

CORPORATION OF THE TOWNSHIP OF HURON-KINLOSS

GENERAL COMMITTEE MEETING

7:00 p.m. - Council Chambers

June 1st, 2015

Mayor	Mitch Twolan	(A)
Deputy Mayor	Wilfred Gamble	()
Councillors	Lillian Abbott	()
	Jeff Elliott	()
	Jim Hanna	()
	Don Murray	()
	Carl Sloetjes	()
Administrator	Mary Rose Walden	(A)
Clerk	Sonya Watson	()
Treasurer	Jodi MacArthur	()
Director of Public Works	Hugh Nichol	()
Chief Building Official	Matt Farrell	()
Director of Community Services	Mike Fair	()
By-law Enforcement Officer	Heather Clark-Falconer	()
Drainage Superintendent	Grant Collins	()

AGENDA

1.0 CALL TO ORDER

1.1 DISCLOSURE OF PECUNIARY INTEREST

<u>Name</u>	<u>Item</u>	<u>Nature of Interest</u>
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1.2 DELEGATIONS

None scheduled.

1.3 Elmer Smeltzer 7:00 p.m.

Mr. Smeltzer submitted a request to speak with Council. He is attending about "getting trees cut down along roadways and I would also like to meet with Hugh Nichol to show him areas that should be attended to".

STAFF COMMENTS: None at this time.

ACTION:

1.4 Wayne Couture 7:10 p.m.

Wayne Couture has requested a delegation to Council as he was unable to attend the previous meeting as scheduled on May 20th, 2015.

STAFF COMMENTS: His new [presentation](#) has been attached for Councils review.

ACTION:

2.0 **PLANNING & BUILDING DEPARTMENT**

2.1 [Building Report](#)

Please find attached the monthly report no. BLD2015-06-05 of the Chief Building Official.

STAFF COMMENTS: The Chief Building Official will be in attendance to discuss the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving a *prosperous, accessible and environmentally conscious* community.

ACTION:

2.2 [Saugeen Valley Conservation Authority- Regulation Mapping](#)

We have received a letter from SVCA regarding establishing a working group amongst municipal representatives and SVCA staff to proceed with identification of the geographic areas in each participating municipality that would most benefit from upgraded Regulation mapping.

STAFF COMMENTS: The CBO will participate on the working group on behalf of the municipality. The lakeshore area of the municipality will be the geographic area suggested that would benefit from regulation mapping.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, accessible and environmentally conscious* community.

ACTION:

2.3 **Structure on the Beach - AMENDED**

The CBO has prepared report no.BLD-2015-06-06 STAFF

COMMENTS: Included in the report. **Address Correction**

SUSTAINABILITY ALIGNMENT: N/A

ACTION:

2.4 **Septic Inspection Report**

B.M. Ross has prepared a summary on final progress for completion of Cycle 1 of the Septic Inspection program.

STAFF COMMENTS: We have provided for information purposes.

SUSTAINABILITY ALIGNMENT: N/A

ACTION:

3.0 **FIRE & EMERGENCY MANAGEMENT SERVICES**

3.1 **Ripley Huron Fire Department Report**

The Administrator has prepare report no. 2015-06-06 for Councils review.

STAFF COMMENTS: Included in the report. We have prepared a motion for Council to ratify the full-time Fire Chief position.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, accessible and environmentally conscious* community.

ACTION:

ESTABLISH
FULL-TIME
FIRE CHIEF
POSITION

Moved by
Seconded by

THAT The Huron-Kinloss General Committee ratify and confirm the establishment of a full-time Fire Chief position, position description and authorize proceeding with recruitment

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4.0 BY-LAW ENFORCEMENT & SMALL ANIMAL CONTROL

4.1 [Monthly Report](#)

Please find attached the monthly report of the By-Law Enforcement Officer.

STAFF COMMENTS: The Clerk will respond to any inquiries.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving a *prosperous, vibrant, accessible, spirited and environmentally conscious* community.

ACTION:

5.0 PARKS, FACILITIES, RECREATION AND LAKESHORE

5.1 Point Clark Lighthouse Ribbon Cutting Saturday June 27th at 10 am.

The Ribbon cutting for the Lighthouse re-opening will take place at the lighthouse on June 27th, 2015 at 10am.

STAFF COMMENTS: A press release from Parks Canada will be coming forward, and many local residents will also be invited. I have coordinated the date with MP Benn Lobb's office, and Mayor Twolan. We bring this forward for information purposes, and this would be a great opportunity to visit the Point Clark Lighthouse for a Tour.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, accessible and environmentally conscious* community.

ACTION:

5.2 Ripley Reunion fees exemption

The Ripley Reunion has respectfully requested a fees exemption for the reunion celebration from July 30th to August 3rd 2015.

STAFF COMMENTS: The waiver of fees has been a tradition in previous reunion celebrations. If Council concurs a resolution will be brought forward at the next meeting.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, accessible and environmentally conscious* community.

ACTION:

5.3 Point Clark Senior Men's Baseball Donation

STAFF COMMENTS: A \$150.00 donation was received from the Point Clark Senior Men's Baseball group. A thank-you note has been sent in appreciation of the donation. We bring this forward for information purposes only.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, accessible and environmentally conscious* community.

ACTION:

5.4 Lion's Park ribbon cutting and barbecue for Trillium Sunday June 21st, 2015

The Huron Shores Lion's Club will be hosting a ribbon cutting and barbecue on Sunday June 21st, 2015 at Lion's Park in Point Clark.

STAFF COMMENTS: It seems fitting that the longest day of play, and the first day of summer is also June 21st, 2015 at 1:00 pm. Staff will promote the event to all general public with the Huron Shores Lions Club and also notify the Ripley Lions Club membership to attend. The project included over \$50 000.00 in upgrades for play equipment, play surfacing, pavilion upgrades, benches, and picnic tables. Is there any Council available to attend?

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, accessible and environmentally conscious* community.

ACTION:

5.5 Jump Start funding for camp

The Canadian Tire Jumpstart program approved our application for a kid's activity kit.

STAFF COMMENTS: The Activity Kit includes \$1284 of sports equipment (basketballs, bocce ball set, capture the flag set, parachute, skipping rope set, soccer balls, touch football set, ultimate Frisbee set and volleyball equipment). The activity kit will be used in our Wolf Cub Adventure camp program.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, accessible and environmentally conscious* community.

ACTION:

5.6 Downtown Lucknow Street Light upgrades

STAFF COMMENTS: The lamp post for the Lucknow decorative streetlight is black concrete with banner arm, planter arm, and electrical outlet for decorations. Erth has provided several options for the Decorative Lamps. The brochures The lamp information was presented to the Lucknow Chamber and revitalization Committee for discussion and feedback. The fixture selected was the King Luminaire fixture, and the project price is included in the 2015 budget. The estimated installation timeframe is first two weeks of September 2015. Staff will bring forward an agreement with Erth to the June Council meeting if Council concurs. We seek your direction.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, accessible and environmentally conscious* community.

ACTION:

5.7 Point Clark Community Centre Playspace upgrade

Staff would like to proceed with the purchase of the park equipment for the Point Clark Community Centre.

STAFF COMMENTS: The purchase of the park equipment for the Point Clark Community Centre upgrade will cost \$12 067.73. Surfacing for the playspace will be prepared by Township. The total cost of the project will be within the \$15 000.00 budget. Staff is requesting a purchasing policy exemption due to the exclusivity of the equipment, and will also provide consistency within the play equipment for future repairs and maintenance if required. Play Power has provided quality equipment and excellent service for recent projects. We seek your direction.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, accessible and environmentally conscious* community.

ACTION:

5.8 [93 Huron Street Property Purchase](#)

A verbal agreement to purchase a vacant lot at 93 Huron Street in Ripley has been accepted.

STAFF COMMENTS: The Agreement to Purchase has been attached for Councils Review. A by-law will be brought forward at the June 15th, 2015 Council meeting to ratify the Agreement to Purchase.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, accessible and environmentally conscious* community.

ACTION:

Moved by
Seconded by

AUTHORIZE
SIGNING OF
OFFER TO
PURCHASE

THAT Huron-Kinloss Township General Committee hereby authorizes the Deputy Mayor and Clerk to sign the Agreement to Purchase for 93 Huron Street known as Lot 226, Plan 232; Part Lot 225, Plan 232 as in R34820; Huron-Kinloss (PIN 33322-0140) as presented; and

FURTHER that a By-law ratifying this Agreement of Purchase will be brought forward to the June 15th, 2015 Council meeting.

5.9 Ripley Branch RBC Day of Service

RBC staff Carolyn White was approved for an RBC day of service grant.

STAFF COMMENTS: RBC staff will be completing a trail clean-up on Tuesday June 2, 2015, and will also be receiving a \$1000.00 grant which will be used to install a bird watching interpretive signage at the Apple Rail Trail for the lagoon birding lookout. We bring this forward for information purposes.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, accessible and environmentally conscious* community.

ACTION:

5.10 Commercial Fishing net washed up on Boiler Beach

A fishing net was reported washed up on Boiler Beach.

STAFF COMMENTS: The 500 ft of commercial fishing net was being collected by staff when the MNR also showed up to collect the netting, buoys, and lead weights. It was determined by the MNR that the netting originated in Michigan, and those authorities will be contacted. We bring this forward for information purposes.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, accessible and environmentally conscious* community.

ACTION:

5.11 [Grey Bruce Community Foundation Program](#)

The Director of Community Services has prepared report no. CS2015-06-23 for Councils review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, community*.

ACTION:

6.0 **FINANCE**

6.1 [Canada 150 Community Infrastructure Program](#)

The Treasurer has prepared report no. TR2015-06-01 for Councils review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, accessible and environmentally conscious community*.

ACTION:

7.0 **DRAINAGE**

No items scheduled.

8.0 **DRINKING WATER & WASTE WATER**

8.1 [592 Willoughby Street and 76 Huron Street](#)

The Director of Public Works has prepared report no. PW2015-06-11 for Councils review.

STAFF COMMENTS: included in the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving an *environmentally conscious* community.

ACTION:

8.2 [Drinking Water/Wastewater Status Report](#)

The Director of Public Works has prepared report no. PW2015-06-07 for Councils review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving an *accessible and environmentally conscious* community.

ACTION:

8.3 [Frozen Services](#)

The Director of Public Works has prepared report no. PW2015-06-11 for Councils review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving an *accessible* community.

ACTION:

9.0 **WASTE MANAGEMENT**

9.1 [Waste Management Status Report](#)

The Director of Public Works has prepared report no. PW2015-06-08 for Councils review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving a *environmentally conscious* community.

ACTION:

10.0 **TRANSPORTATION**

10.1 [Transportation Status Report](#)

The Director of Public Works has prepared report no. PW2015-06-09 for Councils review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving an *accessible* community.

ACTION:

10.2 [Tractor Tender](#)

The Director of Public Works has prepared report no. PW2015-06-10 for Councils review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: N/A

ACTION:

10.3 [Landfill Bulldozer](#)

The Director of Public Works has prepared report no. PW2015-06-13 for Councils review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: N/A

ACTION:

11.0 **ECONOMIC DEVELOPMENT & TOURISM**

11.1 [June 2015 Project Update](#)

The Business & Economic Officer has prepared report no. BED2015-04-01 for Councils review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, accessible* community.

ACTION:

12.0 **GENERAL GOVERNMENT**

12.1 [Saugeen Valley Conservation Authority- Conservation Tours 2015](#)

We have received information regarding the SVCA Evening Conservation Tours 2015.

STAFF COMMENTS: The pamphlet has been copied for Council's information. None at this time.

SUSTAINABILITY ALIGNMENT: N/A

ACTION:

12.2 Revised Meeting Schedule

The revised meeting schedule has been attached for Council's information.

STAFF COMMENTS: This schedule reflects the monthly planning meetings.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, accessible* community.

ACTION:

12.3 NWCAC Timeline Report

The Project Coordinator has prepared the NWCAC Timeline Report for Councils review.

STAFF COMMENTS: None at this time.

SUSTAINABILITY ALIGNMENT: N/A

ACTION:

12.4 Integrated Health Service Plan

The South West LHIN has provided details regarding the June engagement sessions in the area.

STAFF COMMENTS: The invitation has been attached for Councils review.

SUSTAINABILITY ALIGNMENT: N/A

ACTION:

13.0 **PERSONNEL**

No items scheduled.

14.0 NEW BUSINESS/COUNCIL REPORTS

14.1

15.0 CORRESPONDENCE ON THE TABLE

15.1	AMO	AMO Communications <i>Ontario Government Launches Consultation on Infrastructure Funding for Areas Outside of GTHA</i> May 23, 2015
15.2		AMO Watch File May 21, 2015
15.3		AMO Communications <i>Bill 8 – Effective Date for Municipal Governments Confirmed</i> May 21, 2015
15.4		AMO Watch File May 14, 2015
15.5	Grey Bruce Health Unit	News Release – <i>Public Assistance Request, Two Dog Incidents</i> May 19, 2015
15.6		News Release – <i>Reduce Your Alcohol-Related Risks – We’ve Got an App for That</i> May 14, 2015
15.7	General	Huron County – <i>Notice of Public Meeting Re: Proposed OP Amendment No. 4</i> May 15, 2015
15.8		Ben Lobb, MP - <i>News Release: Federal Government Announces Community Infrastructure Program</i> May 15, 2015
15.9		Ministry of the Environment and Climate Change – <i>Blue-Green Algal Blooms</i> May, 2015
15.10		Great Lakes Environmental Office – <i>Review Candidate Chemicals of Mutual Concern</i> May 15, 2015
15.11		<i>Making Waves</i> May 14 th , 2015
15.12		Minister Responsible for Seniors Affairs – <i>Celebrate Seniors’ Month</i> April 28, 2015
15.13		C. Mitchell & J. Dykstra – <i>Letter to Attorney General – Provincial Government Embezzlement</i> May 26. 2015
15.14		OMAFRA <i>Connects – May 2015</i>
15.15		Nuclear Waste Watch – <i>Open Letter to the Government of Ontario</i>

16.0 **CLOSED SESSION**

16.1 Move into closed session

Moved by
Seconded by

MOVE INTO
CLOSED
SESSION

THAT Committee move into a Closed Session pursuant to section 239 of the Municipal Act, 2001, as amended at _____ p.m. for the purpose of discussing:

- personal matters about an identifiable individual, including municipal or local board employees;
 - Employee Probations
 - Fire Services

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17.0 **RETURN TO OPEN SESSION**

Moved by
Seconded by

RISE FROM
CLOSED
SESSION

THAT Committee rise from the Closed Session at p.m.

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18.0 **BUSINESS ARISING FROM THE CLOSED SESSION**

Moved by
Seconded by

BUSINESS
ARISING FROM
THE CLOSED
SESSION

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19.0 **ADJOURN**

Moved by
Seconded by

ADJOURN

THAT the meeting does now adjourn.

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