COMMENTS: While the offer initially was submitted as an all-in-one package deal to include our co-partners in the tendering process (Howick, Morris-Turnberry, North Huron, and South Bruce), Da-Lee has agreed to honour each individual municipality's decision. Does Council wish to tender or accept the quote?

ACTION: Council approved accepting the quote. Bring the by-law forward.

**8.2 Bruce County Road 6**

In October, Public Works sent a letter to the County of Bruce Highways Committee regarding the condition of Bruce County Road 6 from the Village of Ripley eastern limit to Holyrood.

STAFF COMMENTS: Please find attached the response from the County Engineer.

ACTION: Noted.

**8.3 Bridge Inspections**

Attached are the findings of a B.M. Ross and Associates Limited safety review of the Township's bridges.

STAFF COMMENTS: Staff is working on a proposal to address the safety concerns which will be brought forth during budget deliberations. It is hoped that many of the repairs can be addressed through the use of our bridge maintenance program, and the gas tax monies reserve. In the interim we have ordered the load limit signage for the Purple Grove bridge. It is our understanding the limit will be suitable for ambulance crossings but is at the lowest limit for snow plow trucks and possibly full size school buses.

For reference purposes:

- K-16: South Kinloss Avenue between Bruce County Road 1 and Havelock Street N
- H-52: Wooden box culvert located on the South Baseline Road, north of Concession 4
- H-56: Huron-Kinloss Boundary between Concession 10 and Concession 12
- H-64: Huron-Kincardine Boundary road east, immediately west of Sideroad 5
- H-26: On Sideroad 30 north of Concession 6 adjacent to the former Eadie residence

ACTION: Staff to draft a resolution requesting the Ministry of the Environment amend the rules that hinder the excessive requirements and cost for bridge replacement in rural areas. The signs on Purple Grove bridge will be posted immediately. Staff will bring back a report on bridges to the February General Committee Meeting.

**9.0 PARKS, FACILITIES & RECREATION**

9.1 Ripley Arena Drain Project

We advertised the Tender on the Huron-Kinloss website, and notified three local contractors.

STAFF COMMENTS: We have received only one tender. The tender received was from Bill & Tom Kempton Construction for \$20 020.00 plus HST. This was the only tender received and staff recommend awarding the tender and proceeding with the work with pre-budget approval as per Council's direction.

We seek your direction.

ACTION: Approved. Bring the by-law forward.

9.2 Point Clark Outdoor Rink

There are many volunteers who have signed up to install and maintain an outdoor rink at the Point Clark Ball Diamond.

STAFF COMMENTS: The Huron Shores Lion's Club is providing all funding to reconnect the pre-existing water supply behind the backstop. There is a very organized group of volunteers who plan to use the infield area for the outdoor rink. I have provided an identical sign to the Ripley outdoor rink recognizing volunteers, Lions Donation, and safety concerns. We bring this forward for information purposes.

ACTION: Noted.

9.3 Phragmites Working Group

Huron-Kinloss is hosting a Phragmites working group meeting on Monday December 12<sup>th</sup>, 2011.

STAFF COMMENTS: Representatives from throughout the province including MOE, MNR, Pesticide Management Regulatory Authority, BASF Chemicals, Janice Gilbert, and representatives from the Coastal Centre for Conservation will be in attendance to discuss various concerns, and future direction for management of the Invasive species Phragmites Australis. We bring this forward for information purposes.

ACTION: Noted.

9.4 Algae Removing Machine

We have received a letter from a resident concerned with "the township's possible purchase of an algae removing machine".

STAFF COMMENTS: The letter has been copied for your review. Staff will provide a response to the resident.

ACTION: The Director of Facilities and Recreation has sent a response.

**10.0**      **GENERAL**

10.1      Acquisition of Land

Please refer to the confidential agenda.

10.2      Ice Cream Trail Report

Please refer to the report of the Business & Economic Officer.

STAFF COMMENTS: Included in the report.

ACTION: Approved. A resolution granting pre budget approval will be brought forward.

**11.0**      **BY-LAW ENFORCEMENT & SMALL ANIMAL CONTROL**

11.1      Monthly Report

Please find attached the monthly report of the By-Law Enforcement Officer.

STAFF COMMENTS: The By-Law Enforcement Officer will be in attendance to answer any questions.

ACTION: Received and filed.

**12.0**      **PERSONNEL**

12.1      Personnel Issue

Please refer to the confidential agenda.

12.2      Personnel Issue

Please refer to the confidential agenda.

**13.0**      **NEW BUSINESS**

13.1      Owen Sound Attack

Councillor Murray reported that the Owen Sound Attack will be at the Lucknow arena Wednesday December 14th, 2011.

STAFF COMMENTS: The organizing committee may be requesting a raffle licence.

ACTION: Noted.

## 13.2 Warden of the County of Bruce

Mayor Twolan reported that David Inglis, Mayor of the Municipality of Brockton has been acclaimed as the Warden of the County of Bruce.

STAFF COMMENTS: None at this time

ACTION: Noted.

## 13.3 Property in Holyrood

Councillor Murray reported on third party negotiations for the property located at 821 Bruce Road 1 in Holyrood

STAFF COMMENTS: None at this time.

ACTION: Noted.

**14.0 CORRESPONDENCE RECEIVED**

|       |                        |   |
|-------|------------------------|---|
| 14.1  | AMO                    | Communicate AMO – <i>Waste Diversion should be among the Province's top environmental priorities</i> November 29, 2011                    |
| 14.2  |                        | Communicate AMO – <i>One Week Left to Power Up for 2012</i> November 29, 2011   |
| 14.3  |                        | Communicate AMO – <i>Report to Board Members on November 2011 Board Meeting</i> November 28, 2011   |
| 14.4  |                        | Communicate AMO – <i>Sharpen your pencils and your skills in the new year</i> November 28, 2011   |
| 14.5  |                        | AMO Watch File – November 24, 2011  |
| 14.6  |                        | Energy Symposium - <i>Powering Up for 2012</i>  |
| 14.7  |                        | Communicate AMO – <i>Provincial Government delivers 2011 Fall Economic Statement</i> November 23, 2011                                    |
| 14.8  |                        | Communicate AMO – <i>Ontario Throne Speech Promises Continued Uploading of Municipal Social Services Costs</i> November 22, 2011          |
| 14.9  |                        | AMO Watch File November 17, 2011  |
| 14.10 |                        | Communicate AMO – <i>Did you know that Ontario's Energy Consumption per Person is Amongst the Highest in the World?</i> November 15, 2011 |
| 14.11 | Grey Bruce Health Unit | News Release " <i>Walkerton Satellite Office Moves to Appointment Only Service</i> ", November 30, 2011                                   |
| 14.12 |                        | News Release " <i>Flu Clinics Meaford, Chesley and Dundalk</i> " November 25, 2011  |
| 14.13 |                        | News Release " <i>Be Careful! – Keep Grey Bruce Safe from Unintentional Injuries</i> " November 18, 2011                                  |
| 14.14 |                        | News Release " <i>Flu Clinics Markdale and Kincardine</i> " November 18, 2011   |
| 14.15 |                        | News Release " <i>Board Ratifies Agreement with ONA Local 004</i> " November 18, 2011   |
| 14.16 |                        | News Release " <i>Agreement with ONA Local 004 and Grey Bruce Health Unit</i> " November 16, 2011   |
| 14.17 | General                | Ontario Provincial Police Letter Re <i>Cost Recovery Formula</i> November 14, 2011  |
| 14.18 |                        | Community Care Access Centre <i>Connecting With Care Through Partnership</i> November 2011 issue  |
| 14.19 |                        | Municipality of Brockton Resolution November 14, 2011   |
| 14.20 |                        | America Water Works Association Courses (X2)  |
| 14.21 |                        | Ausable Bayfield Maitland Valley Source Protection preparation for Pre-   |

|       |  |  |
|-------|--|--|
|       |  | Consultation Process November 21, 2011                                       |
| 14.22 |  | Kin – Canada Letter and Kin-Magazine   |
| 14.23 |  | Canadian Nuclear Safety Commission – Annual Report 2010-2011                 |
| 14.24 |  | Nuclear Waste Management Organization Draft for Public Review (October 2011) |
| 14.25 |  | Ministry of Citizenship and Immigration – Ontario Medal for Young Volunteers |
| 14.26 |  | Concrete Pipe Journal Fall 2011  |
| 14.27 |  | Connection K2 Wind Power Project Fall 2011                                   |
| 14.28 |  | OMAFRA Connects Huron, Lambton & Beyond November 2011                        |
| 14.29 |  | Thank you – Lynn & Heather of Bruce Botanical Food Gardens                   |

**15.0**      **CLOSED SESSION**

15.1      Move into closed session

Moved by Elliott  
Seconded by Sloetjes

MOVE INTO  
CLOSED  
SESSION

371

THAT Huron-Kinloss Township Council move into a Closed Session pursuant to section 239 of the Municipal Act, 2001, as amended at 8:20 p.m. for the purpose of discussing:

- personal matters about an identifiable individual, including municipal or local board employees;
  - Employee Probation
- a proposed or pending acquisition or disposition of land by the municipality or local board;
  - Campbell & Willoughby Street
- labour relations or employee negotiations;
  - Non-union wages

Carried.

**16.0**      **RETURN TO OPEN SESSION**

Moved by Sloetjes  
Seconded by Elliott

RISE FROM  
CLOSED  
SESSION

372

THAT Huron-Kinloss Township Council rise from the Closed Session at 9:20 p.m.

Carried.

**17.0**      **ADJOURN**

Moved by Abbott  
Seconded by Gamble

ADJOURN

373

THAT Huron-Kinloss Township Council do now adjourn to meet again on December 19<sup>th</sup>, 2011 at 7:00 p.m. or at the Call of the Mayor.

Carried.

Original Signed by Mitch Twolan  
\_\_\_\_\_  
Mayor

Original Signed by Sonya Watson  
\_\_\_\_\_  
Clerk