

CORPORATION OF THE TOWNSHIP OF HURON-KINLOSS

GENERAL COMMITTEE MEETING

7:00 p.m. - Council Chambers

June 2nd, 2014

Mayor	Mitch Twolan	(P)
Deputy Mayor	Wilfred Gamble	(P)
Councillors	Lillian Abbott	(P)
	Jeff Elliott	(P)
	Jim Hanna	(P)
	Don Murray	(P)
	Carl Sloetjes	(P)
Administrator	Mary Rose Walden	(P)
Clerk	Sonya Watson	(P)
Treasurer	Jodi MacArthur	(P)
Director of Public Works	Hugh Nichol	(P)
Chief Building Official	Matt Farrell	(P)
Director of Community Services	Mike Fair	(P)
By-law Enforcement Officer	Brianne Elliott	(P)
Drainage Superintendent	Grant Collins	(A)

OTHERS PRESENT: Marie Wilson, Scott Berry, Jutta Spletstoesser, Barb McKay, Liz Dadson, Valerie Gillies, Ken Kilpatrick

MINUTES

1.0 CALL TO ORDER

Mayor Twolan called the meeting to order at 7:00 p.m.

1.1 DISCLOSURE OF PECUNIARY INTEREST

<u>Name</u>	<u>Item</u>	<u>Nature of Interest</u>
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None disclosed.

1.2 **DELEGATIONS**

1.3 Ontario Power Generation (OPG) Scott Berry 7:00 p.m.

Scott Berry from OPG will attend Council to update Council on Operations and the Proposed Deep Geological Repository (DGR).

STAFF COMMENTS: The presentation has been attached for your review.

ACTION: Scott Berry delivered a power point for Council. He noted that the Public Hearing dates for the Deep Geological Repository would be announced shortly and are anticipated for September, 2014 in Kincardine.

2.0 **PLANNING & BUILDING DEPARTMENT**

2.1 Building Report

Please find attached the monthly report of the Chief Building Official.

STAFF COMMENTS: The Chief Building Official will be in attendance to discuss the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, accessible and environmentally conscious* community.

ACTION: Received and filed.

2.2 Notice of Application for a Category 3 Class A Pit Licence

We have received an Aggregate Resources Act Notice of Application for a Category 3, Class A licence to excavate aggregate from a pit of 21.5 hectares located on 94 Torrence Street in the former Kinloss Township.

STAFF COMMENTS: The process for a newly proposed gravel pit falls under the requirements in the Aggregate Resources Act. The applicant must first follow the notification process under the Act and hold an information meeting. This meeting is independent of the planning application and the municipality is only a commenting agency at this point.

The information meeting is scheduled for June 26th, 2014 at 10:00 a.m. at the

Lucknow Community Centre. Johnston Brothers (Bothwell) Limited has been hired to provide Surveying and Engineering Services and will be hosting the meeting. The Notice has been attached for your review. They were required to circulate landowners within 120 metres of the licensed boundary. Any objections to the proposal at this time are sent to the engineer and the MNR as outlined in the notice. Objections must be sent in by July 14th, 2014. Township staff will be attending this meeting.

Since this is a new process for staff and Council we have attached a chart that outlines the License Application Process. This application is at Step 4 in the process. A Planning Application will also be coming forward in the future for this proposal.

The Summary Report is a large document but will be available at the meeting. We will be placing the report on the website early next week for the public and Council's review.

Aerial map of proposed pit

If Council has any initial concerns we can discuss at the meeting.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, accessible and environmentally conscious* community.

ACTION: Council questioned the notification area of 120 meters not covering a great number of neighbouring properties. The Public Meeting information and reports are available on the Township website.

2.3 Brown Draft Plan of Subdivision

We have received notice and a request for comments on extending the lapsing date for a Draft Plan of Subdivision (David Brown).

STAFF COMMENTS: We have attached the notice for Council's review. If Council has no concerns, staff recommend approving the two year extension at this time.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, accessible and environmentally conscious* community.

ACTION: Council approved a two year extension. A resolution will be brought forward.

2.4 Septic Inspections Report

The summary of septic inspections was provided for Council's review.

STAFF COMMENTS: None at this time.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, accessible and environmentally conscious* community.

ACTION: Noted.

Here is the summary of inspections done up to May 29, 2014. Please note, two of the inspections included in this total were inspections associated with the installation of new septic systems.

Month	2007	2008*	2009	2010	2011	2012	2013	2014
January	0	0	0	2	0	0	0	0
February	0	0	0	0	0	1	0	0
March	0	0	0	0	0	2	1	3
April	4	8	0	13	0	4	2	1
May	0	23	49	38	25	66	23	20
June	34	33	37	57	113	40	48	
July	58	96	93	110	99	51	58	
August	71	81	59	102	166	51	62	
September	55	55	49	54	111	36	55	
October	52	39	48	21	91	62	61	
November	13	28	15	19	0	6	8	
December	4	2	15	0	0	1	1	
Total	291	365	365	416	605	320	319	24

3.0 FIRE & EMERGENCY MANAGEMENT SERVICES

3.1 Generator Panel/Transfer Switch

A generator panel was installed at D.G. MacDonald & Son for use with the Township generator if emergency fuel access is required for business continuity.

STAFF COMMENTS: DG MacDonald & Son has agreed to cover half the cost of the panel as the generator also lights their office building. We bring this forward for information purposes.

SUSTAINABILITY ALIGNMENT: The information provided in this report is

consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving an *accessible, environmentally conscious and spirited* community.

ACTION: Noted.

4.0 BY-LAW ENFORCEMENT & SMALL ANIMAL CONTROL

4.1 Monthly Report

Please find attached the monthly report of the By-Law Enforcement Officer.

STAFF COMMENTS: The By-Law Enforcement Officer will be in attendance to answer any questions.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, accessible and environmentally conscious* community.

ACTION: Received and filed.

4.2 Private Game Preserve Licence

We have had an inquiry from Lloyd Graham regarding the private hunting of birds on his property at North Lots 38 - 40 and South Lots 25-28 and 29-30 in the former Kinloss Township.

STAFF COMMENTS: Lloyd Graham is establishing a private game preserve on his property. All properties being hunted on are zoned General Agriculture (AG). This is not under the firearms jurisdiction of the Noise By-law since it is not a residential zone. However, he will have to adhere to Ministry Guidelines regarding discharging a firearm. Mr. Graham will notify his neighbours of the activity. As a professional courtesy, the Ministry of Natural Resources (MNR) notifies the municipality. Any queries can be directed to Jody Scheifley, Senior Fish and Wildlife Technician with the MNR. We bring this to your attention for information purposes.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, accessible and environmentally conscious* community.

ACTION: Noted. The Clerk will notify Mr. Graham in writing that Council has been notified and they wish to ensure the neighbours are made aware of the game preserve.

5.0 PARKS, FACILITIES, RECREATION AND LAKESHORE

5.1 Senior Men's Baseball Gang

The Senior Men's Baseball Gang made a donation of \$150.00 for the use of the Point Clark Diamond on Tuesday mornings.

STAFF COMMENTS: The donation value is quite similar to that of an hourly rental charge and the "Baseball Gang" respects the facilities. A letter accompanied the donation and is attached. It is great to see our residents so physically active. We bring this forward for information purposes.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, and accessible* community.

ACTION: Noted.

5.2 Municipal Alcohol Policy

We have attached the policy for your review.

STAFF COMMENTS: The Policy addresses both the Municipal License, and any "Special Occasion Permits". Staff will be present to answer any questions. At this time we recommend to bring forward and adopt the policy at the June Council meeting.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* contribute to our goals in achieving a *prosperous, vibrant, spirited, and accessible* community.

ACTION: Approved bring the by-law forward.

5.3 Park Street Soccer Fields

Soccer is a booming sport in Ripley

STAFF COMMENTS: The Ontario Soccer Association has changed goal net sizes, field dimensions, and team composition sizes. The result is two sets of additional nets were required for U12 soccer. The purchase was not included in the budget. We expect increased registrations will help offset most of those costs. We bring this forward for information purposes.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, and accessible* community.

ACTION: Noted.

5.4 Music in the Fields (MITF) Letter

The Clerk provided Council with a letter that was received late. The MITF Committee is requesting an exemption to section 7.1 of the new Municipal Alcohol Policy that would permit patrons to purchase 8 drink tickets for the MITF event rather than 6 at one time.

STAFF COMMENTS: Staff has no concerns with permitting this for the MITF event.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* contribute to our goals in achieving a *prosperous, vibrant, spirited, and accessible* community.

ACTION: Council approved the request and a resolution granting the exemption will be brought forward.

6.0 **FINANCE**

6.1 Municipal Propane Pricing

Staff has prepared a report on the municipal propane pricing.

STAFF COMMENTS: Included in the report

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, and accessible* community.

ACTION: Approve staff recommendations.

6.2 Lucknow & District Joint Fire Board Agreement

We have received a copy of the revised agreement for the Lucknow & District Joint Fire Board. The revised cost sharing is outlined in Schedule "E".

STAFF COMMENTS: The agreement has been attached for your review. If Council concurs the agreement will be brought forward for adoption.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in an *accessible* community.

ACTION: Approved bring the by-law forward.

7.0 **DRAINAGE**

No items scheduled.

8.0 **DRINKING WATER & WASTE WATER**

8.1 Water/Wastewater Summary

Veolia's May summary for the water and wastewater systems will be available at the meeting.

STAFF COMMENTS: We bring this forward for information purposes.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving an *environmentally conscious* community.

ACTION: The report was not available at the meeting and will be brought forward at a later date.

8.2 Huronville Subdivision Distribution System Management Review

Please find attached the annual management review conducted by the Municipality of Kincardine Water Department for the Huronville Subdivision Distribution System.

STAFF COMMENTS: We bring this forward for information purposes.

SUSTAINABILITY ALIGNMENT: The information provided in this report is

consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving an *accessible and environmentally conscious* community.

ACTION: Noted.

9.0 **WASTE MANAGEMENT**

9.1 Free Day

The Township is hosting annual free day at the Huron Landfill on Saturday June 14th from 10:00 a.m. to 4:00 p.m.

STAFF COMMENTS: We bring this forward for information purposes.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *vibrant and environmentally conscious* community.

ACTION: Noted.

9.2 Bag Tag Retailer

Village Pizzeria (by the Lighthouse) has requested permission to be a bag tag retailer.

STAFF COMMENTS: Permission was granted by the Director of Public Works. We bring this forward for information purposes.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *vibrant and environmentally conscious* community.

ACTION: Noted.

10.0 TRANSPORTATION

10.1 Paving

Lavis Contracting Co. Ltd. has tentatively scheduled the asphalt paving of Kairshea Avenue and Wolfe Street for the week of June 2nd.

STAFF COMMENTS: Prices agreed upon by the contractor and the Director of Public Works are \$72.75/mt for Kairshea Avenue and \$73.50/mt for Wolfe Street. For comparison purposes, last year's pricing for the Havelock Street topcoat was \$73.00/mt. It is the Director of Public Works intent to coordinate the paving of William Street with the Blake and Malcolm Streets reconstruction. Price is estimated at \$30,000.00 for the street and, while the tonne rate is greater (\$93.00/mt) due to the small amount of volume required, it is the same amount charged by Lavis to the contractor undertaking the Blake and Malcolm Streets project.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous and accessible* community.

ACTION: Noted. There was further discussion regarding potentially hiring an inspector for future paving jobs to ensure quality.

10.2 Bridge Replacement in the Municipality of Kincardine

The Municipality of Kincardine is planning to replace a bridge structure on Concession 5 between Sideroads 10 and 15.

STAFF COMMENTS: As per the requirements of the Municipal Class Environmental Assessment, please find attached a letter soliciting the Township's input on the project.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving an *accessible* community.

ACTION: Council has no comments to submit.

10.3 County of Bruce Campbell Street Project

The Bruce County Highways Department has indicated they will be on-site as of June 2nd to begin asphalt removal on the Campbell Street project.

STAFF COMMENTS: Bill & Tom Kempton Construction Ltd. is tentatively scheduled to begin the watermain installation on June 9th and believe fifteen working days should complete the installation. During this time the existing water line will remain “live” for the supply of water. The construction zone will be closed to general traffic throughout the project, however it is the County’s intention to allow local residents and store owners access to their properties on the understanding there will be periods of delays and inconveniences that are unavoidable. Oversized stops signs and additional school zone signage has been installed on the detour route to address children safety issues, as well as an additional crossing guard to be stationed at the school entrance on Bob Street. It is anticipated the entire project will be completed by the end of July. We bring this forward for information purposes only.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality’s Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving an *accessible and prosperous* community.

ACTION: Noted.

11.0 ECONOMIC DEVELOPMENT & TOURISM

No items scheduled.

12.0 GENERAL GOVERNMENT

12.1 Kincardine & District Community Living

We have received information from Kincardine and District Community Living seeking members and regarding their Annual General Meeting.

STAFF COMMENTS: We have attached the information for your review.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: Noted.

12.2 2014 Newsletter – Healthy Lake Huron

The Grey Bruce Health Unit has provided hard copies of the 2014 newsletter “Healthy Lake Huron” developed by the Lake Huron Southeast Shore Working Group.

STAFF COMMENTS: A hard copy of the newsletter will be available at the meeting. A link to the newsletter has been provided [here](#).

SUSTAINABILITY ALIGNMENT: N/A

ACTION: Noted.

12.3 Lurgan/Blair's Grove Beach Association Meeting

The Lurgan/Blairs Grove Beach Association meeting is scheduled for July 5th, 2014 from 9:30-11:30 at the Pine River Boat Club.

STAFF COMMENTS: We have received an email outlining the topics they wish to be updated on. It has been attached for your review.

Further to this for your information the Point Clark meeting is scheduled for July 12th, 2014 and the Bruce Beach meeting is scheduled for August 2nd, 2014

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* contribute to our goals in achieving an *accessible* community.

ACTION: Council members will be in attendance.

12.4 Multi-Municipal Wind Turbine Working Group Terms of Reference

We have been provided with a copy of the new Multi-Municipal Wind Turbine Working Group Terms of Reference for the Committee.

STAFF COMMENTS: The document has been attached for your review. The changes suggested by the Clerks and the Committee have been highlighted. All highlights are to be included except for the items with the line through them. If Council approves the Terms of Reference a resolution will be brought forward at the next meeting to forward to the Committee Secretary.

ACTION: Council approved bringing the Terms of Reference forward for adoption.

13.0 PERSONNEL

No items scheduled.

14.0 NEW BUSINESS/COUNCIL REPORTS

14.1 Sidewalk Concerns in Lucknow- Gough Street

Concerns are still being raised regarding the install last fall of a new sidewalk in Lucknow on Gough Street. Council wants to ensure the sidewalk is fixed by the contractor.

STAFF COMMENTS: The Director of Public Works is in agreement the quality of the sidewalk is poor.

ACTION: The Director of Public Works is to provide a date for completion and if the sidewalk is not fixed by the date provided then the remaining money payable will be held back.

14.2 Sidewalks on Ripley Street

Concerns have been raised regarding sidewalks along Ripley Street in Ripley.

STAFF COMMENTS: Ripley Street is on the schedule in the next few years for watermain replacement and reconstruction of the road and paving. New sidewalks would be a part of this project.

ACTION: The Director of Public Works will inspect the sidewalks and ensure the problem areas are visible marked with orange paint. He will also determine if there should be replacement of certain areas as soon as possible to ensure pedestrian safety.

15.0 CORRESPONDENCE ON THE TABLE

15.1	<i>AMO</i>	AMO Watch File May 22, 2014
15.2		AMO Provincial Election Update May 22 2014
15.3		AMO Provincial Election Update May 16, 2014
15.4	<i>Grey Bruce Health Unit</i>	News Release – <i>A Hangover may be the least of your worries – Everything Matters</i> May 26, 2014
15.5		News Release – <i>Congratulations to Grey-Bruce hospitals for going smoke-free</i> May 22, 2014
15.6		News Release – <i>Industrial Wind Turbine literature review to be published</i> May 21, 2014
15.7	<i>General</i>	Muscular Dystrophy Canada – Supported by Ripley-Huron Fire Department May 13, 2014
15.8		Independent Electricity System Operator 2013 Annual Report
15.9		GLSTCI – Making Waves May 16, 2014
15.10		Ontario Senior's Secretariat Aging Without Boundaries: 30 years of Celebrating Seniors
15.11		Lake Huron Centre for Coastal Conservation – e-news May 2014
15.12		Ministry of Agriculture and Food – Connects May 15 2014

16.0 CLOSED SESSION**16.1 Move into closed session**

Moved by Sloetjes
Seconded by Elliott

MOVE INTO
CLOSED
SESSION

170

THAT Committee move into a Closed Session pursuant to section 239 of the Municipal Act, 2001, as amended at 8:25 p.m. for the purpose of discussing:

- the security of property of the municipality or local board;
 - 76 Huron Street
- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
 - Property Damage Claim
 - Part 1 Offence Notice

Carried.

17.0 RETURN TO OPEN SESSION

Moved by Elliott
Seconded by Sloetjes

RISE FROM
CLOSED
SESSION

172

THAT Committee rise from the Closed Session at 8:47 p.m.

Carried.

18.0 ADJOURN

Moved by Hanna
Seconded by Abbott

ADJOURN 173 THAT the meeting does now adjourn.

Carried.

Original Signed by Mitch Twolan
Mayor

Original Signed by Sonya Watson
Clerk