

CORPORATION OF THE TOWNSHIP OF HURON-KINLOSS

GENERAL COMMITTEE MEETING

7:00 p.m. - Council Chambers

June 3<sup>rd</sup>, 2013

Mayor	Mitch Twolan	(P)
Deputy Mayor	Wilfred Gamble	(P)
Councillors	Lillian Abbott	(P)
	Jeff Elliott	(P)
	Jim Hanna	(P)
	Don Murray	(P)
	Carl Sloetjes	(P)
Administrator	Mary Rose Walden	(P)
Clerk	Sonya Watson	(P)
Treasurer	Jodi MacArthur	(P)
Director of Public Works	Hugh Nichol	(P)
Chief Building Official	Matt Farrell	(P)
Director of Facilities & Recreation	Mike Fair	(P)
By-law Enforcement Officer	Brianne Elliott	(A)
Drainage Superintendent	Grant Collins	(A)

OTHERS PRESENT: Shawn Colling, Jim Steffler, Ken Kilpatrick, Barb McKay, Liz Dadson , Alanna Rice

MINUTES

1.0 CALL TO ORDER

Mayor Twolan called the meeting to order at 7:00 p.m.

1.1 DISCLOSURE OF PECUNIARY INTEREST

<u>Name</u>	<u>Item</u>	<u>Nature of Interest</u>
None disclosed.		

1.2 DELEGATIONS

1.3 566 Rose Street Jim Steffler 7:00 p.m.

Mr. Steffler will be attending to Council to discuss reduction of his tipping fees as a result of the house fire at 566 Rose Street in Lucknow.

STAFF COMMENTS: A letter from Mr. Steffler has been attached for your review.

ACTION: It was generally felt that the Township could not be responsible for covering inadequate insurance coverage. Staff did remind that the tipping fees had changed as of January 1<sup>st</sup>, 2013 to charge for concrete. This clean up was ordered by the Lucknow Fire Chief therefore there was no opportunity by the owner to sort the materials resulting in high tipping fees. Council chose not to reduce the tipping fees. Council felt it was precedent setting if reduced for future fires in the municipality and should be

covered by a home owner's insurance policy. Council considered the following motion.

Moved by Elliott

Seconded by Abbott

REDUCE  
TIPPING FEES

THAT Huron-Kinloss Township Council hereby reduces the landfill tipping fees charged by 50% for the house fire that occurred at 566 Rose Street.

Defeated.

1.4

Shawn Colling

4H Shelter

7:10 p.m.

We have received letters from the Ripley Agricultural Society, the Ripley Classics and the Ripley Reunion Committee regarding support of the 4H Shelter.

**STAFF COMMENTS:** The direction agreed upon at a meeting in February with user groups was for Council to receive letters of support for the location to the west of the ball diamonds for the project to proceed. There were concerns with locating the building within the 100 metre well head protection zone. B.M. Ross & Associates & Source Water Protection Staff recommended an alternate site to the original site proposed by the tennis courts. We have attached the letters received from both parties.

Saugeen Drinking Water Source Protection Comments

B.M. Ross & Associates Comments

The CBO has also been in contact with OMAFRA to confirm the Nutrient Management Regulations and we have attached the response. It also confirms the shelter should not be located near the new well.

OMAFRA Comments

**ACTION:** Mr. Colling provided Council will copies of pictures of the areas east of the ball diamond. He reported that he had approx. \$39,500.00 fundraised and in a reserve with the Township for the 4 H Shelter. The main concern is still the location of the shelter. He noted he had contractors ready to assist with in-kind contributions towards the Shelter if located by the tennis courts. He stated it was a bad decision by Council to put the well in the current location.

The CBO stated that he could not issue a permit for the shelter without municipal approval being granted for the location.

Council re-iterated a number of times to Mr. Colling that the due diligence on the part of Council is ensuring the building is not located within the area 100 meters from the well head due to potential contamination risk posed by livestock. Council stated that the Source Water Protection legislation will be coming into effect and once in effect this area cannot contain livestock. Council explained the purpose of the Risk Management Official and that current practices in regards to animals at this site may have to be changed.

Council suggested that the location by the tennis court is suitable for the majority of the proposed uses (picnics, beer gardens, events etc.) However, it is unsuitable for livestock storage of any type and therefore Council could not support locating the 4H livestock shelter by the tennis courts. Mr. Colling was to discuss this with his committee and bring back a final proposal to Council. The location near the well will not be permitted by Council. The Clerk will prepare a response to Mr. Colling.

## **2.0 PLANNING & BUILDING DEPARTMENT**

### **2.1 Building Report**

Please find attached the monthly report of the Chief Building Official.

STAFF COMMENTS: The Chief Building Official will be in attendance to discuss the report.

ACTION: Received and filed.

### **2.2 Multi-Municipal Wind Turbine Working Group**

We have received an invitation to discuss the Municipal Regulation of Wind Turbine Noise at the Municipal Level.

STAFF COMMENTS: We have attached the invitation for your review. The meeting is being held at the Ripley Huron Community Centre Friday June 21<sup>st</sup>, 2013 from 1-5 p.m. If you wish to attend please notify the Clerk.

ACTION: Deputy-Mayor Gamble, Councillor Murray and Matt Farrell will attend.

### **2.3 Ministry of Energy Memorandum**

Please find attached a Memorandum from the Ministry of Energy entitled "Stronger Municipal Voice in Renewable Energy Development" .

STAFF COMMENTS: There are some positive steps included here. We bring to your attention for information purposes.

ACTION: Noted. Council wants to bring the wind turbine policy forward for review.

## **3.0 FIRE & EMERGENCY MANAGEMENT SERVICES**

*No items scheduled.*

**4.0 BY-LAW ENFORCEMENT & SMALL ANIMAL CONTROL**

4.1 Monthly Report

Please find attached the monthly report of the By-Law Enforcement Officer.

STAFF COMMENTS: The By-Law Enforcement Officer will be in attendance to answer any questions.

ACTION: Received and filed.

4.2 Sky Lanterns

Please find attached a letter received from a resident concerned with the use of Sky Lanterns.

STAFF COMMENTS: The By-Law Enforcement Officer has contacted area officers Northern Bruce Peninsula is the only local municipality with any provisions regarding Sky Lanterns. They are permitted at the discretion of the Fire Chief or otherwise banned. The Open Air Burning By-law is a by-law we would like to update. If Council concurs we can look at including provisions for limiting the use of Sky Lanterns when we bring it forward.

ACTION: Council wants to limit the use of Sky Lanterns in the municipality. The Clerk will ensure provisions are added into the new by-law.

4.3 Noise By-Law Exemption

We have received a request for an exemption to the Noise By-Law to permit an annual outdoor party on August 3<sup>rd</sup>, 2013 at 84-2 Bruce Beach Road, Bruce Beach.

STAFF COMMENTS: The resident would like to request the exemption until 1:00 a.m. on August 4<sup>th</sup>, 2013. The By-law Enforcement Officer has had no complaints in the past. If Council concurs a resolution will be brought forward.

ACTION: Approved bring the resolution forward.

4.4 By-Law Enforcement Agreement with Municipality of Kincardine

We have received a request from the Municipality of Kincardine for back up By-Law Enforcement coverage when their Officer is on holidays. This would only be a few times per year and based on Brianne's availability. The main response required is for dog related calls. This will not be a reciprocal agreement at this time being we currently have adequate back up coverage.

STAFF COMMENTS: Brianne is agreeable to this coverage. This will be a fee for service agreement. If Council concurs we will bring forward the agreement for adoption once finalized.

ACTION: Approved.

5.0 **PARKS, FACILITIES, RECREATION AND LAKESHORE**

5.1 Lucknow & District Sports Complex – Permanent Liquor Licence Form

We have received a form from Mark Hackett that needs authorization of the Clerk to apply for a Permanent Liquor Licence for the Lucknow and District Sports Complex.

STAFF COMMENTS: We are seeking authorization from Council to sign the form.

ACTION: The Clerk was provided authorization to sign. A motion to ratify will be brought forward at the next meeting.

5.2 Emerald Ash Borer

We have received a resolution from Saugeen Shores regarding the Emerald Ash Borer.

STAFF COMMENTS: Does Council wish to bring the resolution forward for support?

ACTION: Bring the resolution forward for support.

5.3 Healthy Lake Huron Clean Water, Clean Beaches Newsletter

We have received a copy of the "Healthy Lake Huron Clean Water, Clean Beaches Newsletter for the Summer of 2013.

STAFF COMMENTS: We have received copies for all of Council. It will be available on your desk and it has also been provide here.

ACTION: Received and filed.

5.4 Liquor Licenced Municipal Facilities

Staff and Deputy Mayor Wilf Gamble recently attended a presentation by the AGCO liquor inspectors, and the associated OPP representative. A summary prepared by the AGCO of the benefits to having a licence venue has been attached for your review.

STAFF COMMENTS: During the presentation it became quite apparent that the AGCO, and OPP are encouraging Municipalities to Licence their facilities for greater care and control of licenced special events. Over the past two years we hosted a stakeholder meeting to discuss licensing the facility and the majority was in favour.

At this time I feel that by licensing the facilities future renters will benefit more since the rules governing a licenced facility are more liberal than that of a special occasion permit. On June 14<sup>th</sup>, staff will be attending an information meeting with presenters from other Municipalities with Licenced Facilities to provide their operation details. I have had good discussion with Mark Hackett, and we agree that operations for

Licensed events should be identical for our facilities.  
At this time I would propose that the Township of Huron-Kinloss proceed with the application process now, and that Mark Hackett and I develop the operations plan for all facilities to be brought back for approval.

ACTION: Approved.

**6.0 FINANCE**

*No items scheduled.*

**7.0 DRAINAGE**

*No items scheduled.*

**8.0 DRINKING WATER & WASTE WATER**

**8.1 Water/Wastewater Summary**

Please find attached Veolia's April summary for the water and wastewater systems.

STAFF COMMENTS: This will be provided at the meeting.

ACTION: Received and filed.

**9.0 WASTE MANAGEMENT**

**9.1 Free Dump Day**

The Township is hosting a free day at the Huron Landfill on Saturday June 15<sup>th</sup> from 10:00 a.m. to 4:00 p.m.

STAFF COMMENTS: Advertisements will appear in local newspapers, as well as on the Township website. We bring this forward for information purposes.

ACTION: Noted.

**10.0 TRANSPORTATION**

**10.1 Victoria Rd**

Attached is an email from a resident of Point Clark requesting the Township not consider any improvements to Victoria Road; included is the Director of Public Works response.

STAFF COMMENTS: We bring this forward for information purposes only.

ACTION: Noted. Received and filed.

10.2 Paving

Lavis Contracting Co. Ltd. has completed the 2013 paving program for the Township.

STAFF COMMENTS: If a sufficient amount of savings is achieved, the Director of Public Works is requesting Council approval to explore additional paving in 2013.

ACTION: Approved.

10.3 Gravel

Our maintenance gravel program is almost complete, which will allow for the preparation of all gravel roads for an application of dust control.

STAFF COMMENTS: We may require additional crushing of gravel before year's end, as we have severely depleted the stockpile, and still have shouldering of the new asphalt roads to complete.

ACTION: Noted.

10.4 South Kinloss Bridge

The South Kinloss bridge rehabilitation is awaiting asphalt paving of the approaches. Once complete the road will be opened to traffic.

STAFF COMMENTS: We bring this forward for information purposes only.

ACTION: Noted.

10.5 Jeater Street

We are awaiting final sample results from the Jeater Street watermain project.

STAFF COMMENTS: Once received, the new water lines on Jeater Street/ Concession 12/Lake Range Drive will be connected to the Lakeshore Water System, and road restoration can take place.

ACTION: Noted.

10.6 Kennedy Road

The Kennedy Road surface treatment has been removed, and watermain installation should begin in the immediate future.

STAFF COMMENTS: We bring this forward for information purposes only.

ACTION: Noted.

11.0 **ECONOMIC DEVELOPMENT & TOURISM**

11.1 Business Dinner & Networking Event

The Township of Huron-Kinloss is hosting a **Business Dinner & Networking Event at the Ripley-Huron Community Centre on Tuesday June 25, 2013.**

Theresa Syer of Syer Hospitality Group Inc. will be delivering a keynote address entitled: "**Creating the WOW customer experience**". Theresa will be going on a mystery tour of Huron-Kinloss businesses prior to the event and incorporating tips in her presentation. She is a sought-after speaker and OPG's DGR Project for low and intermediate level waste is sponsoring \$4,000 dollars to bring her to Huron-Kinloss. There will be a sign-up sheet at the event for individuals interested in attending a follow-up workshop where Theresa will work one-on-one with our businesses. To read more about Theresa and the Syer Hospitality Group Inc, please visit:  
<http://www.syerhospitality.com/home>

This is a great opportunity for improving customer service and to renew acquaintances and meet new potential business partners. **Tickets are \$25 and are available at the Huron-Kinloss Municipal Office, Nine Waves (Lucknow), Ripley Variety and Pine River Cheese.** Business owners are encouraged to bring their employees as this is an excellent opportunity for customer service training. See the attached flyer for more details.

STAFF COMMENTS: The majority of business owners who were interviewed during the Business Retention and Expansion Project indicated that they would like to attend a networking event and this became an action item in our Business Retention and Expansion Final Report. If we get a good turn-out, this may be an event we would consider hosting again in the future.

ACTION: Councillor Abbott will be attending.

11.2 Huron-Kinloss Business Banner

The Spring 2013 Edition of the quarterly Huron-Kinloss Business Banner was circulated to business owners at the beginning of May. We have received very positive feedback with regards to this newsletter; business owners find the information presented to be of value to them. A copy of the newsletter is attached.

STAFF COMMENTS: For your information only.

ACTION: Noted.



**12.0 GENERAL GOVERNMENT**

**12.1** Great Lakes and St. Lawrence Cities Initiative- OPG's Proposed Deep Geological Repository

We have received correspondence from the Great Lake and St. Lawrence Cities Initiative noting they have taken the stance that the DGR project in Kincardine should not move forward at this time.

STAFF COMMENTS: The Township had sent a letter as requested by Mayor Twolan outlining our support for the project. We felt it pertinent to bring this to Council's attention.

ACTION: Noted.

**12.2** Ripley Mushball Tournament

We have received a request from the Ripley Classics Old Timer Hockey Team requesting the Annual Mushball Tournament scheduled for July 19<sup>th</sup> – July 21<sup>st</sup>, 2013 be declared a "municipally significant event" for the purpose of facilitating the organizers to obtain the appropriate liquor licence.

STAFF COMMENTS: The letter has been attached for your review. If Council concurs we will bring a resolution forward at the next meeting.

ACTION: Approved bring the resolution forward.

**12.3** Annual Meeting Invitations

We have received invitations for Council from two Beach Associations:

Lurgan/Blairs Grove Association: Saturday July 6<sup>th</sup>, 2013 Pine River Boat Club 9:30 a.m.

Point Clark Beach Association: Saturday July 13<sup>th</sup>, 2013 Point Clark Comm. Centre 9:30 a.m.

STAFF COMMENTS: Please mark these dates in your calendar if you are able to attend.

ACTION: Mayor Twolan further reported that Bruce Beach is August 3<sup>rd</sup>, 2013 at 10:00 a.m.

**13.0 PERSONNEL**

*No items scheduled.*

**14.0 NEW BUSINESS/COUNCIL REPORTS**

14.1 *No items raised.*

**15.0 CORRESPONDENCE ON THE TABLE**

15.1	AMO	AMO Watch File –May 16 <sup>th</sup> , 2013
15.2		AMO Communications –May 29 <sup>th</sup> , 2013
15.3		AMO Watch File –May 30 <sup>th</sup> , 2013
15.4		AMO Watch File –May 23 <sup>rd</sup> , 2013
15.5	<i>Grey Bruce Health Unit</i>	News Release –Drive Safe this Long Weekend –May 16 <sup>th</sup> ,2013
15.6		News Release –New Car Seat Safety Videos – May 21 <sup>st</sup> ,2013
15.7		News Release –Wanted 10,000 Signatures on smoke-free outdoor spaces petition – May 29 <sup>th</sup> , 2013
15.8	<i>General</i>	Ontario Power Generation –Public Comment Period –April 29 <sup>th</sup> , 2013
15.9		Ministry of Agriculture and Food –May 20 <sup>th</sup> , 2013

**16.0 CLOSED SESSION**

16.1 Move into closed session

Moved by Sloetjes  
Seconded by Elliott

MOVE INTO  
CLOSED  
SESSION

165

THAT Huron-Kinloss Township Council move into a Closed Session pursuant to section 239 of the Municipal Act, 2001, as amended at 8:20 p.m. for the purpose of discussing:

- personal matters about an identifiable individual, including municipal or local board employees;
  - Payroll & A/P Clerk Selection
- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
  - Insurance claims
  - Zoning Prosecution
  - OMB Hearing
- advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
  - Zoning Prosecution
  - OMB Hearing

Carried.

**17.0 RETURN TO OPEN SESSION**

Moved by Elliott  
Seconded by Sloetjes

RISE FROM  
CLOSED  
SESSION

166

THAT Huron-Kinloss Township Council rise from the Closed Session at 8:50 p.m.

Carried.

**18.0     ADJOURN**

Moved by Sloetjes  
Seconded by Elliott

ADJOURN           167     THAT Huron-Kinloss Township Council do now adjourn to meet  
again on June 17<sup>th</sup>, 2013 at 7:00 p.m. or at the Call of the Mayor.  
Carried.

Original Signed by Wilf Gamble  
Deputy Mayor

Original Signed by Sonya Watson  
Clerk