



The Corporation of the Township of Huron-Kinloss

## Council Meeting Minutes

Council Chambers, 21 Queen Street

June 19, 2017

7:00 pm

Mitch Twolan, Mayor	Present
Wilf Gamble, Deputy Mayor	Absent
Lillian Abbott, Councillor	Present
Don Murray, Councillor	Present
Jeff Elliott, Councillor	Present
Jim Hanna, Councillor	Present
Carl Sloetjes, Councillor	Present
Mary Rose Walden, Chief Administrative Officer	Absent
Jodi MacArthur, Treasurer	Present
Sonya Watson, Clerk	Present

Others Present: Two members of the press

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### Council Meeting

#### 1 Call to Order

Mayor Mitch Twolan called the meeting to order at 7:00pm

#### 2 . Disclosure of Pecuniary Interest

Name: Councillor Murray Item: 7.2 Nature of Interest: family

#### 3 . Adoption of the Minutes

- 3.1 Motion to Adopt [June 1st, 2017 Comprehensive Zoning By-Law Open House Meeting Notes](#)

Motion No: 214

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Council hereby adopts the June 1st, 2017 Education and Training Session Meeting Minutes as written.

Carried

- 3.2 Motion to Adopt [June 5th, 2017 Committee of the Whole Meeting Minutes](#)

Motion No: 215

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Council hereby adopts the June 5th, 2017 Committee of the Whole Meeting Minutes as written.

Carried

### 3.3 Motion to Adopt [June 12th, 2017 Council Meeting Minutes](#)

Motion No: 216

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Council hereby adopts the June 12th, 2017 Council Meeting Minutes as written.

Carried

## 4 . Delegations

### 4.1 Ontario Power Generation Update to Council for the Second Quarter

7:00 p.m. Fred Kuntz, Manager of Corporation Relation and Communications will be updating Council on OPG's activities for the second quarter of 2017.

- [OPG Update to municipal councils - Q2 2017](#)

Action: Mr. Kuntze presented and provided an update on the Western Waste Management Facility Licence Renewal. He also provided an update on the Deep Geological Repository for low and intermediate-level waste and status of the 23 additional information requests from the Canadian Environmental Assessment Agency and timelines in the approval process. He also noted the collaboration occurring between Bruce Power and OPG on several initiatives.

## 5 . Correspondence Requiring Direction

### 5.1 Application for Refreshment Vehicle Permit - Pine River Cheese Factory

At the June 5th, 2017 Committee of the Whole meeting the Committee confirmed bringing the application of Lori Prehn forward for approval for placement of a refreshment vehicle at the Pine River Cheese Factory. We have prepared a resolution for your consideration.

Motion No: 217

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

The the Township of Huron-Kinloss Council hereby approves the application of Lori Prehn for a refreshment vehicle licence pursuant to By-Law 2006-50 and as such authorizes placement of the vehicle in the AG-2 Zone at the Pine River Cheese Factory.

Carried

### 5.2 Appointment of Engineer for New Municipal Drain

At the June 5th, 2017 Committee of the Whole meeting the Committee approved bringing a resolution forward to Council accepting the petition of Marc Neidlinger and authorizing the appointment of Ed DeLay, P. Eng of Burnside & Associates, Stratford under Section 4 of the Drainage Act. We have prepared a resolution for your

consideration.

Motion No: 218

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Council hereby appoints Ed DeLay, P. Eng. of Burnside and Associates Limited to prepare a drainage report under section 4 of the Drainage Act R.S.O. 1990 Chapter D.17 for a municipal drain on Lot 11, Concession 8 in the former Township of Kinloss now in Huron-Kinloss.

Carried

### 5.3 Municipal Asset Management Program Funding

At the June 5th, 2017 Committee of the Whole meeting the Committee approved proceeding with an application for funding under the FCM Municipal Asset Management Program. We have prepared the necessary resolution required to accompany the application for your consideration.

Motion No: 219

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Council hereby directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for the project "Building Asset Management Analytical Capacity in Huron-Kinloss" and;

FURTHER THAT the Township of Huron-Kinloss Council commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:

- Development of Risk & Criticality Models
- Development of Lifecycle Activity Models
- Development of Asset Management Financial Strategies and;

FURTHER THAT the Township of Huron-Kinloss commits \$10,780.00 from its budget toward the costs of this initiative.

Carried

### 5.4 Natural Gas - Council Resolution in Support of Natural Gas Grant Program/EPCOR Customer Care Centre

We have received a letter from Union Gas requesting a Council resolution in support of the Natural Gas Grant Program (NGGP) introduced by the Province of Ontario. The letter is attached. Mark Rodger has prepared the appropriate resolution for Council consideration and it has been attached below. A Press Release from June 16th, 2017 regarding EPCOR opening a Customer Care Centre in Kincardine has also been attached for review.

- [Union Gas Letter](#)

Motion No: 220

Moved by: Carl Sloetjes Seconded by: Jeff Elliott

WHEREAS the Township of Huron-Kinloss does not have access to natural gas and access will provide more affordable and reliable energy to our community;

AND WHEREAS the Township of Huron-Kinloss, over the past 6 years, has incurred significant costs to undertake considerable work, including public consultation, to prepare a business case supporting access to natural gas, to enter into a competitive RFP process to canvas the marketplace for potential natural gas service providers, and to participate in the Ontario Energy Board's Generic Hearing process to further the objective of enabling our community to have access to natural gas;

AND WHEREAS expanding access to natural gas within Township of Huron-Kinloss is a key strategic priority supported by council;

AND WHEREAS access to natural gas for residents, farms and businesses will eliminate a major economic disadvantage for both consumers and the region as a whole;

AND WHEREAS natural gas access can provide residents on higher-emitting fuels with a lower carbon source that will help reduce greenhouse gas emissions;

THEREBY BE IT RESOLVED that the Council of Township of Huron-Kinloss formally supports an application submitted by a natural gas distributor, proponent or supplier to the Government of Ontario, for a grant from the provincial Natural Gas Grant Program, to expand the natural gas system to service the Township of Huron-Kinloss; and

THAT Council supports making an additional financial contribution towards the proposed natural gas access project in an amount equivalent to the municipal property tax that would be recovered on the new natural gas infrastructure for a minimum period of 10 years as per the natural gas grant program requirements; and

THAT a copy of this Council resolution be forwarded along with the application to Ontario's Natural Gas Grant Program.

Carried

#### 5.5 Royal Canadian Legion Br 440 Patio Extension Request

The Royal Canadian Legion Br # 440 (Ripley) is requesting a "Temporary Extension" to their licenced patio for the Ripley-Huron Fall Fair. This would be from Friday, September 29th, 2017 to Saturday, September 30th, 2017. If Council agrees, a letter will be sent to them saying that there is "no objection to the proposed extended licenced area" which will satisfy the Alcohol & Gaming Commission of Ontario.

- [Ripley Legion Patio Extension Request](#)

Motion No: 221

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Council hereby supports an extension to the licensed patio of the Royal Canadian Legion Branch 440 during the Ripley Fall Fair from September 29th to September 30th, 2017 and as such authorizes the Clerk preparing the appropriate letter for the AGCO.

Carried

## 6 . Financial Reports

### 6.1 [Report number: TR2017-06-45](#) prepared by Jodi MacArthur, Treasurer

May 2017 Accounts

Motion No: 223

Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That Township of Huron-Kinloss Council hereby ratifies and confirms payment of the

May 2017 accounts in the amount of \$1,246,495.19.

Carried

- 6.2 [Report number: TR2017-06-46](#) prepared by Jodi MacArthur, Treasurer  
Revenue/Expenditure Reports to May 31, 2017  
Motion No: 224  
Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That Township of Huron-Kinloss Council hereby reviews and receives the summary revenue/expenditure reports to May 31, 2017 prepared by Jodi MacArthur, Treasurer.

Carried

- 6.3 [Report number: TR2017-06-49](#) prepared by Jodi MacArthur, Treasurer  
Payment of Current (June 2017) Accounts  
Motion No: 222  
Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Council hereby authorizes payment of the June 2017 accounts in the amount of \$690,065.58.

Carried

## 7 . Staff Reports

- 7.1 [Report number: BLE2017-06-12](#) prepared by Heather Falconer, Accounting Clerk/By-Law Enforcement Officer  
Request for Exemption to Noise By-Law  
Motion No: 230  
Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Council hereby receives and approves Report Number BLE2017-06-12 prepared by Heather Falconer, By-Law Enforcement Officer and in doing so grants an exemption to Section 3.5 of the Noise By-Law 2005-101 as amended, to the Poppe and Post families at the Purple Grove Community Hall at 788 Sideroad 5, Ripley for a disc jockey to perform from 11:00 p.m. on July 8th, 2017 to 1:00 a.m. on July 9th, 2017 for a wedding, and further it is recommended that the Poppe and Post families notify the neighbours in close proximity

Carried

- 7.2 Councillor Murray declared a conflict on item 7.2, vacated his seat and left the room.  
[Report number: TR2017-06-47](#) prepared by Jodi MacArthur, Treasurer  
Summer Student Hire  
Motion No: 225  
Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That Township of Huron-Kinloss Council hereby approves Report Number TR2017-06-47 prepared by Jodi MacArthur, Treasurer and acknowledges the hiring of summer student Amber Murray.

Carried

- 7.3 [Report number: TR2017-06-48](#) prepared by Phyllis Hunter, Taxation / Revenue Clerk  
Minutes of Settlement  
Motion No: 227  
Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Council hereby receives for information Report Number TR2017-06-48 prepared by Phyllis Hunter, Tax Collector and approves the

minutes of settlement

Carried

- 7.4 [Report number: CS2017-06-27](#) prepared by Mike Fair, Director of Community Services  
Casual Arena Operator Hire  
Motion No: 228  
Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS 2017-06-27 prepared by Mike Fair, Director of Community Services, and in so doing Council acknowledges the hiring of Casual Facility Operators Steve Herbert, Grant Johannes, and Chris Louthier.

Carried

- 7.5 [Report number: PW2017-06-32](#) prepared by Hugh Nichol, Director of Public Works  
576 Willoughby St Agreement  
Motion No: 226  
Moved by: Carl Sloetjes Seconded by: Jeff Elliott

That the Township of Huron-Kinloss Council hereby approves Report Number PW2017-06-32 prepared by Hugh Nichol, Director of Public Works and authorizes the Director of Public Works to proceed with an agreement and authorizes the appropriate by-law coming forward.

Carried

- 7.6 [Report number: CLK2017-06-41](#) prepared by Joanna Malott, Deputy Clerk/Administrative Assistant  
Correspondence and Information on the Table  
Motion No: 229  
Moved by: Jeff Elliott Seconded by: Carl Sloetjes

That the Township of Huron-Kinloss Council hereby receives for information Report Number CLK2017-06-41 prepared by Joanna Malott, Deputy Clerk/Administrative Assistant

Carried

## 8 . **By-Laws and Agreements**

### 8.1 By-Law 2017-72

- [Noah Martin Zoning Amendment By-Law](#)

Motion No: 231

Moved by: Lillian Abbott Seconded by: Don Murray

That By-Law 2017-72 being the Noah Martin Zoning Amendment By-Law be read a first, second and third time and passed this 19th day of June, 2017.

Carried

### 8.2 By-Law 2017-73

- [Agreement - 576 Willoughby Soil Removal By-law](#)

Motion No: 232

Moved by: Jim Hanna Seconded by: Lillian Abbott

That By-Law 2017-73 being the 576 Willoughby Soil Removal Agreement By-Law be read a first, second and third time and passed this 19th day of June, 2017.

Carried

## 9 . Information

### 9.1 Blyth Festival - Municipal Night

Municipal Night at the Blyth Festival is July 20th, 2017. The Township of North Huron and the Blyth Festival has two complimentary tickets available to see The Berlin Blues. If you are interested please let the Clerk know so she can reserve them for you.

- [Blyth Festival - The Berlin Blues](#)

Action:

Councillor Abbott will attend.

### 9.2 Nuclear Economic Development and Innovation Initiative

The May 2017 Monthly Update is provided. This month's highlight is the Rolls Royce Nuclear Division signing an agreement with Bruce Power at their new office in Port Elgin.

- [Nuclear Economic Development Initiative Update May 2017](#)

Action:Received and filed.

Motion No: 233

Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Council hereby receives for information all items provided in Section 9.

Carried

## 10 . Township Committee Minutes Received

### 10.1 Lucknow & District Joint Recreation Board

- [Lucknow Recreation Board February 22, 2017 Minutes](#)

### 10.2 Multi-Municipal Wind Turbine Working Group

- [MMWTWG April 13 2017 Minutes](#)

Motion No: 234

Moved by: Don Murray Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Council hereby receives for information all minutes provided in Section 10.

Carried

## 11 . New Business/Council Reports

### 11.1 Home on South-Kinloss Avenue

Council raised concern with a home on South-Kinloss Avenue that has been partially

built but has remained unfinished for some time.

Action: The Clerk will pass the information on to the CBO for further investigation.

#### 11.2 Inglis/Wheeler Street Property Standards

Council raised concern with a potential Property Standards issue at the corner of Inglis and Wheeler Street in Lucknow.

Action: The Clerk will pass on to the By-Law Enforcement Officer to further investigate.

### 12. Other Agency Minutes and Reports Received

#### 12.1 2017 Lucknow Summerfest Committee

- [Lucknow Summerfest March 29, 2017 Minutes](#)

#### 12.2 Bruce Area Solid Waste Recycling

- [BASWR March 16, 2017 Minutes](#)

#### 12.3 Saugeen Mobility and Regional Transit (SMART)

- [SMART March 24, 2017 Minutes](#)

#### 12.4 Wingham & Area Health Professionals Recruitment Committee

- [Wingham Physician Recruitment Minutes May 1 2017](#)

Motion No: 235

Moved by: Don Murray Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Council hereby receives for information all minutes and items provided in Section 12.

Carried

### 13. Closed Session

#### 13.1 Motion to go into Closed Session

Motion No: 236

Moved by: Jim Hanna Seconded by: Lillian Abbott

That the Township of Huron-Kinloss Council hereby moves into a Closed Session Meeting at 7:25 p.m. to discuss: the receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; General Liability Insurance

Carried

#### 13.2 Motion to rise from Closed Session

Motion No: 239

Moved by: Lillian Abbott Seconded by: Don Murray

That the Township of Huron-Kinloss Council hereby rise from the Closed Session Meeting at 7:40 p.m.



Carried

#### 14 . **Business Arising from the Closed Session**

Motion No: 240

Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Council hereby approves the staff direction provided in the Closed Session. Carried

#### 15 . **Confirming By-Law**

15.1 2017-74

- [June 2017 2 Confirmatory By-Law](#)

Motion No: 241

Moved by: Don Murray Seconded by: Lillian Abbott

That By-Law 2017-74 being the June, 2017 (2) Confirmatory By-Law be read a first, second and third time and passed this 19th day of June, 2017

Carried

#### 16 . **Adjournment**

Motion No: 242

Moved by: Lillian Abbott Seconded by: Jim Hanna

That the Township of Huron-Kinloss Council does hereby adjourn.  
Carried

Original Signed by Wilf Gamble

Wilf Gamble, Deputy Mayor

Original Signed by Sonya Watson

Sonya Watson, Clerk

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