



The Corporation of the Township of Huron-Kinloss

Committee of the Whole Meeting Minutes

Council Chambers

February 6th, 2017

9:00 a.m.

Mitch Twolan, Mayor	Absent
Wilfred Gamble, Deputy Mayor	Present
Lillian Abbott, Councillor	Present
Jeff Elliott, Councillor	Present
Jim Hanna, Councillor	Present
Don Murray, Councillor <i>arrived at 9:20 a.m.</i>	Present
Carl Sloetjes, Councillor	Absent
Mary Rose Walden, Chief Administrative Officer	Present
Sonya Watson, Clerk	Present
Jodi MacArthur, Treasurer	Present
Hugh Nichol, Director of Public Works	Present
Matt Farrell, Chief Building Official	Present
Christopher Cleave, Fire Chief	Present
Mike Fair, Director of Community Services	Present
Heather Falconer, By-Law Enforcement Officer	Present
Grant Collins, Drainage Superintendent	Absent

Others Present: Emily Martin, Liz Dadson, Luke Smith, Glen Gibson, Emily Vandermeulen

Committee of the Whole Meeting

1. Call to Order

Deputy Mayor Gamble called the meeting to order at 9:08 a.m.

2. Disclosure of Pecuniary Interest

Name: n/a Item: n/a. Nature of Interest: n/a.

3. Delegations

- 3.1 Pine River Watershed Initiative (PRWIN) 9:00 a.m.
Emily Martin

Ms. Martin will be in attendance to review the [Annual Report for 2015-2016](#) in-ground Projects and Programs, and provide a summary of expectations for 2017 and 2018.

Action: Emily Martin provided an update for the Committee on past projects for 2015 and 2016 and plans for 2017.

- 3.2 Lucknow Reunion Committee 9:30 a.m.
Luke Smith and Glen Gibson

The members will be in attendance to provide a budget summary and plans for the 2018 event. The [budget](#) is attached and a [letter](#) requesting start-up funds.

Action: The Committee of the Whole members thanked Mr. Smith and Mr. Gibson for their work on the Lucknow Reunion Committee. The Committee supported the request for start-up funding and the following motion was passed.

Motion No: 40

Moved by: Hanna Seconded by: Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby approves a \$25,000 loan to be used to cover pre-reunion expenses for the 2018 Lucknow Reunion.

Carried.

- 3.3 Source Water Protection- New Ripley Well 10:00 a.m.
Emily Vandermeulen – Drinking Water Source Protection

Ms. Vandermeulen will be attending regarding the Ripley Wellhead Protection Area- Draft Report.

[Ripley Wellhead Protection Area- Draft Report presentation](#)

Action: Emily Vandermeulen explained the new wellhead protection area for the Ripley and Point Clark wells. The Committee sought clarification on the potential restrictions for land use in this area. The Committee supported the draft report as presented. The following motion was passed.

Motion No: 41

Moved by: Hanna Seconded by: Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby endorses the proposed amendments to the Source Protection Plan of the Saugeen, Grey, Sauble, Northern Bruce Peninsula Source Protection Region to address new/revised Wellhead Protection Areas for the communities of Ripley and Point Clark.

Carried.

4. **Staff Reports**

- 4.1 [Report Number BLDG2017-02-03](#) prepared by Matt Farrell, Chief Building Official
January Monthly Report

Motion No: 42

Moved by: Abbott Seconded by: Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLDG2017-02-03 prepared by Matt Farrell, Chief Building Official.

Carried.

- 4.2 [Report Number BLDG2017-02-04](#) prepared by Matt Farrell, Chief Building Official
The Promoting Affordable Housing Act, 2016

Motion No: 43

Moved by: Abbott Seconded by: Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLDG2017-02-04 prepared by Matt Farrell, Chief Building Official.

Carried.

- 4.3 [Report Number CLK2017-02-13](#) prepared by Sonya Watson, Clerk
Deeming By-Law Requests

Motion No: 44

Moved by: Hanna Seconded by: Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CLK2017-02-13 and authorizes the Clerk to proceed with the Deeming By-Law requests and bring the appropriate by-laws forward as presented at the owner's expense based on the solicitor's advice.

Carried.

- 4.4 [Report Number CLK2017-02-14](#) prepared by Sonya Watson, Clerk
Antenna System Siting Review

Motion No: 45

Moved by: Abbott Seconded by: Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CLK2017-02-14 and in so doing approves the Township of Huron-Kinloss becoming a participating member of the Canadian Radiocommunications Information and Notification Service (CRINS); and

That CRINS be appointed as the designated representative to receive and process applications for Radiocommunications facilities on behalf of the Township of Huron-Kinloss; and

That the Committee adopt the CRINS Reference Protocol Issue 3 and subsequent amendments as the municipalities protocol in force for all applications and a by-law be brought forward; and

That Matt Farrell, Chief Building Official, be appointed as the designated representative to approve applications pursuant to the Antenna Siting Design Framework on behalf of the Township following the consultation process; and

That the Committee approves a fee in the amount of \$2600 for processing radio telecommunication applications within the Township Huron-Kinloss of which CRINS shall retain \$1600 per application and the Consolidated Fee By-Law shall be brought forward; and

That Deputy Mayor Gamble is authorized to sign the engagement letter with CRINS to become a participating municipality; and

Further that a By-Law to repeal By-Law 2012-118 adopting a Telecommunications Tower and Antenna Protocol be brought forward.

Carried.

- 4.5 [Report Number CLK2017-02-15](#) prepared by Sonya Watson, Clerk
Comprehensive Zoning By-Law Proposal

Motion No: 46

Moved by: Hanna Seconded by: Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CLK2017-02-15 prepared by Sonya Watson, Clerk and in so doing authorizes a by-law coming forward accepting the proposal of MHBC in the amount of \$59,960.00 excluding H.S.T to conduct a review of the Comprehensive Zoning By-Law to be included in the 2017 budget.

Carried.

- 4.6 [Report Number BLE2017-02-03](#) prepared by Heather Falconer, By-Law
Enforcement Officer
February Monthly Report

Motion No: 47

Moved by: Abbott Seconded by: Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLE2017-02-03 prepared by Heather Falconer, By-Law Enforcement Officer.

Carried.

- 4.7 [Report Number FIRE2017-02-02](#) prepared by Chris Cleave, Fire Chief
Fire Department Monthly Report

Motion No: 48

Moved by: Abbott Seconded by: Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number FIRE2017-02-02 prepared by Christopher J. Cleave, Fire Chief.

Carried.

- 4.8 [Report Number FIRE2017-02-03](#) prepared by Chris Cleave, Fire Chief
Open Air Burning By-Law Amendment Request

Motion No: 49

Moved by: Hanna Seconded by: Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number FIRE 2017-02-03 prepared by Christopher J. Cleave, Fire Chief and in so doing approves the proposed amendment to the Open Air Burning By-law 2016-139 as presented; and further directs an amending by-law be brought forward to Council.

Carried.

- 4.9 [Report Number TR2017-02-07](#) prepared by Jodi MacArthur, Treasurer
Status Report February 2017

Motion No: 50

Moved by: Abbott Seconded by: Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives Report Number TR2017-02-07 prepared by Jodi MacArthur, Treasurer and hereby accepts the 2017 Closure and Post-Closure Care Cost Estimates as presented and authorizes the extension of the municipal insurance policy to June 1, 2017.

Carried.

- 4.10 [Report Number TR2017-02-08](#) prepared by Jodi MacArthur, Treasurer
Maitland Valley Conservation Authority Budget

Motion No: 51

Moved by: Hanna Seconded by: Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby approves the draft 2017 Maitland Valley Conservation Authority budget as presented.

Carried.

- 4.11 [Report Number CS2017-02-02](#) prepared by Mike Fair, Director of Community
Services

Lakeshore Environmental Summary

Motion No: 52

Moved by: Abbott Seconded by: Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CS2017-02-02 Lakeshore Environmental prepared by Mike Fair, Director of Community Services.

Carried.

- 4.12 [Report Number CS2017-02-03](#) prepared by Mike Fair, Director of Community Services
Community Services Status Report
Action: Send a letter to the County Highways Department seeking inclusion of spraying the phragmites on the County Roads in the 2017 budget.
Motion No: 53
Moved by: Abbott Seconded by: Hanna
That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CS2017-02 03 Status Report, prepared by Mike Fair, Director of Community Services.
Carried.
- 4.13 [Report Number PW2017-02-06](#) prepared by Hugh Nichol, Director of Public Works
Bruce Area Solid Waste Recycling Contract
Motion No: 54
Moved by: Abbott Seconded by: Hanna
That the Township of Huron-Kinloss Committee of the Whole hereby accepts Report Number PW2017-02-06, as prepared by Hugh Nichol, Director of Public Works and further brings a by-law forward for consideration
Carried.
- 4.14 [Report Number PW2017-02-07](#) prepared by Hugh Nichol, Director of Public Works
Water Towers
Motion No: 55
Moved by: Hanna Seconded by: Abbott
That the Township of Huron-Kinloss Committee of the Whole hereby accepts Report Number PW2017-02-07 as prepared by Hugh Nichol, Director of Public Works.
Carried.
- 4.15 [Report Number PW2017-02-08](#) prepared by Hugh Nichol, Director of Public Works
Communications Plan
Motion No: 56
Moved by: Abbott Seconded by: Hanna
That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2017-02-08 as prepared by Hugh Nichol, Director of Public Works.
Carried.

- 4.16 [Report Number PW2017-02-09](#) prepared by Hugh Nichol, Director of Public Works
Waste Management
Motion No: 57
Moved by: Abbott Seconded by: Hanna
That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2017-02-09 as prepared by Hugh Nichol, Director of Public Works.
Carried.
- 4.17 [Report Number PW2017-02-04](#) prepared by Hugh Nichol, Director of Public Works
Water/Wastewater
Motion No: 58
Moved by: Hanna Seconded by: Abbott
That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2017-02-04 as prepared by Hugh Nichol, Director of Public Works.
Carried.
- 4.18 [Report Number PW2017-02-05](#) prepared by Hugh Nichol, Director of Public Works
Transportation
Motion No: 59
Moved by: Abbott Seconded by: Hanna
That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2017-02-05 as prepared by Hugh Nichol, Director of Public Works.
Carried.
- 4.19 [Report Number BED2017-02-02](#) prepared by Taralyn Cronin, Business and Economic Officer
February 2017 Project Update
Motion No: 60
Moved by: Abbott Seconded by: Hanna
That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report No. BED2017-02-02 prepared by Taralyn Cronin, Business & Economic Officer; Officer; and Further THAT Committee supports moving forward with the Business to Bruce Program.
Carried.

- 4.20 [Report Number CAO2017-02-03](#) prepared by Mary Rose Walden, Chief Administrative Officer
Bruce Botanical Food Gardens (BBFG) Zoning
Motion No: 61
Moved by: Hanna Seconded by: Abbott
That Huron-Kinloss Committee of the Whole hereby approves Report Number CAO2017-02-03 prepared by Mary Rose Walden, deferring a decision until advice is received from BM Ross & Associates.

Carried.

- 4.21 [Report Number CLK2017-02-16](#) prepared by Joanna Malott, Deputy Clerk Resolutions for Consideration
Motion No: 62
Moved by: Elliott Seconded by: Hanna
That The Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2017-02-16 prepared by Joanna Malott, Deputy Clerk and further directs the Clerk to bring forward the following resolutions for Council's support, Number 1,2,3,4,5,6.

Carried.

5. **Correspondence Requiring Direction**

5.1 [Saugeen Valley Environmental Planning and Regulations Policies Manual](#)

We have received a letter regarding SVCA new draft comprehensive Environmental Planning and Policies Manual. They are seeking comments on the draft manual. The CBO will be reviewing the manual. His comments will be provided at the March Committee of the Whole meeting for consideration.

Action: Deputy Mayor Gamble further reported that the CBO should review the provisions related to the dynamic beach and the Director of Community Services should also review for the provisions affecting the lakeshore.

5.2 Expressions of Support for Ontario Power Generation's submission

The Canadian Environmental Assessment Agency is seeking public comments on the additional information submitted by the proponent, Ontario Power Generation, for the proposed Deep Geologic Repository Project for Low and Intermediate Level Radioactive Waste in Kincardine, Ontario. Letters of support must be submitted by February 17th, 2017. We seek the Committee's approval to send a letter of support.

Action: The Committee approved sending a letter of support.

6. **Information**

6.1 [Canada 150 Community Infrastructure Program Applications](#)

We were unsuccessful with our application to the Canada 150 Community Infrastructure Program. Please see the attached letter.

Action: Received for information.

6.2 [Lucknow & District Fire Department](#)
2016 Year-end Report to Board and Council

Action: Received for information.

6.3 [150th Anniversary of Bruce County – Canadian Forces Snowbirds](#)

We have received the attached letter regarding the Canadian Forces Snowbirds show on June 21st, 2017 as part of the 150th Anniversary of Bruce County celebrations.

Action: Received for information.

6.4 [Maitland Conservation Annual Meeting](#)

Please see the attached invitation regarding the MVCA annual meeting. Please let the Clerk know should you wish to attend.

Action: Received for information.

6.5 [Lake Huron Centre for Coastal Conservation- Coastal Community Workshops](#)

Please click on the link for an invitation to attend a workshop to provide input into the Coastal Action Plan for Lake Huron.

We are saddened to report that Geoff Peach who helped establish the Lake Huron Centre for Coastal Conservation passed away on January 28th, 2017. Mr. Peach assisted the Township on frequent basis over the years and has been a significant voice in coastal management in Ontario for over 30 years. His expertise on matters concerning the lakeshore will be missed.

Action: Councillor Abbott will attend the workshop.

6.6 [Rural Economic Development \(RED\) program](#)

We have received a letter noting the launch of the renewed community focused Rural Economic Development (RED) program. Staff will be reviewing the program.

Action: Noted.

6.7 Maitland Valley Conservation Authority

We have received the following reports for Committee's review.

[Work Plan Summary 2016-2018](#)

[Municipal Update January 2017](#)

Action: Received and filed.

6.8 [Letter regarding County Road 1 Intersection in Lucknow](#)

We have received a letter concerning the County Road 1 intersection in Lucknow. Staff have spoken with Mr. Jakobsen and he does not wish to attend Council at this time.

Action: Received and filed.

6.9 Council Meeting

The next Council Meeting will be held on February 13th, 2017 at 7:00 p.m. There will be no Council meeting for planning applications in February.

Action: Noted.

6.10 [Report Number CLK2017-02-17](#) prepared by Joanna Malott, Deputy Clerk
Correspondence and Information on the table

Motion No: 63

Moved by: Hanna Seconded by: Abbott

That The Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2017-02-17 prepared by Joanna Malott, Deputy Clerk and all items presented in item 6.0.

Carried.

7. **New Business/Council Reports**

7.1 ROMA Conference

Councillors will report on the 2017 ROMA conference.

Action: Deputy Mayor Gamble and Councillors Abbott, Elliott and Murray attended the ROMA Conference. They reported that the conference was well attended with over 1000 registrants. The Minister meetings were valuable and they felt the sessions were very much geared at the rural municipalities.

Motion No: 64

Moved by: Abbott Seconded by: Murray

That the Township of Huron-Kinloss Committee of the Whole hereby adjourns for lunch break at 12:15 p.m.

Motion No: 65

Moved by: Elliott Seconded by: Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby resumes the meeting following the lunch break at 1:05 p.m.

8. **Closed Session**

8.1 Motion to go into Closed Session

Motion No: 66

Moved by: Elliott Seconded by: Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby moves into a Closed Session Meeting at 1:05 p.m. to discuss:

- advice that is subject to solicitor-client privilege, including communications necessary for that purpose; Natural Gas Project
 - personal matters about an identifiable individual, including municipal or local board employees; Property Standards Committee Member
 - a proposed or pending acquisition or disposition of land by the municipality or local board; Campbell Street, Lucknow
- Carried.

8.2 Motion to rise from Closed Session

Motion No: 71

Moved by: Hanna Seconded by: Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby rise from the Closed Session Meeting at 1:44 p.m.

Carried.

9. Business Arising from the Closed Session

9.1 Motion No: 72

Moved by: Elliott Seconded by: Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby approves the staff direction provided in the Closed Session.

Carried.

10. **Adjournment**

10.1 Motion to Adjourn

Motion No: 73

Moved by: Elliott Seconded by: Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby adjourns.

Carried.

Original Signed by Wilf Gamble, Deputy Mayor
Mayor

Original Signed by Sonya Watson, Clerk
Clerk

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