

CORPORATION OF THE TOWNSHIP OF HURON-KINLOSS

GENERAL COMMITTEE MEETING

9:00 a.m. - Council Chambers

January 11<sup>th</sup>, 2011

Mayor	Mitch Twolan	(P)
Deputy Mayor	Wilfred Gamble	(P)
Councillors	Lillian Abbott	(P)
	Jeff Elliott	(P)
	Jim Hanna	<i>absent 9:50-10:45 a.m.</i> (P)
	Don Murray	(P)
	Carl Sloetjes	(P)
Administrator	Mary Rose Walden	(P)
Clerk	Sonya Watson	(P)
Treasurer	Jodi MacArthur	(P)
Director of Public Works	Hugh Nichol	(P)
Chief Building Official	Matt Farrell	(P)
Director of Facilities & Recreation	Mike Fair	(P)
By-law Enforcement Officer	Brianne Elliott	(P)
Drainage Superintendent	Grant Collins	(P)

**OTHERS PRESENT:** Garrit Reid, Ken Kilpatrick, Liz Dadson, Barb McKay, Wayne Couture, Cheryl Murray, Selma Reiche, Matt Pearson, Pam Scharfe, Leah Andrew, Susan Earle, John Cronshaw, Doug Martyn, Keith Carter

MINUTES

1.0 CALL TO ORDER

Mayor Twolan called the meeting to order at 9:00 a.m.

1.1 DISCLOSURE OF PECUNIARY INTEREST

<u>Name</u>	<u>Item</u>	<u>Nature of Interest</u>
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None disclosed.

1.2 DELEGATIONS

1.3	Long-Term Housing Strategy	Leah Andrew Susan Earle	9:00 a.m.
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STAFF COMMENTS: None at this time.

ACTION: Susan Earle and Leah Andrew presented information on the Bruce County Long Term Housing Strategy which is a 10 year plan to create more affordable housing throughout Bruce County. Currently there are 360 individuals waiting for housing in Bruce County. They reviewed the current Housing Issues in Bruce County that create such a need; Seniors population continues to grow faster than other groups, employment trends are influencing demand for affordable housing, availability of support services and supply of special needs housing is not adequate to address local needs, new housing stock is concentrated and not diversified. They suggested the municipality can

support this strategy by ensuring our Official Plan and Zoning By-law have the proper clauses to permit such housing. The County of Bruce Planning staff is currently reviewing their respective municipalities planning documents.

- 1.4 Industrial Wind Turbines-Health Effects Cheryl Murray 9:15 a.m.  
Wayne Couture

STAFF COMMENTS: None at this time.

ACTION: Cheryl Murray presented as a member of HALT (Huron-Kinloss-Against-Lakeshore-Turbines). Ms. Murray first clarified that HALT's position is they are against turbines East and West of Highway 21 with setbacks of less than 1.5 to 2 km to a noise receptor. Wayne Couture also presented and suggested the group is prepared to make a donation towards any health study the Grey Bruce Health Unity may be initiating.

- 1.5 Pine River & Point Clark Water Quality Monitoring Program/ Septic Re-inspection Program

Matt Pearson 11:00 a.m.

*Pine River & Point Clark Water Quality Monitoring*

ACTION: Matt Pearson from B.M. Ross presented the 2010 Annual Reports for the Water Quality Monitoring Program. He outlined the importance of continuation of the program to continue to identify trends.

*Septic Re-inspection Program*

ACTION: Matt Pearson presented the 2010 Community Septic Inspections Report to Council. This is the 4<sup>th</sup> year systems were inspected and almost 1400 have been completed to date. This represents about 50% of the target number of systems keeping with the initial projections of a 7-9 year inspection cycle. 407 inspections were conducted in 2010 which was the highest number of inspections since program implementation in 2007. The program delivery changes were outlined for Council which include having the program administered by B.M. Ross instead of the Grey Bruce Health Unit. A summer student will be hired and will work out of the municipal office to administer septic bookings and call backs. An Environmental Day will also be part of the proposed program for 2011. Council approved proceeding with the proposed changes as outlined in the report. Council stressed they wish to see completion of the program in the next four years. A memorandum of understanding with B.M. Ross will be brought forward in the coming months.

**2.0 PLANNING & BUILDING DEPARTMENT**

2.1 Monthly Report

Please find attached the monthly report of the Chief Building Official.

STAFF COMMENTS: The Chief Building Official will be in attendance to answer any questions.

ACTION: Received and filed.

2.2 Year End Report

Please find attached the year-end report for the Chief Building Official.

STAFF COMMENTS: The Chief Building Official will be in attendance to answer any questions.

ACTION: Received and filed.

2.3 County of Bruce Wind Farm Protocols

We have received information from County of Bruce Planning requesting Council or municipal comments on the draft County of Bruce Wind Farm Protocols.

The aim of the Protocol is to give direction to staff of the County of Bruce Planning and Economic Development Department on how they are to engage with wind farm developers and what development policies they are to use.

STAFF COMMENTS: Township staff has read Mr. Smith's memo and support his wish for continual engagement with wind farm proponents. The Township of Huron-Kinloss was circulated and supported the Renewable Energy revisions introduced in Bruce County Official Plan Amendment No. 116 as well as the County of Bruce Wind Energy Requirements [April 2009]. The Township also introduced its own Wind Turbine Development Policies in August of 2010 as a guiding document for wind energy proponents.

Staff also agrees with Mr. Smith when he states "that although it is the express desire of many Bruce County municipalities not to see any further wind farm project unless certain specific conditions are met, that the possibility exists that projects could proceed regardless of the wishes of the municipality". We believe that if projects were to proceed, that they may be somewhat improved by a review of technical documentation and continued engagement with the proponents by Mr. Smith and Township staff.

Comments must be submitted by February 4<sup>th</sup>, 2010. Does Council have any further comments on the protocol they wish to include?

ACTION: Council supports the protocols as presented. The Clerk will send a letter stating such. Council requests staff look at bringing a by-law or policy forward that ensures any loss in residential property value or assessment for Huron-Kinloss residents or the municipality due to industrial wind turbines will be reimbursed by the wind development company. Staff will do further research on this item.

2.4 Amendments to Ontario Regulation 359/09

The Chief Building Official has prepared a report to update Council on the recent amendment to the regulations.

STAFF COMMENTS: Included in the report.

ACTION: Received and filed.

2.5 Consent Applications

We have received Notice of Application for Consent for two files No. B-102-10.11 and B-103-10.1.

STAFF COMMENTS: We have copied the notices for your review. Staff has no concerns with the applications.

ACTION: Noted.

3.0 **FIRE & EMERGENCY SERVICES**

3.1 Lucknow & District Fire Department

Please find attached the year end report of the Lucknow Fire Department

STAFF COMMENTS: The report has been copied for your review.

ACTION: Received and filed.

3.2 Ripley-Huron Fire Department

Please find attached the year end report of the Ripley-Huron Fire Department.

STAFF COMMENTS: Fire Chief Martyn will be in attendance to present the report.

ACTION: Received and filed.

3.3 Essentials of Municipal Fire Protection-seminar

The "Essentials of Municipal Fire Protection" seminar is being offered in the area and is directed towards elected officials and senior municipal staff. The dates and locations have yet to be determined but they are requesting interest in numbers from our municipality.

STAFF COMMENTS: We have copied the information for your review. It has also been forwarded to both Ripley and Lucknow Fire Chiefs.

ACTION: We will respond that six will attend from our municipality.

4.0 **FINANCE**

No items scheduled.

5.0 **DRAINAGE**

No items scheduled.

**6.0 WATER & SEWERS**

6.1 Lakeshore Well Supply Inspection

Attached is the findings and summary rating for the October 13, 2010 Lakeshore Well Supply inspection report.

STAFF COMMENTS: In response to the *Actions Required* we will provide a sampling proposal to the Ministry of Environment rather than pursue well abandonment although we disagree with the Inspector's interpretation, the well in question is an overflowing artesian well, locked under cover in a wooden housing unit. The well is not equipped with a pump, nor is it physically connected to the Lakeshore Well Supply System. As for #2, B. M. Ross is in the process of applying to the MOE for a reduction in static water level monitoring. As per the *Recommendations*, Veolia will address items #1, and #5, while the Township's decision not to pursue funding under the Ontario Small Waterworks Assistance Program answers #2, #3, and #4.

ACTION: Noted.

6.2 Lucknow Sewage Performance Report

B.M. Ross has quoted \$3,500.00 for the preparation of the annual sewage performance report.

STAFF COMMENTS: The price is the same as last year's. We seek Council approval to proceed.

ACTION: Approved.

**7.0 ENVIRONMENTAL SERVICES - (Landfill & Collection)**

7.1 Gravel Tenders

Public Works is requesting an exemption from the Township tendering policy with regards to our 2011 gravel-crushing program.

STAFF COMMENTS: Public Works wishes to deal directly with a specific local contractor for the crushing and stockpiling of granular "A" gravel at the Township pit. As in previous years, it is our intent to haul and spread the gravel ourselves. Public Works would also like to deal directly with a contractor for the screening of winter sand at the Township pit. We are presently using our own material and find it to be of excellent quality. We seek Council approval.

ACTION: Approved.

7.2 Design & Operation Manual

Pryde Schropp McComb Inc. has prepared and submitted to the Ministry of Environment for approval, a design and operation manual for the waste segregation, recycling, and WEEE facilities located at the Huron Landfill site.

STAFF COMMENTS: The purpose of the manual is to fulfill the requirements of condition 4.1 of our amended Certificate of Approval, and act as a guideline for the monitoring, handling, storage and disposal of all recyclable materials accepted on-site by the Township. We bring this forward for information purposes.

ACTION: Noted.

7.3 Free Dump Day

Does Council wish to provide a "free day" in 2011?

STAFF COMMENTS: Our vehicle count has steadily declined from 400 in 2007 to 250 in 2008, to 150 in 2009, to 140 last year and, as previously stated, the majority of material arriving on-site is free of charge throughout the year. We seek your direction.

ACTION: Council approved continuing with free dump day for 2011.

8.0 **TRANSPORTATION**

8.1 After Hours Call Service

The After Hours Public Works number received a total of 30 calls in 2010.

STAFF COMMENT: The service is being used regularly, and therefore the Director of Public Works believes it is worth the monthly charge.

ACTION: Approved.

8.2 Infrastructure Projects Deadline Extension

The federal government announced a seven-month extension to the deadline for the completion of Economic Action Plan infrastructure projects.

STAFF COMMENTS: The original deadline of March 31, 2011 has been extended to October 31, 2011 to allow for all stimulus projects to be completed. The extension does not directly affect the Township as we had reached substantial completion on our projects.

ACTION: Noted.

8.3 Victoria Road

Attached is a letter received from a resident of Victoria Road.

STAFF COMMENTS: There is nothing fictitious or incorrect in the letter. Potentially Victoria Road would make an excellent connecting link between downtown Point Clark and Concession 4, and thus deserving of better maintenance. However, its existing geo-graphics simply do not allow for uninterrupted two-way traffic flow. As in many places the travelled portion of the road is single lane which not only hinders proper gravel resurfacing and grading operations but can create traffic safety issues. If Council wishes to address any thought of road betterment, it has to begin with the creation of enough open space to allow for proper road maintenance operations, in other words, a major trimming and cutting back of roadside shrubbery. We seek your comments.

ACTION: Victoria Road will be viewed on the road tour. The Director of Public Works will prepare a response based on the fact that we currently only own the travelled portion of the road and you need consent from all the owners to widen the roadway. Expropriation is also an option but this would be a long and extremely expensive process.

#### 8.4 Boiler Beach Speed Limit

We have received the following letter from resident concerned with the lower speed limit along Boiler Beach Road.

*"I've lived on Boiler Beach Rd. for more than 20 years with a 60 km/h speed limit and this has been proven as the optimum speed limit. On looking into past council meetings (Oct04) I found the Roads Superintendent decided all roads west of Lakerange should be 40 km/h. This is a ridiculous speed limit and will be (is) the bane of everyone living along Boiler Beach Rd and subdivisions south of Kincardine. Please reverse this decision."*

*Thanks*

STAFF COMMENTS: The reasoning for the lowering of the speed limit was (a) to create consistency along the lakeshore and (b) to hopefully reduce the chances of a pedestrian – vehicle incident. Goderich Street in Kincardine, which joins up with Boiler Beach Road, was already a 40 km zone, as was the neighbouring streets in Huronville and Bruce Beach Road. One of the reasons for completing the Lake Range Drive extension was to give an alternate route for those who wished to travel with more speed, and to relieve traffic impatience on Boiler Beach Road for those motorists wishing to view the scenic grandeur of Lake Huron on a relaxing drive. Secondly it was obvious by the number of complaints received by Public Works involving speeding, boulevard parking, traffic congestion, the lack of a walking/bicycle lane, etc. that in the name of safety we had to slow traffic down for all to coexist. In fact, some property owners had began placing obstacles at roads edge to impede traffic flow, which indirectly was creating more issues.

ACTION: Council supports staying with the lower speed limit. The Director of Public Works will prepare a response.

#### 8.5 Saratoga Road

Deputy Mayor Gamble suggested that parking on the side of the road is becoming an issue on Saratoga Road.

STAFF COMMENTS: Noted.

ACTION: The Director of Public Works will speak with Jim O'Rourke from the Municipality of Kincardine and determine if they are also receiving concerns about parking on Saratoga. A no parking by-law could be passed by either municipality declaring one side of the street no parking.

### 9.0 PARKS, FACILITIES & RECREATION

#### 9.1 Henderson Jersey Starts its tour in Lucknow

Lucknow has been chosen as the first stop on a 60-city tour of Canada through an on-line contest.

Paul Henderson will be in Lucknow on Friday, Jan. 28, in Kincardine on Jan. 29, and in Goderich on Jan. 30.

The Henderson Jersey Tour will visit 15 towns and cities until May of this year. A second leg will cover Atlantic Canada and Quebec.

STAFF COMMENTS: This is great news for the municipality.

ACTION: The Administrator is working on the details of the event with SMART Centres. The Clerk will send a letter to the event organizers thanking them for selecting Lucknow as the first stop on the tour.

**10.0 GENERAL**

**10.1 Bruce County Federation of Agriculture Politician Meeting**

We have received an invitation from the Bruce County Federation of Agriculture inviting the Mayor, Deputy Mayor and all Councillors to a "Politician's Meeting" that will be held on Saturday March 12<sup>th</sup>, 2011 at the Chepstow Lion's Hall from 10:00 a.m. until 2:00 p.m.

STAFF COMMENTS: This invitation was previously forwarded to you by e-mail. Please let the Clerk know if you are interested in attending?

ACTION: Mayor Twolan, Deputy Mayor Gamble and Councillor Abbott will be attending. The Clerk will respond.

**10.2 ROMA/OGRA 2011 Conference Delegates**

The Ontario ministers' meetings with municipal delegates will be held on Monday, February 28 and Tuesday March 1, 2011 at the conference.

STAFF COMMENTS: Are there any ministers' that Council wishes to request a meeting with this year?

ACTION: Council is requesting meetings with the Minister of Finance over lost OMPF Funding and the potential of lost assessment from wind turbines. They also wish to speak with the Minister of Energy regarding wind turbines. The Clerk will look into providing Council with an update on the livestock evaluation program so a meeting with Minister of Natural Resources is not required.

**10.3 AMO Conference**

The 2011 AMO Annual Conference will take place August 21-24, 2011 and will be hosted by the City of London and the County of Middlesex. Conference events will take place at the London Convention Centre, the Hilton London and the Delta London Armouries. Conference details will not be released until Monday January 10<sup>th</sup>, 2011.

STAFF COMMENTS: Are there any Councillors interested in attending?

ACTION: Councillors Abbott and Elliott will be attending the conference.

**11.0 BY-LAW ENFORCEMENT & SMALL ANIMAL CONTROL**

**11.1 Monthly Report**

Please find attached the monthly report of the By-Law Enforcement Officer.

STAFF COMMENTS: The By-Law Enforcement Officer will be in attendance to answer any questions.

ACTION: Received and filed.

11.2 Year End Report

Please find attached the year end report of the By-Law Enforcement Officer.

STAFF COMMENTS: The By-Law Enforcement Officer will be in attendance to answer any questions.

ACTION: There was further discussion regarding snow being left on the roadway that impedes traffic from residents cleaning their driveways. The Clerk will look at methods of enforcement.

12.0 **PERSONNEL**

12.1 Personnel Issue

Please refer to the confidential agenda.

12.2 Health & Safety Quarterly Report.

See report attached.

STAFF COMMENTS: Included in the report.

ACTION: Received and filed.

12.3 Personnel Issue

Please refer to the confidential agenda.

12.4 Personnel Issue

Please refer to the confidential agenda

13.0 **NEW BUSINESS**

13.1 Sanding on the Hills at the Lake

Councillor Elliott has had a complaint concerning the sanding of the hills along the lakeshore.

STAFF COMMENTS: None at this time.

ACTION: The concern was forwarded to the Director of Public Works who will respond to Councillor Elliott.

13.2 287 Ross Street

Councillor Sloetjes has had a complaint regarding an accessory building located at 287 Ross Street.

STAFF COMMENTS: None at this time.

ACTION: The concern was forwarded to the CBO who will be preparing a letter to send to the resident with a timeline.

**14.0 CORRESPONDENCE RECEIVED**

14.1	AMO	AMO Watch January 6 <sup>th</sup> , 2011
14.2		AMO Watch December 22 <sup>nd</sup> , 2010
14.3		New Information on Stimulus Deadline Extension – Dec 20 <sup>th</sup> , 2010
14.4	Grey Bruce Health Unit	National Non-Smoking week- January 5 <sup>th</sup> , 2011
14.5		Health Trends in Grey Bruce – December 17 <sup>th</sup> , 2010
14.6		Influenza Arrives in Grey Bruce – December 16 <sup>th</sup> , 2010
14.7	General Correspondence	Kincardine Women's Triathlon- Thank you
14.8		OPG's Deep Geologic Repository Project – December 2010
14.9		Ministry of Natural Resources letter regarding Off Shore Wind Development

**15.0 CLOSED SESSION**

15.1 Move into closed session

Moved by Sloetjes  
Seconded by Gamble

MOVE INTO  
CLOSED  
SESSION

1

THAT Huron-Kinloss Township Council move into a Closed Session pursuant to section 239 of the Municipal Act, 2001, as amended at 1:45 p.m. for the purpose of discussing:

- personal matters about an identifiable individual, including municipal or local board employees;
  - Probationary Period Expired
  - Administrative Matter
  - Summer Students
- labour relations or employee negotiations;
  - Probationary Period Expired
  - Administrative Matter
  - Summer Students

Carried.

**16.0 RETURN TO OPEN SESSION**

Moved by Murray  
Seconded by Lillian

RISE FROM  
CLOSED  
SESSION

2

THAT Huron-Kinloss Township Council rise from the Closed Session at 2:01 p.m.

Carried.

**17.0 ADJOURN**

Moved by Elliott  
Seconded by Abbott

ADJOURN

3

THAT Huron-Kinloss Township Council do now adjourn to meet again on January 17<sup>th</sup>, 2011 at 7:00 p.m. or at the Call of the Mayor.

Carried.

Original signed by  
Mitch Twolan

Original signed by  
Sonya Watson

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Mayor

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Clerk