

CORPORATION OF THE TOWNSHIP OF HURON-KINLOSS

GENERAL COMMITTEE MEETING

7:00 p.m. - Council Chambers

Wednesday, July 3rd, 2013

| | | |
|--|-------------------------|------------|
| Mayor | Mitch Twolan | () |
| Deputy Mayor | Wilfred Gamble | () |
| Councillors | Lillian Abbott | () |
| | Jeff Elliott | () |
| | Jim Hanna | () |
| | Don Murray | () |
| | Carl Sloetjes | () |
| Administrator | Mary Rose Walden | () |
| Clerk | Sonya Watson | () |
| Treasurer | Jodi MacArthur | () |
| Director of Public Works | Hugh Nichol | () |
| Chief Building Official | Matt Farrell | () |
| Director of Facilities & Recreation | Mike Fair | () |
| By-law Enforcement Officer | Brianne Elliott | () |
| Drainage Superintendent | Grant Collins | () |

AGENDA

1.0 CALL TO ORDER

1.1 DISCLOSURE OF PECUNIARY INTEREST

| <u>Name</u> | <u>Item</u> | <u>Nature of Interest</u> |
|-------------|-------------|---------------------------|
|-------------|-------------|---------------------------|

1.2 DELEGATIONS

None scheduled.

2.0 PLANNING & BUILDING DEPARTMENT

2.1 [Building Report](#)

Please find attached the monthly report of the Chief Building Official.

STAFF COMMENTS: The Chief Building Official will be in attendance to discuss the report.

ACTION:

2.2 [Septic Inspection Update](#)

A report outlining the Septic Inspections to date has been attached for your review.

STAFF COMMENTS: Included in the report.

ACTION:

2.3 [Wind Turbine Development Policy](#)

As per Council's direction the Wind Turbine Development Policy has been brought forward for your review.

STAFF COMMENTS: None at this time.

ACTION:

3.0 **FIRE & EMERGENCY MANAGEMENT SERVICES**

No items scheduled.

4.0 **BY-LAW ENFORCEMENT & SMALL ANIMAL CONTROL**

4.1 [Monthly Report](#)

Please find attached the monthly report of the By-Law Enforcement Officer.

STAFF COMMENTS: The By-Law Enforcement Officer will be in attendance to answer any questions.

ACTION:

4.2 [Zoning By-Law Set Fines Schedule](#)

We wish to establish set fines for the zoning by-law. The following schedule has been prepared with the suggested set fines. The solicitor advised the fines need to be high enough to achieve compliance but reasonable enough to avoid being challenged in court. It is our hope that with these fines in place we can achieve compliance and avoid pursuing action under Part 3 which can result in costly legal fees.

STAFF COMMENTS: If Council agrees with the set fines schedule as prepared a resolution will be brought forward to the next meeting.

ACTION:

4.3 [Noise By-Law Exemption](#)

We have received a request for an exemption to the Noise By-Law to permit an annual outdoor party on July 13th, 2013 at 316 Hunt Club Drive in Point Clark.

STAFF COMMENTS: The resident would like to request the exemption until 1:00 a.m. on July 13th, 2013. If Council concurs a resolution will be brought forward.

ACTION:

5.0 **PARKS, FACILITIES, RECREATION AND LAKESHORE**

5.1 [Request for Park Development on Tanya Crescent of Heritage Heights](#)

We have received a letter from a resident requesting a new playground in Heritage Heights subdivision.

STAFF COMMENTS: The letter has been copied for your review. I understand the concerns in the attached letter. Unfortunately the wide open space suggested for park development is actually a storm water retention area that is not suitable for park development. Staff will review the current park in Heritage to reassess the current park conditions for safety and playability. Staff will report back to Council after our assessment of Heritage Park and send a response.

ACTION:

5.2 [Ripley & District Lions Club Inc. Request](#)

We have received a letter from the Ripley & District Lions Club Inc. for an appreciation night they are planning for Saturday October 19th, 2013. They are seeking a reduction in the rental rate to operate a bar.

STAFF COMMENTS: The letter has been copied for your review. We seek your direction?

ACTION:

5.3 Ripley Minor Hockey Membership votes “Yes” to Explore Amalgamation with other centres.

The Ripley Minor Hockey executive recently asked their membership for some feedback regarding amalgamation.

STAFF COMMENTS: The results for the Ripley Minor Hockey vote were “yes” for the question “Should the Ripley Minor Hockey executive explore the amalgamation of an adjoining centre”. Since the membership majority votes “Yes”, now the Ripley Minor Hockey Executive will explore the amalgamation with both adjoining centres Lucknow, and Kincardine. The executive will explore the options and again come back to the membership with the pros / cons of the respective options, then ask the membership for another vote as to which other centre to approach amalgamation. We bring this forward for information purposes.

ACTION:

5.4 Grant for Ripley-Huron Community Centre Roof Top Furnaces

Staff recently applied to the “Save on Energy” fund via Westario Power and the Ontario Power authority.

STAFF COMMENTS: The Arena roof top HVAC units qualified for the grant. The application and was pre-approved for \$1980.00. This project did come in initially over budget and the funding will bring the project closer to the budget. The Ripley Library installation of new air conditioning and Furnace has been completed by Cliff’s plumbing and Heating. We bring this forward for information purposes.

ACTION:

5.5 [Lucknow Kinsmen Splash Pad Fundraiser](#)

We have received a letter from the Lucknow Kinsmen regarding a fundraising event they are organizing for the Lucknow Splash Pad.

STAFF COMMENTS: The letter has been attached for your review. A resolution requires immediate consideration in order to facilitate the organizers obtaining the liquor licence, it is being brought forward in the Special Meeting agenda.

ACTION:

6.0 **FINANCE**

6.1 Memorial Donations

We recently received donation towards Ripley Minor Sports in the amount of \$230.00 in memory of John Fryfogle and donations in memory of Bernie Twolan for the following:

| | |
|-------------------------|------------|
| Ripley Minor Hockey | \$1,590.00 |
| Ripley Fire Department | \$1,320.00 |
| Ripley 4-H Shelter Fund | \$25.00 |

STAFF COMMENTS: We bring this forward for information purposes.

ACTION:

6.2 Westario Power Inc.

The annual shareholders meeting was held on June 26, 2013. We are pleased to report that the corporation declared a dividend for 2012 and we received a cheque in the amount of \$18,081.04. These funds will be used towards future improvements to the Lucknow and Ripley water and/or sewers systems.

STAFF COMMENTS:

ACTION:

6.3 Streetlighting Electricity Rates

The Ontario Energy Board recently approved a new rate structure for Westario that resulted in a large rate increase to the streetlighting electricity rate. The estimated cost increase for the Lucknow and Ripley streetlights in the Westario service territory is \$2,000 per month.

STAFF COMMENTS: Our current practice is to recover costs at 90% of the electricity. We bring this to your attention for information purposes at this time and will review rates with the 2014 budget.

ACTION:

7.0 **DRAINAGE**

No items scheduled.

8.0 **DRINKING WATER & WASTE WATER**

8.1 Huronville Water Rates

We have attached the [staff report](#) to Kincardine Council and a [copy of a letter](#) received from Neil Geoghegan in regards to the Huronville Water Rates.

STAFF COMMENTS: We received an email from Kincardine administration stating *“Council elected to defer a decision on the recommended reduction of the Huronville water rate billing premium from 50% to 25%. They've asked if your Council would consider reducing your billing premium to Ashfield in the same manner if this is approved by our Council. There was also reference made to the premium rate charged to us earlier this year when we temporarily hooked up to your well system during the major repair to our waterworks facility.”*

We seek your direction.

ACTION:

8.2 [Water/Wastewater Summary](#)

Attached, please find a copy of the water/wastewater summary for May.

STAFF COMMENTS: This will be provided at the meeting.

ACTION:

8.3 Ripley Drinking Water System Inspection

The Drinking Water Inspector performed the annual inspection of the Ripley Drinking Water System on May 14, 2013.

STAFF COMMENTS: The system received an overall rating of 100%, with no Actions Required or Best Practices recorded. We bring this forward for information purposes.

ACTION:

8.4 Ripley Well Pump Upgrade

The new well pump has been installed complete with new well casing and wiring, and was on-line prior to the long weekend.

STAFF COMMENTS: Prior to installation a video inspection was undertaken. We bring this forward for information purposes only.

ACTION:

9.0 WASTE MANAGEMENT

9.1 Free Household Garbage Day

The free day was held at the Huron Landfill site on Saturday June 15th.

STAFF COMMENTS: We bring the following summary forward for information purposes:

- 245 loads of strictly landfill M (loads which would have cost \$20.00) down from 298
- 18 loads of Brush (free any day)
- 15 loads of yard waste (free any day)
- 2 loads of E-waste (free any day)
- 147 tires (free any day)
- 6 loads of steel (free any day)
- 3 loads of concrete (\$95.00/tonne)
- 4 loads of shingles (\$95.00/ tonne)
- 1 untagged appliance
- 2 boats

ACTION:

10.0 TRANSPORTATION

10.1 Kincardine Women's Triathlon

The annual triathlon event will be held Saturday July 13, 2013.

STAFF COMMENTS: Boiler Beach Road and a portion of Concession 10 will be closed from 8:30 a.m. – 11:30 a.m. We bring this forward for information purposes only.

ACTION:

10.2 [Study Commencement](#)

Attached is a Notice of Study Commencement in regards to a multi-year program to repair culvert crossings on Ministry of Transportation highways.

STAFF COMMENTS: The Ministry of Transportation roads in our area include sections of Highway 21 and Highway 9. We bring this forward for information purposes only.

ACTION:

10.3 Kennedy Road Watermain Project

A combination of extremely high water table and/or spring water interference is causing a major issue on the Kennedy Road watermain project.

STAFF COMMENTS: In the section of road between Waterloo Street and Kitchener Street, water has been encountered at a depth of less than 1.5 meters, making it virtually impossible to install the piping. The contractor, Township engineer, and Director of Public Works have discussed several options including, (a) burying the pipe at a shallower depth, which Public Works was not in favour of, (b) postponing the contract to a later date, which neither Public Works nor the contractor was in favour of, (c) installing a dewatering system to pump the water, (A trial pumping test confirmed a Permit To Take Water would be required and initial contact with the Ministry indicated there would be a six month application waiting period for approval, which again held no interest for either the contractor or Public Works.), and finally (d) leave the existing section of watermain between Waterloo Street and Kitchener Street as is, and complete the contract as tendered. As the remaining section of watermain is of sufficient size and has not caused any issues with leaks or breaks, the Director of Public Works is requesting Council approval to confirm option (d) with the contractor, and give direction to complete the remainder of the contract as specified.

ACTION:

11.0 **ECONOMIC DEVELOPMENT & TOURISM**

11.1 Bruce Botanical Food Gardens

Work is progressing at the gardens, however much like the Pine River Watershed Initiative the organization is having success for project based funding but not for operational expenses such as insurance.

STAFF COMMENTS: We recommend that Council consider providing a grant of \$5,000.00 to help offset these costs. There are sufficient funds in the municipal budget to cover the contribution.

ACTION:

11.2 Business Dinner & Networking Event

The Township of Huron-Kinloss hosted a Business Dinner & Networking Event at the Ripley-Huron Community Centre on Tuesday June 25, 2013.

A total of 74 Huron-Kinloss business owners and employees, Township employees and guests attended the event. This was a great opportunity for business owners and employees to get to know their fellow business community members and get tips from our guest speaker on how to “create the WOW customer experience”.

Theresa Syer of Syer Hospitality Group Inc. went on a mystery tour of Huron-Kinloss businesses prior to the event. She had a few outstanding experiences while on her tour, but the majority of her business visits were average. During her presentation, she provided both positive and negative feedback from her visits and gave easy tips on how to improve our customer experience in Huron-Kinloss without spending more money.

The Syer Hospitality Group recorded Theresa’s presentation for future viewing and in addition to this resource, provided us with a copy “Awakening the Workplace: Achieving Connection, Fulfillment And Success At Work”.

At the end of the evening, we heard from several business owners that they felt it was well worth the time and money to come to this event.

STAFF COMMENTS: Thank you again to OPG’s DGR Project for low and intermediate level waste for sponsoring \$4,000 dollars towards this event. Thank you as well to Celebration Catering of Ripley for the fantastic meal and to Armstrong’s Bakery for the yummy tarts. A special thank you to all the Huron-Kinloss businesses who participated in this event and for making it such a great success.

ACTION:

11.3 Farm Gate Experience Map

We are completing the final edits of the “Secrets of the Back 40: A Farm Gate Experience” brochure. We are hoping to have the brochures ready for circulation mid-July.

STAFF COMMENTS: For your information only.

ACTION:

11.4 Ripley Revitalization Committee

The Ripley Revitalization Committee is working with Roger Brooks International to develop a brand and marketing campaign for Ripley. The Committee has been in touch with businesses in the downtown to get their support and assistance with this project.

STAFF COMMENTS: For your information only.

ACTION:

12.0 **GENERAL GOVERNMENT**

12.1 [Resident Letter](#)

We have received a letter from Ruth MacLean in regards to the Nuclear Waste Community Advisory Committee

STAFF COMMENTS: Staff understood from Ms. MacLean in a follow up phone call to this letter that her concerns had been addressed by staff. However, the first item in her letter has been addressed but she still is requesting a response to the questions in paragraph 2 and 3.

We seek your direction.

ACTION:

12.2 Special Joint Meeting

Council is reminded of a Special Joint Meeting scheduled for July 8th, 2013 at 5:00 p.m. at the Municipality of Kincardine regarding natural gas project.

STAFF COMMENTS: Notice has been provided in the newspapers and on the website.

ACTION:

12.3 Natural Gas Project

Attached are the [draft meeting minutes](#) from the joint meeting held on June 24th, 2013. During the special joint closed session the Bruce Telecom Board recommended creating a Municipal Service Corporation to advance the extension of natural gas service to this region of Ontario with the structure and membership of the said Corporation to be determined by the three Municipal Councils. Implementation is recommended to be through the assistance and support of municipal staff and the Bruce Telecom Board and staff. Also discussed was appointing the Mayor of each of the three municipalities to form the founding board for the Municipal Service Corporation;

STAFF COMMENTS: A resolution is being brought forward in the Special Meeting for your consideration.

ACTION:

13.0 **PERSONNEL**

No items scheduled.

14.0 NEW BUSINESS/COUNCIL REPORTS

14.1

15.0 CORRESPONDENCE ON THE TABLE

| | | |
|-------|-------------------------------|--|
| 15.1 | <i>AMO</i> | AMO Watch File – June 27 th , 2013 |
| 15.2 | <i>AMO</i> | AMO Watch File – June 13 th , 2013 |
| 15.3 | | AMO Communications – June 14 th , 2013 |
| 15.4 | | AMO Communications – June 17 th , 2013 |
| 15.5 | | AMO Communications – June 17 th , 2013 |
| 15.6 | | AMO Watch File – June 20 th , 2013 |
| 15.7 | | AMO Communications – June 21 st , 2013 |
| 15.8 | | AMO Councillor Training – June 2013 |
| 15.9 | <i>Grey Bruce Health Unit</i> | News Release – Multimedia and Art Contest Winners – June 12 th , 2013 |
| 15.10 | | News Release – Guys Caring for Kids Photo Contest – June 13 th , 2013 |
| 15.11 | | News Release – Recent Cases of Bacterial Meningitis – June 13 th , 2013 |
| 15.12 | | News Release – Longest Day of PLAY Goes National – June 13 th , 2013 |
| 15.13 | | News Release – Raccoon Distemper – June 18 th , 2013 |
| 15.14 | | News Release – Students Clean Up Port Elgin Beach – June 19 th , 2013 |
| 15.15 | | News Release – Public Assistance Request – June 21 st , 2013 |
| 15.16 | <i>General</i> | OMAFRA Connects – June 14 th , 2013 |
| 15.17 | | Silver Springs Community Heath Festival and Launch – June 16 th , 2013 |
| 15.18 | | Rural Stormwater Management Model Project – June 2013 |
| 15.19 | | K2 Wind Communtiy Update – June 2013 |
| 15.20 | | Municipal Monitor – June 2013 |
| 15.21 | | Municipal World – June 2013 |
| 15.22 | | Thank You from Twolan Family – June 2013 |

16.0 **CLOSED SESSION**

16.1 Move into closed session

Moved by
Seconded by

MOVE INTO
CLOSED
SESSION

THAT Huron-Kinloss Township Council move into a Closed Session pursuant to section 239 of the Municipal Act, 2001, as amended at _____ p.m. for the purpose of discussing:

- the security of property of the municipality or local board;
 - 76 Huron Street
- a proposed or pending acquisition or disposition of land by the municipality or local board;
 - Old Shore Road Allowance
 - Right of way agreementlitigation or potential litigation, including matters before
- administrative tribunals, affecting the municipality or local board;
 - OMB Hearing File Number: PL121140
- advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
 - OMB Hearing File Number: PL121140

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17.0 **RETURN TO OPEN SESSION**

Moved by
Seconded by

RISE FROM
CLOSED
SESSION

THAT Huron-Kinloss Township Council rise from the Closed Session at _____ p.m.

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18.0 **BUSINESS ARISING FROM THE CLOSED SESSION**

Moved by
Seconded by

BUSINESS
ARISING FROM
THE CLOSED
SESSION

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19.0 ADJOURN

Moved by
Seconded by

ADJOURN

THAT Huron-Kinloss Township Council do now adjourn to meet again at a special joint meeting on July 8th, 2013 at 5:00 p.m. t the Municipality of Kincardine Council Chambers or at the Call of the Mayor.

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