



The Corporation of the Township of Huron-Kinloss

Committee of the Whole Meeting Minutes

Council Chambers

June 5th, 2017

7:00 p.m.

Mitch Twolan, Mayor	Present
Wilfred Gamble, Deputy Mayor	Present
Lillian Abbott, Councillor	Present
Jeff Elliott, Councillor	Present
Jim Hanna, Councillor	Present
Don Murray, Councillor	Present
Carl Sloetjes, Councillor	Present
Mary Rose Walden, Chief Administrative Officer	Present
Sonya Watson, Clerk	Present
Jodi MacArthur, Treasurer	Present
Hugh Nichol, Director of Public Works	Present
Matt Farrell, Chief Building Official	Present
Christopher Cleave, Fire Chief	Present
Mike Fair, Director of Community Services	Present
Heather Falconer, By-Law Enforcement Officer	Absent
Grant Collins, Drainage Superintendent	Absent

Others Present: Liz Dadson, Barb McKay,

Committee of the Whole Meeting

1. **Call to Order**

Mayor Twolan called the meeting to order at 7:00 p.m.

2. **Disclosure of Pecuniary Interest**

Name: n/a Item: n/a Nature of Interest: n/a

3. **Delegations**

3.1 none scheduled.

4. **Staff Reports**

- 4.1 [Report Number BLDG2017-06-10](#) prepared by Matt Farrell, Chief Building Official
May Monthly Report

Motion No: 160

Moved by: Elliott Seconded by: Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLDG2017-06-10 prepared by Matt Farrell, Chief Building Official.

Carried.

- 4.2 [Report Number BLDG2017-06-11](#) prepared by Matt Farrell, Chief Building Official
Septic Inspection Report

Motion No: 161

Moved by: Sloetjes Seconded by: Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLDG2017-06-11 prepared by Matt Farrell, Chief Building Official.

Carried.

- 4.3 [Report Number FIRE2017-06-11](#) prepared by Chris Cleave, Fire Chief
Fire Department Monthly Report

Motion No: 162

Moved by: Elliott Seconded by: Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number FIRE2017-06-11 prepared by Christopher J. Cleave, Fire Chief.

Carried.

- 4.4 [Report Number FIRE2017-06-12](#) prepared by Chris Cleave, Fire Chief
Fire Training Facility Final Approval

There was further discussion regarding this report. The Committee approved the report and requested the Fire Chief send a letter to ACW outlying the proposal. The following motion was passed.

Motion No: 163

Moved by: Gamble Seconded by: Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number FIRE2017-06-12 prepared by Chris Cleave, Fire Chief and in so doing approves the use of the proposed land, the old Ripley Landfill owned by the Township of Huron-Kinloss to develop the Township of Huron-Kinloss Fire Training Facility and that Management and Ownership of the Facility shall be the responsibility of the Township of Huron-Kinloss.

Carried.

- 4.5 [Report Number CLK2017-06-39](#) prepared by Sonya Watson, Clerk
Refreshment Vehicle Permit

Motion No: 164

Moved by: Sloetjes Seconded by: Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CLK2017-06-39 prepared by Sonya Watson, Clerk and in so doing authorizes a resolution coming forward to Council to approve the application of Lori Prehn for a refreshment vehicle licence pursuant to By-Law 2006-50 and as such authorizes placement of the vehicle in the AG-2 Zone at the Pine River Cheese Factory.

Carried.

- 4.6 [Report Number BLE2017-06-09](#) prepared by Heather Falconer, By-Law
Enforcement Officer
May Monthly Report

Motion No: 165

Moved by: Sloetjes Seconded by: Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BLE2017-06-09 prepared by Heather Falconer, By-Law Enforcement Officer.

Carried.

- 4.7 [Report Number BLE2017-06-10](#) prepared by Heather Falconer, By-Law
Enforcement Officer
Request for Exemption to Noise By-Law

Motion No: 166

Moved by: Elliott Seconded by: Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives and approves Report BLE 2017-06-10 prepared by Heather Falconer, By-Law Enforcement Officer and in so doing hereby;

grants an exemption to Section 3.5 of the Noise By-Law 2005-101 as amended to 84-2 Bruce Beach Road, for an outdoor band performance to be held from 11:00 p.m. on August 5th, 2017 to 1 a.m. on August 6, 2017, and further that, it is also recommended that Mark Riekenbrauck be requested to notify neighbours in close proximity of the event; and further

grants an exemption to Section 3.5 of the Noise By-Law 2005-101 as amended to 3988 Bruce Road 6 Ripley, for a Disc Jockey to perform between 11:00 p.m. on August 05, 2017 to 1:00 a.m. on August 06, 2017, and further that, it is also recommended that Merv Arnold be requested to notify neighbours in close proximity of the event; and further

grants an exemption to Section 3.5 of the Noise By-Law 2005-101 as amended to 406 Delhi Street, Lucknow, for a Disc Jockey to perform between 11:00 p.m. on August 12, 2017 to 1:00 a.m. on August 13, 2017, and further that, it is also recommended that Steve and Joan Chamney be requested to notify neighbours in close proximity of the event; and further

grants an exemption to Section 3.5 of the Noise By-Law 2005-101 as amended to 577 Walter Street, Lucknow, for outdoor band performances to be held between 11:00 p.m. on August 24, 2017 to 2:00 a.m. on August 27, 2017, and further that, it is also recommended that the Lucknow Music in the Fields Committee be requested to notify neighbours in close proximity of the event and that the application to re-zone has been approved by Council.

Carried.

- 4.8 [Report Number DRAIN2017-06-06](#) prepared by Grant Collins, Drainage Superintendent
Kaake Municipal Drain Branch "O"

Motion No: 167

Moved by: Sloetjes Seconded by: Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number DRAIN2017-06-06 prepared by Grant Collins, Drainage Superintendent and further that Councillor Don Murray represent the Township of Huron-Kinloss on the Court of Revision scheduled for June 26th, 2017.

Carried.

- 4.9 [Report Number DRAIN2017-06-07](#) prepared by Grant Collins, Drainage Superintendent
Petition for new Municipal Drain

Motion No: 168

Moved by: Gamble Seconded by: Sloetjes

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number DRAIN 2017-06-07 prepared by Grant Collins, Drainage Superintendent and further approves bringing a resolution forward to Council accepting the petition and authorizing the appointment of Ed DeLay, P.Eng. of Burnside and Associates, Stratford to address the concerns of the petitioner under Section 4 of the Drainage Act.

Carried.

Further to the Drainage Reports the Clerk reported that the Department of Fisheries and Oceans Canada contacted the municipality today and will be starting sampling on the Royal Oak Drain under the "Class Authorization Process for the Maintenance of Municipal Drain" for fish habitat or species. Most sampling will occur at road crossing locations and certain property owners will be contacted prior to accessing their property.

Noted.

- 4.10 [Report Number TR2017-06-43](#) prepared by Jodi MacArthur, Treasurer
Municipal Asset Management Program Funding

Motion No: 169

Moved by: Elliott Seconded by: Gamble

That the Township of Huron-Kinloss Committee of the Whole hereby reviews and receives Report Number TR2017-06-43 prepared by Jodi MacArthur, Treasurer and authorizes staff to work with Public Sector Digest to prepare an application to the Federation of Canadian Municipalities for municipal asset management program funding.

Carried.

- 4.11 [Report Number CS2017-06-22](#) prepared by Mike Fair, Director of Community Services
June Status Report

Motion No: 170

Moved by: Abbott Seconded by: Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CS2017-06-22 Status Report, prepared by Mike Fair, Director of Community Services.

Carried.

- 4.12 [Report Number CS2017-06-23](#) prepared by Mike Fair, Director of Community Services
Ripley Library Survey

Motion No: 171

Moved by: Hanna Seconded by: Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS2017-06-23 Ripley Library Survey prepared by Mike Fair, Director of Community Services.

Carried.

- 4.13 [Report Number CS2017-06-24](#) prepared by Mike Fair, Director of Community Services
Music in the Fields Municipally Significant Designation
Motion No: 172
Moved by: Hanna Seconded by: Abbott
That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS2017-06-24, prepared by Mike Fair, Director of Community Services; and
Further that the Committee of the Whole designates Music in the Fields a Municipally significant event, and outlines the following conditions:
1) Security and OPP Security will be coordinated with the AGCO by the Committee;
2) The Committee will comply with the Township of Huron-Kinloss Special Events By-Law; and
3) That the application to re-zone has been approved by Council.
Carried.
- 4.14 [Report Number CS2017-06-25](#) prepared by Mike Fair, Director of Community Services
Letters Regarding Beaches
Motion No: 173
Moved by: Abbott Seconded by: Murray
That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number CS2017-06-25 Letters regarding Beaches prepared by Mike Fair, Director of Community Services.
Carried.
- 4.15 [Report Number PW2017-06-29](#) prepared by Hugh Nichol, Director of Public Works
Water/Wastewater
Motion No: 174
Moved by: Abbott Seconded by: Murray
That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2017-06-29 as prepared by Hugh Nichol, Director of Public Works.
Carried.

- 4.16 [Report Number PW2017-06-30](#) prepared by Hugh Nichol, Director of Public Works
Transportation
Motion No: 175
Moved by: Murray Seconded by: Abbott
That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number PW2017-06-30 as prepared by Hugh Nichol, Director of Public Works.
Carried.
- 4.17 [Report Number BED2017-06-08](#) prepared by Michelle Goetz, Community Development Officer
June 2017 Project Update
Motion No: 176
Moved by: Abbott Seconded by: Murray
That the Township of Huron-Kinloss Committee of the Whole hereby approves Report Number BED2017-06-08 prepared by Michelle Goetz, Community Development Officer.
Carried.
- 4.18 [Report Number BED2017-06-09](#) prepared by Michelle Goetz, Community Development Officer
Downtown Improvement Program
Motion No: 177
Moved by: Abbott Seconded by: Hanna
That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number BED2017-06-09, prepared by Michelle Goetz, Community Development Officer, and further;
That the Township of Huron-Kinloss Committee of the Whole hereby authorizes staff to send the grant cheques to the applicants.
Carried.
5. **Correspondence Requiring Direction**
- 5.1 No items scheduled.
6. **Information**
- 6.1 [Saugeen Valley Conservation Authority](#)
The 2016 Annual Report is attached. Hard copies are available from the Clerk.
Action: Received and filed.
- 6.2 [St. Joseph's Kingsbridge Community Letter](#)
We have received an invitation for Council regarding an upcoming play "Kingsbridge the Musical" being performed at the Kingsbridge Centre.
Action: Received and filed.

- 6.3 [Wingham & District Hospital Redevelopment](#)
As an investor in the ongoing Wingham and District Hospital redevelopment we have received an invitation regarding the grand opening of the new medical clinic in Wingham.
Action: Received and filed.
- 6.4 [Notice of Hearing- McNain Municipal Drain Improvements](#)
We have received notice of the McNain Municipal Drain Tribunal scheduled for July 6th and 7th, 2017 at the Township of Ashfield-Colborne-Wawanosh. The Drainage Superintendent will be in attendance.
Action: Noted.
- 6.5 [Bluewater District School Board \(BWDSB\)](#)
We have received a letter regarding the BWDSB's annual Community Planning and Partnership Meeting being held on June 13th, 2017 at 6:00 p.m. in Chesley. If you are interested in attending please notify the Clerk.
Action: No members are available to attend.
- 6.6 [Police Service Board Meeting](#)
The May 30th Police Services Board Meeting was cancelled due to a conflict for members. It has been rescheduled for July 31st at 3:00 p.m. The municipal website has been updated to reflect this change.
Action: Noted.
- 6.7 [Council Meeting June 12th](#)
The June 12th Council meeting will be held as planned with only one planning application. MHBC Planning will not be attending to provide an update. They will compile comments received at the Open House from the public to date and we have re-scheduled MHBC to attend on July 10th when they will have more information to report to Council.
Action: Noted.
- 6.8 [OPG-Western Waste Management Facility-Licence Renewal Application](#)
We have received a copy of the decision as an Intervenor for the licence renewal for the Western Waste Management Facility. It is attached for information purposes.
The licence renewal is valid until May 31, 2027, unless suspended, amended, revoked or replaced as per the Decision outlined in the report.
Action: Received and filed.

6.9 [Westario Power Inc.](#)

We have received notification from Westario Power Inc. that Lisa Milne has resigned from her position as Chief Executive Officer effective May 1st, 2017.

Action: Noted.

6.10 [Report Number CLK2017-06-38](#) prepared by Joanna Malott, Deputy Clerk
Correspondence and Information on the Table

Motion No: 178

Moved by: Murray Seconded by: Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby receives for information Report Number CLK2017-06-38 prepared by Joanna Malott, Deputy Clerk and all correspondence presented in Item 6.

Action:

7. **New Business/Council Reports**

7.1 Landfill Attendant Resignation Letter

The Director of Public Works reported that a resignation letter has been received from Sarah Farrell – Lotton as Landfill Attendant.

Motion No: 179

Moved by: Abbott Seconded by: Murray

That the Township of Huron-Kinloss Committee of the Whole hereby accepts with regret the resignation of Sarah Farrell-Lotton as Landfill attendant and thanks her for her years of service to the Township of Huron-Kinloss.

Carried.

8. **Closed Session**

8.1 Motion to go into Closed Session

Motion No: 180

Moved by: Abbott Seconded by: Hanna

That the Township of Huron-Kinloss Committee of the Whole hereby moves into a Closed Session Meeting at 8:10 p.m. to discuss

- a proposed or pending acquisition or disposition of land by the Township or Local Board; Beach Access
 - personal matters about an identifiable individual, including a Township or Local Board employee; Public Works Department, MOL - Workplace Investigation
 - the receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; General Liability Insurance
- Carried.

8.2 Motion to rise from Closed Session

Motion No: 186

Moved by: Hanna Seconded by: Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby rise from the Closed Session Meeting at 8:45 p.m.

Carried.

9. Business Arising from the Closed Session

Motion No: 187

Moved by: Abbott Seconded by: Murray

That the Township of Huron-Kinloss Committee of the Whole hereby approves the staff direction provided in the Closed Session.

Carried.

10. **Adjournment**

10.1 Motion to Adjourn

Motion No: 188

Moved by: Murray Seconded by: Abbott

That the Township of Huron-Kinloss Committee of the Whole hereby adjourns.

Carried.

Original Signed by Mitch Twolan

Mayor

Original Signed by Mitch Twolan

Clerk

Document Accessibility

The Township of Huron-Kinloss is committed to providing information in the format that meets your needs. We have made every attempt to make documents for this meeting accessible but there may still be difficulty in recognizing all of the information. Please contact us if you require assistance and we will make every attempt to provide this information in an alternative format.

Please note that third party documents received and found within this document will not be converted to an accessible format by the Township of Huron-Kinloss. However, upon request, we will attempt to obtain these documents in an appropriate accessible format from the third party.

For assistance or to make a request please call 519-395-3735 or email info@huronkinloss.com.