

CORPORATION OF THE TOWNSHIP OF HURON-KINLOSS

GENERAL COMMITTEE MEETING

9:00 a.m. - Council Chambers

January 9th, 2012

| | | |
|--|-------------------------|------------|
| Mayor | Mitch Twolan | (P) |
| Deputy Mayor | Wilfred Gamble | (P) |
| Councillors | Lillian Abbott | (P) |
| | Jeff Elliott | (P) |
| | Jim Hanna | (P) |
| | Don Murray | (P) |
| | Carl Sloetjes | (A) |
| Administrator | Mary Rose Walden | (P) |
| Clerk | Sonya Watson | (P) |
| Treasurer | Jodi MacArthur | (P) |
| Director of Public Works | Hugh Nichol | (P) |
| Chief Building Official | Matt Farrell | (P) |
| Director of Facilities & Recreation | Mike Fair | (P) |
| By-law Enforcement Officer | Brianne Elliott | (P) |
| Drainage Superintendent | Grant Collins | (P) |

OTHERS PRESENT: Barb McKay, Liz Dadson, Garit Reid, Linda Cooper, Bob Bergman, Matt Pearson, Phil Beard

MINUTES

1.0 CALL TO ORDER

Mayor Twolan called the meeting to order at 9:00 a.m.

1.1 DISCLOSURE OF PECUNIARY INTEREST

| <u>Name</u> | <u>Item</u> | <u>Nature of Interest</u> |
|-------------|-------------|---------------------------|
|-------------|-------------|---------------------------|

None disclosed.

1.2 DELEGATIONS

1.3 Maitland Valley Strategic Plan Outline and Activity Update & Lucknow floodplain mapping
Phil Beard & Steve Jackson 9:00 a.m.

Phil Beard, General Manager of Maitland Valley will be doing a presentation on the Strategic Plan and providing an update on the 2011 watershed activities.

Steve Jackson will be attending to discuss the Lucknow floodplain mapping.

STAFF COMMENTS: None at this time.

ACTION: Steve Jackson was unable to attend. Phil Beard presented the Strategic Plan Outline and Activity Update for the MVCA. Councillor Hanna clarified that donations to the MVCA are tax deductible. MVCA is currently planting 70,000 trees per year. The Lake Huron Shoreline Committee would like to collaborate with area Mayors to reach the Great Lakes Cities Initiative. Looking for political support for the MVCA initiatives. Mayor Twolan suggested holding a meeting to discuss a committee prior to the Great Lakes Conference in June. MVCA is looking for ways to engage the Provincial and Federal Governments.

1.4 Septic Reinspection Program & Surface Water Quality Monitoring Reports
Matt Pearson, B.M. Ross & Associates 9:30 a.m.

Matt Pearson will be reviewing the Surface Water Monitoring Programs in Point Clark and Pine River and the Septic Reinspection Program results for 2011.

STAFF COMMENTS: The reports will be provided at the meeting.

ACTION:

Water Quality Monitoring Reports:

Matt Pearson presented the 2011 Point Clark Water Quality Monitoring Report and the 2011 Pine River Water Quality Monitoring Report as well as 10 Year Statistical Review which were reviewed in detail for Council at the meeting. The trends are continuing to show an increase in phosphorus in the lake. There was a further discussion on nitrate filters and whether an increase in installation of more nitrate filters would help improve the watershed. Councillor Murray questioned whether a nitrate filter in new municipal drains would help with the nitrate problem. There is currently no data collected that shows the nitrate filters are having a large impact on removing nitrates. Matt Pearson suggested Council's next step should involve initiating a research project to investigate sites 17 and 18 that show extremely high levels of nitrates. A source of these nitrates should be determined.

Deputy-Mayor Gamble questioned whether the money from the Pine Rive Sampling program (\$25,000) could now be used on an initiative such as a Clean Water Program rather than continue to monitor yearly. It was suggested that monitoring could then continue on a 5 year basis due to the data that has already been collected. Matt Pearson responded that the data is very useful information and if Huron-Kinloss choose to not sample on a yearly basis and discrepancies occurred after a five year period then you would not know why. Huron-Kinloss is just starting to create trends based on the collection of data for ten years.

Septic Re-Inspection Program:

Matt Pearson presented the Septic re-inspection program information for 2011. There have been 2006 inspections to date, five years into the program. 75 systems out of the 2006 were rated high risk. Council was the recipient of the SOLEC award which recognized exceptional performance and dedication to improving the Great Lakes. Deputy-Mayor questioned the necessity for the inspection on tertiary systems that require a yearly inspection. Matt Pearson explained that the program also ensures these systems are being maintained.

Mayor Twolan questioned if all the systems in the 100 metre Source Water Protection have now been inspected. It was suggested that inspections in 2012 should focus on this area. Under the mandatory program from the Province they will have 5 years to comply with the inspection program.

Once this seven year cycle is complete and all the systems have been inspected the costs are not anticipated to increase however with inflation it is not anticipated that there will be a reduction in the \$55.00 fee.

2.0 PLANNING & BUILDING DEPARTMENT

2.1 Monthly Report

Please find attached the monthly report of the Chief Building Official.

STAFF COMMENTS: The Chief Building Official will be in attendance to answer any questions.

ACTION: Council requested a summary report on the number of lots left for sale in Huron-Kinloss and the number of lots built on in the past few years. This information could be used to assist interested developers. The CBO will review the building fees in the next month and a report will be brought forward.

2.2 Year End Building Report

Please find attached the year end building report of the Chief Building Official.

STAFF COMMENTS: The Chief Building Official will be in attendance to answer any questions.

ACTION: Council questioned some building concerns in Kinloss and Lucknow.

2.3 Housekeeping Amendment

We have been working with Bill Green on preparing a final Comprehensive Zoning By-law in a Consolidated form. Through this process there were some minor numbering errors and some zoning symbols that needed correcting to create this consolidation. This Housekeeping Amendment will be presented at the January 23rd, 2012 planning meeting. We have copied the draft amendment for your review. Notice has been provided. There are no significant changes to the by-law.

STAFF COMMENTS: Please find the draft amendment attached.

ACTION: Noted. Council questioned when the next Provincial Policy Review will be done. The CBO will speak with the County. The Lucknow Flood Plain Mapping was also discussed. The current mapping is from 1985 and needs updating. A letter will be sent indicating our interest and intent to move forward with this project.

3.0 FIRE & EMERGENCY SERVICES

3.1 Ripley-Huron Fire Department Year End Report

Please find attached the year end report of the Ripley-Huron Fire Department.

STAFF COMMENTS: Fire Chief, Martyn and Deputy-Chief Pollard were in attendance to answer any questions.

ACTION: the Fire Chief notified Council that we have just received written notice that the Hanover Dispatch has indicated they will not longer be servicing the Ripley Fire Department as

of December 31st, 2012. The Fire Chief stated there will be meetings with area fire chiefs to discuss options. It is expected there will be an increase in cost to the budget for dispatching services. The potential of a co-operative dispatch is one option being pursued.

The replacement of the tanker was discussed. The 15 year standard for replacement passed in 2011. However, the Fire Chief reported the tanker is in good condition based on recent service by Freiburger's. There is money being put in the reserve for the tanker purchase.

The Standard Operating Guidelines of the department will be reviewed and updated in 2012 with staff assistance. Jeff Pollard has taken over the role in the training division.

Deputy-Chief Pollard reported on a recent meeting with Acciona regarding high angle rescue for the wind turbines. The department has not been trained on a year basis and therefore is not in a qualified position to assist in a high angel rescue. A new agreement with Acciona regarding emergency response services will need to be drafted. The Clerk will send a letter stating the level of response that the department will provide until the agreement is re-drafted and in place.

The Junior Fire Fighter Program was explained to Council. 25 to 40 students will come to the department and work with the firemen and provide hands on experience. This would be another measure under the fire safety prevention program.

4.0 FINANCE

4.1 Confidential Item

Please refer to the closed session agenda

4.2 Computer Equipment Purchase

The Clerk has prepared a report for your review.

STAFF COMMENTS: Included in the report.

ACTION: Approve staff recommendations. A resolution will be brought forward.

5.0 DRAINAGE

5.1 Water Table Levels Point Clark

Please find attached a report prepared by the Drainage Superintendent.

STAFF COMMENTS: Included in the report.

ACTION: Approve staff recommendations.

6.0 **WATER & SEWERS**

6.1 Lucknow Sewage Performance Report

B.M. Ross has quoted \$3,850.00 + HST for the preparation of the annual sewage performance report.

STAFF COMMENTS: The price is an increase of \$350.00 over the past two years, however still lower than the 2009 price of \$4,000.00. We seek Council approval to proceed.

ACTION: Approved.

7.0 **ENVIRONMENTAL SERVICES** - (Landfill & Collection)

7.1 Free Dump Day

Does Council wish to provide a "free day" in 2012?

STAFF COMMENTS: The vehicle count in 2011 was up over the previous two years. However, the majority of material arriving on-site is free of charge throughout the year. We seek your direction.

ACTION: Proceed with offering a "free dump day" for 2012.

8.0 **TRANSPORTATION**

8.1 After Hours Call Service

The After Hours Public Works number received a total of 37 calls in 2011.

STAFF COMMENT: The service is being used regularly, and therefore the Director of Public Works believes it is worth the monthly charge.

ACTION: Approved.

8.2 OGRA/ROMA Conference Bus

A bus has been booked to transport attendees to and from the OGRA/ROMA Conference.

STAFF COMMENTS: The bus will leave the Municipal Office parking lot at 10:00 a.m. on Sunday February 26th and pick up at the Fairmont Royal York on Wednesday February 29th at 11:00 a.m.

ACTION: Noted.

8.3 Side Road 20 Bridge

County Engineer Brian Knox has notified the Director of Public Works that he will be making a recommendation to the Bruce County Highways Department for the removal, but not replacement of the bridge located at the South Side of Bruce Road 6 and Huron-Kinloss Sideroad 20 Intersection.

STAFF COMMENTS: Attached are pictures of the structure showing its deteriorated state. The bridge has been closed to vehicular traffic since 2007 and the County has shown no interest in its repair. If the recommendation is accepted at the County level, a discussion with the Township will be forthcoming as acknowledgment by Huron-Kinloss Council is required before demolition occurs.

ACTION: Noted.

8.4 Bridge Resolution

At the November meeting Council discussed drafting a resolution concerning the strict requirements for bridge replacement being detrimental to rural road systems.

STAFF COMMENTS: We have attached a draft resolution for your consideration that was prepared with the assistance of Ken Logtenberg from BM Ross and Associates Ltd. However, we wish to note that there are many factors involved in bridge replacement and Ken has advised us that he has been working with the Conservation Authority and they are now considering alternatives for the Purple Grove Bridge. Therefore, Ken Logtenberg is suggesting *"I actually don't think it would be in the Municipality's best interest to complain too much at this time."* We see your direction.

ACTION: Council decided to put the resolution on hold at this time.

9.0 PARKS, FACILITIES & RECREATION

9.1 Lighthouse Museum Displays

The Director of Facilities and Recreation has prepared a report for your review.

STAFF COMMENTS: Included in the report.

ACTION: Approve staff recommendations. The closure of the lighthouse should be included in the Township Newsletter.

9.2 Summer Students

The Lighthouse staff will not be hired due to ongoing renovations for summer of 2012, and the lighthouse Museum will be closed for the season.

STAFF COMMENTS: We propose to hire five students (same as 2011) for Parks, Trails, and Landscape students this year. We will be advertising late January to early February. We also require a Council representative to sit on the interview and selection committee.

ACTION: Approved. Council also approved hiring a summer student for the septic reinspection program. Mayor Twolan will sit on the interview committee.

10.0 **GENERAL**

10.1 Marriage Commissioner Report

The Deputy-Clerk has prepared the year end report for the Marriage Commissioners

STAFF COMMENTS: Included in the report.

ACTION: Received and filed.

10.2 Wiarthon Willie Festival

We have received an invitation to Council for the 56th Annual Wiarthon Willie Festival.

STAFF COMMENTS: The invitation has been copied for your review.

ACTION: Noted.

11.0 **BY-LAW ENFORCEMENT & SMALL ANIMAL CONTROL**

11.1 Monthly Report

Please find attached the Monthly Report of the By-Law Enforcement Officer.

STAFF COMMENTS: The By-Law Enforcement Officer will be in attendance to answer any questions.

ACTION: Received and filed.

11.2 Year End Report

Please find attached the Year End Report of the By-Law Enforcement Officer.

STAFF COMMENTS: The By-Law Enforcement Officer will be in attendance to answer any questions.

ACTION: Received and filed.

11.3 By-Law Infraction

Please refer to the confidential agenda.

12.0 PERSONNEL

12.1 Health & Safety Quarterly Report

Tracey Howe has prepared the Quarterly Health & Safety Report for October 1st to December 31st, 2011.

STAFF COMMENTS: Included in the report.

ACTION: Received and filed.

13.0 NEW BUSINESS

13.1 Lucknow Summer Ice

Councillor Murray reported that the Lucknow Recreation Board will be approaching the Ripley Minor Hockey Committee on the potential use of the early ice at the Lucknow Sports Complex for Ripley Minor Hockey.

STAFF COMMENTS: The Director of Facilities and Recreation provided some details on the low registration numbers and the lack of team try outs required.

ACTION: Noted.

14.0 CORRESPONDENCE RECEIVED

| | | |
|-------|------------------------|--|
| 14.1 | AMO | AMO Watch File -- December 22, 2011 |
| 14.2 | | Communicate AMO -- <i>From the Desk of President Gary McNamara</i> December 19, 2011 |
| 14.3 | | Communicate AMO -- <i>Passage of Bill C-13 makes the federal Gas Tax Fund permanent</i> December 16, 2011 |
| 14.4 | | Communicate AMO -- Court Security and Prisoner Transportation upload December 15, 2011 |
| 14.5 | | AMO Watch File -- December 15, 2011 |
| 14.6 | Grey Bruce Health Unit | News Release " <i>Shortest Day of PLAY</i> ", January 4, 2012 |
| 14.7 | | News Release " <i>Quit and Get Fit</i> " December 21, 2011 |
| 14.8 | | News Release " <i>Youth Identify Travel Assets and Barriers</i> " December 20, 2011 |
| 14.9 | | News Release " <i>Flu Clinics Markdale and Kincardine</i> " November 18, 2011 |
| 14.10 | | News Release " <i>Holiday Visits -- Stay Home if You are Sick</i> " December 20, 2011 |
| 14.11 | | News Release " <i>'Tis the Season For Dog Bites</i> " December 19, 2011 |
| 14.12 | | News Release " <i>2011 Nutritious Food Basket - Is There Enough Money for Healthy Food?</i> " December 16, 2011 |
| 14.13 | General | Regional Tourism Organization 7 December 2011 Newsletter |
| 14.14 | | Municipal Employer Pension Centre of Ontario December 19, 2011 |
| 14.15 | | Nutrient Management Newsletter December 2011 |
| 14.16 | | Making Waves 2011 |
| 14.17 | | Municipality of South Bruce Notice of Adoption of Local Official Plan Amendment and Notice of Passing of Comprehensive Zoning By-law December 21, 2011 |
| 14.18 | | Rural Broadband in Canada - Xplornet |
| 14.19 | | Ontario Heritage Trust -- Ontario Heritage Week 2102 February 20 -26, and News From the Trust November 2011 |
| 14.20 | | Ontario Heritage Trust -- Heritage Matters November 2011 |
| 14.21 | | Christmas Cards -- Stempski Kelly Associates Inc & Lavis Contracting Co |
| 14.22 | | OMAFRA Connects Grey, Bruce & Dufferin January 2012 |
| 14.23 | | OMAFRA Connects Huron, Lambton & Beyond December 2011 |
| 14.24 | | Milestones Magazine -- December 2011 |

| | | |
|-------|--|---|
| 14.25 | | ieso 2012 calendar |
| 14.26 | | Ontario Fire Marshall reply to resolution December 15, 2011 |

15.0 **CLOSED SESSION**

15.1 Move into closed session

Moved by Elliott
Seconded by Gamble

MOVE INTO
CLOSED
SESSION

1

THAT Huron-Kinloss Township Council move into a Closed Session pursuant to section 239 of the Municipal Act, 2001, as amended at 1:50 p.m. for the purpose of discussing:

- personal matters about an identifiable individual, including municipal or local board employees;
 - By-Law Infraction

Carried.

16.0 **RETURN TO OPEN SESSION**

Moved by Gamble
Seconded by Elliott

RISE FROM
CLOSED
SESSION

2

THAT Huron-Kinloss Township Council rise from the Closed Session at 2:05 p.m.

Carried.

Council moved to a Court of Revision for the Pollard Municipal Drain

17.0 **CLOSED SESSION**

17.1 Move into closed session

Moved by Elliott
Seconded by Gamble

MOVE INTO
CLOSED
SESSION

3

THAT Huron-Kinloss Township Council move into a Closed Session pursuant to section 239 of the Municipal Act, 2001, as amended at 2:35 p.m. for the purpose of discussing:

- the security of property of the municipality or local board;
 - Shares in Westario Power Inc.

Carried.

18.0 **RETURN TO OPEN SESSION**

Moved by Murray
Seconded by Elliott

RISE FROM
CLOSED
SESSION

4

THAT Huron-Kinloss Township Council rise from the Closed Session at 3:20 p.m.

Carried.

19.0 ADJOURN

Moved by Abbott
Seconded by Hanna

ADJOURN

5

THAT Huron-Kinloss Township Council do now adjourn to meet again on
January 16th, 2012 at 7:00 p.m. or at the Call of the Mayor.

Carried.

Original Signed by Mitch Twolan
Mayor

Original Signed by Sonya Watson
Clerk