

CORPORATION OF THE TOWNSHIP OF HURON-KINLOSS

GENERAL COMMITTEE MEETING

9:00 a.m. - Council Chambers

February 7th, 2011

Mayor	Mitch Twolan	(P)
Deputy Mayor	Wilfred Gamble	(P)
Councillors	Lillian Abbott	(P)
	Jeff Elliott	(P)
	Jim Hanna	(P)
	Don Murray	(P)
	Carl Sloetjes	(P)
Administrator	Mary Rose Walden	(P)
Clerk	Sonya Watson	(P)
Treasurer	Jodi MacArthur	(P)
Director of Public Works	Hugh Nichol	(P)
Chief Building Official	Matt Farrell	(P)
Director of Facilities & Recreation	Mike Fair	(P)
By-law Enforcement Officer	Brianne Elliott	(P)
Drainage Superintendent	Grant Collins	(A)

OTHERS PRESENT: Barb McKay, Liz Dadson, Ken Kilpatrick, Garrit Reid, Laurie Cox

MINUTES

1.0 CALL TO ORDER

Mayor Twolan called the meeting to order at 9:35 a.m.

1.1 DISCLOSURE OF PECUNIARY INTEREST

Name	Item	Nature of Interest
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None disclosed.

1.2 DELEGATIONS

1.3 9:30 a.m. Lake Huron Shoreline Tourism Presentation Paul Chrysler

STAFF COMMENTS: Mr. Chrysler will be doing a short power point presentation for Council.

ACTION: Mr. Chrysler was not in attendance.

1.4 10:00 a.m. Veolia Water Canada Laurie Cox, Project Manager

STAFF COMMENTS: Mr. Cox will give Council a brief update on the previous year's water and wastewater operations.

ACTION: Mr. Cox handed out a report entitled "Summary of 2010 Operations". In regards to the Drinking Water Quality Management System (DWQMS) we are still waiting on an external audit by CSGB in order to get our new license. Council will also attempt to push this issue at the Ontario Good Roads Conference. Mr. Cox presented the remainder of the report.

Mr. Cox also presented a verbal report on the wastewater operations. The annual report is currently being prepared by B.M. Ross and will be brought forward to Council at a later date.

2.0 PLANNING & BUILDING DEPARTMENT

2.1 Monthly Report

Please find attached the monthly report of the Chief Building Official.

STAFF COMMENTS: The Chief Building Official will be in attendance to answer any questions.

ACTION: Received and filed.

2.2 Industrial Wind Turbine Report

We have received an update from the Grey Bruce Health Unit that speaks to the health unit undertaking a study or investigation into the effects of Industrial Wind Turbines on human health.

STAFF COMMENTS: We have copied the report delivered by Dr. Hazel Lynn to the Board for your review.

ACTION: Received and filed.

2.3 Resolution – Industrial Wind Turbines

We have received a copy of a resolution passed by the Municipality of Arran-Elderslie regarding Industrial Wind Turbines.

STAFF COMMENTS: We have copied the resolution for your review. Does Council wish to have it brought forward to the Council meeting for support or shall we receive and file?

ACTION: Bring a resolution forward to support the resolution of Arran-Elderslie. Also bring a resolution forward reaffirming that wind developers will be required to adhere to the Huron-Kinloss Wind turbine policy, recognize Dr. Hazel Lynn's health study. The resolution should state that building permits will not be issued unless the requirements in the Huron-Kinloss Wind Turbine Policy are addressed.

3.0 FIRE & EMERGENCY SERVICES

3.1 Emergency Management Presentation

Mike Fair, CEMC will be doing the required Council training regarding the Community Control Group and Emergency Operations Centre at the end of the meeting.

ACTION: Mike Fair presented the information to Council as per legislative requirements.

4.0 FINANCE

4.1 Council Tax Free Allowance Review

Attached is a report regarding the required review of the tax free allowance for members of Council.

STAFF COMMENTS: Included in the report.

ACTION: A resolution to continue with the one-third allowance will be brought forward.

4.2 Lucknow Sewer System Report

Attached is a report regarding the Lucknow Sewer System financial status

STAFF COMMENTS: Included in the report.

ACTION: Approved. The residents in Lucknow will be notified prior to the increase with reasoning..

4.3 MVCA 2011 Priorities, Budget and Levy

We have received a newsletter outlining the MVCA's priorities, draft budget and levy for 2011.

STAFF COMMENTS: A copy of the draft budget has been enclosed for your review. The Township of Huron-Kinloss' share of the 2011 levy is \$71,896.00, which is an increase of \$5,009 or 7.5%. The Board of Directors plans to vote on the budget on Wednesday March 16th, 2011. Deputy Mayor Gamble seeks Council's direction.

ACTION: A resolution supporting the increase will be brought forward.

4.4 Budget Meeting Date

STAFF COMMENTS: Would Council be available to meet February 25, 2011 at 9:30 a.m. to review a first draft of the 2011 budget?

ACTION: February 22nd, 2011 at 9:30 a.m. the Council meeting will follow. The special meeting will be advertised.

4.5 Landfill Closure and Post-Closure Costs

Attached is the report prepared by Genivar (formerly PSMI) regarding the landfill closure and post-closure costs.

STAFF COMMENTS: The required disclosure will be made as part of the 2010 financial statement preparation. We bring this forward for information purposes only.

ACTION: Received and filed. Councillor Abbott wished to bring forward a proposal of clear garbage bags for the whole municipality.

5.0 DRAINAGE

No items scheduled.

6.0 WATER & SEWERS

6.1 Community Lead Sampling

Period 1 of the lead sampling program has been completed on the Whitechurch Water System.

STAFF COMMENTS: No samples exceeded the Maximum Acceptable Concentration (MAC) of 10 ug/L. The individual home owners have been provided with a copy of the analysis report for their records.

ACTION: Noted.

7.0 ENVIRONMENTAL SERVICES - (Landfill & Collection)

7.1 Waste Collection Contract

The BASWR contract for the collection and disposal of household garbage within the Township expires on March 31, 2011.

STAFF COMMENTS: As contractors in the refuse business are in limited supply, Public Works has initiated discussion with BASWR regarding the renewal of our existing contract. BASWR's current price is \$118,435.87/year. The new proposal is \$122,566.87/year for three years. For your information, when we tendered in 2002 the only other bid was from Carter's Waste Disposal at \$132,145.00/year.

Public Works is requesting an exemption from our tendering policy and pre-budget approval to sign a three-year contract with BASWR. We seek your direction.

ACTION: Approved a by-law will be brought forward.

7.2 Waste Management By-Law

Some administrative housekeeping changes were made to the by-law.

STAFF COMMENTS: We bring this forward for information purposes only. The proposed changes have been highlighted for your review.

ACTION: The by-law will be brought forward.

7.3 Dumping of Garbage

Councillor Hanna noted he has had a couple loads of building materials and garbage dumped on his property in Kinloss. He requested authorization from Council to clean up the refuse and take it to the Huron Landfill free of charge.

STAFF COMMENTS: The Director of Public Works indicated that they have accommodated residents with similar requests in the past.

ACTION: Councillor Hanna was granted permission to take the refuse to the Huron landfill at no charge in the spring when clean up would occur.

8.0 TRANSPORTATION

8.1 OGRA/ROMA Conference Bus

A bus has been booked to transport attendees to and from the OGRA/ROMA Conference.

STAFF COMMENTS: The bus will leave the Municipal Office parking lot at 10:00 a.m. on Sunday February 27th and pick up at the Fairmont Royal York on Wednesday March 2nd at 11:00 a.m.

ACTION: Noted.

8.2 Park/Ripley Street Stop Sign

Attached is a letter requesting consideration for the removal of a stop sign located at the north east corner of the Park Street/Ripley Street intersection in the village of Ripley.

STAFF COMMENTS: As it had been previously agreed upon by Public Works and Council that the sign was of little significance to the traffic flow in the area, the Director of Public Works has indicated to the author of the letter that the sign will be removed on or before April 30, 2011.

ACTION: The sign will be removed. The Director of Public Works will send a reply letter.

9.0 PARKS, FACILITIES & RECREATION

9.1 Beach Kiosk's Signage

The Director of Facilities and Recreation has prepared a report for your review.

STAFF COMMENTS: Included in the report.

ACTION: Approve staff recommendations.

9.2 Energy Management Plans

The Director of Facilities and Recreation has prepared a report for your review.

STAFF COMMENTS: Included in the report.

ACTION: Approve staff recommendations.

9.3 Ripley Cemetery Update

The 2010 year was busy with eighteen interments, and twenty three plot sales.

STAFF COMMENTS: Staff also seeded the five acre expansion property to the south of the existing cemetery and planted four, fifteen foot maples to initiate the tree planting for future years. We anticipate that the new addition will not be opened for ten years, but wanted the grass / trees well established before any opening. In the next five years to ten years we will have the plots (only one section) and all roadways surveyed, and subsequently roads installed, and plots marked before the expansion opening. We bring this forward for information purposes.

ACTION: Noted.

10.0 GENERAL

10.1 Proposed Acquisition of Land

Please refer to the confidential agenda.

10.2 Maitland Valley Conservation Authority Annual Meeting

The meeting is scheduled for February 16th, 2011 at the MVCA's Administration Centre in Wroxeter from 7:30 to 9:00 p.m. The MVCA is inviting councillors and staff from the municipality to attend. The invitations are in your packages.

STAFF COMMENTS: Please notify the Clerk should you wish to attend.

ACTION: Mayor Twolan, Deputy-Mayor Gamble and Councillor Abbott and Murray will attend.

10.3 Drinking Water Source Protection Invitation

In an effort to keep Municipal Councils and Officials and Conservation Authority Boards in the Saugeen, Grey Sauble, NBP Source Protection Region informed and prepared for the upcoming Source Protection Plan policies they are hosting an information session on Friday March 11th, 2011 from 9:30 a.m. until 3:00 p.m. at the Harry Lumley Bayshore Community Centre. There is no cost and lunch is provided.

STAFF COMMENTS: Please notify the Clerk should you wish to attend.

ACTION: The Mayor recommended all of council attend. The Administrator and Director of Public Works will attend.

10.4 Rock Check Dams

We have received three emails that support Brian MacEachern's request for Rock Check Dams.

STAFF COMMENTS: We have copied the emails for your review as per our correspondence policy. A response will be sent that simply states the letters were reviewed by Council but no further action will be taken to place Rock Check Dams in Township ditches.

ACTION: The Clerk will send a response with Council's reasoning for not pursuing the Rock Check Dams to the residents.

11.0 BY-LAW ENFORCEMENT & SMALL ANIMAL CONTROL

11.1 Monthly Report

Please find attached the monthly report of the By-Law Enforcement Officer.

STAFF COMMENTS: The By-Law Enforcement Officer will be in attendance to answer any questions.

ACTION: Received and filed.

11.2 Tree Preservation By-law

Last September the Clerk prepared a *draft* Tree Preservation By-Law as directed by Council. The by-law will regulate tree cutting on private property in the Lakeshore Urban area of the Township and on any EP lands in the municipality.

STAFF COMMENTS: At that time the Clerk was directed to seek out comments from the Ministry of Natural Resources on the *draft* by-law, make any necessary changes and seek public comment.

The comments from the Ministry were received in December as well as a new lower-tier by-law template prepared in collaboration by the Ministry and a number of lower-tier municipalities. The Clerk felt from the comments received on our draft and the new template provided that a number of changes were necessary to make our by-law more effective.

The Clerk has prepared a *new* draft by-law. The new draft by-law still only covers the Lakeshore Urban Area and EP zones in the township as directed by Council. The new draft is effective when cutting five (5) or more trees and now has direct steps for the issuance of permits, stop work orders and work orders as well as an appeal process.

We have provided the new draft for your final review. The Clerk will once again re-iterate that we have no staff with a forestry background therefore we feel this will be a difficult by-law for staff to enforce. The County Forestry Manager may be called upon to help in certain instances, but will not be available on a routine basis.

An excerpt from the Ministry's *Tree By-Law Information Package* states: "*Enactment of a Forest Conservation By-Law or a Tree Protection By-Law should be supported with a strong commitment to efficient administration, with committed and trained by-law enforcement officers, and with strict proven enforcement resulting in appropriate deterrents. To be effective, municipalities should also be committed to education of landowners, developers, and the general public. It is only through the promotion and public understanding of the importance and value of forests to a healthy environment and improved quality of life that regulatory tolls become effective.*"

If Council wishes to proceed to implement the by-law I suggest first having our solicitor review the by-law for enforcement purposes. We also suggest a public commenting period once the by-law has been reviewed. We seek your direction.

ACTION: The Clerk will circulate the by-law to the solicitor for review. Council suggested Maitland Valley Conservation and Saugeen Valley Conservation Authority could potentially provide forestry expertise to help enforce the by-law.

12.0 **PERSONNEL**

12.1 Personnel Issue

Please refer to the confidential agenda.

12.2 Personnel Issue

Please refer to the confidential agenda.

13.0 NEW BUSINESS

13.1 Grey Bruce Health Unit

The Administrator reported that the Health Unit has notified us in writing that as of January 31st, 2012 they will relinquish responsibility for private on-site sewage systems under the Ontario Building Code. They will no longer be doing Part 8 inspections for the municipality after January 31st, 2012.

STAFF COMMENTS: Staff will be investigating various options to administer this service for 2012.

ACTION: Noted.

13.2 Invest in Grey Bruce

Mayor Twolan let Council know that the Invest in Grey Bruce Website has been launched. You can access it at www.investingreybruce.com. This is the first project of the Grey Bruce Regional Economic Development Partnership (GBREDP).

STAFF COMMENTS: Staff and Council will access the site.

ACTION: Noted.

14.0 CORRESPONDENCE RECEIVED

14.1	AMO	AMO's Pre-Budget Submission January 31, 2011
14.2		AMO Watch January 27, 2011
14.3		AMO Watch January 20, 2011
14.4	Grey Bruce Health Unit	News Release <i>In the Nic-O-Time Challenge</i> January 31, 2011
14.5		News Release <i>Free Nicotine Replacement Therapy Through Family Health Teams</i> January 20, 2011
14.6		News Release <i>It is no too late to get your flu shot!</i> January 13, 2011
14.7	General Correspondence	Minister of Natural Resources – Response to Huron-Kinloss letter re:position on Off-Shore Wind Development January 11, 2011
14.8		The Museum News Winter 2011
14.9		Environment Canada – Lake Huron Binational Partnership 2010 Annual Report
14.10		Nuclear Waste Management Organization – nwmo news December 2010
14.11		Communities in Bloom January 2011
14.12		Ontario Small Urban Municipalities – Conference and Trade Show May 4 – 6 2011
14.13		Great Lakes and St. Lawrence Cities Initiative <i>Making Waves</i> January 20, 2011
14.14		Ministry of Municipal Affairs and Housing <i>Long-standing Service Program</i> January 18, 2011
14.15		OMAFRA Connects Grey, Bruce & Dufferin January 2011

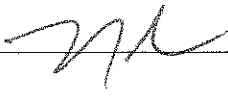
12.2 Point Clark Community Centre Staff

Attached is a confidential report.

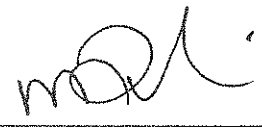
STAFF COMMENTS: Included in the report.

ACTION: Approved.

Mayor



Clerk


- Deputy