

CORPORATION OF THE TOWNSHIP OF HURON-KINLOSS

GENERAL COMMITTEE MEETING

9:00 a.m. - Council Chambers

February 6th, 2012

Mayor	Mitch Twolan	()
Deputy Mayor	Wilfred Gamble	()
Councillors	Lillian Abbott	()
	Jeff Elliott	()
	Jim Hanna	(A)
	Don Murray	()
	Carl Sloetjes	()
Administrator	Mary Rose Walden	()
Clerk	Sonya Watson	()
Treasurer	Jodi MacArthur	()
Director of Public Works	Hugh Nichol	()
Chief Building Official	Matt Farrell	()
Director of Facilities & Recreation	Mike Fair	()
By-law Enforcement Officer	Brianne Elliott	()
Drainage Superintendent	Grant Collins	()

AGENDA

1.0 **CALL TO ORDER**

1.1 **DISCLOSURE OF PECUNIARY INTEREST**

<u>Name</u>	<u>Item</u>	<u>Nature of Interest</u>
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1.2 **DELEGATIONS**

1.3 OPP Services- 9:00 a.m.

William Klym – South Bruce Detachment Commander will be in attendance with a brief presentation on OPP services.

STAFF COMMENTS: None at this time.

ACTION:

1.4 [Lake Huron Shoreline Tourism](#)/ Region 7 Tourism Initiative – 9:15 a.m.

Paul Crysler will be presenting information on both groups noted above.

STAFF COMMENTS: None at this time.

ACTION:

2.0 PLANNING & BUILDING DEPARTMENT

2.1 [Monthly Report](#)

Please find attached the monthly report of the Chief Building Official.

STAFF COMMENTS: The Chief Building Official will be in attendance to answer any questions.

ACTION:

2.2 [Building Fees Report](#)

The Chief Building Official has prepared a report for your review.

STAFF COMMENTS: The Chief Building Official will be in attendance to answer any questions.

ACTION:

2.3 [Septic Re-Inspection Program](#)

Mayor Twolan met with Mr. Bergman in late January regarding the Septic Re-inspection Program and related fees. Mr. Bergman has provided a copy of his receipt showing his septic tank was pumped. He also provided the Mayor with information on the Ontario Landowners Association that is available from the Clerk.

STAFF COMMENTS: Staff has attempted to answer Mr. Bergman's questions regarding the program over the past few months. A letter that was sent to Mr. Bergman by the CBO in November has been copied for your review.

Mr. Bergman is requesting Council waive the \$55.00 fee for the septic re-inspection program for his property. Mayor Twolan will speak further to the item.

ACTION:

3.0 FIRE & EMERGENCY SERVICES

3.1 [Year End Report Lucknow Fire Department](#)

Please find attached the year end report of the Lucknow & District Fire Department.

STAFF COMMENTS: Included in the report.

ACTION:

3.2 [Ripley-Huron Fire Department Hosting Mutual Aid Meeting](#)

The Ripley-Huron Fire Department is hosting the Bruce County Mutual Aid meeting on Thursday March 1st, 2012 at 8:00 p.m..

COMMENTS: The Fire Chief for The Town of Goderich has been asked to speak on the Tornado Disaster of 2011. Council is invited to attend. Please let the Clerk know if you are able to attend.

ACTION:

4.0 **FINANCE**

4.1 [OPP Cost Recovery Formula and 2012 Estimate](#)

Please find attached information regarding the new OPP cost recovery formula and the 2012 estimate.

STAFF COMMENTS: Detachment Commander Klym will be in attendance at the meeting.

ACTION:

4.2 [Mid-Huron Landfill Site 2011 Year End and 2012 Budget](#)

Please find attached a request from Goderich Town Council regarding the 2011 Mid-Huron Landfill surplus and a copy of the 2012 budget.

STAFF COMMENTS: If the surplus was distributed as per Goderich's request, Huron-Kinloss' share would be approximately \$12,500.00.

ACTION:

4.3 [Saugeen Valley Conservation Authority 2012 Budget](#)

Please find attached a copy of the SVCA draft budget information.

STAFF COMMENTS: Huron-Kinloss' share is \$7,250.00 more than last year or an 8.8% increase.

ACTION:

5.0 **DRAINAGE**

No items scheduled.

6.0 **WATER & SEWERS**

6.1 [Water/Wastewater Contract](#)

Attached is a contract negotiations report as prepared by the Director of Public Works.

STAFF COMMENTS: We bring this forward for discussion.

ACTION:

6.2 Huronville Subdivision Distribution Inspection

We received a copy of the MOE report issued to the Municipality of Kincardine regarding the December 6, 2011 inspection of the Huronville Subdivision Distribution System.

STAFF COMMENTS: Although the Huronville Subdivision Distribution System is operated as part of the Kincardine Water System, we are responsible as owners to ensure compliance. The system received a rating of 100% with no concerns or recommendations brought forth. We bring this forward for information purposes only.

ACTION:

6.3 Ripley Test Well

Ian D. Wilson Associates Limited has completed the evaluation of the Ripley test well.

STAFF COMMENTS: The overall quality of the water is typical for the area, slightly elevated fluoride and sodium content, moderate hardness, and low iron levels. During previous investigations of the Ripley Well System, B.M. Ross & Associates Limited has established that the reserve capacity required for future development in the village has overcommitted the water system by approximately 89 households. The 24 hour pumping test showed a relatively minor water draw down and based on information gathered from the test it is expected that once well #1 is decommissioned, and well #3 is connected, our capacity will increase from the over commitment of 89 units to a reserve of approximately 372 units. Events scheduled in 2012 include the construction of a production well by April 27th, and the continuation of the Municipal Class Environmental Assessment.

ACTION:

6.4 Lucknow Water Tower

A draft version of the Class Environmental Assessment report has been sent to all interested parties.

STAFF COMMENTS: While the Ministry of the Environment had no comment, the Historic Saugeen Métis have asked for a two week extension to review the report. Once the deadline has passed a Notice of Completion will be advertised, followed by a 30 day review period. If no additional comments are received during the review period, the report is finalized and circulated to the MOE and Township.

ACTION:

6.5 Huronville South Pump House SCADA Upgrades

Emerson Process Management, Power, & Water Solutions, Inc. provided an estimate in the amount of \$22,000.00 for the upgrading of the existing SCADA system at the Huronville Pump House.

STAFF COMMENTS: Due to issues with the existing system, Huronville has been off-line since December, and the Director of Public Works believes it is imperative the well is running before the spring time demand begins. This well house is also part of the contingency plan should the Kincardine Water System be compromised by such activities as ice flow blockage at the intake valve, equipment failure, etc. Therefore, the Director of Public Works is requesting pre-budget approval and an exemption from the Township tendering policy to authorize the required works. For Council's

information, the works were scheduled for inclusion in this year's capital water projects.

ACTION:

7.0 ENVIRONMENTAL SERVICES - (Landfill & Collection)

7.1 Huron Landfill Inspection Update

As previously reported, the August inspection of the Huron Landfill site was the first since the new Certificate of Approval was issued and resulted in a number of "Failure to Record" items that needed to be addressed.

STAFF COMMENTS: Landfill staff met with the Township's consulting engineer in December to discuss the development and implementation of procedures to satisfy the C of A requirements. Although the work is ongoing, the Actions Required were of a voluntary compliance, and in January we received confirmation from the MOE that they were satisfied with the Township's responses. We bring this forward for information purposes.

ACTION:

7.2 Mattress Deconstruction

Landfill staff has volunteered to participate in a mattress deconstruction project with the Bruce Botanical Food Gardens (BBFG).

STAFF COMMENTS: Mattresses will be diverted from the Landfill and stock piled on-site. They will then be deconstructed to gain access to the recycling materials such as metal springs, felt covering, etc. which will be re-used by the BBFG in the creation of the garden on Park Street.

The felt will be used by the BBFG as an alternative to landscape filter fabric under the granular material of the walkways. The springs are to be used as an artful alternative to fencing materials and to demonstrate the potential that innovation with landfill diversion holds for sustainable construction. In order to properly present and demonstrate the project, the springs must be mounted between posts with top and bottom rails and a central metal rod to provide stability. The BBFG is requesting the Township apply in partnership to the TD Friends of the Environment Fund for \$5,000, this would cover the cost of materials for installation of the spring fencing demonstration panels.

ACTION:

8.0 TRANSPORTATION

8.1 [OGRA Board of Directors](#)

The OGRA Board has requested we place the following information regarding the 2012-2013 Board of Directors on the agenda for Council's review.

STAFF COMMENTS: None at this time.

ACTION:

8.2 [Solutions for Active Transportation Workshop](#)

We have received information from the Grey Bruce Health Unit regarding a “Solutions for Active Transportation” Workshop to be held February 17th, 2012 at the Grey Bruce Health Unit in Owen Sound from 2:30 – 5:30 p.m.

STAFF COMMENTS: If any Councillors wish to attend they can notify the Clerk.

ACTION:

8.3 OGRA/ROMA Conference Bus

A bus has been booked to transport attendees to and from the OGRA/ROMA Conference.

STAFF COMMENTS: The bus will leave the Municipal Office parking lot at 10:00 a.m. on Sunday February 26th and pick up at the Fairmont Royal York on Wednesday February 29th at 11:00 a.m.

ACTION:

8.4 Power Grid Voltage Reduction Test

The Independent Electricity System Operator (IESO) will be performing a voltage reduction test on February 7, 2012.

STAFF COMMENTS: The test will consist of two exercises:

1. A 3% voltage reduction from 9:00 a.m. to 10:00 a.m., and
2. A 5% voltage reduction from 1:00 p.m. to 2:00 p.m.

The voltage reduction test is mandated by the provincial government and will apply to all electricity customers in the province. We bring this forward for information purposes only.

ACTION:

8.5 Havelock Street Tender

The Havelock and Wolsley Street reconstruction tender closes February 8th.

STAFF COMMENTS: The tender is the final phase of the watermain, storm drain, and road reconstruction project. Completion date is scheduled for the end of July.

ACTION:

9.0 PARKS, FACILITIES & RECREATION

9.1 [2011 Tree Permits Summary](#)

The Director of Facilities and Recreation has prepared a report for your review.

STAFF COMMENTS: Included in the report.

ACTION:

9.2 Capsized Sailboat in Point Clark

A 25' sail boat that capsized August 1st, 2012 at Point Clark shoal has been removed from the shoreline.

STAFF COMMENTS: All Ministries involved with the lakeshore were contacted regarding the abandoned boat. No ownership was determined. We received notification that no Ministry was interested in disposing of the boat. We hired a contractor for five hundred dollars to remove the boat, and deliver it to our landfill. We bring this forward for information purposes.

ACTION:

9.3 Winter Carnival February 10, and 11th, 2012

We still need volunteers to cook at the Winter Carnival.

STAFF COMMENTS: Winter Carnival is upon us once again this year on February 10, and 11th, 2012. We are still looking for Chefs for Saturday February 11th, in the morning. If you are interested and able to volunteer for a couple of hours please let Mike Fair know.

ACTION:

9.4 West Skate

The Ripley Figure Skating Club is putting in an application to host West Skate in 2013

STAFF COMMENTS: As part of the application process they require municipal support by way of a letter. The event is proposed for the last weekend in January. The Director of Facilities and Recreation has no concerns with the application.

ACTION:

10.0 GENERAL

10.1 Minister Meetings at ROMA/OGRA

We have been notified by the Minister of Environment that our request to meet regarding the Natural Gas Project has been forwarded to the Minister of Energy.

STAFF COMMENTS: They are still considering our requests for Wind Turbines and Source Water Protection. To date we have not received notice of any meetings.

ACTION:

10.2 Lisa Thompson M.P.P.

Council had requested inviting Lisa Thompson M.P.P. to an upcoming Council meeting.

STAFF COMMENTS: The first meeting she would be available to attend is the June 18th Council meeting. Does Council still wish to speak with her? If so, she requires a general list of items Council would like to discuss so she can be prepared.

ACTION:

10.3 [2012 OSUM Conference & Trade Show](#)

We have received information on the 2012 OSUM Conference & Trade Show being held at the Deer Hurst Resort in Huntsville.

STAFF COMMENTS: The information has been copied for your review.

ACTION:

10.4 High Speed Internet Service in Kinloss

We have again spoken to the Director of Information Technology at the County of Bruce regarding the underserved areas in Kinloss for high speed internet.

STAFF COMMENTS: Mr. Barrie contacted both Huron Tel and Wightman directly and neither company is prepared to offer service. He has suggested those residents can call xplornet to see if they are offering high speed service. He has made note of the area and service gap and will include it if there are any opportunities for funding in the future. He has also been asked to sit on a committee with representatives from all the local internet providers and he will bring this unserved area up as an item for further discussion.

ACTION:

11.0 **BY-LAW ENFORCEMENT & SMALL ANIMAL CONTROL**

11.1 [Monthly Report](#)

Please find attached the monthly report of the By-Law Enforcement Officer.

STAFF COMMENTS: The By-Law Enforcement Officer will be in attendance to answer any questions.

ACTION:

12.0 PERSONNEL

12.1 Personnel Issue

Please refer to the confidential agenda.

13.0 NEW BUSINESS

14.0 CORRESPONDENCE RECEIVED

14.1	AMO	Communicate AMO – <i>Spring Workshops Will Help You Fulfill Regulatory Requirements before 2013</i> January 30, 2012
14.2		AMO Watch File – January 26, 2012
14.3		Communicate AMO – <i>AMO Urban Symposium Program Update</i> January 25, 2012
14.4		Communicate AMO - <i>AMO Breaking News – OMPF Allocations</i> January 23, 2012
14.5		AMO Watch File – January 19, 2012
14.6		AMO Communications – <i>Invite to AMO Annual Conference</i> January 12, 2012
14.7		AMO Watch File – January 12, 2012
14.8	Grey Bruce Health Unit	Photo Op / Media Advisory “ <i>Butt Out and Get Fit</i> ”, January 31, 2012
14.9		News Release “ <i>Dog in Biting Incident Identified</i> ” January 25, 2012
14.10		News Release “ <i>Public Assistance Request</i> ” January 24, 2012
14.11		News Release “ <i>Influenza Arrives in Grey Bruce</i> ” January 17, 2012
14.12		News Release “ <i>Public Assistance Request</i> ” January 17, 2012
14.13		Program Report January 2012
14.14	General	Big Brothers and Big Sisters – Bowl for Kids Sake
14.15		News Release Communique – <i>Provincial Workshop: Drinking Water Quality Management Standard</i> January 20, 2012
14.16		nwmo news Learning More Together January 2012
14.17		nwmo / OPG Government Appoints Panel Members for Deep Geologic Repository for L&ILW January 24, 2012
14.18		Ontario Defibrillator Access Initiative (ODAI) January 25, 2012
14.19		Making Waves January 17, 2012
14.20		GLSLCI – Requesting GLSLCI Member input on Green CITTS January 13, 2012
14.21		Consultation Regarding Revisions That May be Required to the Ashfield-Colborne-Wawanosh Official Plan January 19, 2012
14.22		Notice of Decision – Municipality of South Bruce - Official Plan Amendment January 19, 2012
14.23		Drinking Water Source Protection – Province Of Ontario Approves Assessment Reports for Maitland Valley, Ausable Bayfield Drinking Water Source Protection Areas January 10, 2012
14.24		Ministry of Citizenship and Immigration – <i>Lincoln M. Alexander Award 2012</i> January 2012
14.25		Ministry of Citizenship and Immigration – <i>Newcomer Champion Awards</i> January 2012
14.26		Ministry of Community Safety and Correctional Services – Reply to Letter to Dalton McGuinty re: Closing the Walkerton Jail January 6, 2012
14.27		YMCA – <i>Employer Focus</i> Winter 2012
14.28		Lake Huron Coastal Centre for Conservation - Lake Huron enews January 2012
14.29		Town of Gravenhurst – Resolution supporting The Township of Carling January

		17, 2012
14.30		Growing Together – Communities In Bloom January 2012
14.31		Wingham & Area Health Professionals Recruitment Committee, November 22, 2012
14.32		The Museum News Winter 2012
14.33		OMAFRA Connects Grey, Bruce & Dufferin February 2012
14.34		OMAFRA Connects Huron, Lambton & Beyond February 2012

15.0 **CLOSED SESSION**

15.1 Move into closed session

Moved by
Seconded by

MOVE INTO
CLOSED
SESSION

THAT Huron-Kinloss Township Council move into a Closed Session pursuant to section 239 of the Municipal Act, 2001, as amended at _____ p.m. for the purpose of discussing:

- the security of property of the municipality or local board;
- personal matters about an identifiable individual, including municipal or local board employees;
 - Caretaker Agreement

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16.0 **RETURN TO OPEN SESSION**

Moved by
Seconded by

RISE FROM
CLOSED
SESSION

THAT Huron-Kinloss Township Council rise from the Closed Session at p.m.

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17.0 **ADJOURN**

Moved by
Seconded by

ADJOURN

THAT Huron-Kinloss Township Council do now adjourn to meet again on February 21st, 2012 at 7:00 p.m. or at the Call of the Mayor.

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