

CORPORATION OF THE TOWNSHIP OF HURON-KINLOSS

GENERAL COMMITTEE MEETING

7:00 p.m. - Council Chambers

June 6<sup>th</sup>, 2011

Mayor	Mitch Twolan	(P)
Deputy Mayor	Wilfred Gamble	(P)
Councillors	Lillian Abbott	(P)
	Jeff Elliott	(P)
	Jim Hanna <i>arrived at 7:45 p.m.</i>	(P)
	Don Murray	(P)
	Carl Sloetjes	(P)
Administrator	Mary Rose Walden	(P)
Clerk	Sonya Watson	(P)
Treasurer	Jodi MacArthur	(P)
Director of Public Works	Hugh Nichol	(P)
Chief Building Official	Matt Farrell	(P)
Director of Facilities & Recreation	Mike Fair	(P)
By-law Enforcement Officer	Brianne Elliott	(A)
Drainage Superintendent	Grant Collins	(P)

OTHERS PRESENT: Anne Eadie, Jim Prenger, Ken Kilpatrick, Garit Reid, Liz Dadson, Barb McKay, Mark MaWhiney, Wayne Lowry, Bob Scott

MINUTES

1.0 CALL TO ORDER

Mayor Twolan called the meeting to order at 7:20 p.m.

1.1 DISCLOSURE OF PECUNIARY INTEREST

Name	Item	Nature of Interest
Mayor Twolan	2.2	Client

1.2 DELEGATIONS

1.3 Municipality of Kincardine      Mayors Task Force of Natural Gas      7:30 p.m.

Deputy Mayor Eadie and Jim Prenger will come to present the progress to date on the feasibility study and EA process for natural gas. They will also be looking for a financial commitment from Huron-Kinloss.

STAFF COMMENTS: There are three attachments for your review.

ACTION: Deputy Mayor Anne Eadie introduced the project and Jim Prenger who is a member of the Penetangore Regional Economic Development Committee who would be presenting to Council.

Mr. Prenger did a power point presentation for Council's consideration explaining the meetings to date and the three Phases of the process. The group is requesting money to complete phases 1 and 2 of the feasibility stage. Council approved committing \$8,125.00 at this time. A resolution ratifying financial support for the project will be brought forward to the next meeting.

- 1.4 Wayne Lowry & Bob Scott - Heritage IV Drainage Issues 8:00 p.m.

*Please refer to item 8.4*

**2.0 PLANNING & BUILDING DEPARTMENT**

2.1 Monthly Report

Please find attached the monthly report of the Chief Building Official.

STAFF COMMENTS: The Chief Building Official will be in attendance to answer any questions.

ACTION: Received and filed.

2.2 Murray Wilken Consent

*Mayor Twolan declared a conflict, vacated his seat and left the room.*

We have received notice that the Consent Application of Murray Wilken file no. B-45/10.16 will be considered by the Land Division Committee on Thursday June 16th, 2011 at 10:30 a.m.

STAFF COMMENTS: The Secretary Treasurer of the Land Division Committee is recommending refusal. We have copied the notice for your review.

ACTION: Deputy Mayor Gamble is attending on behalf of the Township.

2.3 Boyd Consent

We have also received notice of a severance for Glenn C. Boyd and Anne E. Boyd for Lots 31, 32 and 33, Concession 6 to sever a 300 acre parcel into three 100 acre parcels.

STAFF COMMENTS: We bring this to your attention for information purposes only.

ACTION: Noted.

2.4 Leader Resources

We have received a letter from Leader Resources Services Corp. that was c.c.'d to municipalities throughout Bruce and Grey.

STAFF COMMENTS: They are notifying the Inter-Municipal Wind Turbine Group that they will not be attending the meetings any longer. The letter has been copied for your review.

ACTION: Received and filed. The Clerk will prepare a response.

**3.0 FIRE & EMERGENCY SERVICES**

No items scheduled.

**4.0 FINANCE**

**4.1 Tax Rate Comparison**

A comparison of local area municipalities is attached for Council's information.

STAFF COMMENTS: Included in the report.

ACTION: Received and filed.

**5.0 DRAINAGE**

No items scheduled.

**6.0 WATER & SEWERS**

**6.1 Huronville Well**

The Huronville well was taken off-line on May 4<sup>th</sup> due to an electrical shortage which damaged the well pump motor beyond repair.

STAFF COMMENTS: Attached is a report from W.D. Hopper & Sons Ltd. regarding the works being undertaken. Without Huronville on-line the Lakeshore Water System is severely compromised in its ability to handle the summertime flow demands. Our intent is to have the well back in production by mid-June. The estimate total cost is \$40,000 and this will be funded from the Lakeshore Water Reserve.

ACTION: Approved. A resolution will be brought forward.

**7.0 ENVIRONMENTAL SERVICES - (Landfill & Collection)**

**7.1 Free Day Reminder**

The free household garbage day will take place at the Huron Landfill site on Saturday June 18<sup>th</sup> from 10:00 a.m. to 4:00 p.m.

STAFF COMMENTS: Advertisements will appear in the local newspapers, as well as on the Township website. The County of Bruce Household Hazardous Waste Events are scheduled for Saturday August 13<sup>th</sup> 8:00 – 11:00 a.m. at the Bruce County Works shed in Lucknow at 545 Ludgard Street and west of Walkerton at 94 County Road 2 from 1:00 to 4:00 p.m.. Also, there will be an event in Mildmay at 169 Bruce County Road 3 on August 27<sup>th</sup> (8:00 – 11:00) and at the Kincardine Landfill site on Valentine Avenue (1:00 – 4:00). We bring this forward for information purposes.

ACTION: Noted.

**7.2 Pine River Valley Wall Slope Stability Project**

The Pine River Watershed Initiative Network is applying for the Showcasing Water Innovation grant through the Ministry of the Environment. There is one million dollars of funding available over the course of three years, but it is likely to be split between several projects across the province. PRWIN is submitting a proposal for the grant on June 24<sup>th</sup>, 2011 where we would be proposing several sub-projects to slow the rate of flow in areas of the Pine River and thereby reduce process of stream bank erosion. These upstream, soft engineering projects will be partnered with proposal submitted

by Golder and Associates recommendations for the hard engineering project to halt the erosion of the Concession 4 church cemetery bank.

In order to obtain funding for these projects, we are required to have fifty percent matching funds from a partnership. We currently have some funding to support us in the application stage of this grant, but we would like the township to consider being a financial partner specifically in the application for the hard engineering projects at the cemetery. We will provide more details regarding the full application to MOE at the next council meeting if you are interested in proceeding.

For further information please visit the Showcasing Water Innovations Web page on the MOE site: [http://www.ene.gov.on.ca/environment/en/funding/showcasing\\_water\\_innovation/index.htm](http://www.ene.gov.on.ca/environment/en/funding/showcasing_water_innovation/index.htm)

STAFF COMMENTS: Staff is recommending the PRWIN pursue this application depending on what the end costs will be for the soft engineering projects. Further updates will be provided at the June 20<sup>th</sup> meeting.

ACTION: Council approved proceeding to the next step if feasible.

## 8.0 TRANSPORTATION

### 8.1 Havelock Street Inquiry

The Director of Public Works has prepared a response.

STAFF COMMENTS: Included in the report.

ACTION: A new sign will be placed on the existing driveway to the pumphouse indicating it is only an access for municipal employees, not for public use. The Director of Public Works will amend the response accordingly and send.

### 8.2 Construction Updates

Huron Road: B.M. Ross & Associates Limited, Kempton Construction and Public Works have met on-site to address all deficiencies and works yet to be completed. Outstanding issues are mainly landscaping in nature, such as replacement of damaged shrubbery and boulevard seeding. Several paved driveways are also scheduled for replacement due to the poor quality of material used when installed last fall. Lavis Contracting is on-site preparing for the final topcoat of asphalt.

Havelock Street: The trunk watermain has been installed on Havelock Street, and Gough Street, proceeding towards Rose and Hamilton Streets. Approximately 1500 square metres of a buried concrete roadway had to be removed from Havelock prior to pipe installation. The contractor is slightly behind schedule due to weather conditions.

Inglis Street: Westario Power has completed the new pole installations and the majority of the new power lines. Once all wiring has been connected they will begin removal of the old infrastructure. As per Westario Power policy it is the Township's responsibility to reinstall all streetlights removed during the pole upgrades.

Gravel Resurfacing: Public Works has applied gravel to all roads in the former Township of Kinloss scheduled for said maintenance in 2011, and is now heading towards the lakeshore. No calcium chloride has been applied on any roads to date.

Baier Campbell Development: Public Works met on-site with Hydro One, Rick Elliott Construction and Wayne Couture regarding underground hydro servicing of nine lots on Huron Road officially known as Phase One of the Baier Campbell Subdivision. The servicing of the lots will require a three metre path of shrubs, tree, and brush overgrowth to be removed along the backside of the Huron Road ditch. This will allow Hydro One to meet its one metre from lot line installation requirements, ensure proper drainage of the lots, and create enough open working space for the excavation machinery to remain on the boulevard and not the freshly paved asphalt surface of Huron Road.

ACTION: Received and filed. Mayor Twolan brought up issues on Brown Street and Ronald Street that the Director of Public Works indicated have now been addressed.

### 8.3 Spring Maintenance/Issues

Due to the poor spring weather conditions we are approximately a month behind in our spring maintenance programs such as gravel resurfacing, grading, cold patching of pot holes, etc.

STAFF COMMENTS: We are also dealing with the public's expectations to solve the flooding issues experienced through out the Township following the Victoria Day weekend's severe rain storm events.

ACTION: Noted.

### 8.4 Heritage IV Drainage Issues

A meeting was held on Tuesday May 31<sup>st</sup>, 2011 between Wayne Lowry, Bob Scott, Bruce Potter and Township staff regarding recent drainage issues in Heritage IV.

STAFF COMMENTS: A follow up report from B.M. Ross regarding his opinion on required improvements to the subdivision drainage plan was not available at the time of printing the agenda. The report will be forward to Council by email and available at the meeting once received.

ACTION: The opinion of B.M. Ross was provided to Council. Wayne Lowry stated that Bob Scott and he are prepared to offer \$2,000.00 to help with the drainage issues along the back of Lots 19 & 20. They felt putting in a tile at the back of these lots would help solve the problem. Council was not in agreement with altering the Subdivision Grading Plan to allow for a new tile unless an opinion from the engineering to alter the plan was sought. Mark MaWhiney was present in the audience and was granted permission to show pictures of the water flow and berm he constructed from his laptop. Mr. Lowry indicated there were 15 acres of farm land that is draining as well as the roadway waters and they are flowing through the back of these lots. The Drainage Superintendent indicated that the Township could do some improvements to the ditch in this area to help with the flow of water. After much discussion Council agreed the Township will commit to doing remedial work to the ditches in the immediate area but Mr. MaWhiney is required to remove the berm for he is currently in contravention of the Subdivision Grading Plan. The Clerk will prepare a letter reiterating this to Mr. Lowry, Mr. Scott and Mr. MaWhiney.

**9.0 PARKS, FACILITIES & RECREATION**

9.1 New Soccer Field Rental Fee

STAFF COMMENTS: We have interest from an adult soccer group to rent fields in Ripley. Currently we do not have a field rental fee implemented. We have investigated field rental fees from other municipalities and they vary dramatically. We recommend that we implement a fee of \$12.00 per hour per field for adult rentals. If council concurs we will bring the recreational fees by-law forward to be updated. We seek your direction.

ACTION: Approved. Bring the by-law forward.

9.2 Baseball Backstop Fencing

We have received a quote from Elliott Fencing for Kin Bruce, Ripley, Pine River, Point Clark, and Whitechurch backstop repairs.

STAFF COMMENTS: We are replacing fencing that needs to be replaced, however some existing fencing will remain on the backstops. Total accumulated cost is \$11,040.00 plus HST and is within the \$12,000.00 budget. We seek your approval to proceed.

ACTION: Approved. A resolution will be brought forward.

9.3 Guardrail on facilities

In 2010 AVIVA Insurance on behalf of our broker JLT Canada recommended that a barrier should be installed to protect the buildings from approaching parking cars hitting the building.

STAFF COMMENTS: We have secured an estimate from Elliott Fencing to install Guard Rail in front of both the Ripley Arena (\$2,125.00), and the Medical Centre (\$700.00). We have had minor incidences at both buildings, and the guard rail will prevent future damage to the facilities. These items were not included in our budget requests, but other projects under budget to date may accommodate the additional expenses. We seek your direction.

ACTION: Approved.

9.4 Hogweed Update

The Hogweed on Municipal property has been inspected and treated with success; however we will re-inspect to ensure that no plants were missed.

STAFF COMMENTS: We have also inspected the Hogweed in Lucknow and visited with some landowners to advise that the plants need to be destroyed. We have also advertised in the newspapers and the website for residents to destroy any hogweed on their properties, and we have also completed a direct mail (with hogweed description and control measures) to property owners with hogweed or hogweed nearby. We bring this forward for information purposes.

ACTION: Noted.

9.5 Phragmites Update

We have inspected the phragmites from Boiler Beach to Point Clark Beach and noted that 95% was destroyed.

STAFF COMMENTS: Upon consulting with Frank Letourneau the applicator last fall, we agreed that next steps would be to re-apply in July before the remaining plants go to seed. We anticipate that applications will be completed by the Argo applicator in the rough / rocky terrain, and other areas will be back pack sprayed. We bring this forward for information purposes, and will provide another update in the fall.

ACTION: Noted.

9.6 Changes to Liquor Laws

We have attached the Highlights of Amendments to Regulation 389/91 of the *Liquor Licence Act* (Special Occasion Permits).

STAFF COMMENTS: Upon reviewing the legislation change I have two concerns firstly, hours of operations, and perimeter fencing requirement. Please reference the attached document and for further details see the AGCO website [http://www.agco.on.ca/en/topics/govt\\_initiatives.aspx](http://www.agco.on.ca/en/topics/govt_initiatives.aspx) . My recommendation to council will be to maintain our 1:00 a.m. closing time, and outdoor beer gardens will also remain as before with drinking only allowed in a specified area. In other words we would prefer that nothing change at this time until we have had a chance to review further and bring a report back to Council. We seek your direction.

ACTION: Approve staff recommendations.

9.7 Longest Day of PLAY in Bruce Grey

Please see the attached proposed press release for details regarding the Play your Way initiative Tuesday, June 21<sup>st</sup>, 2011.

STAFF COMMENTS: Currently we seek one Play Ambassador representative from Council for each location in Lucknow, Point Clark, and Ripley. We intend to do a press release, and distribute flyers through schools in both Lucknow, and Ripley. Do we have any volunteers? Your duties are to give away t-shirts, tattoos, stickers and other promotional material from Play Your Way, and maybe bring a kid or two with you?

ACTION: Councillor Murray will attend Lucknow for 6:30 p.m. Mayor Twolan will attend for Point Clark for 6:30 p.m.

9.8 Bruce County Genealogy Society

Lolly Fullerton of the Bruce County Genealogy Society has created a list of every person who is buried or recorded on the stones in the cemetery up until the end of 2010.

STAFF COMMENTS: The work completed was assisted by a previous book by Irene Liddle and the information given by Kim Reid with our Cemetery software record keeping system. A copy of the new listing will be kept with the copy of Irene Liddle's book in the Municipal office. We bring this forward for information purposes.

ACTION: Noted.

9.9 Municipal Forest Management

We own several parcels of forested land throughout the Municipality, which is in need of maintenance.

STAFF COMMENTS: Parcels currently under consideration are the forest adjacent to Point Clark Community Centre, Parcel adjacent to Blue Park, Parcel between Lake Range and Tuscarora, and the Ripley Railway Line. These parcels have fallen trees, damaged trees, or trees that need trimming or removal. We propose to request Ken Goldsmith to complete an assessment, and provide a recommendation for future maintenance. There are two possibilities, first Ken may mark trees for the Township and we tender the project to determine revenues, or we may hire the marking and tendering by an outside consultant. We seek your approval to proceed.

ACTION: Approved.

9.10 Power Louvers

The Director of Facilities, Parks and Recreation called for quotes for the supply and installation of louvers and a variable frequency drive at the Ripley-Huron Community Centre.

STAFF COMMENTS: We only received one quote from Current Electric in the amount of \$7,298.24 plus tax. Although the budget estimate was \$6,000.00, we have been able to achieve enough savings on the ice plant electrical retrofit to cover the overage, therefore I recommend acceptance.

ACTION: Approved. Councillor Sloetjes asked Mike Fair to forward the information to the Lucknow Recreation Board.

10.0 **GENERAL**

10.1 Spruce the Bruce

The Administrator has prepared a report for your review.

STAFF COMMENTS: Included in the report.

ACTION: Approved. Bring a resolution forward.

10.2 AMO Conference

The delegation request form has now been posted.

STAFF COMMENTS: Are there any ministers' meetings Council would like to request?

ACTION: None at this time.

10.3 Lake Huron Coastal Conservation

We have received invitations from the Lake Huron Coastal Conservation Centre for the Grand Opening of the new Coastal Centre office in Goderich on June 24<sup>th</sup>, 2011.

STAFF COMMENTS: The invitations have been included in your packages. Please let the Clerk know should you wish to attend.

ACTION: Deputy Mayor Gamble will attend.

10.4 Huron Tel 100<sup>th</sup> Anniversary Celebrations

Council has received an invitation to Huron Tel's 100<sup>th</sup> Anniversary Celebrations on June 25<sup>th</sup>, 2011. Celebrations are from 11:00 a.m. until 3:00 p.m. with speeches at noon.

STAFF COMMENTS: They are requesting a Council member "say a few words".

ACTION: Mayor Twolan and Deputy Mayor Gamble will attend.

10.5 Municipal Night – Blyth Festival

We have received an invitation to Municipal Night at the Blyth Festival on Thursday June 23<sup>rd</sup> at 8:00 p.m.

STAFF COMMENTS: the invitation has been copied for your review.

ACTION: Noted.

10.6 Lurgan Beach/Blairs Grove Association

The Annual meeting will be held Saturday July 9<sup>th</sup> at the Pine River Boat Club. The meeting will begin at 9:15 p.m.

STAFF COMMENTS: Council has been invited to speak on issues that may be important to the homeowners along the beach and answer questions. We are to notify the group of the councillors that are able to attend.

ACTION: Mayor Twolan, Deputy Mayor Gamble and Councillors Murray and Abbott will attend.

10.7 Annual General Meeting – Community Foundation Grey Bruce

We have received an invitation to the Annual General Meeting of the Community Foundation Grey Bruce.

STAFF COMMENTS: The meeting will be held June 16<sup>th</sup>, 2011 and includes a dinner reception. The invitation has been copied for your review. Should any Councillors wish to attend please let the Clerk know. The cost is \$25.00 per person.

ACTION: Noted.

11.0 **BY-LAW ENFORCEMENT & SMALL ANIMAL CONTROL**

11.1 Monthly Report

Please find attached the monthly report of the By-Law Enforcement Officer.

STAFF COMMENTS: The By-Law Enforcement Officer will not be in attendance to answer any questions.

ACTION: Received and filed.

11.2 Noise By-law Exemption Request

We have received a letter requesting an exemption for fireworks for June 11<sup>th</sup>, 2011 between 10:00 p.m. and 10:30 p.m. at 711 Victoria Road for a Family Reunion.

STAFF COMMENTS: The By-Law Enforcement Officer has viewed the property in question and can see no reason why fireworks would not be allowed if extreme caution is taken to protect the natural dune grasses and lakeshore. Also all debris must be cleaned up and the fireworks must be over by 11:00 p.m. to follow the regular noise restrictions in the by-law. If Council grants the exemption a letter stating the conditions noted above will be sent to the resident and a motion ratifying Council's approval will be brought forward to the June 20<sup>th</sup> meeting.

ACTION: Approved.

11.3 Refreshment Vehicle Licences

The Clerk has prepared a report.

STAFF COMMENTS: Included in the report.

ACTION: Approve staff recommendations.

**12.0 PERSONNEL**

12.1 Personnel Issue

Please refer to the confidential agenda.

12.2 Personnel Issue

Please refer to the confidential agenda

**13.0 NEW BUSINESS**

13.1 Poison Ivy

Deputy Mayor Gamble raised concerns regarding the amount of poison ivy on a walking trail along Vozka Drive.

ACTION: The Director of Facilities and Recreation will investigate.

13.2 HuronTel

Councillor Elliott raised concerns regarding stones and or boulders being left in the township ditches from the Fibre to the Home Project. Councillor Murray also raised some concern with Huron-Kinloss residents who are currently serviced by Wightman Communications that are unable to received high speed internet. Council is wondering what the municipality can do to potentially bring service from Huron Tel to these residents?

ACTION: The Administrator will contact Huron Tel.

**14.0 CORRESPONDENCE RECEIVED**

14.1	AMO	Communicate@amo – Bill 181 Passes Third Reading Mandatory Retirement at age 60 for Ontario’s Salaried Firefighters
14.2		Communicate@amo – Provincial Election 2011 – PC Platform Bulletin # 2
14.3		AMO Breaking News, <i>Ontario Progressive Conservative “Changebook” Platform Released May 31, 2011</i>
14.4		AMO Watch File May 26, 2011
14.5		AMO Watch File May 19, 2011
14.6		AMO Watch File May 12, 2011
14.7		2011 AMO Annual Conference August 21 – 24, 2011
14.8	<i>Grey Bruce Health Unit</i>	News Release <i>Warning About Fraudulent Inspectors May 27, 2011</i>
14.9		News Release, <i>Public Assistance Request May 27, 2011</i>
14.10		News Release, <i>Longest Day of PLAY - May 25, 2011</i>
14.11		News Release, <i>Driving Crimes Continues in Grey and Bruce – May 19, 2011</i>
14.12		News Release, <i>Hepatitis C – You many not know if you are infected! May 16, 2011</i>
14.13	<i>General Correspondence</i>	Bruce – Huron Produce Auction May 16, 2011
14.14		Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Region – Information Concerning Drinking Water Source Protection – Source Protection Plans June 2, 2011
14.15		Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Region – Draft Updated Assessment Report May 12, 2011
14.16		PLAY in Bruce Grey – Executive Summary 2010/11
14.17		Notice of Passing of a Zoning By-Law Amendment (Township of North Huron)
14.18		Lucknow Kinsmen – Summerfest Slo-Pitch Tournament June 22 <sup>nd</sup> – June 26 <sup>th</sup> , 2011
14.19		Bruce County Historical Notes April 2011
14.20		Immigration Watch Canada - May 25, 2011
14.21		Communities in Bloom Ontario May 2011
14.22		Lake Huron Centre for Coastal Conservation Newsletter
14.23		Ministry of Citizenship and Immigration – Ontario Medal for Good Citizenship
14.24		Regional Tourism Organization 7 June Town Hall meetings
14.25		Municipality of Northern Bruce Peninsula Support of Huron-Kinloss resolution re: Jail Closure May 30, 2011
14.26		OMAFRA – Celebrating Agr-Food Innovators in Southwestern Ontario May 26, 2011
14.27		OMAFRA – Nutrient Management Newsletter Spring 2011
14.28		OMAFRA Connects June 2011
14.29		The Ontario Family Fishing Weekend – July 2 <sup>nd</sup> to July 10 <sup>th</sup> , 2011
14.30		Bruce County Housing Strategy – Report from September 21, 2008

**15.0 CLOSED SESSION**

15.1 Move into closed session

Moved by Murray  
Seconded by Elliott

MOVE INTO  
CLOSED  
SESSION

184

THAT Huron-Kinloss Township Council move into a Closed Session pursuant to section 239 of the Municipal Act, 2001, as amended at 9:25 p.m. for the purpose of discussing:

- personal matters about an identifiable individual, including municipal or local board employees;
  - Arena Staff Update
  - Crossing Guard

Carried.

**16.0 RETURN TO OPEN SESSION**

Moved by Sloetjes  
Seconded by Elliott

RISE FROM  
CLOSED  
SESSION

185

THAT Huron-Kinloss Township Council rise from the Closed Session at 9:35 p.m.

Carried.

**17.0 ADJOURN**

Moved by Elliott  
Seconded by Sloetjes

ADJOURN

186

THAT Huron-Kinloss Township Council do now adjourn to meet again on June 20<sup>th</sup>, 2011 at 7:00 p.m. or at the Call of the Mayor.

Carried.

Original Signed by Mitch Twolan  
Mayor

Original Signed by Sonya Watson  
Clerk