

CORPORATION OF THE TOWNSHIP OF HURON-KINLOSS

GENERAL COMMITTEE MEETING

7:00 p.m. - Council Chambers

July 5th, 2010

| | | |
|--|-------------------------|------------|
| Mayor | Mitch Twolan | (P) |
| Deputy Mayor | Wilfred Gamble | (P) |
| Councillors | Lillian Abbott | (P) |
| | Anne Eadie | (P) |
| | Jeff Elliott | (P) |
| | Jim Hanna | (A) |
| | Don Murray | (P) |
| Administrator | Mary Rose Walden | (P) |
| Clerk | Sonya Watson | (P) |
| Treasurer | Jodi MacArthur | (P) |
| Director of Public Works | Hugh Nichol | (P) |
| Chief Building Official | Matt Farrell | (P) |
| Director of Facilities & Recreation | Mike Fair | (P) |
| By-law Enforcement Officer | Brianne Elliott | (P) |
| Drainage Superintendent | Grant Collins | (A) |

OTHERS PRESENT: Heather James, Don Scott, Liz Dadson, Ken Kilpatrick, Doug Martyn, Wayne & Carol Atkinson, Barb MacKay

MINUTES

1.0 CALL TO ORDER

Mayor Twolan called the meeting to order at 7:00 p.m.

1.1 DISCLOSURE OF PECUNIARY INTEREST

| <u>Name</u> | <u>Item</u> | <u>Nature of Interest</u> |
|--------------|-------------|---------------------------|
| Mayor Twolan | 1.3 | Client |

1.2 DELEGATIONS

1.3 Cuesta Planning Consultants Inc. Don Scott Wilken Zoning Application Z-33-10.16

Mayor Twolan declared a conflict, vacated his seat and left the room.

We have received correspondence from Cuesta Planning Consultants Inc. regarding the Wilken Zoning Application that was considered at the June 28th, 2010 planning meeting. They wish to attend as a delegation tonight.

STAFF COMMENTS: We have copied the information supplied for your review. We have also copied a memo prepared by Heather James from the County of Bruce for your review. Heather James will be in attendance at the meeting. As per the motion of the Planning Committee the Zoning Amendment By-Law is scheduled for consideration at the July 19th Council meeting unless Council directs otherwise in which case an additional public meeting to re-consider the Wilken application by the Planning Committee would have to be held.

ACTION: Don Scott presented information regarding the Wilken re-zoning application and reviewed the process and correspondence for the application. Mr. Scott feels the application submitted supports the Provincial Policy Statement and is only re-zoning hazard and flood plain lands not prime agricultural lands. He feels whether the lot is 2 acres or 10 acres is not the issue in this application for the lands are not productive.

He wished to note to Council that the Planning Committee does not have to make a decision at the planning meeting. They can use the Public meeting to take the information and make a decision at a later date. Mr. Scott suggested the current process is flawed and a decision on the application does not have to be made at the meeting.

Heather James clarified that the report was sent to Cuesta Planning Consultants prior to the meeting. Cuesta had time to respond to the application and did not indicate any problems with the application prior to the public meeting. It was also stated that Mr. Wilken was in attendance at the meeting and it the opinion of the committee that Mr. Wilken was agreeable to the revised lot size prior to the Planning Committee granting approval. Ms. James noted the severed parcel will still have a restriction on the number of livestock permitted per acre.

Council chose to uphold the decision of the Planning Committee and the by-law will be brought forward to the July 19th Council meeting.

2.0 PLANNING & BUILDING DEPARTMENT

2.1 Monthly Report

Please find attached the monthly report of the Chief Building Official.

STAFF COMMENTS: The Chief Building Official will be in attendance to answer any questions.

ACTION: Received and filed.

2.2 Local Severance

We have received notification of the following severance

Bannerman Contracting Limited – Part of Lot 64, Concession A, geographic Township of Huron

STAFF COMMENTS: Staff has no concerns with this severance. We bring this to your attention for information purposes only.

ACTION: A better map was prepared for Councils review. Council has no concerns with the severance.

2.3 AMO Delegation Regarding Wind Turbines

We have received notification that West Grey Council will be submitting a Municipal Delegation to speak with both the Minister of Energy and Infrastructure and the Minister of Municipal Affairs and Housing to present the Wind Turbine By-law and address issues regarding wind turbines.

STAFF COMMENTS: West Grey Council is extending the opportunity for this to be a joint delegation with other municipal representatives. If Council wishes to be part of this delegation we will advise West Grey.

ACTION: Mayor Twolan will join West Grey in the delegation request. The Clerk will respond.

2.4 Huron East Against Turbines (HEAT) Inc.

We have received information from HEAT a community group which is concerned with health and related effects of industrial wind turbines.

STAFF COMMENTS: We have copied the information for your review.

ACTION: Received and filed.

2.5 Concerned resident letter

We have received a letter from a resident concerned with a structure at 287 Ross Street in Lucknow.

STAFF COMMENTS: We have copied the letter for your review. The CBO has issued a stop work order on the building. The CBO has recently sent notice that the building has to come down within a specified time frame.

ACTION: The CBO further reported on the matter and specified a timeline for removal of the structure if not completed by the resident.

3.0 FIRE & EMERGENCY SERVICES

3.1 Lucknow Firehall

Members of the Fireboard will report on the Grand Opening Celebration held July 3rd, 2010.

STAFF COMMENTS: None at this time.

ACTION: Councillor Murray reported there were over 300 people in attendance. All Council members were in attendance at the Open House and many local fire chiefs.

3.2 Quarterly Report

Please find attached the quarterly report of the Ripley-Huron Fire Department.

STAFF COMMENTS: Fire Chief Martyn will be in attendance to discuss the report.

ACTION: Received and filed.

3.3 2010 Emergency Exercise

The County of Bruce is spearheading an exercise this year that will engage the County and all lower tier municipalities.

STAFF COMMENTS: Doug Smith, Director of Emergency Services - County of Bruce, with the assistance of Harry Dunning, CEMC - City of Guelph is preparing an exercise scenario that will be a major storm event impacting all areas of the County. There will be a test of communication systems between the Emergency Operation Centres of lower tier municipalities and the County on Tuesday September 28th. The emergency exercise to train participants and test the Emergency Response Plans will take place on Friday October 1st. Huron-Kinloss will participate at the secondary EOC in Lucknow. Representatives from outside organizations that are common to all EOCs (i.e. Grey Bruce

Public Health Unit, Social Services, Canadian Red Cross, etc.) will be at the County EOC. We bring this forward for information purposes.

ACTION: Noted. Invitations have already been sent out to participants.

4.0 FINANCE

4.1 OGRA – MMS Litigation Fund

Recently an application was filed with the Superior Court of Justice to have the Minimum Maintenance Standards declared null and void. The Ontario Good Roads Association is filing notice with the court to oppose the application on behalf of Ontario municipalities.

STAFF COMMENTS: They are requesting that all members consider contributing \$0.10 per capita; minimum \$1,000.00 to the litigation fund. Any funds not used would be refunded on a pro-rated basis. We seek your direction.

ACTION: Council approved a \$1,000.00 contribution towards the litigation fund. A motion will be brought forward.

5.0 DRAINAGE

No items scheduled.

6.0 WATER & SEWERS

6.1 Lucknow Well Supply Inspection

A Ministry of Environment Drinking Water Inspector conducted an inspection of the Lucknow Well Supply system on April 20, 2010.

STAFF COMMENTS: The system received an overall rating of 97.14%. Attached please find the two "Actions Required". If Council has no objection we will proceed with the recommendations.

ACTION: Approved.

6.2 Huronville Subdivision Distribution System

Under the Municipal Drinking Water Licensing Program the Municipality of Kincardine received initial accreditation with regards to operating the Huronville Subdivision Distribution system.

STAFF COMMENTS: A systems audit report for Operating Authority accreditation was approved and issued to the Municipality of Kincardine by the Canadian General Standards Board on June 9, 2010. The audit found two minor non-conformance items that were of an administrative nature, and these will be addressed by Kincardine Water Department staff.

ACTION: Noted.

7.0 ENVIRONMENTAL SERVICES - (Landfill & Collection)

7.1 Free Dump Day

The Huron-Kinloss Free Dump Day was held at the Huron Landfill site on Saturday June 19th, 2010.

STAFF COMMENTS: The vehicle count was approximately 140. In 2007 the approximate number of loads was 400, 250 in 2008 and 150 in 2009. We bring this forward for information purposes.

ACTION: Noted.

7.2 Mid-Huron Landfill Site Agreement

We have received notice that the Mid-Huron Land fill Site Board has passed a motion approving acceptance of refuse from the Hullet Ward of Central Huron.

STAFF COMMENTS: We have copied the correspondence from the Mid-Huron Landfill Site Board for your review. If Council concurs the amending agreement will be brought forward to the July 19th meeting for passage.

ACTION: Approved. Bring the by-law forward.

8.0 TRANSPORTATION

8.1 Cherrywood Court

There appears to be confusion amongst staff and Council on whether roadwork on Cherrywood Court was to be included in the 2010 Public Works budget.

STAFF COMMENTS: While the Director of Public Works acknowledges a request was made, I do not recall any direction being given to make this a 2010 priority project. Thus, based on the knowledge that Cherrywood Court experiences very low traffic counts, and that the existing road surface creates no immediate safety concerns, Cherrywood Court was deleted during my initial budget preparations due to its financial implications. If Council wishes for the project to move forward, my recommendation would be to monitor the Public Works maintenance budget until the fall, and if enough savings have been realized, proceed with the roadwork at that time. Estimated cost of excavation is \$25,000.00. If no savings are found, the work would be scheduled for the spring of 2011.

ACTION: Approve staff recommendations.

8.2 Clyde Street

The reconstruction of Clyde Street has resulted in road flooding issues in the area of house #332.

STAFF COMMENTS: Clyde Street is without benefit of curb and gutter therefore in order to alleviate the problem a catch basin(s) and storm drainage pipe will be installed. Unfortunately, due to existing road elevations a proper storm water outlet may not be accessible without crossing private property, thus an environmental assessment must be undertaken. B.M. Ross & Associates has initiated the process with the intent to complete the work this fall. Cost of the Environmental Assessment process will be covered by the Public Works ditching budget. There is a map of the area attached for your review.

ACTION: Approved.

8.3 One foot reserve - Smith Lane

We have received a letter from a resident concerned with the one-foot reserve being placed on Smith Lane properties.

STAFF COMMENTS: The survey has recently been completed. It has not been registered on title at this point. Does Council still wish to proceed with registration of the survey for creation of the one-foot reserve?

ACTION: A response letter will be sent clarifying how the one-foot reserve will not negatively impact the resident. Proceed with notice and registration of the survey to create the one-foot reserve. The By-Law will be brought forward.

9.0 PARKS, FACILITIES & RECREATION

9.1 Lucknow Sports Complex

Members of the Lucknow Recreation Board will report on the build

STAFF COMMENTS: None at this time.

ACTION: Councillor Murray reported that the crane will be there Monday and the roof will be lifted. The floor inside is poured.

9.2 Facility Licensing and Sale of Bar Supplies

Attached is a report from the Director of Facilities & Recreation

STAFF COMMENTS: Included in the report.

ACTION: Approve staff recommendations.

9.3 Score Clock Retrofit

Attached is a report from the Director of Facilities & Recreation

STAFF COMMENTS: Included in the report.

ACTION: Approve staff recommendations. A thank you letter will be sent to both organizations.

9.4 Minor Hockey Committee Power Workers' Union Grant

Dave Charette from the Minor Hockey Committee applied for a grant program for two projects (Scoreclock, Girls Change Room upgrade). The change room upgrade was approved by the PWU.

STAFF COMMENTS: There are not specific plans or cost estimates in place at this time, the committee will bring forward the plan, and costing for final approval. We bring this forward for information purposes.

ACTION: Noted. Further information will be brought back once plans are finalized.

9.5 Floor Scrubber Purchase

Arena staff have tested, and viewed various scrubbers over the last six months.

STAFF COMMENTS: There are many types of scrubbers available, but only certain scrubbers satisfy the needs of staff. Staff recommends the purchase of the floor scrubber Abila 52 from AW Sills for \$5,350.00. Budget amount was \$7,000.00. We would require an exemption from the purchasing policy, due to the specialty nature of the unit. We seek your approval to proceed.

ACTION: Approved.

9.6 Lewis Park Playground Equipment

There are funds remaining from the Lewis Park revitalization committee which was directed to purchase one remaining climbing structure.

STAFF COMMENTS: The structure has been selected, it is within the budget amount. The cost is \$6693.31 installed; additional costs will include the surfacing, site excavation, and edging which will be well within budget. Due to the uniqueness of the structure I request an exemption from the purchasing policy to continue with the ordering and installation.

ACTION: Approved. A motion granting the exemption from the purchasing policy will be brought forward.

9.7 Parks Canada Engineering Report for Lighthouse

On Wednesday June 30th, 2010 Parks Canada informed me that the Engineers reported that the Lighthouse Tower area is not safe for fear of falling pieces of the Tower striking a person. Initially they wanted the entire site closed.

STAFF COMMENTS: They are now closing the Tower only, and the Museum will remain open until a statement from the engineers is received regarding the operation of the Museum due to the close proximity. The implications for staffing are significant if the entire site is closed. I have a meeting with Parks Canada staff on Tuesday for additional review on site at the Lighthouse. I bring this forward for information purposes.

ACTION: Noted.

9.8 Public Health Unit Funding

The Recreation Department has received one thousand dollars for a Multi-Sport awareness program from the Public Health Unit.

STAFF COMMENTS: The proposal included three one day Clinics for ages 11-16. The Clinics include Basketball, Volleyball, and Tennis. The Clinics will include instructors for skill development, facility awareness, and also provide participants with equipment required. The clinics will take place in August. We bring this forward for information purposes.

ACTION: Noted.

9.9 Lakeshore Clean up

The lakeshore accumulated a large amount of trees and algae after the extreme weekend storm.

STAFF COMMENTS: We have completed beach clean-up at the Point Clark Lighthouse north to Clark Creek. This clean-up included the Algae Harvester as well. There are also large accumulations of trees both south and north of the Pine River and will remove the large trees as resources permit. We bring this forward for information purposes.

ACTION: Noted.

10.0 GENERAL

10.1 Spruce the Bruce

The Spruce the Bruce Program is moving along.

STAFF COMMENTS: Surveys have been distributed to businesses and cameras have been distributed to residents. There will be a resident survey which is being mailed out this week to all resident households and is available for completion on-line through the County of Bruce's website.

The Spruce the Bruce Team is hosting workshops in Ripley and Lucknow as part of the development of the Community Design Toolkit. The Toolkit will identify, describe and document the community brand that will be gradually implemented through purchasing and marketing decisions by you the residents and business owners of Huron-Kinloss and will help shape your communities as a destination.

Workshops are as follows:

| | | | |
|---------|--------------------------|-------------------------------|-----------------|
| Lucknow | Thursday, July 29, 2010 | Lucknow Community Centre | 7:00 to 9:00 pm |
| Ripley | Wednesday, July 28, 2010 | Ripley-Huron Community Centre | 7:00 to 9:00 pm |

ACTION: Noted.

10.2 First Impressions Community Exchange

First Impressions Community Exchange is a structured process that reveals the first impression a community conveys to outsiders, including tourists, potential investors and retirees. It offers a fresh perspective on the community's appearance, services and infrastructure and helps communities learn about their strengths and shortcomings.

Volunteer "visiting teams" from two exchange communities do unannounced, *incognito* visits, record their observations, and give constructive feedback to their exchange community. The knowledge gained through a First Impressions Community Exchange can be the basis for positive community action, focused on downtown revitalization, tourism development, investment attraction, quality service improvement, or broader community strategic planning efforts.

STAFF COMMENTS: The only cost to this program is staff time, meals and travel. We have submitted an application with OMAFRA, for Lucknow and Ripley to be part of a community exchange.

ACTION: Noted.

10.3 Lewis Cemetery Trail

Through the trails master plan process, staff has identified a need for a plan to design the trail to access the Lewis Cemetery.

STAFF COMMENTS: We have obtained a preliminary estimate on the cost from Stempski Kelly and wish to pursue funding from the NWMO Community Program and establish a partnership with the Ripley Lions Club to develop the trail. We seek Council's approval of the project in principle to proceed with the funding application.

ACTION: Approved. Proceed with the funding application and partnership with the Ripley Lions Club.

10.4 Tripartite Liaison Committee

As a follow up to the June 24th, 2010 meeting with the Friends of the Kincardine Hospital and the Municipality of Kincardine both Councils were to appoint two municipal representatives to sit on a liaison committee to open the lines of communication on hospital governance and associated matters with the SBGHC board. The committee would develop recommendations to present and discuss with the SBGHC board.

STAFF COMMENTS: Who does Council wish to appoint to the committee? The Committee Appointment by-law will be brought forward to the July council meeting to confirm the appointment.

At the June 24th meeting the FOTKH were referring to legislation that that would change some of the SBGHC operations. The legislation we received from the Municipality of Kincardine was Bill 46, Excellent Care for All Act, 2010. The Act focuses on a vision for the Province where excellent health care services are available to all Ontarians, where professions work together, and where patients are confident that their health care system is providing them with excellent care. The SBGHC will be required to appoint a "Quality Committee" based on the new legislation. The legislation has been copied for your review.

ACTION: Mayor Twolan and Councillor Eadie will sit as members on the committee. A motion will be brought forward and the Consolidated Appointment By-Law.

11.0 BY-LAW ENFORCEMENT & SMALL ANIMAL CONTROL

11.1 Monthly Report

Please find attached the monthly report of the By-Law Enforcement Officer.

STAFF COMMENTS: The By-Law Enforcement Officer will be in attendance to answer any questions.

ACTION: Received and filed.

11.2 Tree Cutting By-Law

We have received letters concerning a tree cutting by-law

STAFF COMMENTS: The three letters received have been copied for your review. Although we have had discussions in previous years it was not until recently that staff was directed to look into a tree cutting by-law. This by-law has many facets; a permitting process, site inspections and enforcement. Therefore careful consideration must be made. Staff has been reviewing tree conservation and preservation by-laws and reports on effectiveness. Most by-laws found are for upper tier municipalities or those with populations over 10,000. Staff will have a report available at the August General Committee meeting for Council's review once more information has been reviewed and compiled.

ACTION: Staff will prepare a response to the residents. Staff was directed to bring back an example of a by-law that would serve to protect the bluff area in the former Township of Huron. The Clerk reviewed some of the actions the Ministry of Natural Resources is working on in regards to municipal tree cutting by-laws.

12.0 PERSONNEL

12.1 Health & Safety Quarterly Report

Tracey Howe has prepared the health and safety report for the period of April 1st to June 30th, 2010.

STAFF COMMENTS: Included in the report.

ACTION: Received and filed.

12.2 Personnel Issue

Please refer to the confidential agenda

12.3 Personnel Issue

Please refer to the confidential agenda

13.0 NEW BUSINESS

13.1 Recycle Depot

Councillor Murray has been receiving requests for a recycle depot at the landfill.

STAFF COMMENTS: This would be a place where residents take household items they are finished with and they are available for the taking by another resident. The Certificate of Approval would have to be amended to accept these items. If there was a building to house the items on an adjoining property such as the current Kincardine operation it would be a much simpler request.

ACTION: No action to be taken at this time.

13.2 International Power Wind Turbines

There was correspondence copied from Garry Shepherd regarding the Public notice received for the new wind project being proposed by International Power called the Bluewater Wind Project.

STAFF COMMENTS: The correspondence will be brought forward to the July 19th meeting where Mr. Shepherd will attend as a delegation.

ACTION: No further discussion took place regarding the project.

14.0 CORRESPONDENCE RECEIVED

| | | |
|-------|------------------------|---|
| 14.1 | AMO | Watch File, June 24, 2010 |
| 14.2 | | Watch File, June 17, 2010 |
| 14.3 | | 111 th AMO Annual Conference, August 15-18, 2010 |
| 14.4 | Grey Bruce Health Unit | News Release: <i>Northwinds, Town of Blue Mountains, Posted Unsafe for Bathing</i> June 30, 2010 |
| 14.5 | | Grey Bruce Children's Alliance – A Profile of Child, Youth and Family Health in Grey and Bruce Counties June 28, 2010 |
| 14.6 | | News Release <i>Sauble Beach, Town of South Bruce Peninsula, Posted Unsafe for Bathing</i> June 25, 2010 |
| 14.7 | | News Release, <i>Tick Talk</i> June 23, 2010 |
| 14.8 | | News Release, <i>Lynn Receives alpha Distinguished Service Award</i> June 22, 2010 |
| 14.9 | | News Release, <i>DO NOT USE WATER ADVISORY for Residents who use water directly from Lake Rosalind</i> June 21, 2010 |
| 14.10 | | News Release, <i>Crash Prevention Project Receives Provincial Award</i> June 16, 2010 |
| 14.11 | | News Release, <i>Rabies in Grey Bruce</i> June 14, 2010 |
| 14.12 | General Correspondence | Westario Power Inc Annual General Meeting and Annual Report |
| 14.13 | | SBGHC Annual Report 2009-2010 |
| 14.14 | | South West LHIN News June 17, 2010 |
| 14.15 | | South West LHIN exchange– June 2010 e-Exchange Newsletter |
| 14.16 | | South West's Partnerships for Health Initiative – Improving Diabetes Care Summer 2010 |
| 14.17 | | Thehealthline.ca – e-bulletin |
| 14.18 | | OTS News (Ontario Tire Stewardship Publication) Issue 2 |
| 14.19 | | Stratford Meals on Wheels, Town & Country Support Services, Midwestern Adult Day Services Letter to Council |
| 14.20 | | Canada's Rural Partnership |
| 14.21 | | Ministry of the Environment <i>Source Protection Programs Branch</i> June 22, 2010 |
| 14.22 | | News Release: Ninth Annual Motorcycle Ride for Arthritis |
| 14.23 | | Letter regarding wedding reception at the Pine River Boat Club |
| 14.24 | | Bluewater District School Board – Budget Backgrounder 2010-2011 |
| 14.25 | | Notice of Public Meeting – Township of North Huron |
| 14.26 | | Notice of Public Meeting – Township of North Huron |
| 14.27 | | Notice of Decision – Official Plan Amendment County of Bruce |
| 14.28 | | Notice of Adoption of an Official Plan Amendment – Township of North Huron |
| 14.29 | | Capital Power – Kingsbridge II Wind Power Project |
| 14.30 | | Explore the Bruce - Bruce County Tourism Newsletter |
| 14.31 | | OMAFRA CONNECTS, June 2010 |
| 14.32 | | Nuclear Waste Management Organization: Overview of Canada's Plan for the Long-Term Management of Used Nuclear Fuel |
| 14.33 | | Municipal Monitor July / August 2010 |
| 14.34 | | Thank you card from Joan Pollard |

15.0 CLOSED SESSION

15.1 Move into closed session

Moved by Elliott
Seconded by Eadie

MOVE INTO
CLOSED
SESSION

201

THAT Huron-Kinloss Township Council move into a Closed Session pursuant to section 239 of the Municipal Act, 2001, as amended at 8:55 p.m. for the purpose of discussing:

- personal matters about an identifiable individual, including municipal or local board employees;
 - Part-time casual facility operator
 - Part-time lighthouse staff
- labour relations or employee negotiations;
 - Part-time casual facility operator
 - Part-time lighthouse staff

Carried.

16.0 RETURN TO OPEN SESSION

Moved by Elliott
Seconded by Eadie

RISE FROM
CLOSED
SESSION

202

THAT Huron-Kinloss Township Council rise from the Closed Session at 9:10 p.m.

Carried.

17.0 ADJOURN

Moved by Abbott
Seconded by Murray

ADJOURN

203

THAT Huron-Kinloss Township Council does now adjourn to meet again on July 19th, 2010 at 7:00 p.m. or at the Call of the Mayor.

Carried.

Mayor

Clerk

