

# COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF HURON-KINLOSS MINUTES

Township of Huron-Kinloss Council met in regular session on the 16th day of March, 2015 at 7:00 p.m. in the Township of Huron-Kinloss Council Chambers.

<b>Mayor</b>	<b>Mitch Twolan</b>	<b>(A)</b>
<b>Deputy Mayor</b>	<b>Wilfred Gamble</b>	<b>(P)</b>
<b>Councillors</b>	<b>Lillian Abbott</b>	<b>(P)</b>
	<b>Jeff Elliott</b>	<b>(P)</b>
	<b>Jim Hanna</b>	<b>(P)</b>
	<b>Don Murray</b>	<b>(P)</b>
	<b>Carl Sloetjes</b>	<b>(P)</b>
<b>Administrator</b>	<b>Mary Rose Walden</b>	<b>(P)</b>
<b>Clerk</b>	<b>Sonya Watson</b>	<b>(A)</b>
<b>Treasurer</b>	<b>Jodi MacArthur</b>	<b>(P)</b>

**OTHERS PRESENT:** Marty Thompson-CKNX, Liz Dadson-Kincardine Record, Val Gillies-Lucknow Sentinel, Barb McKay-Kincardine Independent.

## 1.0 CALL TO ORDER

Deputy Mayor Gamble called the meeting to order at 7:05 p.m.

## 2.0 DISCLOSURE OF PECUNIARY INTEREST

<u>Name</u>	<u>Item</u>	<u>Nature of Interest</u>
Councillor Elliott	16.0	relative

## 3.0 ADOPTION OF THE MINUTES

Moved by Don Murray  
Seconded by James Hanna

ADOPT COUNCIL MINUTES	50	<p>THAT Huron-Kinloss Township Council hereby adopts the <a href="#">February 17th, 2015</a> Council Meeting Minutes as written.</p> <p style="text-align: right;">Carried.</p>
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Moved by Lillian Abbott  
Seconded by Don Murray

ADOPT GENERAL COMMITTEE MINUTES	51	<p>THAT Huron-Kinloss Township Council hereby adopts and approves the staff recommendations of the <a href="#">March 2nd, 2015</a> General Committee Meeting Minutes as written.</p> <p style="text-align: right;">Carried.</p>
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Moved by James Hanna  
Seconded by Don Murray

ADOPT SPECIAL  
COUNCIL  
MINUTES

52

THAT Huron-Kinloss Township Council hereby adopts the [February 13th, 2015](#) and [March 2<sup>nd</sup>, 2015](#) Special Council Meeting Minutes as written.

Carried.

#### 4.0 **DELEGATIONS**

None scheduled.

#### 5.0 **CORRESPONDENCE COPIED FOR WHICH THE DIRECTION OF COUNCIL IS REQUIRED**

##### 5.1 [Westario Power Shareholders Resolution](#)

We have received correspondence from Westario Power seeking approval of new Directors by way of signing a “Special Resolution of the Shareholders-Confirmation of Directors”.

STAFF COMMENTS: We have prepared a resolution authorizing the Deputy Mayor and Deputy Clerk to sign this confirmation and approve the Directors as appointed by Westario Power.

ACTION: Approved.

Moved by Don Murray  
Seconded By James Hanna

WESTARIO  
POWER  
CONFIRMATION  
OF DIRECTORS

53

THAT Huron-Kinloss Township Council hereby authorizes the Deputy Mayor and Deputy Clerk to sign the “Special Resolution of the Shareholders- Confirmation of Directors” prepared by Westario Power Inc.

Carried.

5.2 [Acciona- Request for Further Extension to Fire Suppression By-Law 2014-16](#)

We have received a letter from Acciona requesting a further extension to the deadline to provide a Fire Suppression Plan according to By-law 2014-16 the “Industrial Wind Turbine Fire Suppression By-Law”.

STAFF COMMENTS: The letter has been attached for your review. Acciona seems to be working on a fire suppression system that will comply with the By-law. Staff recommend Council grant the extension to June 30<sup>th</sup>, 2015 as requested.

ACTION: Approved.

Moved by Don Murray  
Seconded by Lillian Abbott

GRANT  
EXTENSION  
UNDER  
INDUSTRIAL  
WIND TURBINE  
FIRE  
SUPPRESSION  
BY-LAW

54

THAT the Township of Huron-Kinloss Council hereby grants a further extension to Acciona Wind Energy Canada Inc. under Section 7. of the Industrial Wind Turbine Fire Suppression By-Law for submitting a plan for an automatic fire detection and suppression system as required under section 6.

AND FURTHER that this second extension be granted until June 30<sup>th</sup>, 2015.

Carried.

5.3 [OPP Contract](#)

At the March 2<sup>nd</sup>, 2015 General Committee meeting Council heard the presentation from the OPP regarding consideration of a Section 5.1 vs. Section 10 Police Services Agreement Contract.

STAFF COMMENTS: The Township is currently Non-Contract (Section 5.1). We have attached the comparison chart for Council’s review.

We have also attached the [agreement](#).

We bring these documents forward for further discussion. At this time staff are recommending entering into a 3 year contract. This will involve the appointment of a Police Services Board. If Council concurs we have prepared a resolution acknowledging support for a contract under Section 10. The by-law authorizing the contract will be brought forward at a later date.

ACTION: Approved.

Moved by James Hanna  
Seconded by Don Murray

S. 10 POLICE  
SERVICES  
AGREEMENT  
CONTRACT

55

THAT the Township of Huron-Kinloss Council hereby supports entering a 3 year S. 10 Police Services Agreement with the Ontario Provincial Police and directs staff to negotiate an agreement for service that will be brought forward for adoption by By-law.

Carried.

#### 5.4 [Municipal Policy- What's Health got to do with it? Session](#)

We have received correspondence from the Grey Bruce Health Unit regarding an upcoming workshop.

STAFF COMMENTS: We have attached the invitation for Council's review. Please let the Deputy Clerk know should you wish to attend.

ACTION: Councillor Abbott will attend.

#### 5.5 [Ontario Association of Fire Chiefs Seminar](#)

We have received information on "The Essentials of Firefighting and Firefighting 101" Seminar to be held Saturday and Sunday May 3<sup>rd</sup> & 4<sup>th</sup>, 2015 in Toronto.

STAFF COMMENTS: We have attached the invitation for Council's review.

ACTION: Noted.

### 6.0 **FINANCIAL REPORTS**

#### 6.1 [Payment of Current Accounts as Presented](#)

Moved by Don Murray  
Seconded By Lillian Abbott

APPROVE  
MARCH  
ACCOUNTS

56

THAT Huron-Kinloss Township Council hereby authorizes the payment of the March, 2015 accounts as presented.

Carried.

6.2 [Payment of Previous Month Actual Accounts](#)

Moved by Lillian Abbott  
Seconded by Don Murray

APPROVE  
ACTUAL  
FEBRUARY  
PAYMENTS

57

THAT Huron-Kinloss Township Council hereby approves the payment of the February, 2015 accounts in the amount of \$823,549.43.

Carried.

6.3 [Summary Revenue/Expenditure Reports](#)

Reports for Township, RHCC and Point Clark CC to February 28, 2015.

Moved by James Hanna  
Seconded by Lillian Abbott

FEBRUARY  
REVENUE  
EXPENDITURE  
REPORT

58

THAT Huron-Kinloss Township Council reviews and receives the summary revenue/expenditure reports of the Treasurer as written.

Carried.

6.4 [Banking Services Agreement Extension](#)

Moved by James Hanna  
Seconded By Don Murray

APPROVE  
BANKING  
SERVICES  
AGREEMENT  
EXTENSION

59

THAT Huron-Kinloss Township Council hereby authorizes the extension of the current banking services agreement with RBC Royal Bank until February 28, 2020.

Carried.

6.5 [Minutes of Settlement](#)

The Taxation & Revenue Clerk has prepared a report for Council's review.

STAFF COMMENTS: Included in the report.

ACTION: Received and filed.

6.6 Asset Management Plan Phase II

Moved by Lillian Abbott  
Seconded By James Hanna

ACCEPT AMP  
PHASE II  
PROPOSAL

60

THAT Huron-Kinloss Township Council hereby accepts the proposal dated February 2, 2015 from The Public Sector Digest Inc. to implement Phase II of the Asset Management Plan at a cost of \$15,000.00 plus taxes.

Carried.

**7.0 REPORTS OF STAFF AND COMMITTEES**

7.1 Development at 737 Campbell Street, Lucknow

Municipal & County staff is working with Cantam Group regarding a proposed gas station combined with a 3,500 sq ft building which would include a 30-seat restaurant and convenience store.

STAFF COMMENTS: Cantam Group has designed a site plan proposal and currently working towards completion. Once the proposal is complete, staff will bring it forward for Council's comments on the site plan agreement. We bring this to your attention for information purposes.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, vibrant, accessible and environmentally conscious* community.

ACTION: Noted.

7.2 Planning Meeting

There will be no Planning Meeting on March 23<sup>rd</sup>, 2015.

STAFF COMMENTS: A Planning Meeting for one application will be held in conjunction with the Council meeting on April 20<sup>th</sup>, 2015. Please mark your calendars accordingly.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: Noted.

7.3 [Portable Toilets Report](#)

The Director of Community Services has prepared a report for your review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: Approved.

7.4 [Victoria Park Lucknow Kinsmen Project Report](#)

The Director of Community Services has prepared a report for your review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: N/A

ACTION: Approved.

**8.0 BY-LAWS AND AGREEMENTS**

8.1 [Accept Tender Willoughby/Outram Watermains & Road Improvements By-Law](#)

Moved by Don Murray  
Seconded by James Hanna

ACCEPT TENDER  
WILLOUGHBY/  
OUTRAM  
WATERMAINS &  
ROAD  
IMPROVEMENTS

61

THAT leave be given to introduce By-Law Number 2015-17 being the "Accept Tender Willoughby/Outram Watermains & Road Improvements By-Law" and that it now be read severally a first, second and third time and finally passed this 16th day of March, 2015.

Carried.

8.2 [Accept Tender Canrobert/Highland Drive Watermains By-Law](#)

Moved by James Hanna  
Seconded by Don Murray

ACCEPT TENDER  
CANROBERT  
/HIGHLAND  
DRIVE  
WATERMAINS

62

THAT leave be given to introduce By-Law Number 2015-18 being the "Accept Tender Canrobert/Highland Drive Watermains By-Law" and that it now be read severally a first, second and third time and finally passed this 16th day of March, 2015.

Carried.

8.3 [Appoint Orr as Landfill Worker By-Law](#)

Moved by James Hanna  
Seconded by Don Murray

APPOINT ORR AS LANDFILL WORKER 63 THAT leave be given to introduce By-Law Number 2015-19 being the "Appoint Orr as Landfill Worker By-Law" and that it now be read severally a first, second and third time and finally passed this 16th day of March, 2015. Carried.

8.4 [Algae Harvesting Agreement 2015 By-Law](#)

Moved by Lillian Abbott  
Seconded by James Hanna

ALGAE HARVESTING AGREEMENT 2015 64 THAT leave be given to introduce By-Law Number 2015-20 being the "Algae Harvesting Agreement 2015 By-Law" and that it now be read severally a first, second and third time and finally passed this 16th day of March, 2015. Carried.

8.5 [2015 Amendment \(3\) Building Fees By-Law](#)

Moved by Don Murray  
Seconded by Lillian Abbott

2015 AMENDMENT (3) BUILDING FEES 65 THAT leave be given to introduce By-Law Number 2015-21 being the "2015 Amendment (3) Building Fees By-Law" and that it now be read severally a first, second and third time and finally passed this 16th day of March, 2015. Carried.

8.6 [Neopost DS-63 Folder/Stuffer Lease Agreement By-Law](#)

Moved by Lillian Abbott  
Seconded by James Hanna

NEOPOST DS-63 FOLDER/STUFFER LEASE AGREEMENT 66 THAT leave be given to introduce By-Law Number 2015-22 being the "Neopost DS-63 Folder/Stuffer Lease Agreement By-Law" and that it now be read severally a first, second and third time and finally passed this 16th day of March, 2015. Carried.



8.7 [Hill, Pine, Birch, Emmerton Area Debenture By-Law](#)

Moved by James Hanna  
Seconded by Lillian Abbott

HILL, PINE,  
BIRCH,  
EMMERTON  
AREA  
DEBENTURE  
BY-LAW

67 THAT leave be given to introduce By-Law Number 2015-23 being the "Hill, Pine, Birch, Emmerton Area Debenture By-Law" and that it now be read severally a first, second and third time and finally passed this 16th day of March, 2015.

Carried.

8.8 [3 Pine Street Water Works Agreement By-Law](#)

Moved by Carl Sloetjes  
Seconded by Jeff Elliott

3 PINE STREET  
WATER WORKS  
AGREEMENT

68 THAT leave be given to introduce By-Law Number 2015-24 being the "3 Pine Street Water Works Agreement By-Law" and that it now be read severally a first, second and third time and finally passed this 16th day of March, 2015.

Carried.

8.9 [Accept Quote for Portable Toilets By-Law](#)

Moved by Jeff Elliott  
Seconded by Carl Sloetjes

ACCEPT QUOTE  
FOR PORTABLE  
TOILETS

69 THAT leave be given to introduce By-Law Number 2015-25 being the "Accept Quote for Portable Toilets By-Law" and that it now be read severally a first, second and third time and finally passed this 16th day of March, 2015.

Carried.

8.10 [Accept Quote for Court Surfacing & Equipment for the Redevelopment of Victoria Park in Lucknow](#)

Moved by Jeff Elliott  
Seconded by Carl Sloetjes

ACCEPT QUOTE  
FOR VICTORIA  
PARK IN  
LUCKNOW

70 THAT leave be given to introduce By-Law Number 2015-26 being the "Accept Quote for Court Surfacing & Equipment for the Redevelopment of Victoria Park in Lucknow By-Law" and that it now be read severally a first, second and third time and finally passed this 16th day of March, 2015.

Carried.

8.11 [2015 Tax Rate By-Law](#)

Moved by Carl Sloetjes  
Seconded by Jeff Elliott

2015  
TAX RATE  
BY-LAW

71

THAT leave be given to introduce By-Law Number 2015-27 being the "2015 Tax Rate By-Law" and that it now be read severally a first, second and third time and finally passed this 16th day of March, 2015.

Carried.

9.0 **CORRESPONDENCE RECEIVED FOR WHICH THE DIRECTION OF COUNCIL IS NOT REQUIRED**

9.1 [Grey Bruce Health Unit Services](#)

We have received a document regarding the Public Health Services offered in Huron-Kinloss by the Grey Bruce Health Unit.

STAFF COMMENTS: We have attached the document for Council's review and information purposes.

ACTION: Noted.

9.2 [Penetangore Regional Economic Development Corporation](#)

We have received a report from the Penetangore Regional Economic Development Corporation. The report focuses on "Perceptions of Huron-Kinloss as a Place to Invest"

STAFF COMMENTS: The report has been attached for information purposes. "The findings indicate that doing business with the Huron-Kinloss Building Department is perceived positively."

ACTION: Received and filed.

9.3 [Royal Oak Municipal Drain Meeting](#)

There is an information meeting planned for the Royal Oak Municipal Drain on Tuesday March 31<sup>st</sup>, 2015 at 10:00 a.m. in Council Chambers.

STAFF COMMENTS: The meeting will cover the type and design of the drainage systems, estimated costs and proposed assessment. Council is invited to attend if they wish.

ACTION: Noted.

9.4 [OPSEU – Paramedic Priority Response during Medical Emergencies.](#)

We have received letters directed at each Councillor concerning paramedic priority response during medical emergencies.

STAFF COMMENTS: We have attached the letter for Council's review. At this time it is for information purposes only.

ACTION: Noted.

**10.0 TOWNSHIP COMMITTEE MINUTES RECEIVED**

10.1 Multi-Municipal Wind Turbine Working Group

Minutes of meeting held [January 15<sup>th</sup>, 2015](#)

**11.0 NEW BUSINESS/COUNCIL REPORTS**

11.1 NWMO Open House

NWMO Open House at the Lucknow Community Centre Monday, March 30<sup>th</sup> 1:00p.m.-8:00p.m. and Tuesday, March 31<sup>st</sup> 9:00a.m.-3:00p.m.

Action: Noted.

**12.0 OTHER AGENCY MINUTES & REPORTS RECEIVED**

12.1 SVCA Source Water Protection Committee Meeting

Minutes of meeting held [December 19<sup>th</sup>, 2014](#)

12.2 [Mid-Huron Landfill Site Board Budget](#)

We have received the Mid Huron Landfill Site Board budget for Council's review

12.3 Maitland Valley Conservation Authority

Minutes of meeting held [December 17<sup>th</sup>, 2014](#)

**13.0 CORRESPONDENCE AND INFORMATION ON COUNCIL TABLE**

13.1	<i>AMO</i>	AMO Communications <i>MPAC Board of Directors Position – call for expression of interest</i> March 6, 2015
13.2		AMO Communications <i>Government Introduces Changes to Land Use Planning and Development Charges Legislation</i> March 5, 2015
13.3		AMO – Watch File March 5, 2015
13.4		AMO Communications <i>Upcoming LAS/NRCan Municipal Energy Finance Workshops</i> March 5, 2015
13.5		AMO – Watch File February 26, 2015
13.6		AMO Communications <i>LAS 2015 Information /Education Seminars</i> February 26, 2015
13.7		AMO Communications <i>2015 Asset Management Symposium Program Now Available</i> February 26, 2015
13.8	<i>General</i>	Grey Bruce Agriculture and Culinary Association GBACA Update February 2015
13.9		Town of Aurora Resolution Re: Bill 52, the Protection of Public Participation Act February 24, 2015
13.10		City of Barrie – Building Municipal Resiliency in Central Ontario Conference March 9, 2015
13.11		Our Kids Bruce Grey Child & Family Services Foundation ‘Fore’ The Children Golf Tournament March 5, 2015
13.12		GLSLCI Making Waves – March 2, 2015
13.13		Communities in Bloom Invitation March 5, 2015
13.14		Emerging Stronger 2015 – Ontario’s Path from Recovery to Growth March 4, 2015
13.15		Premier’s Award for Agri-Food Innovation excellence

**14.0 CLOSED SESSION**

Moved by Jeff Elliott  
Seconded by Carl Sloetjes

MOVE TO  
CLOSED  
SESSION

72 THAT Huron-Kinloss Township Council move into a Closed Session pursuant to section 239 of the Municipal Act, 2001, as amended at 7:55p.m. for the purpose of discussing:

- personal matters about an identifiable individual, including municipal or local board employees;
  - Lucknow District Fire Department
  - Summer Students
  - Vacation Time
- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
  - Property damage settlements
- a proposed or pending acquisition or disposition of land by the municipality or local board;
  - Roll #160-006-15000

Carried.

**15.0 RETURN TO OPEN SESSION**

Moved by Carl Sloetjes  
Seconded by Jeff Elliott

RISE FROM CLOSED SESSION                      74                      THAT Huron-Kinloss Township Council rise from Closed Session at 8:45p.m.

Carried.

**16.0 BUSINESS ARISING FROM THE CLOSED SESSION**

*Councillor Elliott declared a conflict and vacated his seat.*

Moved by Don Murray  
Seconded by Carl Sloetjes

SUMMER STUDENT HIRES                      75                      THAT Huron-Kinloss Township Council hereby approves hiring the following following students for the 2015 season:

Parks and Trails		
Amberly	Keelan	Administrative Assistant/Septic Program
Serena	Lamont	Parks & Trails #1 (35 hours) Mower
Cody	Lemon	Parks & Trails #2 (35 hours) Trimmer
Andreas	Derksen	Parks & Trails #3 (35 hours) Trimmer
Chris	Beattie	Parks & Trails #4 (35 hours) Trimmer
Jake	Collings	Parks & Trails #5 (35 hours) Beds/ BFG
Amber	Woods	Parks & Trails #6 (35 hours) Beds/ BFG
Kara	Hendricks	Parks & Trails #7 (35 hours) Paint/Beach
Lighthouse		
Emily	Simpson	Coordinator (35 hours)
Emily	Lotton	Supervisor (30 hours)
Alex	Courtney	Guide (30 hours)
Jorie	Elliott	Guide (30 hours)
Victori	Krulicki	Guide Casual (21 hours)
Beathany	Wilken	Volunteer in Training (7-14 hours)
Ryse	Vollmer	Volunteer in Training (7-14 hours)

Carried.

**17.0 CONFIRMING BY-LAW**

Moved by Carl Sloetjes  
Seconded by Jeff Elliott

MARCH, 2015  
CONFIRMATORY  
BY-LAW

76

THAT leave be given to introduce By-Law Number 2015-28 being the "[March, 2015 Confirmatory By-Law](#)" and that it now be read severally a first, second and third time and finally passed this 16th day of March, 2015.

Carried.

**18.0 ADJOURN**

Moved by Jeff Elliott  
Seconded by Carl Sloetjes

77

ADJOURN

THAT Huron-Kinloss Township Council do now adjourn.

Carried.

Original Signed by Mitch Twolan  
\_\_\_\_\_  
Mayor

Original Signed by Sonya Watson  
\_\_\_\_\_  
Clerk