

CORPORATION OF THE TOWNSHIP OF HURON-KINLOSS

GENERAL COMMITTEE MEETING

7:00 p.m. - Council Chambers

July 4th, 2012

| | | |
|-------------------------------------|------------------|-----|
| Mayor | Mitch Twolan | (P) |
| Deputy Mayor | Wilfred Gamble | (A) |
| Councillors | Lillian Abbott | (P) |
| | Jeff Elliott | (P) |
| | Jim Hanna | (P) |
| | Don Murray | (P) |
| | Carl Sloetjes | (A) |
| Administrator | Mary Rose Walden | (P) |
| Clerk | Sonya Watson | (P) |
| Treasurer | Jodi MacArthur | (P) |
| Director of Public Works | Hugh Nichol | (P) |
| Chief Building Official | Matt Farrell | (P) |
| Director of Facilities & Recreation | Mike Fair | (A) |
| By-law Enforcement Officer | Brianne Elliott | (P) |
| Drainage Superintendent | Grant Collins | (A) |

OTHERS PRESENT: Doug Martyn

MINUTES

1.0 CALL TO ORDER

Mayor Twolan called the meeting to order at 7:00 p.m.

1.1 DISCLOSURE OF PECUNIARY INTEREST

| <u>Name</u> | <u>Item</u> | <u>Nature of Interest</u> |
|--------------|-------------|---------------------------|
| Mayor Twolan | 2.3 | Partner works there |

1.2 DELEGATIONS

None scheduled.

2.0 PLANNING & BUILDING DEPARTMENT

2.1 Building Report

Please find attached the monthly report of the Chief Building Official.

STAFF COMMENTS: The Chief Building Official will be in attendance to discuss the report.

ACTION: Councillor Murray questioned the fee for greenhouse buildings due to the increase in numbers being installed. The CBO will bring back a comparison report of fees charged for greenhouses for review.

2.2 Septic Reinspection Program

| Month | 2007 | 2008 | 2009 | 2010 | 2011 | 2012 |
|-------|------|------|------|------|------|------|
| April | 0 | 6 | 0 | 13 | 0 | 0 |
| May | 0 | 20 | 49 | 38 | 25 | 57 |

STAFF COMMENTS: This outlines the number of inspections to the end of May, 2012.

ACTION: Noted.

Mayor Twolan declared a conflict, vacated his seat and left the room. The Clerk called for nominations for chair. The following motion was passed.

Moved by Murray
Seconded by Elliott

APPOINT HANNA
AS CHAIR

205

THAT Huron-Kinloss Township Council hereby appoints Councillor Jim Hanna as chair for item 2.3 in the absence of Mayor Twolan and Deputy Mayor Gamble.

Carried.

2.3 299 Saratoga

We have received the Site Plan Agreement signed as well as a drawing as to where the required site plan features will be located. Their concern is with the trees at the south property line which the neighbours who attended the public planning meeting wished to have remain. They have had some site meetings with different builders and all of them have indicated that the trees will need to be removed even though the new building has been pushed as far north as possible. They are requesting the Township's consent to having the trees removed.

STAFF COMMENTS: The decision of the Committee of Adjustment stated "the building moved to the north on the lot in an attempt to save 3 large Spruce Trees"

The CBO is having an onsite meeting June 29th with the project manager to discuss options and will report verbally at the meeting.

ACTION: The CBO further reported on the onsite meeting. Community Living has indicated that one tree to the West will be saved. There is an existing row of cedars that will provide some privacy. The CBO confirmed that they will be leaving the chain link fence and the block wall as is. The Clerk will notify the neighbours that signed the registry and had concerns at the Committee of Adjustment meeting that the two trees will be coming down and that new trees will be planted on the property to accommodate the removal.

3.0 FIRE & EMERGENCY MANAGEMENT SERVICES

3.1 Quarterly Report

Please find attached the quarterly report of the Ripley-Huron Fire Department.

STAFF COMMENTS: The Fire Chief will be in attendance to discuss.

ACTION: Received and filed. The Junior Fire Fighter program was very well received and they will be looking at the program again for next year. The member radios have all had repeaters installed for the new dispatch system with Owen Sound Police Services.

3.2 Ripley-Huron Fire Department Establish & Regulating By-Law

Please find a draft of a new Establish & Regulating By-Law for the Ripley-Huron Fire Department.

STAFF COMMENTS: The previous by-law was passed in 1997. The By-Law needed updating and is more representative of today's operations and responses. If Council concurs the By-law will be brought to the July 16th meeting for passage.

ACTION: The Clerk will have the solicitor review the by-law. The Clerk will also review the current Lucknow Fire Department by-law.

4.0 BY-LAW ENFORCEMENT & SMALL ANIMAL CONTROL

4.1 June Monthly Report

Please find attached the monthly report of the By-Law Enforcement Officer.

STAFF COMMENTS: The By-Law Enforcement Officer will be in attendance to answer any questions.

ACTION: Received and filed. Councillor Murray reported on dogs barking on North Delhi Street. Council requested the By-Law Enforcement Officer patrol for residents watering lawns around the clock.

5.0 PARKS, FACILITIES, RECREATION AND LAKESHORE

5.1 Automated External Defibrillator (AED) – Lucknow Lawn Bowling Club

The Heart and Stroke Foundation of Ontario (HSFO) is providing the Lucknow Lawn Bowling Club an Automated External Defibrillator (AED) and associated CPR/AED training.

STAFF COMMENTS: For every AED that is placed, in a facility we will receive: one set of adult electrode pads and one replacement set, one set of pediatric (infant/child)

electrode pads, one installed battery, one display cabinet and signage, free CPR-AED certification for at least 10 individuals per device (e.g. employees, frequent facility users), one *Family & Friends™ CPR Anytime™ Kit* to continue training on CPR-AED, and listing of the AED on the provincial registry. The program will be helping to make Ontario safer and more responsive to the emergency needs of our communities. In addition, staff will relocate the AED to the Ripley Curling Club in the winter months. We are awaiting delivery at this time. Staff will coordinate the training upon arrival of the unit. We bring this forward for information purposes.

ACTION: Noted.

5.2 Lucknow Town Hall and Theatre update

The Town Hall and Theatre efficient lighting upgrade is now complete.

STAFF COMMENTS: This project was partly funded by an Ontario Power Authority grant program. Also for your information we are advertising tenders for the renovations of elevator and basement washrooms. The tender will close July 30, 2012. We bring this forward for information purposes.

ACTION: Noted.

5.3 Bruce Beach Chair Donation to Ripley-Huron Community Centre

The Bruce Beach Barbecue committee has donated one hundred and fifty new chairs to the Ripley-Huron Community Centre.

STAFF COMMENTS: The request was that they be allowed to use the chairs one day a year at their annual barbecue. We have been replacing the older chipped wooden chairs gradually, and the donation has almost completely upgraded our chair inventory. The old wooden chairs will be made surplus according to our *surplus equipment policy* this fall. A thank you letter will be sent to the committee. We bring this forward for information purposes.

ACTION: Noted. A thank you will be sent.

5.4 Municipally Significant Event

We have received a request from the Ripley Men's Slo-pitch League to designate their annual slo-pitch tournament a municipally significant event.

STAFF COMMENTS: The Director of Facilities and Recreation has prepared a report for your review.

ACTION: Approve staff recommendations. A resolution will be brought forward.

6.0 **FINANCE**

6.1 Business Tax Capping Discussion Paper

The Treasurer has prepared a report on a recent discussion paper regarding opting out of business tax capping.

STAFF COMMENTS: Included in the report.

ACTION: Approve staff recommendations. A resolution will be brought forward.

6.2 Westario Power Annual General Meeting

Mayor Twolan and the Treasurer attended the Westario Power AGM on June 19th.

STAFF COMMENTS: We are pleased to report that Huron-Kinloss received a dividend in the amount of \$21,163.44. We bring this forward for information purposes only.

ACTION: The Treasurer further reported that the dividend will be split between the Ripley and Lucknow water/sewer reserve funds.

7.0 **DRAINAGE**

No items scheduled.

8.0 **DRINKING WATER & WASTE WATER**

8.1 Transfer of Accreditation – Drinking Water Operating Authorities

Veolia Water Canada submitted Transfer of Accreditation forms to the Ministry of the Environment.

STAFF COMMENTS: For consistency, Veolia Water Canada chose to transfer Operating Authority accreditation from the Canadian General Standards Board (CGSB) to QMI-SAI Global for all the systems they operate.

ACTION: Noted.

8.2 Huronville South Pump House

Emerson Process Management has completed the SCADA upgrades at the Huronville pump house.

STAFF COMMENTS: Although we are experiencing a few programming issues, the well is on-line and meeting the increased summer water demands of the lakeshore. We bring this forward for information purposes.

ACTION: Noted.

9.0 WASTE MANAGEMENT

9.1 Free Dump Day

The 6th Huron-Kinloss Free Dump Day was held at the Huron Landfill site on Saturday June 16th, 2012.

STAFF COMMENTS: We bring the following summary of vehicle counts over the past six years forward for information purposes:

| | |
|------------------|------------------|
| 2007 – 400 loads | 2010 – 140 loads |
| 2008 – 250 loads | 2011 – 224 loads |
| 2009 – 150 loads | 2012 – 275 loads |

ACTION: Noted.

9.2 Landfill Compactor

The Township has leased a 2006 Caterpillar 816F from Marcel Equipment Limited for use at the Huron Landfill site.

STAFF COMMENTS: The existing compactor requires repairs that I believe are not in the Township's financial interest to pursue, and as our capital plan tentatively shows the replacement of the compactor in 2013, I believe this is an excellent trial opportunity to see if a machine of this size meets our needs. The lease is for six months at \$7,500 per month with the paid rental applied to the sale price if a decision is made to purchase. This particular machine has a list price of \$226,000 (as compared to new at \$425,000 - \$450,000) and at 18,000 lbs. heavier than our existing 518 Caterpillar should greatly enhance our compacting ability.

ACTION: Council approved leasing the machine. A By-Law will be brought forward authorizing the lease.

9.3 Recycling Needs and Diversion Process

We have received a letter from South Bruce Peninsula regarding recycling needs and waste diversion options.

STAFF COMMENTS: We are already part of a County wide initiative to pursue additional waste diversion programs by our participation in the Waste Management subcommittee at the County level.

ACTION: Noted. The Director of Public Works will prepare a response.

10.0 TRANSPORTATION

10.1 Construction Updates

As time progresses there will be deficiency items to be addressed, but otherwise the Havelock Street project is complete

Paving on Lake Range Drive, Sunrise Avenue, Birch Crescent, Tyendinaga Road, Kairshea Avenue and Bushell Street is complete.

Sections on Wolfe Street, Guest Avenue, Southline and the Kinloss-Culross Boundary road have received a surface treatment application of tar and chip.

We have received utility locate requests for Highway 21 in preparation of the Ministry of Transportation paving project. Although no exact time frame was given, we expect the work to begin in the immediate future.

The County of Bruce has closed Bruce Road 7 between the Southline and Highway 9 in order to complete bridge repair works. It is the County's intent to raise the road elevation over the bridge approximately two metres. As well, the County is applying surface treatment on Bruce Road 6 beginning in Holyrood and heading east.

STAFF COMMENTS: We bring this forward for information purposes.

ACTION: Noted.

11.0 ECONOMIC DEVELOPMENT & TOURISM

11.1 Spruce the Bruce Grants

We received funding for the Lucknow Gateway Signs (\$5,000), Canvas shopping bags for Lucknow (\$2,500), Lucknow Beautification Committee, planters and trees (\$5,000). Our second streetscape application was turned down because we received funding for the same street furniture last year.

STAFF COMMENTS: We are re-submitting the street furniture application and submitting new applications for signage in the municipality. The Revitalization Committee is proceeding with replacing all four gateway signs.

ACTION: Noted.

12.0 GENERAL GOVERNMENT

12.1 Proposed Cell Tower Concerns

We have received a letter from residents concerned about a proposed cell tower in Ripley. They request that an alternate site outside of the urban area be located to erect this tower.

STAFF COMMENTS: We bring this forward for information purposes. Huron Tel has been in discussions with Township staff. The draft protocol requested by Council is being developed by staff and a draft will be brought forward once complete.

We have also received a resolution from The Municipality of Lambton Shores regarding concerns with cell towers in their municipality. We have attached the resolution for your review. Does Council wish to bring the resolution forward for support?

ACTION: The letter was noted. The resolution will be held at this time. The Administrator will continue to work with HuronTel on a suitable location. The Draft Policy will be brought forward at a later date.

12.2 Kincardine Site Redevelopment Project Stakeholders Meeting

A meeting for the Kincardine Site Redevelopment Project Stakeholders has been re-scheduled for Thursday, July 12th, 2012. It will be at 6:30 at the South Bruce Grey Health Centre in Kincardine.

STAFF COMMENTS: Mayor Twolan has indicated that he is available to attend. Are there any council members who would be able to attend as well?

ACTION: Mayor Twolan and Councillor Abbott will attend the meeting.

12.3 Bruce Beach Family BBQ Event

We have received notice of the Bruce Breach Cottage Association family bbq being held on Saturday August 4th from 5 pm to midnight.

STAFF COMMENTS: Staff has no concerns with this yearly event. We bring this to your attention for information purposes only.

ACTION: Noted.

12.4 Great Lakes and St. Lawrence Cities Initiative

We are pleased to report Mayor Twolan has been elected to the Board of Directors for The Great Lakes and St. Lawrence Cities Initiative.

STAFF COMMENTS: We wish to congratulate Mayor Twolan on this appointment.

ACTION: Council congratulated Mayor Twolan on the appointment. Mayor Twolan reported on the conference.

13.0 PERSONNEL

13.1 Health & Safety Quarterly Report

Tracey Howe has prepared the quarterly report for your review.

STAFF COMMENTS: Included in the report.

ACTION: Received and filed.

14.0 NEW BUSINESS/COUNCIL REPORTS

14.1 Executive Diploma in Municipal Management

Mayor Twolan congratulated Jodi MacArthur, Treasurer and Sonya Watson, Clerk on successfully completing AMCTO's Executive Diploma in Municipal Management.

STAFF COMMENTS: None at this time.

ACTION: Noted.

14.2 Poplar Beach Cottages

Councillor Elliott questioned the status of the Poplar Beach Cottages.

STAFF COMMENTS: The Poplar Beach Cottages have all been removed. All septic tanks have been removed from the properties as well.

ACTION: Noted.

15.0 CORRESPONDENCE ON THE TABLE

| | | |
|-------|------------------------|---|
| 15.1 | AMO | AMO Watch File – June 21, 2012 |
| 15.2 | | Communicate AMO – AMO BREAKING NEWS – Policing Issues – Update to Members, June 21, 2012 |
| 15.3 | | Communicate AMO – 2012 Fall LAS Energy Workshop Session Flyer & Registration Form, June 19, 2012 |
| 15.4 | Grey Bruce Health Unit | News Release "Sauble Beach Posted Unsafe for Bathing" June 14, 2012 |
| 15.5 | | News Release "Media Advisory/Photo OP: Longest Day of PLAY Awards" June 21, 2012 |
| 15.6 | | News Release "Give Wildlife Some Space!" June 21, 2012 |
| 15.7 | General | Parks Canada Information Bulletin – Point Clark Lighthouse Tower – June 21, 2012 |
| 15.8 | | Ministry of Municipal Affairs and Housing – Strong Action for Ontario Act (Budget Measures), 2012 – June 22, 2012 |
| 15.9 | | OMERS Member News: Tony Dean Appointed to Review OMERS Governance Model – May 15, 2012 |
| 15.10 | | MEPCO: Update on OMERS – June 21, 2012 |
| 15.11 | | Making Waves – June 15, 2012 |
| 15.12 | | Bruce Botanical Food Gardens – The Healthy Neighbour Project – Facts – N.D. |

16.0 **ADJOURN**

Moved by Murray
Seconded by Abbott

ADJOURN 206 THAT Huron-Kinloss Township Council do now adjourn to meet
again on July 16th, 2012 at 7:00 p.m. or at the Call of the Mayor.

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Original Signed by Mitch Twolan
Mayor

Original Signed by Sonya Watson
Clerk