

CORPORATION OF THE TOWNSHIP OF HURON-KINLOSS

GENERAL COMMITTEE MEETING

9:00 a.m. - Council Chambers

January 9th, 2012

Mayor	Mitch Twolan	()
Deputy Mayor	Wilfred Gamble	()
Councillors	Lillian Abbott	()
	Jeff Elliott	()
	Jim Hanna	()
	Don Murray	()
	Carl Sloetjes	()
Administrator	Mary Rose Walden	()
Clerk	Sonya Watson	()
Treasurer	Jodi MacArthur	()
Director of Public Works	Hugh Nichol	()
Chief Building Official	Matt Farrell	()
Director of Facilities & Recreation	Mike Fair	()
By-law Enforcement Officer	Brianne Elliott	()
Drainage Superintendent	Grant Collins	()

AGENDA

1.0 **CALL TO ORDER**

1.1 **DISCLOSURE OF PECUNIARY INTEREST**

<u>Name</u>	<u>Item</u>	<u>Nature of Interest</u>
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1.2 **DELEGATIONS**

1.3 [Maitland Valley Strategic Plan Outline and Activity Update](#) & Lucknow floodplain mapping
Phil Beard & Steve Jackson 9:00 a.m.

Phil Beard, General Manager of Maitland Valley will be doing a presentation on the Strategic Plan and providing an update on the 2011 watershed activities.

Steve Jackson will be attending to discuss the Lucknow floodplain mapping.

STAFF COMMENTS: None at this time.

ACTION:

- 1.4 Septic Reinspection Program & Surface Water Quality Monitoring Reports
Matt Pearson, B.M. Ross & Associates 9:30 a.m.

Matt Pearson will be reviewing the Surface Water Monitoring Programs in Point Clark and Pine River and the Septic Reinspection Program results for 2011.

STAFF COMMENTS: The reports will be provided at the meeting.

ACTION:

2.0 PLANNING & BUILDING DEPARTMENT

2.1 [Monthly Report](#)

Please find attached the monthly report of the Chief Building Official.

STAFF COMMENTS: The Chief Building Official will be in attendance to answer any questions.

ACTION:

2.2 [Year End Building Report](#)

Please find attached the year end building report of the Chief Building Official.

STAFF COMMENTS: The Chief Building Official will be in attendance to answer any questions.

ACTION:

2.3 [Housekeeping Amendment](#)

We have been working with Bill Green on preparing a final Comprehensive Zoning By-law in a Consolidated form. Through this process there were some minor numbering errors and some zoning symbols that needed correcting to create this consolidation. This Housekeeping Amendment will be presented at the January 23rd, 2012 planning meeting. We have copied the draft amendment for your review. Notice has been provided. There are no significant changes to the by-law.

STAFF COMMENTS: Please find the draft amendment attached.

ACTION:

3.0 FIRE & EMERGENCY SERVICES

3.1 [Ripley-Huron Fire Department Year End Report](#)

Please find attached the year end report of the Ripley-Huron Fire Department.

STAFF COMMENTS: The Fire Chief will be in attendance to answer any questions.

ACTION:

4.0 FINANCE

4.1 Confidential Item

Please refer to the closed session agenda

4.2 [Computer Equipment Purchase](#)

The Clerk has prepared a report for your review.

STAFF COMMENTS: Included in the report.

ACTION:

5.0 DRAINAGE

5.1 [Water Table Levels Point Clark](#)

Please find attached a report prepared by the Drainage Superintendent.

STAFF COMMENTS: Included in the report.

ACTION:

6.0 WATER & SEWERS

6.1 Lucknow Sewage Performance Report

B.M. Ross has quoted \$3,850.00 + HST for the preparation of the annual sewage performance report.

STAFF COMMENTS: The price is an increase of \$350.00 over the past two years, however still lower than the 2009 price of \$4,000.00. We seek Council approval to proceed.

ACTION:

7.0 ENVIRONMENTAL SERVICES - (Landfill & Collection)

7.1 Free Dump Day

Does Council wish to provide a "free day" in 2012?

STAFF COMMENTS: The vehicle count in 2011 was up over the previous two years. However, the majority of material arriving on-site is free of charge throughout the year. We seek your direction.

ACTION:

8.0 TRANSPORTATION

8.1 After Hours Call Service

The After Hours Public Works number received a total of 37 calls in 2011.

STAFF COMMENT: The service is being used regularly, and therefore the Director of Public Works believes it is worth the monthly charge.

ACTION:

8.2 OGRA/ROMA Conference Bus

A bus has been booked to transport attendees to and from the OGRA/ROMA Conference.

STAFF COMMENTS: The bus will leave the Municipal Office parking lot at 10:00 a.m. on Sunday February 26th and pick up at the Fairmont Royal York on Wednesday February 29th at 11:00 a.m.

ACTION:

8.3 [Side Road 20 Bridge](#)

County Engineer Brian Knox has notified the Director of Public Works that he will be making a recommendation to the Bruce County Highways Department for the removal, but not replacement of the bridge located at the South Side of Bruce Road 6 and Huron-Kinloss Sideroad 20 Intersection.

STAFF COMMENTS: Attached are pictures of the structure showing its deteriorated state. The bridge has been closed to vehicular traffic since 2007 and the County has shown no interest in its repair. If the recommendation is accepted at the County level, a discussion with the Township will be forthcoming as acknowledgment by Huron-Kinloss Council is required before demolition occurs.

ACTION:

8.4 [Bridge Resolution](#)

At the November meeting Council discussed drafting a resolution concerning the strict requirements for bridge replacement being detrimental to rural road systems.

STAFF COMMENTS: We have attached a draft resolution for your consideration that was prepared with the assistance of Ken Logtenberg from BM Ross and Associates Ltd. However, we wish to note that there are many factors involved in bridge replacement and Ken has advised us that he has been working with the Conservation Authority and they are now considering alternatives for the Purple Grove Bridge. Therefore, Ken Logtenberg is suggesting *"I actually don't think it would be in the Municipality's best interest to complain too much at this time."* We see your direction.

ACTION:

9.0 **PARKS, FACILITIES & RECREATION**

9.1 [Lighthouse Museum Displays](#)

The Director of Facilities and Recreation has prepared a report for your review.

STAFF COMMENTS: Included in the report.

ACTION:

9.2 Summer Students

The Lighthouse staff will not be hired due to ongoing renovations for summer of 2012, and the lighthouse Museum will be closed for the season.

STAFF COMMENTS: We propose to hire five students (same as 2011) for Parks, Trails, and Landscape students this year. We will be advertising late January to early February. We also require a Council representative to sit on the interview and selection committee.

ACTION:

10.0 **GENERAL**

10.1 [Marriage Commissioner Report](#)

The Deputy-Clerk has prepared the year end report for the Marriage Commissioners

STAFF COMMENTS: Included in the report.

ACTION:

10.2 [Wiarthon Willie Festival](#)

We have received an invitation to Council for the 56th Annual Wiarthon Willie Festival.

STAFF COMMENTS: The invitation has been copied for your review.

ACTION:

11.0 BY-LAW ENFORCEMENT & SMALL ANIMAL CONTROL

11.1 [Monthly Report](#)

Please find attached the Monthly Report of the By-Law Enforcement Officer.

STAFF COMMENTS: The By-Law Enforcement Officer will be in attendance to answer any questions.

ACTION:

11.2 [Year End Report](#)

Please find attached the Year End Report of the By-Law Enforcement Officer.

STAFF COMMENTS: The By-Law Enforcement Officer will be in attendance to answer any questions.

ACTION:

11.3 By-Law Infraction

Please refer to the confidential agenda.

12.0 PERSONNEL

12.1 [Health & Safety Quarterly Report](#)

Tracey Howe has prepared the Quarterly Health & Safety Report for October 1st to December 31st, 2011.

STAFF COMMENTS: Included in the report.

ACTION:

13.0 NEW BUSINESS

14.0 **CORRESPONDENCE RECEIVED**

14.1	<i>AMO</i>	AMO Watch File – December 22, 2011
14.2		Communicate AMO – <i>From the Desk of President Gary McNamara</i> December 19, 2011
14.3		Communicate AMO – <i>Passage of Bill C-13 makes the federal Gas Tax Fund permanent</i> December 16, 2011
14.4		Communicate AMO – Court Security and Prisoner Transportation upload December 15, 2011
14.5		AMO Watch File – December 15, 2011
14.6	<i>Grey Bruce Health Unit</i>	News Release “ <i>Shortest Day of PLAY</i> ”, January 4, 2012
14.7		News Release “ <i>Quit and Get Fit</i> ” December 21, 2011
14.8		News Release “ <i>Youth Identify Travel Assets and Barriers</i> ” December 20, 2011
14.9		News Release “ <i>Flu Clinics Markdale and Kincardine</i> ” November 18, 2011
14.10		News Release “ <i>Holiday Visits – Stay Home if You are Sick</i> ” December 20, 2011
14.11		News Release “ <i>Tis the Season For Dog Bites</i> ” December 19, 2011
14.12		News Release “ <i>2011 Nutritious Food Basket - Is There Enough Money for Healthy Food?</i> ” December 16, 2011
14.13	<i>General</i>	Regional Tourism Organization 7 December 2011 Newsletter
14.14		Municipal Employer Pension Centre of Ontario December 19, 2011
14.15		Nutrient Management Newsletter December 2011
14.16		Making Waves 2011
14.17		Municipality of South Bruce Notice of Adoption of Local Official Plan Amendment and Notice of Passing of Comprehensive Zoning By-law December 21, 2011
14.18		Rural Broadband in Canada - Xplornet
14.19		Ontario Heritage Trust – Ontario Heritage Week 2102 February 20 -26, and News From the Trust November 2011
14.20		Ontario Heritage Trust – Heritage Matters November 2011
14.21		Christmas Cards – Stempski Kelly Associates Inc & Lavis Contracting Co
14.22		OMAFRA Connects Grey, Bruce & Dufferin January 2012
14.23		OMAFRA Connects Huron, Lambton & Beyond December 2011
14.24		Milestones Magazine – December 2011
14.25		ieso 2012 calendar
14.26		Ontario Fire Marshall reply to resolution December 15, 2011

15.0 **CLOSED SESSION**

15.1 Move into closed session

Moved by
Seconded by

MOVE INTO
CLOSED
SESSION

THAT Huron-Kinloss Township Council move into a Closed Session pursuant to section 239 of the Municipal Act, 2001, as amended at _____ p.m. for the purpose of discussing:

- the security of property of the municipality or local board;
 - Shares in Westario Power Inc.
- personal matters about an identifiable individual, including municipal or local board employees;
 - By-Law Infraction

16.0 RETURN TO OPEN SESSION

Moved by
Seconded by

RISE FROM
CLOSED
SESSION

THAT Huron-Kinloss Township Council rise from the Closed Session at
p.m.

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17.0 ADJOURN

Moved by
Seconded by

ADJOURN

THAT Huron-Kinloss Township Council do now adjourn to meet again on
January 16th, 2012 at 7:00 p.m. or at the Call of the Mayor.

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