



The Corporation of the Township of Huron-Kinloss

Committee of the Whole Meeting Minutes

Council Chambers, 21 Queen Street

January 8, 2018

9:30 am

Mitch Twolan, Mayor	Present
Wilf Gamble, Deputy Mayor- <i>arrived at 10:06 a.m.</i>	Present
Lillian Abbott, Councillor	Present
Don Murray, Councillor - <i>arrived at 10:22 a.m.</i>	Present
Jeff Elliott, Councillor	Absent
Jim Hanna, Councillor	Present
Carl Sloetjes, Councillor	Present
Chris Cleave, Fire Chief	Present
Mike Fair, Director of Community Services	Present
Heather Falconer, By-Law Enforcement Officer	Present
Matt Farrell, Building & Planning Manager/Chief Building Official	Present
Michelle Goetz, Community Development Officer	Present
Mary Rose Walden, Chief Administrative Officer	Present
Jodi MacArthur, Treasurer	Present
Hugh Nichol, Director of Public Works	Present
Emily Dance, Clerk	Present
Kelly Lush, Project Coordinator	Present
Others Present: Jim Shepherd	

Committee of the Whole Meeting

1 Call to Order

Mayor Mitch Twolan called the meeting to order at 9:41am

2 . Disclosure of Pecuniary Interest

None disclosed

3 . Delegations

3.1 Matt Pearson, MCIP, RPP, B.M. Ross and Associates Limited

Mr. Pearson provided an update on the annual reporting for the Point Clark surface Water Quality monitoring, the Pine River Surface Water Quality Monitoring, septic re-inspection program Cycle 2 Year 2 and Part 8 of the Building Code Act.

- [Annual Report January 2018](#)
- [2017 Annual Report Pine River Watershed](#)
- [2017 Annual Report Point Clark Water Quality](#)

Action:

BMRoss was directed to bring back additional information on merging the Point Clark Water Quality Monitoring Program and the Pine River Watershed Water Quality Monitoring Program and proposed reduction in monitoring sites.

4 . Staff Reports

- 4.1 [Report number: BLDG2018-01-1](#) prepared by Matt Farrell, Building & Planning Manager/Chief Building Official
December Monthly Report

Motion No: 1

Moved by: Carl Sloetjes Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLDG2018-01-01 prepared by Matt Farrell, Building & Planning Manager/Chief Building Official.

Carried

- 4.2 [Report number: BLDG2018-01-2](#) prepared by Matt Farrell, Building & Planning Manager/Chief Building Official
2017 Year-end Report

Motion No: 2

Moved by: Jim Hanna Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLDG2018-01-2 prepared by Matt Farrell, Building & Planning Manager/Chief Building Official

Carried

- 4.3 [Report number: BLDG2018-01-3](#) prepared by Matt Farrell, Building & Planning Manager/Chief Building Official
Building Code Act Amendments

Motion No: 3

Moved by: Carl Sloetjes Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLDG2018-01-3 prepared by Matt Farrell, Building & Planning Manager/CBO

Carried

- 4.4 [Report number: FIRE2018-01-1](#) prepared by Chris Cleave, Fire Chief
Pre Budget Approval - NFPA Fire Officer 1 Training

Motion No: 4

Moved by: Jim Hanna Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number FIRE2018-01-1 prepared by Chris Cleave, Fire Chief and FURTHER authorize pre-budget expenditure approval in the amount of \$20,000 for the purpose of NFPA Firefighter Training and Certification.

Carried

- 4.5 [Report number: FIRE2018-01-2](#) prepared by Chris Cleave, Fire Chief
2017 Ripley-Huron Fire Department Annual Report

Motion No: 5

Moved by: Carl Sloetjes Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number FIRE2018-01-2 prepared by Chris Cleave, Fire Chief

Carried

- 4.6 [Report number: BLE2018-01-1](#) prepared by Heather Falconer, By-Law Enforcement Officer
Report for the year of 2017

Motion No: 6

Moved by: Jim Hanna Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLE2018-01-1 prepared by Heather Falconer, By-Law Enforcement Officer.

Carried

- 4.7 [Report number: BLE2018-01-2](#) prepared by Heather Falconer, By-Law Enforcement Officer
December Staff Report

Motion No: 7

Moved by: Carl Sloetjes Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLE2018-01-2 prepared by Heather Falconer, By-Law Enforcement Officer.

Carried

Action:

Staff directed to investigate a safety concern regarding parking on the Southline.

- 4.8 [Report number: BLE2018-01-3](#) prepared by Heather Falconer, By-Law Enforcement Officer
Beach Restoration

Motion No: 8

Moved by: Jim Hanna Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby reviews for information Report Number BLE2018-01-3 prepared by Heather Falconer, By-Law Enforcement Officer.

Carried

- 4.9 [Report number: DRAIN2018-01-1](#) prepared by Grant Collins, Drainage Superintendent

McNain Municipal Drain Tribunal Hearing

Motion No: 9

Moved by: Carl Sloetjes Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number DRAIN2018-01-1 prepared by Grant Collins, Drainage Superintendent

Carried

- 4.10 [Report number: TR2018-01-1](#) prepared by Jodi MacArthur, Treasurer
2017 Year End Assessment Update

Motion No: 10

Moved by: Jim Hanna Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number TR2018-01-1 prepared by Jodi MacArthur, Treasurer.

Carried

- 4.11 [Report number: CS2018-01-1](#) prepared by Mike Fair, Director of Community Services
Community Services Status Report

Motion No: 11

Moved by: Carl Sloetjes Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CS2018-01-01 Status Report, prepared by Mike Fair, Director of Community Services

Carried

- 4.12 [Report number: CS2018-01-2](#) prepared by Mike Fair, Director of Community Services
Lakeshore Environmental Summary

Motion No: 12

Moved by: Jim Hanna Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number 2018-01-2 Lakeshore Environmental Summary prepared by Mike Fair, Director of Community Services.

Carried

- 4.13 [Report number: PW2018-01-1](#) prepared by Hugh Nichol, Director of Public Works
592 Willoughby St

Motion No: 13

Moved by: Carl Sloetjes Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2018-01-1 prepared by Hugh Nichol, Director of Public Works

Carried

- 4.14 [Report number: PW2018-01-2](#) prepared by Hugh Nichol, Director of Public Works
Transportation

Motion No: 14

Moved by: Jim Hanna Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2018-01-2 prepared by Hugh Nichol, Director of Public Works

Carried

Action: Staff is directed to provide information regarding snow plow operators reporting to the workplace when roads are closed.

- 4.15 [Report number: PW2018-01-3](#) prepared by Hugh Nichol, Director of Public Works
Water/Wastewater

Motion No: 15

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2018-01-3 prepared by Hugh Nichol, Director of Public Works

Carried

- 4.16 [Report number: PW2018-01-4](#) prepared by Hugh Nichol, Director of Public Works
Waste Management

Motion No: 16

Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2018-01-4 prepared by Hugh Nichol, Director of Public Works

Carried

- 4.17 [Report number: PW2018-01-6](#) prepared by Hugh Nichol, Director of Public Works
Mid-Huron Landfill Closure

Motion No: 17

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number PW2018-01-6 prepared by Hugh Nichol, Director of Public Works and directs that a letter be sent to the Mid-Huron Landfill Site Board declining the recycling opportunity.

Carried

- 4.18 [Report number: PW2018-01-7](#) prepared by Hugh Nichol, Director of Public Works
Proposed Lucknow Construction & Servicing

Motion No: 18

Moved by: Lillian Abbott Seconded by: Jim Hanna

THAT the Township of Huron-Kinloss Committee of the Whole hereby receives Report Number PW2018-01-7 prepared by Hugh Nichol, Director of Public Works AND FURTHER directs staff to engage in conversation with the Kinsmen Club regarding the extension of services to the property known as "Graceland" AND FURTHER bring

forward a funding proposal for Council consideration.

Carried

Motion No:19

Moved by: Don Murray Seconded by: Wilf Gamble

That the Township of Huron-Kinloss Committee of the Whole recess the Committee of the Whole Meeting at 12:35 p.m. for a lunchbreak and following moves into Council to consider Planning applications and upon completion returns to Committee of the Whole.

Motion No: 23

Moved by: Don Murray Seconded by Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby resumes the Committee of the Whole meeting at 1:30 p.m.

- 4.19 [Report number: BED2018-01-1](#) prepared by Michelle Goetz, Community Development Officer
2017 Year End Report

Motion No: 24

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BED2018-01-1 prepared by Michelle Goetz, Community Development Officer

Carried

- 4.20 [Report number: BED2018-01-2](#) prepared by Michelle Goetz, Community Development Officer
Ripley Logo and Gateway Signs

Motion No: 25

Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BED2018-01-2 prepared by Michelle Goetz, Community Development Officer

Carried

- 4.21 [Report number: BED2018-01-3](#) prepared by Michelle Goetz, Community Development Officer
Point Clark Attraction (3D Sign)

Motion No: 26

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BED2018-01-3 prepared by Michelle Goetz, Community Development Officer

Carried

- 4.22 [Report number: CAO2018-01-1](#) prepared by Tracey Howe, Administrative Assistant Public
Works
Health & Safety Quarterly Report

Motion No: 27

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CAO2018-01-1 prepared by Tracey Howe, Administrative Assistant Public Works

Carried

- 4.23 [Report number: CLK2018-01-1](#) prepared by Joanna Malott, Deputy Clerk/Administrative Assistant
2017 Marriage Commissioner Report

Motion No: 28

Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2018-01-01 prepared by Joanna Malott, Deputy Clerk.

Carried

- 4.24 [Report number: CLK2018-01-2](#) prepared by Joanna Malott, Deputy Clerk/Administrative Assistant
2017 Accessibility Annual Status Report

Motion No: 29

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2018-01-2 prepared by Joanna Malott, Deputy Clerk

Carried

- 4.25 [Report number: CLK2018-01-3](#) prepared by Joanna Malott, Deputy Clerk/Administrative Assistant
Resolutions for Consideration

Motion No: 30

Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2017-01-3 prepared by Joanna Malott, Deputy Clerk/Administrative Assistant and further directs the Clerk to bring forward the following resolution for Council's support. Number 1.

Carried

- 4.26 [Report number: CLK2018-01-4](#) prepared by Joanna Malott, Deputy Clerk/Administrative Assistant
Correspondence and Information on the Table

Motion No: 31

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2018-01-04 prepared by Joanna Malott, Deputy Clerk/Administrative Assistant.

Carried

- 4.27 [Report number: CLK2018-01-5](#) prepared by Emily Dance, Clerk
Passing of Bill 139

Motion No: 32

Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2018-01-5 prepared by Emily Dance, Clerk.

Carried

5 . Correspondence Requiring Direction

5.1 2018 Rural Summit

The 2018 Rural Summit has been scheduled for Thursday February 15, 2018 at the Newcastle Village Community Town Hall. If you would like to attend, please notify the Clerk.

- [2018 Rural Summit invitation](#)

5.2 ROMA

Council's request to meet with the Minister of Energy at the ROMA conference to discuss the Natural Gas project has been granted. Attached is the confirmation letter.

The Municipal Policing Bureau of the OPP will be in attendance at the ROMA conference. If Council members attending the conference would like to speak formally with Superintendent Bedard and Inspector McDonald, please confirm with the Clerk.

- [Correspondence from Office of the Minister of Energy](#)

Action:

That the Clerk extend an invitation to the Mayor of Kincardine and the Mayor of Arran-Elderslie to participate in meeting with the Minister of Energy.

6 . Information

6.1 Grey Bruce Health Unit Annual Report 2016

The Grey Bruce Health Unit has provided a letter with a link to their 2016 Annual Report. The report contains an overview of their noteworthy accomplishments carried out in 2016. This includes both the mandatory programs and also several important special initiatives.

The letter containing the link is attached for your review.

- [Grey Bruce Health Unit Annual Report 2016](#)

6.2 Cannabis Legalization in Ontario

Correspondence received from the Ministry of Finance regarding the federal legalization of cannabis.

- [Finance Minister Letter](#)

6.3 Consultation Notice of Source Protection Plan Amendment

Attached is the Notice of Public Consultation regarding changes to the Source Protection Plans for the Ripley wellhead protection area and other wells outside Huron-Kinloss. Council endorsed the changes at the December 18, 2017 Council meeting.

- [Notice of Public Consultation](#)

6.4 2017 Year End Report Lucknow & District Fire Dept.

Report from Fire Chief Steer for 2017 Year End for the Lucknow & District Fire Dept.

- [2017 Year End Report Lucknow & District Fire Dept.](#)

7 . New Business/Council Reports

7.1 Lame Duck

Action:

Staff directed to bring a report and recommendation forward related to lame duck.

8 . Closed Session

8.1 Motion No.33

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby moves into a Closed Session Meeting at 2:20 p.m. to discuss: personal matters about an identifiable individual, including municipal or local board employees; student wages and staffing matter AND FURTHER discuss information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them; federal grant opportunity.

Carried

8.2 Motion to rise from Closed Session

Motion No: 38

Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby rise from the Closed Session Meeting at 2:35 p.m..

Carried

9 . Business Arising from the Closed Session

Motion No: 39

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby approves the staff direction provided in the Closed Session.

Carried

10 . Adjournment

Motion No: 40

Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby adjourns. Carried

Original Signed by Mitch Twolan, Mayor

Mayor

Original Signed by Emily Dance, Clerk
Clerk

Document Accessibility

The Township of Huron-Kinloss is committed to providing information in the format that meets your needs. We have made every attempt to make documents for this meeting accessible but there may still be difficulty in recognizing all of the information. Please contact us if you require assistance and we will make every attempt to provide this information in an alternative format.

Please note that third party documents received and found within this document will not be converted to an accessible format by the Township of Huron-Kinloss. However, upon request, we will attempt to obtain these documents in an appropriate accessible format from the third party.

For assistance or to make a request please call 519-395-3735 or email info@huronkinloss.com