

CORPORATION OF THE TOWNSHIP OF HURON-KINLOSS

GENERAL COMMITTEE MEETING

9:00 a.m. - Council Chambers

February 4th, 2013

Mayor	Mitch Twolan	()
Deputy Mayor	Wilfred Gamble	()
Councillors	Lillian Abbott	()
	Jeff Elliott	()
	Jim Hanna	()
	Don Murray	()
	Carl Sloetjes	()
Administrator	Mary Rose Walden	()
Clerk	Sonya Watson	()
Treasurer	Jodi MacArthur	()
Director of Public Works	Hugh Nichol	()
Chief Building Official	Matt Farrell	()
Director of Facilities & Recreation	Mike Fair	()
By-law Enforcement Officer	Brianne Elliott	()
Drainage Superintendent	Grant Collins	()

AGENDA

1.0 **CALL TO ORDER**

1.1 **DISCLOSURE OF PECUNIARY INTEREST**

<u>Name</u>	<u>Item</u>	<u>Nature of Interest</u>
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1.2 **DELEGATIONS**

1.3 [Ontario Provincial Police Update](#) 9:00 a.m.

Scott Smith, South Bruce Detachment Commander will be in attendance to present the 2012 Annual Report.

STAFF COMMENTS: The report has been attached for your review.

ACTION:

- 1.4 [vpi Inc. \(Bruce County Employment Ontario Service Provider\)](#) 9:30 a.m.

Chris Wilson from vpi Inc. will be in attendance to present information about the services and programs they provide for employers and potential employees.

STAFF COMMENTS: A copy of her presentation is attached for your review. Chris will be available to answer any questions you might have about their services.

ACTION:

- 1.5 [Vanderhoek Municipal Drain](#) 10:00 a.m.

Greg Nancekivell from Dietrich Engineering will be in attendance to present the Vanderhoek Municipal Drain Report.

STAFF COMMENTS: If Council concurs with the report the Provisional By-Law will be brought forward to the February 19th, 2013 meeting. Comments received from [SVCA](#) have also been attached for your review.

ACTION:

2.0 **PLANNING & BUILDING DEPARTMENT**

2.1 [Building Report](#)

Please find attached the monthly report of the Chief Building Official.

STAFF COMMENTS: The Chief Building Official will be in attendance to discuss the report.

ACTION:

2.2 [Deeming By-Law Request – Lot 19 Plan 438 and Part 19 Ref Plan 3R-3303](#)

We have received a request for lot deeming to correct Planning Act contraventions to facilitate a severance.

STAFF COMMENTS: A survey has been attached of the lots that require deeming. We can explain further at the meeting. If Council supports the deeming we will go through the necessary process and bring a by-law forward for consideration. All costs are paid by the applicant.

ACTION:

3.0 **FIRE & EMERGENCY MANAGEMENT SERVICES**

No items scheduled.

4.0 **BY-LAW ENFORCEMENT & SMALL ANIMAL CONTROL**

4.1 [Monthly Report](#)

Please find attached the monthly report of the By-Law Enforcement Officer.

STAFF COMMENTS: The By-Law Enforcement Officer will be in attendance to answer any questions.

ACTION:

5.0 **PARKS, FACILITIES, RECREATION AND LAKESHORE**

5.1 2012 Year End Tree By-law Report

The Facilities and Recreation Department issued seven permits for various reasons, and consulted Ken Goldsmith the Bruce County Forestry staff person on more than one occasion to provide some advice on permit requests.

STAFF COMMENTS: There were many instances that the by-law did not apply to a tree in question but the owner wanted to be sure they followed the by-law. We also responded to a few emerald ash borer reports which we also consulted with Ken Goldsmith. We estimate seventy to eighty hours of staff time was involved with the Tree cutting by-law responding to enquiries, site inspections, and issuing permits. We bring this forward for information purposes.

ACTION:

5.2 [Municipal Coastal Clinic](#)

The Lake Huron Coastal Centre for Conservation is hosting workshops. The attached invitation describes the agenda, location, date and time. The invitation is targeted for staff, councilors, and/or contractors who regularly work on the shoreline and would benefit from this exclusive shoreline management workshop. The workshop is free, and all participants **must register** with the Coastal Centre.

STAFF COMMENTS: The Director of Facilities and Recreation has registered. Is there any Council member that wishes to attend?

ACTION:

5.3 [Ripley Winter Carnival](#)

The Ripley Winter Carnival date is February 8, 9, 2013.

STAFF COMMENTS: I would also ask any of the Council and Staff if they would be able to help prepare the breakfast on Saturday February 9th. We start cooking about 830 and serve until 1230. We will need Egg cookers, pancake cookers, and helpers with mixing pancake mix, or breaking eggs. If any Council or Staff is interested, please contact myself and let me know. I would suggest either 8:30-10:30, or 10:30-12:30 shifts. This is just another great opportunity to have a visit in the great community we serve. Any assistance would be appreciated, and I would like to offer my thanks, and breakfast while you are here!

ACTION:

5.4 Family Day

The Family Day activities February 18th are planned weather permitting this year at the Point Clark Ball diamond.

STAFF COMMENTS: The Huron Shores Lions Club has activities planned with skating on the outdoor rink and treats provided. The Ripley-Huron Community Centre will also be providing a free skate on Family Day as well. We encourage everyone to get active with their family not just on Family Day, but every day. For more information about great winter activities for the kids and the whole family check out www.playbrucegrey.com/winter-activities.cfm

ACTION:

5.5 [Great Lakes and St. Lawrence Cities Initiative-Asian Carp Resolution](#)

We have received a request from the Great Lakes and St. Lawrence Cities initiative regarding supporting a resolution on Asian Carp and separating the Great Lakes and Mississippi River Basins in the Chicago area waterway system.

STAFF COMMENTS: The resolution and a paper entitled "[Restoring the Natural Divide](#)" have been attached for your review.

ACTION:

6.0 **FINANCE**

6.1 [Landfill Closure and Post Closure Cost Estimates](#)

Attached is the report prepared by Genivar to estimate the closure and post closure costs for the Huron and Kinloss landfill sites.

STAFF COMMENTS: These figures will be included in the 2012 financial statements as in previous years. We bring this forward for information purposes.

ACTION:

6.2 [Water System Fees Update](#)

The Treasurer has prepared a report regarding an update to water system fees.

STAFF COMMENTS: Included in the report

ACTION:

6.3 [Council Conference Policy](#)

The Treasurer has prepared a report for your review.

STAFF COMMENTS: Included in the report.

ACTION:

7.0 **DRAINAGE**

7.1 [Drainage Berms](#)

The Drainage Superintendent has prepared a report for discussion purposes.

STAFF COMMENTS: Included in the report.

ACTION:

8.0 **DRINKING WATER & WASTE WATER**

8.1 [Water/Wastewater Summary](#)

Please find attached the contractor summary for December.

STAFF COMMENTS: We bring this forward for information purposes.

ACTION:

8.2 Huronville Subdivision Distribution Inspection

We received a copy of the MOE report issued to the Municipality of Kincardine regarding the December 13, 2012 inspection of the Huronville Subdivision Distribution System.

STAFF COMMENTS: Although the Huronville Subdivision Distribution System is operated as part of the Kincardine Water System, we are responsible as owners to ensure compliance. The system received a rating of 100% with no concerns or recommendations brought forth. We bring this forward for information purposes only.

9.0 **WASTE MANAGEMENT**

No items scheduled

10.0 **TRANSPORTATION**

10.1 OGRA/ROMA Conference Bus

A bus has been booked to transport attendees to and from the OGRA/ROMA Conference.

STAFF COMMENTS: The bus will leave the Municipal Office parking lot at 10:00 a.m. on Sunday February 24th and pick up at the Fairmont Royal York on Wednesday February 27th at 11:00 a.m.

11.0 **ECONOMIC DEVELOPMENT & TOURISM**

11.1 Ripley Revitalization Committee

As a follow-up to the Roger Brooks Brand Camp that was held in Southampton November 14th -16th, we have members of the community that are willing to sit on a revitalization Committee. Mary Rose, Taralyn and Sonya have agreed to sit on this Committee and Wilf will also sit on the Committee as the Council Representative. The activities that this Committee will be undertaking will be similar to those of the Lucknow Revitalization Committee.

STAFF COMMENTS: It is recommended that Council establish the Ripley Revitalization Committee as a Committee of Council.

ACTION:

11.2 Holiday Shopping Pass

Following the Holiday Shopping Pass draw after the Council meeting on January 14th, the number of punches collected in Lucknow and Ripley were tallied. Merchants in Lucknow used a different punch than merchants in Ripley, so it could be determined how much money was spent in each community. We received a total of 1525 completed Shopping Passes! 114 Shopping Passes were submitted by people who shopped in both communities.

It was great to hear of people changing their shopping habits and visiting local stores because of the promotion. For example, one lady that came into the municipal office to hand in her shopping pass said that instead of going to Bulk Barn in Kincardine to buy peanuts to make a trail mix for a Christmas party, she went to the grocery store in Lucknow because she could get her card punched and potentially win a \$150 shopping spree. It was nice to reward residents for shopping in their own community.

Following the promotion, participating business owners in the downtowns were given a survey to complete about their experience with the Downtown Holiday Shopping Pass promotion. Fourteen business owners responded to the survey and half of them agreed that the Holiday Shopping Pass increased overall sales at their business during the holiday season. Several business owners also indicated that they believed the Holiday Shopping Pass brought new customers to their business and increased foot traffic. Business owners also stated in the survey that the reaction from customers to the Holiday Shopping Pass was positive or largely positive; residents really liked the idea of being rewarded for shopping locally.

Based solely on the completed Holiday Shopping Passes that were submitted to the Township of Huron-Kinloss, during the promotion, downtown Lucknow brought in \$201,730 and Ripley brought in \$26,880.

The total cost of this promotion was \$4890.74; of this amount, \$2445.37 was funded through Spruce the Bruce.

STAFF COMMENTS: We would recommend that Council include \$5000 in the budget for the 2013 Holiday Shopping Pass. We will apply for a Spruce the Bruce grant; however, they may not fund this project for a second time.

ACTION:

12.0 **GENERAL GOVERNMENT**

12.1 [Councillor Course on Personal Responsibilities](#)

We have received information on a course entitled "What are your Personal Responsibilities as a Councillor?"

STAFF COMMENTS: The course is held in conjunction with the ROMA/OGRA Conference. We have attached the invitation for your review. If anyone is interested please let the Clerk know.

ACTION:

12.2 [Multi-Year Accessibility Plan](#)

Staff have prepared a Multi-Year Accessibility Plan for your review.

STAFF COMMENTS: This is required under the Integrated Accessibility Standards. If Council concurs we will bring forward a resolution approving the plan as presented.

ACTION:

12.3 [Consolidated Appointment By-Law](#)

Changes to the Consolidated Appointment By-law have been brought forward for your review.

STAFF COMMENTS: Staff can address any questions at the meeting. If Council concurs the By-law will be brought forward for adoption on February 19th, 2013.

ACTION:

13.0 **PERSONNEL**

13.1 [Health & Safety Quarterly Report](#)

Please find attached the Health & Safety Quarterly Report for the period of October 1st to December 31st, 2012.

STAFF COMMENTS: Included in the report.

ACTION:

14.0 **NEW BUSINESS/COUNCIL REPORTS**

14.1

15.0 CORRESPONDENCE ON THE TABLE

15.1	<i>AMO</i>	Communicate AMO – “ <i>Kathleen Wynne Priority Summary</i> ” January 30, 2013
15.2		Communicate AMO – “ <i>Highlights of the January 2013 Board Meeting</i> ” January 29, 2013
15.3		Communicate AMO – “ <i>OMERS Governance Review Report</i> ” January 29, 2013
15.4		AMO Watch File – January 24, 2013
15.5		Communicate AMO – “ <i>Policy Update – January 2013</i> ” January 22, 2013
15.6		Communicate AMO – “ <i>Welfare to Work on Social Assistance Transformation</i> ” January 18, 2013
15.7	<i>Grey Bruce Health Unit</i>	News Release “ <i>Health Care Workers in Grey Bruce are getting their Flu Shot</i> ” January 25, 2013
15.8		News Release “ <i>Safe Winter Driving</i> ” January 22, 2013
15.9	<i>General</i>	28 th Bowl for Kid’s Sake – Big Brothers Big Sisters of Kincardine & District
15.10		Ausable Bayfield Maitland Valley Source Protection Region – Municipal Update January 2013
15.11		OMAFRA Connects – December 2012 X 2

16.0 CLOSED SESSION

16.1 Move into closed session

Moved by
Seconded by

MOVE INTO
CLOSED
SESSION

THAT Huron-Kinloss Township Council move into a Closed Session pursuant to section 239 of the Municipal Act, 2001, as amended at _____ p.m. for the purpose of discussing:

- the security of property of the municipality or local board;
 - Shares in Westario Power Inc.

17.0 RETURN TO OPEN SESSION

Moved by
Seconded by

RISE FROM
CLOSED
SESSION

THAT Huron-Kinloss Township Council rise from the Closed Session at _____ p.m.

18.0 BUSINESS ARISING FROM THE CLOSED SESSION

Moved by
Seconded by

BUSINESS
ARISING FROM
THE CLOSED
SESSION

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19.0 ADJOURN

Moved by
Seconded by

ADJOURN

THAT Huron-Kinloss Township Council do now adjourn to meet again on February 19th, 2013 at 7:00 p.m. or at the Call of the Mayor.

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