

CORPORATION OF THE TOWNSHIP OF HURON-KINLOSS

GENERAL COMMITTEE MEETING

7:00 p.m. - Council Chambers

July 7th, 2014

Mayor	Mitch Twolan	(P)
Deputy Mayor	Wilfred Gamble	(P)
Councillors	Lillian Abbott	(P)
	Jeff Elliott	(P)
	Jim Hanna	(P)
	Don Murray	(P)
	Carl Sloetjes	(P)
Administrator	Mary Rose Walden	(P)
Clerk	Sonya Watson	(P)
Treasurer	Jodi MacArthur	(P)
Director of Public Works	Hugh Nichol	(P)
Chief Building Official	Matt Farrell	(P)
Director of Community Services	Mike Fair	(A)
By-law Enforcement Officer	Brianne Elliott	(P)
Drainage Superintendent	Grant Collins	(P)

OTHERS PRESENT: Ken Kilpatrick, Liz Dadson, Valerie Gillies, Barb McKay, Marg Clemett, Keith, Gail and Darren Vander Hoek, Phil Beard, Steve Jackson

MINUTES

1.0 CALL TO ORDER

Mayor Twolan called the meeting to order at 7:00 p.m.

1.1 DISCLOSURE OF PECUNIARY INTEREST

<u>Name</u>	<u>Item</u>	<u>Nature of Interest</u>
Mayor Twolan	1.5	Client

1.2 **DELEGATIONS**

1.3 Maitland Valley Conservation Authority 7:00 p.m. Phil Beard
Steve Jackson

Phil Beard and Steve Jackson will be attending Council to present an overview of the 2014-2016 work plan for MVCA.

STAFF COMMENTS: A letter and summary work plan has been attached for Council's review.

ACTION: Representatives from MVCA reviewed their new restructuring focus:

- 1) Improving Flood and Erosion Safety Services to help municipalities reduce the damage to development and land located in flood erosion prone areas.
- 2) Using Watershed Stewardship Extension Services to assist municipalities and landowners to develop Rural Stormwater Management systems as well as soil and water conservation systems to keep soil and nutrients on the land and out of our waterways.
- 3) Stabilizing the MVCA's financial base to provide a level of service that will help improve and strengthen Flood and Erosion Safety and Watershed Stewardship Extension Services.

MVCA noted that the two mill properties one in Gorrie and one in Brussels are surplus with no use and will need to be sold.

Falls Reserve Conservation Area Campgrounds is being offered for Request for Proposals for leasing out the property.

Council thanked MVCA representatives for their presentation. Council appreciates the authorities focus on core activities of conservation and protecting waterways and development in a responsible manner. Council supports the strategic direction and feels it is a good plan for MVCA to move forward with.

1.4 Keith Vander Hoek 7:30 p.m. Vander Hoek
Drain

Keith Vander Hoek will be attending Council regarding the Vander Hoek Drain.

STAFF COMMENTS: The Drainage Superintendent has prepared a report for Council's review. Please see item 7.1 for the report.

ACTION: Keith, Gail and Darren Van der Hoek were present for the delegation. Keith and Darren expressed their concern with the construction of the drain. Keith provided a written letter that was copied for Council's review as well as pictures noting erosion and blowouts that had occurred in the spring on the newly constructed drain. Refer to item 7.1

Mayor Twolan declared a conflict, vacated his seat and left the room.

1.5 Margaret Clemett 7:45 p.m. Encroachment

Mrs. Clemett has requested to enter into an Encroachment Agreement with the Township to allow for legal access to a shed which is on Township land.

STAFF COMMENTS: A letter has been received regarding this issue. Ms. Clemett will be in attendance should Council have any further questions. We have attached pictures of the shed and an aerial photo for your review.

Pictures of shed

Aerial Photos of 734 Lake Range Drive

ACTION: Council approved the preparation of the agreement at Ms. Clemett's cost. A survey will not be required but a sketch noting the shed will be attached to the agreement. The agreement will only authorize the continued existence of the shed on Township property until such time the property is sold. The Clerk will work with Ms. Clemett on the agreement.

2.0 PLANNING & BUILDING DEPARTMENT

2.1 Building Report

Please find attached the monthly report of the Chief Building Official.

STAFF COMMENTS: The Chief Building Official will be in attendance to discuss the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, accessible and environmentally conscious* community.

ACTION: Received and filed.

2.2 July Planning Meeting

Council is reminded there will be a planning meeting on July 28th, 2014

STAFF COMMENTS: Please mark your calendars.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: Noted.

2.3 Septic Inspection Update

We have provided an update on the Septic Inspection Program.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: Received and filed.

3.0 FIRE & EMERGENCY MANAGEMENT SERVICES

3.1 Quarterly Report

Please find attached the quarterly report of the Ripley-Huron Fire Department.

STAFF COMMENTS: The report has been attached for your review. Chief Martyn will be in attendance.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, accessible and environmentally conscious* community.

ACTION: Received and filed.

3.2 Fire Safety In Vulnerable Occupancies

We have received information from the Ministry of Community Safety and Correctional Services regarding legislative changes intended to improve fire safety in vulnerable occupancies.

STAFF COMMENTS: The letter has been attached for your review. The Fire Chief will be in attendance to comment.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: Received and filed.

3.3 Industrial Wind Turbine Fire Suppression Systems

We have received a copy of a report prepared by staff at The Municipality of Grey Highlands regarding Fire Suppression Systems in Industrial Wind Turbines.

STAFF COMMENTS: This item was discussed at the Multi-Municipal Wind Turbine Working Group and our representatives have brought forward for further discussion.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: Bring a by-law forward regarding fire detection and suppression systems that will pertain to all new and existing turbines.

3.4 Emergency Preparedness Annual Exercise

Members of the Municipal Emergency Control Group participated in an emergency preparedness exercise on Friday July 4th.

STAFF COMMENTS: As per the Emergency Management and Civic Protection Act the municipality is required to exercise its emergency policies and procedures annually. The tabletop exercise took place at the primary Emergency Operations Centre with members of Council and staff in attendance. We bring this forward for information purposes.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *vibrant, spirited, accessible and environmentally conscious* community.

ACTION: Noted.

4.0 BY-LAW ENFORCEMENT & SMALL ANIMAL CONTROL

4.1 Monthly Report

Please find attached the monthly report of the By-Law Enforcement Officer.

STAFF COMMENTS: The By-Law Enforcement Officer will be in attendance to answer any questions.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, accessible and environmentally conscious* community.

ACTION: Received and filed. Contact the owners of the Crossroads Restaurant in Lucknow regarding smell.

4.2 Request for Exemption from Noise By-Law (fireworks)

We have received a request from the residents at 296 Ross Street in Lucknow to permit a fireworks display for a 100th birthday celebration.

STAFF COMMENTS: The letter has been attached for your review. Staff support the exemption if the resident ensures the neighbours are notified. A motion will be brought to the July Council meeting to ratify Council's decision. A letter of authorization can be sent now to the resident if Council concurs.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* contribute to our goals in achieving a *vibrant, spirited, and accessible* community.

ACTION: Approved.

5.0 PARKS, FACILITIES, RECREATION AND LAKESHORE

5.1 Energy Management Plan

The Energy Management Plan is posted to the municipal website and Energy Consumption and Green House Gas Emissions Report has been submitted to Ministry of Energy

STAFF COMMENTS: The 2014-2018 Energy Management Plan has been posted to the Huron-Kinloss website. The plan is a general overview of how the Township of Huron-Kinloss will approach energy management and conservation in the next five years. The 2012 Energy Consumption and Green House Gas Emissions Report has been submitted to the Ministry of Energy as per the Green Energy Act and regulation 397/11. Both documents have been attached for your review and posted on the Huron-Kinloss website per the Green Energy Act. We will be bringing forward additional information about plan results and data collected in the future.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations actions* contribute to our goals in achieving a *prosperous, vibrant, accessible and environmentally conscious* community.

ACTION: Noted.

5.2 Ripley Lion's Club

The Ripley Lion's Club has donated \$1500.00 to Lion's Park

STAFF COMMENTS: Mike Fair attended a Lion's Club meeting to receive a \$1500.00 donation to Lion's Park. I would like to thank Brian MacKay, President of the Lion's Club and all the Ripley Lion's for their hard work and dedication to the Community and specifically Lion's park. The donation will be invested in the pavilion roof portion of the Lion's Park restoration plan. Staff has sent a thank-you letter.

SUSTAINABILITY ALIGNMENT: The information provided in this report is

consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, and accessible* community.

ACTION: Noted.

5.3 2014-2015 Arena Winter Students Hiring

We are advertising for the 2014-2015 Arena Winter Students in July this year with the intent to bring forward a recommendation to the August Committee meeting.

STAFF COMMENTS: The early hiring will assist in training in late August before the students return to high school. We bring this forward for information purposes.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, and accessible* community.

ACTION: Approved.

5.4 Emerald Ash Borer

Emerald Ash Borer confirmed by the Ministry of Natural Resources Staff in Ripley and Lakeshore

STAFF COMMENTS: Staff met with Ministry of Natural Resources staff on Friday June 22, 2014 to assess the trees for Emerald Ash Borer. Both sites were confirmed that Emerald Ash Borer is present and extensive in both Ripley and Lakeshore and will be added to the Ministry tracking site of the invasive insect. We remind all residents to evaluate trees on their property, or contact a tree professional for an evaluation, and once again remind residents that lumber should not be transported outside our area. The Ash tree wood can be used locally for firewood if infected, but identified early. We bring this back for information purposes.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, and environmentally conscious* community.

ACTION: Noted.

6.0 **FINANCE**

6.1 Federal Gas Tax Administration Refund

AMO has distributed a one time payment of \$5,339.26 as our share of unused federal gas tax administration funds.

STAFF COMMENTS: These funds are subject to the same conditions as the scheduled payments and will be allocated to the bridge replacement reserve fund.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous and accessible* community.

ACTION: Noted.

6.2 Westario Power Annual Dividend

The Board of Directors declared a dividend of \$705,440.00 at the April board meeting.

STAFF COMMENTS: Distribution of the dividend took place at the Annual General Meeting on June 18, 2014. Based on our shares, we received a dividend payment of \$22,482.15. This payment will be transferred to reserve for future Lucknow and Ripley water and/or sewer upgrades.

The 2013 WPI Community Report and audited financial statements are also available if Council would like to review.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous and accessible* community.

ACTION: Noted.

6.3 Landfill Closure and Post Closure Cost Estimates

We have received the report prepared by WSP to estimate the closure and post closure costs for the Huron and Kinloss landfill sites.

STAFF COMMENTS: These figures are required for the preparation of 2013 financial statements. We bring this forward for information purposes.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, accessible and environmentally conscious* community.

ACTION: The Treasurer will report back on a long term plan to build the reserve.

6.4 Audit of GST/HST Returns

The Canada Revenue Agency has notified us that they will be auditing our GST/HST returns for the period of January 1, 2012 to March 31, 2014.

STAFF COMMENTS: We have provided the requested electronic records for review and an auditor has been assigned. We expect the audit to take place over the next several months and bring this to your attention for information purposes only at this time.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: Noted.

6.5 Tax Rate Comparison

A summary of local residential tax rates has been provided for your review.

STAFF COMMENTS: We bring this forward for information purposes only.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: Received and filed.

7.0 DRAINAGE

7.1 Vander Hoek Municipal Drain

Concern has been expressed over the quality of work done by the contractor for the Vander Hoek Municipal Drain. The Drainage Superintendent has prepared a report for Council providing some background.

STAFF COMMENTS: The Drainage Superintendent will be will be in attendance to answer any questions.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, accessible and environmentally conscious* community.

ACTION: Keith Vander Hoek attended Council and expressed his concern with the contractor constructing the Vander Hoek Municipal Drain. He stated there are fences that have never been fixed and there is now crop in the field again. He questions whether the tiles were hooked up properly and feels there will be more "blowouts" in the future as a result of the poor workmanship. As stated in his letter he is also seeking compensation for the hay he had to use to feed his cattle while the fence was down in the amount of \$1250.00. He also noted that many of the catch basin lids were never bolted down.

Keith would like the contractor to come good for the work, not the Township. He would like all the catch basin lids bolted down, a guarantee that the fences will be replaced once his bean crop is taken off and a 2 – 3 year guarantee that blowouts will be repaired if they occur.

The Clerk will prepare a letter for the contractor outlining the concerns and a meeting will be scheduled with the Drainage Superintendent to discuss the issues and a possible solution.

7.2 Rural Storm Water Management Workshop

We have received information on a Rural Storm Water Management Workshop scheduled for Thursday July 24th, 2014 in Goderich.

STAFF COMMENTS: Details have been provided for your review. If any Council members wish to attend please notify the Clerk.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: Deputy Mayor Gamble will attend.

8.0 DRINKING WATER & WASTE WATER

8.1 Water/Wastewater Summary

Attached is the May summary of the Huron-Kinloss water and wastewater systems, as prepared by Veolia Water Canada.

STAFF COMMENTS: For information purposes only.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous and environmentally conscious* community.

ACTION: Received and filed.

8.2 Ripley Drinking Water System

The Drinking Water Inspector performed the annual inspection of the Ripley Drinking Water System on April 29, 2014.

STAFF COMMENTS: The system received an overall rating of 100%, with no Actions Required or Best Practices recorded. We bring this forward for information purposes.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous and environmentally conscious* community.

ACTION: Noted.

8.3 Whitechurch Drinking Water System

The Drinking Water Inspector performed the annual inspection of the Whitechurch Drinking Water System on May 27, 2014.

STAFF COMMENTS: The system received an overall rating of 100%, with no Actions Required or Best Practices recorded. We bring this forward for information purposes.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous and environmentally conscious* community.

ACTION: Noted.

8.4 Source Water Protection –Generic Risk Management Plan

We have received a memo regarding a Proposal for development of a generic Risk Management Program a combined proposal from the Grey and Bruce Planning Departments.

STAFF COMMENTS: We have attached the memo for Council's review. We recommend expressing our "initial interest" in partnering with the County's of Grey & Bruce and other interested municipalities in the development of a "RMO/RMI in a Box" as indicated in the memo.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* contribute to our goals in achieving an *accessible and environmentally conscious* community.

ACTION: Council supports bringing a resolution forward, expressing an interest in the proposal.

9.0 WASTE MANAGEMENT

9.1 Household Hazardous & Special Waste Event

The County of Bruce is hosting a Household Hazardous & Special Waste Event on July 12th

STAFF COMMENTS: The event will be held at the Kincardine Public Works Yard, 140 Valentine Avenue, 1:00 p.m. – 4:00 p.m. We bring this forward for information purposes.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving an *environmentally conscious* community.

ACTION: Noted.

9.2 Free Day at Huron Landfill Site

The free day was held at the Huron Landfill site on Saturday June 14th.

STAFF COMMENTS: We bring the following summary forward for information purposes:

- 228 vehicles in total
- 183 consisted of \$20 loads
- 7 loads of strictly landfill M (loads which would have been charged by weight)
- 16 loads of Brush (free any day)
- 15 loads of yard waste (free any day)
- 69 tires; 31 of which came in one load (free any day)
- 7 loads of steel (free any day)
- 18 individual bags of garbage (not part of a load)
- 1 load of recycling (cans, plastic, bottles, etc. – free any day)

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *vibrant and spirited* community.

ACTION: Noted.

10.0 TRANSPORTATION

10.1 Kincardine Women's Triathlon

The annual triathlon event will be held Saturday July 12, 2014.

STAFF COMMENTS: Boiler Beach Road and a portion of Concession 10 will be closed from 8:30 a.m. – 11:30 a.m. We bring this forward for information purposes only.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *vibrant* community.

ACTION: Noted.

10.2 Construction Projects 2014

The Director of Public Works brings forward updates on the 2014 construction projects.

STAFF COMMENTS:

Campbell Street: The new watermain has been installed, sampled, and connected to the existing distribution system. Bruce County Highways is in the process of installing storm drainage pipe and subgrade excavation. A reminder that the County will be on a two-week shutdown as of July 28th.

Blake/ Christina/Malcolm: Bill & Tom Kempton Construction has called for locates on Blake, Christina and Malcolm Streets in preparation of the watermain replacement and road reconstruction project. A definite starting date has not been confirmed.

Bridge Rehabilitation: The contract for the rehabilitation of bridges H17, H18 and H19 have been signed by AJN Builders Inc. Again, no official starting date has been confirmed.

Paving: Lavis Contracting Co. Ltd. has completed the paving of Wolfe Street and Kairshea Avenue.

Guest Avenue: Cornell Construction has tentatively scheduled the week of July 14th for the surface treatment work on Guest Avenue.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous and environmentally conscious* community.

ACTION: Council suggested this is a good update for the municipal website. Council recommended the Director of Public Works discuss dust control, sweeping of the streets and speak with the County about keeping Campbell Street open during their two week shutdown in July.

10.3 Bruce County Public Works Association Scholarship

The Bruce County Public Works Association is offering a \$1,000.00 scholarship to be presented to a student in Bruce County who has completed one or more years of post-secondary education in a program related to public works.

STAFF COMMENTS: Applications are to be submitted to aewater@bmts.com by July 31, 2014. All Bruce County municipalities, as well as the County of Bruce Highways Department, have advertised the scholarship on their respective websites. We bring this forward for information purposes.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: Noted.

11.0 **ECONOMIC DEVELOPMENT & TOURISM**

11.1 Project Update

The Business & Economic Officer has prepared a report.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited and accessible* community.

ACTION: Received and filed.

12.0 **GENERAL GOVERNMENT**

12.1 Municipality of Kincardine- Physician Recruitment

Attached is correspondence regarding a request for a contribution towards Physician Recruitment.

STAFF COMMENTS: In preparation of the 2014 budget we had not received any request for a contribution therefore no monies have been allotted. We seek your direction.

SUSTAINABILITY ALIGNMENT: N/A.

ACTION: There were no monies budgeted for physician recruitment in 2014. The request will be deferred to the 2015 budget. The Clerk will prepare a response.

12.2 Community Engagement Policy

Attached is a draft Community Engagement Policy for your consideration.

STAFF COMMENTS: We have been using this as an internal resource. It was decided there would be benefit in Council approving and adopting the policy. Individual plans will be developed as required. We seek your direction.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *vibrant, spirited and accessible* community.

ACTION: Approved. Bring the by-law forward.

12.3 Electronic Newsletter Policy

Attached is a draft Electronic Newsletter Policy for your consideration.

STAFF COMMENTS: We have developed four electronic newsletters which will be launched in July. **HK Connects** -Monthly Newsletter with municipal news and community events. **Get Moving Huron-Kinloss** - Quarterly Newsletter on recreational happenings in Huron-Kinloss, **Nuclear Waste CAC**-Quarterly Newsletter Learning more about Canada's plan for the long term management of used nuclear fuel. **Business Banner** -Quarterly Newsletter for Huron-Kinloss business owners. We seek your direction. These will be delivered directly to subscribers email accounts. We seek your direction on the policy.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *spirited, accessible and environmentally conscious* community.

ACTION: Approved. Bring the by-law forward.

12.4 Multi-Municipal Wind Turbine Working Group (MMWTWG)

We received a letter from the MMWTWG regarding appointment of the new Chief Medical Officer of Health.

STAFF COMMENTS: Prior to sending the requested letter Mayor Twolan felt it should be brought before Council. The new Chief Medical Officer Dr. Robin Williams began acting on June 15th, 2014. We have attached information on Dr. Robin Williams from the Ministry of Health and Long Term Care website.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: A letter will be sent to the Ministry outlining the factors suggested by the MMWTWG that Huron-Kinloss Council supports and recommends the Chief Medical Officer of Health focus on.

12.5 AMO Conference – Delegation requests

The deadline to submit delegation requests is July 11th, 2014 for meetings during the AMO conference August 17th – August 19th, 2014.

STAFF COMMENTS: Mayor Twolan has indicated meetings will be sought with the Minister of Energy, Agriculture and Infrastructure all regarding the natural gas project. Are there any other meeting requests?

SUSTAINABILITY ALIGNMENT: N/A

ACTION: Council would like to request a meeting with the Minister of Agriculture regarding the natural gas project. Industrial Wind Turbine issues will also be discussed if time permits.

12.6 MedLINCS Program

We have received a thank you from MedLINCS for Huron-Kinloss' financial support and an invitation to the mock disaster as part of the MedLINCS program activities.

STAFF COMMENTS: The mock disaster is scheduled for Wednesday July 9th, 2014 starting at 10:30 a.m. The Clerk can provide details on location which has not being released if you wish to attend. All of Council is invited as an observer and lunch will be provided.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: Noted.

12.7 Northwatch Letter

We have received a letter and invitation to workshop being held regarding options for the long term management of nuclear waste.

STAFF COMMENTS: The letter and invitation has been attached for Councils review.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: Noted.

13.0 **PERSONNEL**

13.1 Performance Evaluation Policy

Attached is a draft Performance Evaluation Policy for your review.

STAFF COMMENTS: This policy was developed in 2001. We have made some updates to it to reflect our current practices. We have also updated the actual evaluation. The proposed evaluation has the opportunity for the employee to provide general feedback and will be customized to each position description. Each of the focus areas will have clear measurable results which will be included in the position descriptions. We believe this new system will be beneficial to both the employee and the supervisor. A draft of the evaluation form is also attached. We seek your direction.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: Approved. Bring the by-law forward.

13.2 Resignation

Kim Reid has resigned from her position with the Township as of July 13th, 2014.

STAFF COMMENTS: Kim has accepted a position that will assist her in her career goal of therapeutic recreation. We wish Kim every success with her future endeavors. The position is being advertised in this weeks newspapers.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: Council wished Kim the best in her future endeavors. Noted.

13.3 Health and Safety Quarterly Report

Tracey Howe has prepared the quarterly report for the period of April 1st to June 30th, 2014

STAFF COMMENTS: The report has been attached for your review.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: Received and filed.

14.0 **NEW BUSINESS/COUNCIL REPORTS**

No additional items raised.

15.0 **CORRESPONDENCE ON THE TABLE**

15.1	AMO	AMO Communications <i>Secretary-Treasurer's Report on Nominations to the 2014-2016 Board of Directors</i> June 26, 2014
15.2		AMO Conference Program at a Glance June 26, 2014
15.3		AMO Watch File June 26, 2014
15.4		AMO Communications <i>Policy Update – New Provincial Cabinet Named</i> June 24, 2014
15.5		AMO Communications – <i>Highlights of the 2014 Board Meeting</i> June 23, 2014
15.6		AMO Communications <i>55 Days until the 2014 AMO Annual Conference</i> June 26, 2014
15.7		AMO Communications – <i>Municipal Investment Basics Seminars</i> June 19, 2014
15.8		AMO Watch File June 19, 2014
15.9		AMO Communications – <i>Ontario Provincial Election – Post election Members Update</i> June 16, 2014
15.10		AMO Watch File June 12, 2014
15.11		AMO Communications – <i>Announcing Risk Management Symposium</i> June 10, 2014
15.12	<i>Grey Bruce Health Unit</i>	News Release – <i>New Vaccinations added for school in September</i> June 27, 2014
15.13		News Release – <i>South Bruce Takes Top Honours on Longest Day of PLAY</i> June 25, 2014
15.14		News Release – <i>Longest Day of PLAY</i> June 18, 2014
15.15		News Release – <i>Water Safety is the Life-Saving Message for Safe Kids Week</i> June 11, 2014
15.16		News Release – <i>Turn Off the Screens Completes 12th Year</i> June 9, 2014
15.17		News Release – <i>Guys Caring for Kids Photo Contest</i> June 10, 2014
15.18	<i>General</i>	Bruce Power Briefing for the 41 st Parliament of Ontario June 2014
15.19		NWMO news Volume 12 Issue 1 2014
15.20		Ministry of Agriculture and Food – <i>Connects</i> June 2014
15.21		MISA / ASUN Municipal Interface June 2014
15.22		Municipal Update – <i>Province to Review, approve SP plans-</i> June 2014

CLOSED SESSION

16.1 Move into closed session

Moved by Elliott
Seconded by Gamble

MOVE TO
CLOSED
SESSION

194 THAT Huron-Kinloss Township Council move into a Closed Session pursuant to section 239 of the Municipal Act, 2001, as amended at 9:15 p.m. for the purpose of discussing:

- the security of property of the municipality or local board;
 - 76 Huron Street
 - 592 Willoughby Street
- personal matters about an identifiable individual, including municipal or local board employees;
 - Clerks Department
 - Community Services Department
- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
 - Insurance Claim

Carried.

17.0 **RETURN TO OPEN SESSION**

Moved by Abbott
Seconded by Murray

RISE FROM
CLOSED
SESSION

196 THAT Committee rise from the Closed Session at 10:05 p.m.

Carried.

18.0 **ADJOURN**

Moved by Hanna
Seconded by Abbott

ADJOURN

197 THAT the meeting does now adjourn.

Carried.

Original Signed by Mitch Twolan
Mayor

Original Signed by Sonya Watson
Clerk