

**CORPORATION OF THE TOWNSHIP OF HURON-KINLOSS**

**GENERAL COMMITTEE MEETING**

**9:00 a.m. - Council Chambers**

**March 2<sup>nd</sup>, 2015**

<b>Mayor</b>	<b>Mitch Twolan</b>	<b>( )</b>
<b>Deputy Mayor</b>	<b>Wilfred Gamble</b>	<b>( )</b>
<b>Councillors</b>	<b>Lillian Abbott</b>	<b>( )</b>
	<b>Jeff Elliott</b>	<b>( )</b>
	<b>Jim Hanna</b>	<b>( )</b>
	<b>Don Murray</b>	<b>( )</b>
	<b>Carl Sloetjes</b>	<b>( )</b>
<b>Administrator</b>	<b>Mary Rose Walden</b>	<b>( )</b>
<b>Clerk</b>	<b>Sonya Watson</b>	<b>( )</b>
<b>Treasurer</b>	<b>Jodi MacArthur</b>	<b>( )</b>
<b>Director of Public Works</b>	<b>Hugh Nichol</b>	<b>( )</b>
<b>Chief Building Official</b>	<b>Matt Farrell</b>	<b>( )</b>
<b>Director of Community Services</b>	<b>Mike Fair</b>	<b>( )</b>
<b>By-law Enforcement Officer</b>	<b>Heather Clark-Falconer</b>	<b>( )</b>
<b>Drainage Superintendent</b>	<b>Grant Collins</b>	<b>( )</b>

**AGENDA**

**1.0 CALL TO ORDER**

**1.1 DISCLOSURE OF PECUNIARY INTEREST**

<u>Name</u>	<u>Item</u>	<u>Nature of Interest</u>
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**1.2 DELEGATIONS**

1.3 Chris Wilson vpi Inc. 9:00 a.m.

Chris Wilson from vpi Inc. will be attending to provide information on their services

STAFF COMMENTS: The [presentation](#) has been attached for Council's review.

ACTION:



### **3.0 FIRE & EMERGENCY MANAGEMENT SERVICES**

#### **3.1 [Ripley-Huron Fire Department Quarterly Report](#)**

Please find attached the first quarter report of the Ripley-Huron Fire Department.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, accessible and environmentally conscious* community.

ACTION:

### **4.0 BY-LAW ENFORCEMENT & SMALL ANIMAL CONTROL**

#### **4.1 [Monthly Report](#)**

Please find attached the monthly report of the By-Law Enforcement Officer.

STAFF COMMENTS: The By-Law Enforcement Officer will be in attendance to discuss the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving a *prosperous, vibrant, accessible, spirited and environmentally conscious* community.

ACTION:

**5.0 PARKS, FACILITIES, RECREATION AND LAKESHORE**

**5.1 Grass Cutting Whitechurch Park**

STAFF COMMENTS: Gord Dale has been cutting the grass in Whitechurch for many years. The proposed price for 2015 remains the same at \$90.00 per cut. I have had no complaints regarding the work completed. I recommend that we accept his offer for 2015 at \$90.00 per cut.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* contribute to our goals in achieving a *prosperous, spirited, and environmentally conscious* community.

ACTION:

**5.2 Grass Cutting Kinlough Cemetery**

STAFF COMMENTS: Don McFarlane has been cutting this grass for several years. The proposed price for 2015 is \$225.00 per season which is the same as 2013-2014. I have had no complaints regarding the work completed. I recommend that we accept his offer for 2015 at \$225.00 per season.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* contribute to our goals in achieving a *prosperous, spirited, and environmentally conscious* community.

ACTION:

**6.0 FINANCE**

**6.1 Mileage**

We have been informed that the County of Bruce kilometre rate has been changed to \$0.55 for the first 5,000 km and \$0.49 for any remaining kilometres, effective January 1, 2015.

STAFF COMMENTS: In accordance with Township of Huron-Kinloss policy 2006-6, the same change will be implemented.

SUSTAINABILITY ALIGNMENT: N/A

ACTION:

## 6.2 Banking Services

The Treasurer has prepared a report for Council's review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous and accessible* community.

ACTION:

## 6.3 Office Equipment Lease

The Treasurer has prepared a report for Council's review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving an *accessible* community.

ACTION:

## 6.4 Kincardine Physician Recruitment and Health Services Costs

Mayor Eadie has sent a letter to clarify the purpose of the annual contribution and reiterate the request for it to be included in the budget and forwarded to the Municipality of Kincardine in 2015.

STAFF COMMENTS: We seek your direction.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving an *accessible* community.

ACTION:

6.5 [2015 Budget](#)

The Treasurer has prepared a report for Council's review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous and accessible* community.

ACTION:

6.6 [2014 Statement of Remuneration](#)

The Treasurer has prepared the report in accordance with Section 284(1) of the Municipal Act.

STAFF COMMENTS: We bring this forward for information purposes.

SUSTAINABILITY ALIGNMENT: N/A

ACTION:

6.7 Tax Sale Result

We received no tenders for the land offered for sale of tax arrears on February 25, 2015.

STAFF COMMENTS: Staff will review the available options under the legislation and provide a further report.

SUSTAINABILITY ALIGNMENT: N/A

ACTION:

7.0 **DRAINAGE**

*No items scheduled.*

## **8.0 DRINKING WATER & WASTE WATER**

### 8.1 [Water/Wastewater Summary](#)

Please find attached the February water and wastewater summary, as prepared by Veolia Water Canada Inc.

STAFF COMMENTS: We bring this forward for information purposes only.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving an *environmentally conscious* community.

ACTION:

## **9.0 WASTE MANAGEMENT**

*No items scheduled*

## **10.0 TRANSPORTATION**

### 10.1 ROMA/OGRA Conference

The Mayor, Director of Public Works and four members of Council attended the combined ROMA/OGRA Conference at the Fairmont Royal York Hotel from February 22<sup>nd</sup> – 25<sup>th</sup>.

STAFF COMMENTS: Those in attendance will further report at the meeting.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving a *prosperous and environmentally conscious* community.

ACTION:

10.2 [Willoughby St/Outram St Watermain and Road Improvement Tender](#)

Attached are the results of the February 11<sup>th</sup> tender opening.

STAFF COMMENTS: The Director of Public Works is recommending the contract be awarded to Lavis Contracting Co. Limited in the amount of \$509,336.75 plus HST.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving a *prosperous and accessible* community.

ACTION:

10.3 [Potawatomi Path, Canrobert St and Highland Drive Watermain and Road Improvement Tender](#)

Attached are the results of the February 11<sup>th</sup> tender opening.

STAFF COMMENTS: The Director of Public Works is recommending that Part 1 be deleted from the tender and that Parts 2, 3 and Provisional Items of the contract be awarded to Bill & Tom Kempton Construction Ltd. in the amount of \$184,647.13 plus HST.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving an *accessible* community.

ACTION:

10.4 [Steadman vs County of Lambton](#)

The County of Lambton will not be proceeding with an appeal in the matter of Steadman v. County of Lambton in which the courts awarded damages to an area farmer as a result of road salt migration onto his property.

STAFF COMMENTS: Attached is a copy of the statement as provided by the County of Lambton's insurer. The Executive Director of the Ontario Good Roads Association (OGRA) has stated their organization will pursue legislative amendments to protect municipalities from such claims. We bring this forward for information purposes.



SUSTAINABILITY ALIGNMENT: N/A

ACTION:

10.5 [Lucknow Signalized Pedestrian Crosswalk](#)

Attached are the minutes from the February 11<sup>th</sup> Public Information Centre (PIC) meeting hosted by the Bruce County Highways Department.

STAFF COMMENTS: As per the minutes, the Bruce County Engineer is requesting Township confirmation in support of the installation of said crossing.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving an *accessible* community.

ACTION:

10.6 Kinloss Landfill Attendant Position

The Director of Public Works is recommending Rick Orr be appointed to the Kinloss Landfill Attendant's position for 2015.

STAFF COMMENTS: Mr. Orr is presently working as a casual employee in the Community Services department, as well as a volunteer with the Bruce Botanical Food Garden.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving an *environmentally conscious* community.

ACTION:

**11.0 ECONOMIC DEVELOPMENT & TOURISM**

*No items scheduled.*

**12.0 GENERAL GOVERNMENT**

**12.1 Bruce Power Licence Renewal**

Bruce Power has entered the process of renewing their operating licence and is requesting the Township's support as an intervenor in the process to provide a written submission and an oral presentation.

STAFF COMMENTS: If Council concurs Mayor Twolan will provide an oral presentation and we will prepare a written submission for the March 16<sup>th</sup> deadline. Oral interventions will be presented on April 14, 15, and 16<sup>th</sup>, 2015 at the Royal Canadian Legion in Kincardine.

The [Licence Renewal Briefing Document](#) has been attached for Council's review.

SUSTAINABILITY ALIGNMENT: N/A

ACTION:

**12.2 Annual Ombudsman Report**

We have received two hard copies of the Ombudsman's Annual Report on Investigations of Closed Municipal Meetings and copies for each Councillor of the Sunshine Law Handbook.

STAFF COMMENTS: The hand books will be available at the meeting. A link to the Annual report has been attached below for Council's review as per the Ombudsman's request.

Bill 8 is mentioned in the report, Bill 8, the *Public Sector and MPP Accountability and Transparency Act* received royal assent on December 11<sup>th</sup>, 2014. We have attached a Q & A document prepared by AMCTO that provides some insight into the Bill. Essentially the Ombudsman will have to power to investigate complaints at the municipal level, only after local investigations have been completed. We will continue to monitor the legislative changes associate with this Bill and provide any applicable updates to Council in the future.

[Annual Report on Closed Meeting Investigations](#)

Bill 8, Public Sector and MPP Accountability and Transparency Act Q& A

SUSTAINABILITY ALIGNMENT: N/A

ACTION:

12.3 [Natural Gas Project](#)

The “Southern Bruce County Expansion of Natural Gas Assessment of Economic and Environmental Benefits” report prepared by Elenchus Research Associates Inc. regarding the economic and environmental benefits of the natural gas project has been attached for Council’s review.

STAFF COMMENTS: The report will be posted to the Township website.

ACTION:

13.0 **PERSONNEL**

*No items scheduled.*

14.0 **NEW BUSINESS/COUNCIL REPORTS**

14.1

**15.0 CORRESPONDENCE ON THE TABLE**

15.1	AMO	AMO Communications - <i>Municipal Leaders from Ontario's Rural Communities Gathered today at the 2015 ORGA / ROMA Conference in Toronto</i> February 24, 2015
15.2		AMO Watch File February 12, 2015
15.3	Grey Bruce Health Unit	News Release – <i>Last Chance to Quit Smoking for a Chance to Win a Car</i> February 23, 2015
15.4		News Release – <i>Measles Not Present in At Risk Individual</i> February 20, 2015
15.5	General	Ontario Human Rights Commission – <i>Applying a human rights lens in zoning, licensing and municipal decision-making</i> February 26, 2015
15.6		County of Bruce – Planning Department <i>Notice of Application for 59 Young's Road</i> February 23, 2015
15.7		Ontario Farmland Trust <i>2015 Ontario Farmland Forum</i> February 25, 2015
15.8		Immigration Watch Canada – <i>Displacing a Flag Means Displacing A History: The Red Ensign Forever</i> February 24 2015
15.9		LAS – <i>Group Home &amp; Auto Insurance Discounts for Municipal Staff and Elected Officials</i> January 30 2015
15.10		GLSLCI – <i>Making Waves</i> February 17, 2015
15.11		Restore Our Water – Link to a webinar
15.12		Minister of Canadian Heritage and Official Languages – World War Commemorations Community Fund
15.13		OMAFRA Connects – February 2015
15.14		Municipal Interface February 2015
15.15		Municipal Monitor – Q1 2015
15.16		Milestones Volume 15 Number 1

**16.0 ADJOURN**

Moved by  
Seconded by

ADJOURN

THAT the meeting does now adjourn.

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