



Council Meeting Minutes

Council Chambers

January 16th, 2017

7:00 p.m.

Mitch Twolan, Mayor	Present
Wilfred Gamble, Deputy Mayor	Present
Lillian Abbott, Councillor	Present
Jeff Elliott, Councillor	Present
Jim Hanna, Councillor	Present
Don Murray, Councillor	Present
Carl Sloetjes, Councillor	Present
Mary Rose Walden, Chief Administrative Officer	Present
Sonya Watson, Clerk	Present
Jodi MacArthur, Treasurer	Present

Others Present: David Wilson, Allan Prang, Rob Munn, Liz Dadson,

Council Meeting

1. Call to Order

Mayor Twolan called the meeting to order at 7:00 p.m.

2. Disclosure of Pecuniary Interest

Name: n/a Item: n/a Nature of Interest: n/a

3. Adoption of the Minutes

3.1 Motion to adopt the [December 19th, 2016](#) Council Meeting Minutes as written

Motion No: 4

Moved by: Elliott Seconded by: Abbott

That the Township of Huron-Kinloss Council hereby adopts the December 19th, 2016 Council Meeting Minutes as written.

Carried.

3.2 Motion to adopt the [December 20th, 2016](#) Council Meeting Minutes as written.

Motion No: 5

Moved by: Abbott Seconded by: Elliott

That the Township of Huron-Kinloss Council hereby adopts the December 20th, 2016 Council Meeting Minutes as written.

Carried.

- 3.3 Motion to adopt the [January 9th, 2017 Council Meeting Minutes](#) as written.
Motion No: 6
Moved by: Hanna Seconded by: Elliott
That the Township of Huron-Kinloss Council hereby adopts the January 9th, 2017 Council Meeting Minutes as written.

Carried.

- 3.4 Motion to adopt the [January 9th, 2017 Committee of the Whole meeting minutes](#) as written.
Motion No: 7
Moved by: Abbott Seconded by: Hanna
That the Township of Huron-Kinloss Council hereby adopts the January 9th, 2017 Committee of the Whole Meeting Minutes as written.

Carried.

4. Delegations

- 4.1 David Wilson and Rob Munn requested permission to speak in relation to item 7.2.

Mayor Twolan introduced the delegation requests for Council consideration.

Council by way of a show of hands voted against the late delegation request.

5. Correspondence Requiring Direction

- 5.1 [Request to Review Banking Act- Banking at Canada Post](#)

At the January 9th, 2017 meeting The Committee of the Whole requested the following resolution be brought forward.

Motion No: 8

Moved by: Elliott Seconded by: Hanna

That the Township of Huron-Kinloss Council hereby endorses the resolution of the Town of Richmond Hill and in so doing requests the Federal Government to review and amend the Banking Act and the Canada Post Act of 1981 to allow postal banking at Canada Post;

AND FURTHER THAT the Federal Government instruct Canada Post to add postal banking as a service with a mandate for financial inclusion either as a stand-alone bank or in cooperation with other financial organizations which may include the Business Development Bank of Canada (BDC).

Carried.

5.2 [Recognize Municipal Fire Service as Critical Infrastructure](#)

At the January 9th, 2017 meeting The Committee of the Whole requested the following resolution be brought forward.

Motion No: 9

Moved by: Hanna Seconded by: Abbott

That the Township of Huron-Kinloss Council hereby endorses the resolution of the Township of Hornepayne and in so doing requests the Provincial Government recognize the municipal fire service as critical infrastructure by including funding for Fire Department infrastructure as part of the Provincial Government's Infrastructure Strategy to Move Ontario Forward.

Carried.

6. **Financial Reports**

- 6.1 [Report Number TR2017-01-06](#) prepared by Leanne Scott, Payroll & Accounts Payable Clerk
Current Month (January) Accounts

Motion No: 10

Moved by: Hanna Seconded by: Elliott

That Huron-Kinloss Township Council hereby authorizes the payment of the January 2017 accounts in the amount of \$387,505.15.

Carried.

- 6.2 [Report Number TR2017-01-04](#) prepared by Jodi MacArthur, Treasurer
December 2016 Accounts

Motion No: 11

Moved by: Elliott Seconded by: Abbott

That Township of Huron-Kinloss Council hereby ratifies and confirms payment of the December 2016 accounts in the amount of \$2,935,038.05.

Carried.

- 6.3 [Report Number TR2017-01-05](#) prepared by Jodi MacArthur, Treasurer
2016 Assessment Update

Motion No: 12

Moved by: Abbott Seconded by: Elliott

That Township of Huron-Kinloss Council hereby receives for information Report Number TR2017-01-05, 2016 Assessment Update prepared by Jodi MacArthur, Treasurer.

Carried.

- 6.4 [Report Number TR2017-01-03](#) prepared by Phyllis Hunter, Taxation & Revenue Clerk

Quarterly Tax Arrears to December 31st, 2016

Motion No: 13

Moved by: Hanna Seconded by: Abbott

That Huron Kinloss Township Council hereby receives for information, Report Number TR2017-01-03 the Quarterly Tax Arrears report to December 31, 2016, as prepared by Phyllis Hunter, Taxation & Revenue Clerk.

Carried.

7. **Staff Reports**

- 7.1 [Open Air Burning By-law- Set Fines](#)

The Committee of the Whole approved the set fines schedule coming forward at the January 9th, 2017 meeting for approval by resolution of Council.

Motion No: 14

Moved by: Abbott Seconded by: Elliott

That the Township of Huron Kinloss Council hereby approves the Set Fines Schedule for By-Law 2016-139 being the Open Air Burning By-Law at \$250.00 per infraction and further that the Set Fines Schedule be forwarded to the Chief Judge for approval.

Carried.

- 7.2 [Report Number CLK2017-01-08](#) prepared by Sonya Watson, Clerk
Munn House Encroachment

A delegation request from Rob Munn and David Wilson was denied by Council as noted in item 4.1. Further correspondence received from Rob Munn in regards to the cottage having encroached onto the Township Road Allowance into the 1920`s was provided to Council. Council discussed further and noted they were not interested in selling a portion of the road allowance. Therefore, the option presented would be the best resolve. The following motion was passed.

Motion No: 15

Moved by: Elliott Seconded by: Hanna

That the Township of Huron-Kinloss Council hereby receives for information Report Number CLK2017-01-08 and in so doing approves initiating Option Two with Mr. Munn authorizing staff to proceed with drafting an encroachment agreement for the current home and permitting a second storey addition to be solely located on Mr. Munn's property.

Carried.

8. By-Laws and Agreements

8.1 [By-Law 2017-02](#)

2017 Borrowing By-Law

Motion No: 16

Moved by: Hanna Seconded by: Elliott

That By-Law 2017-02 being the 2017 Borrowing By-Law be read a first, second and third time and passed this 16th day of January, 2017

Carried.

8.2 [By-Law 2017-03](#)

2017 Interim Taxation By-Law

Motion No: 17

Moved by: Elliott Seconded by: Abbott

That By-Law 2017-03 being the 2017 Interim Taxation By-Law be read a first, second and third time and passed this 16th day of January, 2017

Carried.

8.3 [By-Law 2017-04](#)

2017 Water and Wastewater Fees By-law

Motion No: 18

Moved by: Hanna Seconded by: Elliott

That By-Law 2017-04 being the 2017 Water and Wastewater Fees By-Law be read a first, second and third time and passed this 16th day of January, 2017

Carried.

8.4 [By-Law 2017-05](#)

Consolidated Fees Amendment January, 2017 By-Law

Motion No: 19

Moved by: Hanna Seconded by: Abbott

That By-Law 2017-05 being the Consolidated Fees Amendment January, 2017 By-Law be read a first, second and third time and passed this 16th day of January, 2017

Carried.

8.5 [By-Law 2017-06](#)

Martin Zoning Amendment By-Law

Motion No: 20

Moved by: Elliott Seconded by: Hanna

That By-Law 2017-06 being the Martin Zoning Amendment By-Law be read a first, second and third time and passed this 16th day of January, 2017

Carried.

8.6 [By-Law 2017-07](#)

Nesbitt Municipal Drain Actual Cost Apportionment By-Law

Motion No: 21

Moved by: Abbott Seconded by: Elliott

That By-Law 2017-07 being the Nesbitt Municipal Drain Actual Cost Apportionment By-Law be read a first, second and third time and passed this 16th day of January, 2017

Carried.

8.7 [By-Law 2017-08](#)

Royal Oak Municipal Drain By-Law

Grant Collins, Drainage Superintendent further reported on correspondence received from the Department of Fisheries and Oceans (DFO) requiring the Royal Oak Municipal Drain to be monitored one year after construction. A letter of credit in the amount of \$10,000 must be filed with the application to the DFO to ensure the monitoring occurs.

Action: Council was not pleased with the DFO request especially receiving their comments after preparation of the final report. The Drainage Superintendent noted this is the DFO's process to comment following submission of the final report. In order to receive a permit from the DFO to proceed with construction of the drain this is a requirement and this letter of credit will have to be submitted with the application. It is anticipated that the Drainage Superintendent can perform much of the follow up monitoring and the monitoring costs should not be close to \$10,000 yet this must be supplied for security for the DFO in case an instance should arise where they must contract the monitoring out. Council approved staff directing Dietrich to proceed with the application to DFO and a letter of credit will be supplied so construction can occur.

Motion No: 22

Moved by: Abbott Seconded by: Murray

That By-Law 2017-08 being the Royal Oak Municipal Drain By-Law be read a first, second and third time and passed this 16th day of January, 2017

Carried.

8.8 [By-Law 2017-09](#)

Appoint Michelle Goetz as Community Development Officer By-Law

Motion No: 23

Moved by: Murray Seconded by: Abbott

That By-Law 2017-09 being the Appoint Michelle Goetz as Community Development Officer By-Law be read a first, second and third time and passed this 16th day of January, 2017

Carried.

8.9 [By-Law 2017-10](#)

Authorize Internet/Telephone Voting By-Law

Motion No: 24

Moved by: Abbott Seconded by: Murray

That By-Law 2017-10 being the Authorize Internet/Telephone Voting By-Law be read a first, second and third time and passed this 16th day of January, 2017

Carried.

9. Information

9.1 [Report Number CLK2017-01-12](#) prepared by Joanna Malott, Deputy-Clerk
Correspondence and Information on Council Table

Motion No: 25

Moved by: Abbott Seconded by: Murray

That The Township of Huron-Kinloss Council hereby receives for information Report Number CLK2017-01-12 prepared by Joanna Malott, Deputy Clerk.

Carried.

10. Township Committee Minutes Received

10.1 Ripley Minor Hockey

Minutes of Meeting held [September 26th, 2016](#), [October 6th, 2016](#), [November 17th, 2016](#) and [December 13th, 2016](#).

Motion No: 26

Moved by: Hanna Seconded by: Abbott

That The Township of Huron-Kinloss Council hereby receives for information all minutes provided in Section 10.

Carried.

11. New Business/Council Reports

11.1 Road sign- Reflectivity Testing

Council questioned how often the road signs are tested for reflectivity.

Action: The Clerk will pass the item on to the Director of Public Works for a response.

12. Other Agency Minutes and Reports Received

12.1 Maitland Valley Conservation Authority

Minutes of Meeting held [November 16, 2016](#)

12.2 Maitland Source Protection Authority

Minutes of Meeting held [April 20, 2016](#)

Motion No: 27

Moved by: Abbott Seconded by: Hanna

That The Township of Huron-Kinloss Council hereby receives for information all minutes provided in Section 12.

Carried.

13. Closed Session

13.1 Motion to go into Closed Session

Motion No: 28

Moved by: Hanna Seconded by: Abbott

That the Township of Huron-Kinloss Council move into a Closed Session pursuant to section 239 of the Municipal Act, 2001, as amended at 7:40 p.m. for the purpose of discussing:

- a proposed or pending acquisition or disposition of land by the municipality or local board; Industrial Park

Carried.

13.2 Motion to rise from Closed Session

Motion No: 30

Moved by: Murray Seconded by: Abbott

That The Township of Huron-Kinloss Council hereby rise from the Closed Session meeting at 8:30 p.m.

Carried.

14. Business Arising from the Closed Session

14.1 Motion No: 31

Moved by: Abbott Seconded by: Murray

That the Township of Huron-Kinloss Council hereby approves the staff direction received in the Closed Session.

Carried.

15. Confirming By-Law

15.1 [By-Law 2017-11](#)

January, 2017 Confirmatory By-Law (2)

Motion No: 32

Moved by: Murray Seconded by: Abbott

That By-Law 2017-11 being the January, Confirmatory By-Law (2) be read a first, second and third time and passed this 16th day of January 2017.

Carried.

16. Adjournment

16.1 Motion to Adjourn

Motion No: 33

Moved by: Abbott Seconded by: Murray

That the Township of Huron-Kinloss Council hereby adjourns.

Carried.

Mayor

Clerk

Document Accessibility

The Township of Huron-Kinloss is committed to providing information in the format that meets your needs. We have made every attempt to make documents for this meeting accessible but there may still be difficulty in recognizing all of the information. Please contact us if you require assistance and we will make every attempt to provide this information in an alternative format.

Please note that third party documents received and found within this document will not be converted to an accessible format by the Township of Huron-Kinloss. However, upon request, we will attempt to obtain these documents in an appropriate accessible format from the third party.

For assistance or to make a request please call 519-395-3735 or email info@huronkinloss.com