

CORPORATION OF THE TOWNSHIP OF HURON-KINLOSS

GENERAL COMMITTEE MEETING

9:00 a.m. - Council Chambers

January 14th, 2013

Mayor	Mitch Twolan	()
Deputy Mayor	Wilfred Gamble	()
Councillors	Lillian Abbott	()
	Jeff Elliott	()
	Jim Hanna	()
	Don Murray	()
	Carl Sloetjes	()
Administrator	Mary Rose Walden	()
Clerk	Sonya Watson	()
Treasurer	Jodi MacArthur	()
Director of Public Works	Hugh Nichol	()
Chief Building Official	Matt Farrell	()
Director of Facilities & Recreation	Mike Fair	()
By-law Enforcement Officer	Brianne Elliott	()
Drainage Superintendent	Grant Collins	()

AGENDA

1.0 CALL TO ORDER

1.1 DISCLOSURE OF PECUNIARY INTEREST

<u>Name</u>	<u>Item</u>	<u>Nature of Interest</u>
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1.2 DELEGATIONS

1.3 Septic Re-Inspection Program/Water Quality Monitoring **9:00 a.m.**

Matt Pearson from B.M. Ross & Associates will be in attendance to present the 2012 Year End Septic Re-Inspection Program Report and discuss plans for 2013. He will also be presenting the Annual Water Quality Monitoring Reports for 2012.

STAFF COMMENTS: The Water Quality Monitoring Reports have been attached for your review. The Septic Re-Inspection Report will be provided at the meeting.

[Pine River Watershed Water Quality Monitoring Report](#)

[Point Clark Water Quality Monitoring Report](#)

ACTION:

1.4 [Harro Wehrmann Roof Mount Solar Project](#) 10:00 a.m.

Harro Werhmann will be attending seeking approval for his roof mount solar project at 460 Sideroad 20, former Huron Township in the name of "Life Solar JV 111".

STAFF COMMENTS: The deadline for applications is January 18th, 2013. If Council grants approval, Council will be authorizing the Mayor and Clerk to sign the application form now. A resolution will be brought to the January 21st, 2013 meeting to ratify the decision.

ACTION:

2.0 **PLANNING & BUILDING DEPARTMENT**

2.1 [2012 Year End Building Report](#)

Please find attached the Year End report of the Chief Building Official.

STAFF COMMENTS: The Chief Building Official will be in attendance to discuss the report.

ACTION:

2.2 [Monthly Building Report](#)

Please find attached the monthly report of the Chief Building Official.

STAFF COMMENTS: The Chief Building Official will be in attendance to discuss the report.

ACTION:

2.3 [Wilken Roof Mount Solar Project](#)

At the November 19th, 2012 meeting Council passed a resolution authorizing two(2) roof mount solar units for "Wilken's" at 3065 Concession 4 and 3066 Concession 4 under the applicant name of "Simcoe County Community Energy Co-operative"

STAFF COMMENTS: We have since been contacted by the company "EthoSolar" and the applicant John Wilken that they will only be submitting one application now for the dairy farm at 3065 Concession 4 and it will be in the name of "LIFE Solar JV 109" rather than "Simcoe County Community Energy Co-operative". There are no other changes on the forms. We will be bringing a resolution forward authorizing the name change at the Jan 21st, 2013 meeting. However, the revised applications need to be submitted by January 18th, 2013. We are seeking your direction to authorize the Mayor and Clerk to sign the new form so they can meet the submission deadline.

ACTION:

3.0 FIRE & EMERGENCY MANAGEMENT SERVICES

3.1 [Year End Report Ripley-Huron Fire Department](#)

Please find attached the Year End report of the Ripley-Huron Fire Department.

STAFF COMMENTS: The Fire Chief and Deputy Chief will be in attendance to present the report.

ACTION:

3.2 [Year End Report Lucknow & District Fire Department](#)

Please find attached the Year End report of the Lucknow & District Fire Department.

STAFF COMMENTS: Included in the report.

ACTION:

4.0 BY-LAW ENFORCEMENT & SMALL ANIMAL CONTROL

4.1 [2012 Year End Report](#)

Please find attached the yearend report of the By-Law Enforcement Officer.

STAFF COMMENTS: The By-Law Enforcement Officer will be in attendance to answer any questions.

ACTION:

4.2 [Monthly Report](#)

Please find attached the monthly report of the By-Law Enforcement Officer.

STAFF COMMENTS: The By-Law Enforcement Officer will be in attendance to answer any questions.

ACTION:

4.3 [Property Standards Committee Rules of Practice and Procedure](#)

We have provided a new Rules of Practice and Procedure for the Property Standards Committee. The draft has been recommended by our solicitor. Staff feel it is time to have something more formal in place for the conduct of hearings. This will establish a set of guidelines for future conduct when in receipt of an appeal to an order.

STAFF COMMENTS: If Council concurs with the draft Rules of Practice and Procedure we will bring forward for adoption at the January 21st, 2013 meeting.

ACTION:

5.0 **PARKS, FACILITIES, RECREATION AND LAKESHORE**

5.1 [Coastal Centre's 2012 Annual Review](#)

We have received a copy of the Lake Huron Coastal Centre's 2012 Annual Review outlining activities in which they have been involved in protecting Lake Huron's environmental health.

STAFF COMMENTS: The report has been attached for your review.

ACTION:

5.2 The Ontario FIT (Feed-In Tariff) Forum

The Education Forum scheduled for April 3rd and 4th, 2013 in Toronto will be addressing concerns regarding renewable energy programs in the province.

STAFF COMMENTS: The agenda indicates some good information regarding the FIT (Feed In Tariff) program that may provide some insight to the Huron-Kinloss Council as to whether they want to participate in the FIT program in particular the solar projects. I feel that they may want to consider the FIT program in the event that the Electricity rates become so high that we as staff may soon exhaust our energy efficiency options and have no other way to reduce energy costs except to start to generate electricity (revenue) to offset the increasing costs. The conference agenda link is available [here](#). Does Council want to attend the Education Forum in Toronto?

ACTION:

5.3 Security for Stag and Does

We have been notified in writing from the South Bruce Detachment that OPP will no longer be providing security for Stag and Does under an SOP (Special Occasion Permit).

STAFF COMMENTS: We have been exercising the option more often in recent years to use private security. This will not impact operations, and we had only one request specifically for OPP in 2012. It was noted that OPP would provide security if under a Municipally licensed facilities. Staff will bring forward the revised Municipal Alcohol Policy to reflect the changes. We bring this forward for information purposes.

ACTION:

5.4 Summer Student Hiring Program

We anticipate advertising for Summer Students in late January and early February.

STAFF COMMENTS: We respectfully request a Council representative for the interview process.

ACTION:

5.5 [Algae Removal Agreement](#)

A Draft Agreement with Snobelen Ag has been attached for your review.

STAFF COMMENTS: If Council concurs a By-Law authorizing signing the Agreement will be brought forward to the next meeting.

ACTION:

5.6 [Dredging of Pine River and Point Clark Boat Clubs](#)

Staff has written to the Ministry of Natural Resources, Lisa Thompson M.P.P. and Ben Lobb M.P. regarding the concerns brought forward by the boat clubs in obtaining a permit to dredge.

STAFF COMMENTS: We have attached a letter received from Mark Shoreman from the MNR. Our discussions with Lisa Thompson's office have yielded the same response. It would seem that the Saugeen Ojibway Nation (SON) has concerns with the project that is delaying the issuance of a permit. We will relay this information to the Pine River and Point Clark Boat Clubs.

ACTION:

6.0 **FINANCE**

6.1 [Consolidated Fees By-Law](#)

A draft of the Consolidated Fees By-Law has been brought forward. We have added the new cemetery fees as approved in a report brought forward last fall. We also wish to revise wording in the FOI fees to reflect the updated legislation.

STAFF COMMENTS: If Council approves the draft by-law it will be brought forward at the January 21st, 2013 meeting.

ACTION:

6.2 [Maitland Valley Conservation Authority Draft Budget](#)

The MVCA has provided information on priorities and a draft 2013 budget.

STAFF COMMENTS: The proposed increase is \$4,207.00 plus a special levy of \$600.00 to updated the flood plain mapping for Lucknow.

ACTION:

6.3 Municipal Infrastructure Investment Initiative

The Ontario Ministry of Infrastructure has announced that funding for municipal capital projects has increased from \$51 million to \$90 million.

STAFF COMMENTS: We bring this forward for information purposes. Our Expression of Interest for replacement of the Lucknow Standpipe has been submitted.

ACTION:

7.0 **DRAINAGE**

No items scheduled.

8.0 **DRINKING WATER & WASTE WATER**

8.1 [Water/Wastewater Summary](#)

Please find attached the contractor summary for November.

STAFF COMMENTS: We bring this forward for information purposes.

ACTION:

8.2 [Lucknow Sewage Performance Report](#)

Please find attached an email from B.M. Ross and Associates Limited regarding the Lucknow sewage annual report.

STAFF COMMENTS: As the 2012 annual report is due by March 31st, the Director of Public Works is requesting pre-budget approval for \$3,500.00. If Council is in agreement with the proposal, the additional monies will be included in the 2013 budget.

ACTION:

8.3 Federal Fisheries Wastewater Regulations

As previously reported the Department of Fisheries and Oceans has implemented new wastewater effluent regulations effective 2013.

STAFF COMMENTS: Basically, the new regulations state that certain sampling criteria must be met before any discharge into waters frequented by fish can occur. In conversation with Veolia Water Canada and B.M. Ross and Associates Limited, we have agreed the Lucknow Wastewater Treatment Plant is not subject to the new regulations as the final effluent is not discharged into a body of water. As for Ripley, we are currently meeting the sampling requirements. However, there will be a need to generate additional reports. At this time Veolia has indicated they can produce the additional reports under the current contract.

ACTION:

8.4 [Huronville Water Agreement](#)

Please find attached a copy of the amendments to be included with the existing Huronville Water System Agreement.

STAFF COMMENTS: The amendments are as a result of Section 14 of the Safe Drinking Water Act that came into effect December 31, 2012. The existing agreements with Ashfield-Colborne-Wawanosh will also be amended to reflect the new legislative requirements.

ACTION:

9.0 **WASTE MANAGEMENT**

9.1 Municipal Battery Recycling Program

The Township has entered into an agreement with Raw Materials Company Inc. for the collection of household batteries.

STAFF COMMENTS: Drop off depots will be established at the Public Works sheds in Lucknow and Ripley, as well as the Huron Landfill site. There is no cost to the Township for the service.

ACTION:

9.2 [Municipal Hazardous & Special Waste Collection](#)

The County of Bruce plans to offer fifteen Municipal Hazardous & Special Waste Collection events again in 2013.

STAFF COMMENTS: Attached is the proposed collection schedule for 2013. We bring this forward for information purposes.

ACTION:

9.3 [Huron Landfill Inspection](#)

Attached is a copy of the Actions Required following a Ministry of the Environment inspection on November 16, 2012.

STAFF COMMENTS: Of the nine Actions Required, eight are by voluntary compliance with the ninth being the implementation of a more detailed training plan. Following our second inspection under the amended Certificate of Approval, it is obvious that certain issues need to be revisited with the Ministry, specifically the requirement for daily cover. Following significant rain events it is not practical to enter the area with our heavy equipment, and while this can be documented it is a non-compliance of the Certificate of Approval. As we will be amending the Certificate of Approval to allow for the collection of batteries, we have asked our consulting engineers at Genivar Inc. to explain the situation to the MOE District Manager in hopes of finding suitable solutions. We also held discussions with our consulting engineer regarding the training program, and will provide a response to the Ministry by the February deadline.

ACTION:

9.4 [Genivar Inc. Invitation](#)

Attached please find an invitation from GENIVAR Inc.

STAFF COMMENTS: Please express your interest in attending this event to the Director of Public Works prior to the RSVP date of January 18, 2013.

ACTION:

10.0 **TRANSPORTATION**

10.1 **One Foot Reserve- Penetangore Row**

We have received a request from Mac Gregor Enterprises Limited to convey a one-foot reserve along Penetangore Row to the Township in order that the owner of the adjoining lands can access their property via Penetangore Row.

STAFF COMMENTS: A map has been attached showing the one foot reserve. Staff has reviewed the request and has no concerns. If Council concurs a By-Law authorizing signing the Acknowledgement and Direction will be brought forward. The one foot reserve once transferred will become part of Penetangore Row.

ACTION:

10.2 **After Hours Call Service**

The After Hours Public Works number received a total of 20 calls in 2012.

STAFF COMMENTS: The service is being used regularly, and therefore the Director of Public Works believes it is worth the monthly charge of \$120.00, plus taxes.

ACTION:

10.3 **OGRA/ROMA Conference Bus**

A bus has been booked to transport attendees to and from the OGRA/ROMA Conference.

STAFF COMMENTS: The bus will leave the Municipal Office parking lot at 10:00 a.m. on Sunday February 24th and pick up at the Fairmont Royal York on Wednesday February 27th at 11:00 a.m.

ACTION:

10.4 **Bruce County Road 1**

The Bruce County Highways Department is considering a potential realignment of County Road 1, north of Kinloss.

STAFF COMMENTS: The proposal would see the sections of County Road 1 north and south of Highway 9 connect at the Kinloss intersection, eliminating the existing off-set design. Although actual construction would not occur for approximately 10 – 15 years, the County has announced its intention to begin the Environmental Assessment process, and will be hosting an open house in the near future to present all options. We bring this forward for information purposes only.

ACTION:

10.5 Speed Limits on Lake Range Drive

The Director of Public Works has been requested to bring forth for discussion the possibility of reducing the existing speed limits on Lake Range Drive.

STAFF COMMENTS: The main area of concern is a 4km section between the Ashfield boundary road and Concession 4. At this time the Director of Public Works is not recommending a reduction of the existing 60km speed limit, only that the issue be brought forth for Council's direction. The Director of Public Works does not consider Lake Range Drive to be a residential street, but a collector road designed to move traffic quickly to and from the lakeshore area. Its designation as such has allowed the parallel road network servicing the Point Clark residential area to be posted at reduced speed limits and achieves an alternative route balance between those on a scenic drive and the everyday rush hour commuter. The existing speed limit is already 20km lower than its counterparts in the Township, specifically concession roads, county and provincial highways, and I believe it may be impractical to expect traffic to travel at an even slower pace of 40km on a road recently surfaced for the purpose of handling high traffic flows. If the concern is exceedences of the posted limits, Township response has always been it is a police issue and to contact the local detachment. The OPP have always responded to the request for additional patrolling and the existing speed limits posted have never been brought to my attention by an officer as an issue. In the past ten years Lake Range Drive has been rebuilt, resurfaced and at the north end of the Township extended to act as a bypass to the lakeshore residential roads. I believe it serves this purpose well.

ACTION:

10.6 Driveway Issue

Attached is an email from a homeowner requesting compensation for damages he believes was a direct result of our snow plowing operations, specifically that the snow plow operator drove over the corner of his driveway resulting in cracking of the concrete surface.

STAFF COMMENTS: The Director of Public Works has met with the homeowner, and believes the Township has three options of reply. One is to quote our annual advertisement in the local newspapers which states, "Neither the Township, nor the *Snow Plow Operators*", will be held financially responsible for any damages to a homeowner's property deemed to be on Township road allowance when performing their daily maintenance operations. This includes, but is not limited to, damages involving fences, mailboxes, blue boxes, entranceways, and entrance signage." Two, is to await a dollar amount for repair, and attempt to reach an agreement of compensation with the homeowner, and three is to delay any decision until a viewing of the area during the spring road tour. I seek Councils direction.

ACTION:

11.0 ECONOMIC DEVELOPMENT & TOURISM

11.1 [Business & Economic Development Year End Report](#)

The Business & Economic Officer has provided a Year End Report for your review.

STAFF COMMENTS: Included in the report.

ACTION:

12.0 GENERAL GOVERNMENT

12.1 [NWMO Community Advisory Committee – Terms of Reference](#)

Staff has prepared a draft Terms of Reference for the NWMO Community Advisory Committee for Council's Review.

STAFF COMMENTS: Included in this By-Law is a new employee position "NWMO Community Liaison/Project Coordinator" that will serve as the Secretary for the committee. This position is dependent on funding approval from NWMO as outlined in the Letter of Intent for Step 3. Does Council have any concerns with the Draft By-Law for the Committee? The By-law can be brought forward to the January 21st, 2013 meeting for consideration and the advertisement for committee members can be ready to go out once the by-law is adopted.

ACTION:

12.2 [Marriage Commissioner Year End Report](#)

The Deputy Clerk has prepared a Year End report for your review.

STAFF COMMENTS: Included in the report.

ACTION:

12.3 ROMA/OGRA Conference Minister Meetings

The form for requests for meetings with Ministers' and Parliamentary Assistants' at the ROMA/OGRA Conference has been released. The deadline to submit requests is January 18th, 2013.

STAFF COMMENTS: If there are Ministers' Council wishes to meet please provide the Clerk with details for submission at the meeting.

ACTION:

12.4 [Prime Minister's Volunteer Awards](#)

We have received notice of the call for Nominations for the Prime Minister's Volunteer Awards. Details on the award are attached. Regional award recipients will be eligible to identify a not-for profit organization to receive a \$5000.00 grant.

STAFF COMMENTS: If Council concurs we will forward this information onto various committees in Huron-Kinloss to review. Does Council have anyone specific they wish to nominate? Further details on the award can be found [here](#). A fact sheet has been attached.

ACTION:

12.5 [Ontario Small Urban Municipalities Conference \(OSUM\)](#)

We have received information on the OSUM Conference and Tradeshow being held May 1-3rd, 2013 at the Nottawasaga Inn And Resort.

STAFF COMMENTS: We have copied the letter for your review.

ACTION:

12.6 [2013 Nuclear Industry Conference and Tradeshow](#)

We have received correspondence from Marie Wilson on the upcoming Nuclear Industry Conference and Trade Show taking place on Ottawa on February 27th-March 1, 2013. A meeting concerning the DGR for low and intermediate level waste is scheduled for February 28th.

STAFF COMMENTS: We have attached the invitation for your review.

ACTION:

12.7 [Bruce Power –Units 1 and 2 return to operation](#)

We have received a letter, CD and booklet announcing the operation of Units 1 and 2 at the Bruce Power Site.

STAFF COMMENTS: We have attached the letter for your review. Hard copies of the booklet and CD have been provided for each Councillor and will be available at the meeting. The link to the booklet can also be found here: ["Revitalizing the Bruce Power Site"](#)

ACTION:

12.8 [Bruce and Grey County Federation of Agriculture Meeting](#)

We have received an invitation from the Bruce and Grey County Federation of Agriculture regarding the 5th Annual Politicians meeting on Saturday March 23rd, 2013 from 10-2 at the Elmwood Community Centre.

STAFF COMMENTS: The invitation has been attached for you review. Do any Councillors wish to attend?

ACTION:

13.0 **PERSONNEL**

No items scheduled.

14.0 **NEW BUSINESS/COUNCIL REPORTS**

14.1

15.0 **CORRESPONDENCE ON THE TABLE**

15.1	AMO	AMO Watch File – January 3, 2013
15.2		Communicate AMO – “New AODA Accessibility Standards - Design of Public Spaces in the Built Environment” December 19, 2012
15.3		AMO Watch File – December 20, 2012
15.4		Communicate AMO – “AMO Receives Report Towards Full Cost Recovery for Water and Wastewater Services” December 19, 2012
15.5		Communicate AMO – “Additional Funding for Municipal Infrastructure Available” December 18, 2012
15.6		Communicate AMO – “Ontario’s New Child Care Framework and Funding Formula” December 18, 2012
15.7		AMO Watch File – December 13, 2012
15.8		Communicate AMO – “Provincial Auditor’s 2012 Report – Key Municipal Interest in OPP Recommendations” December 13, 2012
15.9		AMO – Ontario Distribution Sector Review Panel Releases Report December 13, 2012
15.10		AMO – Limited Conference Dollars? Let Us Help You Plan the Best Return
15.11	Grey Bruce Health Unit	Media Advisory “Board of Health Meeting Schedule 2013” January 7, 2013
15.12		News Release “Contract Agreement with OPSEU Local 276 - Support” November 23, 2012
15.13		News Release “High Flu Activity in Ontario” December 20, 2012
15.14	General	OPG’s Deep Geologic Repository Project – December 2012
15.15		Western Waste Management Facility Newsletter - Fall / Winter 2012
15.16		News Release – Walkerton Clean Water Centre Hosts Delegation from Brazil January 7, 2013
15.17		GLSLCI - Making Waves January 7, 2013
15.18		GLSLCI - Making Waves December 17, 2012
15.19		Wine & Cheese Social for the Bruce County Museum February 9, 2013
15.20		Ministry of Citizenship and Immigration – Ontario Medal for Young Volunteers December 2012
15.21		Holiday Greeting Card – Stempski Kelly Associates Inc
15.22		OMAFRA Connects – December 2012 X 2

16.0 **CLOSED SESSION**

16.1 Move into closed session

Moved by
Seconded by

MOVE INTO
CLOSED
SESSION

THAT Huron-Kinloss Township Council move into a Closed Session pursuant to section 239 of the Municipal Act, 2001, as amended at _____ p.m. for the purpose of discussing:

- litigation or potential litigation, including matters before
 - administrative tribunals, affecting the municipality or local board;
 - Zoning Prosecution
 - Property Standards
 - advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
 - Zoning Prosecution
 - Property Standards

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17.0 **RETURN TO OPEN SESSION**

Moved by
Seconded by

RISE FROM
CLOSED
SESSION

THAT Huron-Kinloss Township Council rise from the Closed Session at p.m.

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18.0 **ADJOURN**

Moved by
Seconded by

ADJOURN

THAT Huron-Kinloss Township Council do now adjourn to meet again on January 21st, 2013 at 7:00 p.m. or at the Call of the Mayor.

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