

CORPORATION OF THE TOWNSHIP OF HURON-KINLOSS

GENERAL COMMITTEE MEETING

9:00 a.m. - Council Chambers

January 13th, 2014

Mayor	Mitch Twolan	()
Deputy Mayor	Wilfred Gamble	()
Councillors	Lillian Abbott	()
	Jeff Elliott	()
	Jim Hanna	()
	Don Murray	()
	Carl Sloetjes	()
Administrator	Mary Rose Walden	()
Clerk	Sonya Watson	()
Treasurer	Jodi MacArthur	()
Director of Public Works	Hugh Nichol	()
Chief Building Official	Matt Farrell	()
Director of Facilities & Recreation	Mike Fair	()
By-law Enforcement Officer	Brianne Elliott	()
Drainage Superintendent	Grant Collins	()

AGENDA

1.0 CALL TO ORDER

1.1 DISCLOSURE OF PECUNIARY INTEREST

Name

Item

Nature of Interest

1.2 CLOSED SESSION

1.3 Move into closed session

Moved by
Seconded by

MOVE INTO
CLOSED
SESSION

THAT Committee move into a Closed Session pursuant to section 239 of the Municipal Act, 2001, as amended at _____ p.m. for the purpose of discussing:

- personal matters about an identifiable individual, including municipal or local board employees;
 - Part-Time Casual Arena Operator
- a proposed or pending acquisition or disposition of land by the municipality or local board;
- advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
 - Natural Gas Project

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1.4 RETURN TO OPEN SESSION

Moved by
Seconded by

RISE FROM
CLOSED
SESSION

THAT Committee rise from the Closed Session at _____ p.m.

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1.5 BUSINESS ARISING FROM THE CLOSED SESSION

Moved by
Seconded by

BUSINESS
ARISING FROM
THE CLOSED
SESSION

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1.6 **DELEGATIONS**

1.7 Veolia Year End Review Laurie Cox & John Graham 10:30 a.m.

Laurie Cox and John Graham from Veolia Water Canada will be in attendance to provide a review and update for Council

STAFF COMMENTS: None at this time.

ACTION:

1.8 Lucknow Road Reconstruction Project Brian Knox , County of Bruce 11:00 a.m.

Brian Knox will be providing Council with an update on Lucknow road improvements and other County initiatives.

STAFF COMMENTS: None at this time.

ACTION:

1.9 Lucknow Chamber of Commerce Morten Jakobsen 11:00 a.m.

Mr. Jakobsen is registered to speak as a delegation regarding the Lucknow road reconstruction project following the presentation of Brian Knox from the County of Bruce.

STAFF COMMENTS: None at this time.

ACTION:

- 1.10 Water Quality Monitoring Program
Septic Re-inspection Program Matt Pearson, B.M. Ross 1:00 p.m.

Matt Pearson from B.M. Ross will be in attendance to present the 2013 Water Quality Monitoring Reports and the 2013 Septic Re-Inspection Program.

STAFF COMMENTS: Hard copies of the reports will be provided to Council at the meeting.

[Pine River Watershed Water Quality Monitoring Program Annual Report](#)

[Point Clark Water Quality Monitoring Program Annual Report](#)

ACTION:

- 1.11 [Pine River Watershed Initiative](#) Adrienne Mason 2:00 p.m.

Adrienne Mason will provide an update on the projects completed in 2013 and plans for 2014.

STAFF COMMENTS: None at this time.

ACTION:

2.0 **PLANNING & BUILDING DEPARTMENT**

2.1 [2013 Year End Building Report](#)

Please find attached the year-end report of the Chief Building Official.

STAFF COMMENTS: The Chief Building Official will be in attendance to discuss the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving a *prosperous, accessible and environmentally conscious* community.

ACTION:

2.2 Building Report

Please find attached the monthly report of the Chief Building Official.

STAFF COMMENTS: The Chief Building Official will be in attendance to discuss the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving a *prosperous, accessible and environmentally conscious* community.

ACTION:

2.3 Requalification of Municipal Building Official Resolution

We have received a resolution from The County of Lambton opposing the requalification of Municipal Building Officials

STAFF COMMENTS: We have copied the resolution for your review. Does Council wish to bring the resolution forward for support?

ACTION:

2.4 January Planning Meeting

Council should be aware there will be no Planning Meeting for January 27th, 2014.

STAFF COMMENTS: There are no applications for this meeting.

ACTION:

3.0 **FIRE & EMERGENCY MANAGEMENT SERVICES**

No items scheduled

4.0 **BY-LAW ENFORCEMENT & SMALL ANIMAL CONTROL**

4.1 [2013 By-Law Enforcement Report](#)

Please find attached the year-end report of the By-Law Enforcement Officer.

STAFF COMMENTS: The By-Law Enforcement Officer will be in attendance to answer any questions.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving a *prosperous, vibrant, accessible, spirited and environmentally conscious* community.

ACTION:

4.2 [Monthly Report](#)

Please find attached the monthly report of the By-Law Enforcement Officer.

STAFF COMMENTS: The By-Law Enforcement Officer will be in attendance to answer any questions.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving a *prosperous, vibrant, accessible, spirited and environmentally conscious* community.

ACTION:

5.0 **PARKS, FACILITIES, RECREATION AND LAKESHORE**

5.1 [Facilities and Recreation Department Identification](#)

STAFF COMMENTS: The report is attached for your review. We seek your direction.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* contribute to our goals in achieving a *prosperous, vibrant, spirited, accessible and environmentally conscious* community.

ACTION:

5.2 Lighthouse Restoration Update

Restoration specialists Limen Group plan to continue works through the winter. The entire Tower is enclosed, and heated to allow work to continue.

STAFF COMMENTS: During a recent site visit we viewed the actual work being completed with the mortar removed and being replaced. We were also informed that each stone that requires replacement is measured and cut individually in Toronto. Public Works Canada had completed a 3-D digital model of the tower and identified all the fractured stones to be replaced. The identified fractures lines in Point Clark Lighthouse resemble the now severely damaged lighthouse Nottawasaga at Collingwood. The deterioration of the Lighthouse Tower far exceeded initial evaluations and hence the extensive restoration works required. We bring this forward for information purposes.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The actions contribute to our goals in achieving a *prosperous and vibrant*, community.

ACTION:

5.3 [Potential Insurance Claim](#)

The Director of Facilities and Recreation has prepared a report for your review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* contribute to our goals in achieving an *accessible* community.

ACTION:

6.0 **FINANCE**

6.1 [Maitland Valley Conservation Authority Draft 2014 Budget](#)

Attached is the 2014 draft priorities and budget for the MVCA. Our share of the levy is \$82,359 for 2014.

STAFF COMMENTS: This is an increase of \$1,668 from 2013.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving an *environmentally conscious* community.

ACTION:

6.2 2014 Policing Cost Estimate

We have received our estimate for 2014 policing costs at \$833,705.00

STAFF COMMENTS: This compares to the 2013 estimate of \$839,987.00 and will be included in the 2014 budget.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving an *accessible* community.

ACTION:

7.0 **DRAINAGE**

No items scheduled.

8.0 **DRINKING WATER & WASTE WATER**

8.1 Water/Wastewater Summaries

Please find attached water/wastewater summaries for the months of November and December.

STAFF COMMENTS: We bring this forward for information purposes.

[November 2013](#)

[December 2013](#)

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving an *environmentally conscious* community.

ACTION:

8.2 Lucknow Sewage Performance Report

The Director of Public Works is requesting pre-budget approval in the amount of \$3,900.00 for the preparation of the Lucknow Sewage Annual Report by B.M. Ross and Associates Limited.

STAFF COMMENTS: B.M. Ross and Associates Limited has agreed to submit the report on a revised report format that if deemed acceptable by the Ministry of the Environment would provide a template for future reports to be completed in-house.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or contribute to our goals in achieving an *environmentally conscious* community.

ACTION:

8.3 [2013 Annual Report on Drinking Water](#)

The Honourable Jim Bradley has released the 2013 Annual Report on Drinking Water.

STAFF COMMENTS: The report is available to the public on our website. We bring this forward for information purposes.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving an *environmentally conscious* community.

ACTION:

8.4 Huronville Subdivision Distribution System Inspection

The Huronville Subdivision Distribution System underwent an unannounced inspection on December 3, 2013.

STAFF COMMENTS: There were no concerns or recommendations noted, with the System receiving an overall rating inspection of 100%. Although the System is maintained by the Municipality of Kincardine Water Department, as owner it is the Township's responsibility to ensure all compliance regulations are being met.

STAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving an *environmentally conscious* community.

ACTION:

9.0 WASTE MANAGEMENT

9.1 Engineering Firm Name Change

Genivar Inc. has officially changed its corporate name to WSP Canada Inc.

STAFF COMMENTS: Genivar oversees the engineering requirements of the Township's two landfill sites. We have been assured only the name is changing, and our current list of contacts will remain in effect. We bring this forward for information purposes.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving *environmentally conscious* community.

ACTION:

10.0 TRANSPORTATION

10.1 After Hours

The After Hours Public Works number received a total of 40 calls in 2013.

STAFF COMMENTS: The service is being used regularly, and therefore the Director of Public Works believes it is worth the monthly charge of \$135.00, plus taxes.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* contribute to our goals in achieving an *accessible* community.

ACTION:

10.2 OGRA/ROMA Conference Bus

A bus has been booked to transport attendees to and from the OGRA/ROMA Conference.

STAFF COMMENTS: The bus will leave the Municipal Office parking lot at 10:00 a.m. on Sunday February 23rd and pick up at the Fairmont Royal York on Wednesday February 26th at 11:00 a.m.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, accessible and environmentally conscious* community.

ACTION:

10.3 Equipment

The Director of Public Works is requesting Council permission to finalize details for the purchase of a new tandem truck to replace the existing 1986 Mack.

STAFF COMMENTS: The Director of Public Works has been in conversation with the Regional Sales Manager of Viking Cives Ltd., who has offered the Township the first right of purchase of a 2014 International Tandem at a net price of approximately \$200,000.00, plus HST and licence. The unit is expected to be available in late January/early February. If Council is agreeable to the purchase, we will require pre-budget approval and proceed to purchase.

We are also of the understanding the bucket truck will not pass its annual safety at the end of the month. The truck is used extensively for not only streetlight repairs and tree trimming but also installation of banners, hanging baskets, Christmas wreaths and community event decorations. Therefore, the Director of Public Works believes it is in the best financial interests to purchase a replacement rather than to contract the services. We have put forth inquiries about a replacement but at this time have received no response. It is hoped a used vehicle could be purchased for approximately \$35,000.00.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* contribute to our goals in achieving a *prosperous, vibrant, spirited and accessible* community.

ACTION:

11.0 ECONOMIC DEVELOPMENT & TOURISM

No items scheduled.

12.0 GENERAL GOVERNMENT

12.1 [Natural Gas Project](#)

We have received a resolution passed by the Municipality of Kincardine regarding the creation of the Municipal Service Corporation and altering the membership on the founding board.

STAFF COMMENTS: How does Council wish to proceed in regards to the resolution?

ACTION:

13.0 PERSONNEL

13.1 [Health & Safety Quarterly Report](#)

Tracey Howe has prepared the Health & Safety Report for the period covering October 1st to December 31st, 2014.

STAFF COMMENTS: Included in the report.

ACTION:

14.0 NEW BUSINESS/COUNCIL REPORTS

14.1

15.0 CORRESPONDENCE ON THE TABLE

15.1	AMO	AMO Communications- <i>MEPCO Update – OMERS Announces Remaining AC Board Directors</i> January 2 nd , 2014
15.2		AMO Communications- <i>Report of the Special Purpose Business Property Assessment Review Released</i> December 20 th , 2013
15.3		AMO 2014 AMO Urban Symposium April 3 rd & 4 th , 2014
15.4		AMO Watch File – December 19 th , 2013
15.5		AMO Communications- <i>OMERS Announces New Board Director Appointments</i> December 18 th , 2013
15.6		AMO Watch File – December 12 th , 2013
15.7		AMO Communications- <i>Transit Panel Recommendations & Municipal Election Act Bill</i> December 12 th , 2013
15.8	Grey Bruce Health Unit	SBGHC – News December 2013
15.9		News Release – <i>Spread joy, not germs!</i> December 19, 2013
15.10		News Release – <i>Driven to Quit Challenge – Smokers quite for chance to win a car</i> December 18, 2013
15.11		Media Advisory – <i>Board of Health Meeting Schedule</i> December 16, 2013
15.12	General	Ontario Provincial Police - Use of Force letter December 23, 2013
15.13		Ausable Bayfield Maitland Valley Source Protection – Municipal Update December 2013
15.14		Tay Township Resolution: OPP Alternative Billing December 11, 2013
15.15		Saugeen Valley Conservation Authority – Annual Meeting Invitation December 20, 2013
15.16		Minister of Energy – Long Term Energy Plan December 2 2013
15.17		Ontario Onsite Wastewater Association Conference & Trade Show December 2013
15.18		Ontario Onsite Wastewater Association Newsletter Fall / Winter 2013
15.19		Canadian Wind Energy Association – 2014 Faces of Wind Calendar
15.20		OMAFRA –Connects –December 13, 2013

19.0 ADJOURN

Moved by
Seconded by

ADJOURN

THAT the meeting does now adjourn.

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