



The Corporation of the Township of Huron-Kinloss

Council Meeting Minutes

Council Chambers

March 20th, 2017

7:00 p.m.

Mitch Twolan, Mayor	Present
Wilfred Gamble, Deputy Mayor	Present
Lillian Abbott, Councillor	Present
Jeff Elliott, Councillor	Present
Jim Hanna, Councillor	Present
Don Murray, Councillor	Present
Carl Sloetjes, Councillor	Present
Mary Rose Walden, Chief Administrative Officer	Present
Sonya Watson, Clerk	Present
Jodi MacArthur, Treasurer	Present
Hugh Nichol, Director of Public Works	Present
Chris Cleave, Fire Chief	Present
Grant Collins, Drainage Superintendent	Present

Others Present: Liz Dadson, Barb McKay,

Council Meeting

1. Call to Order

Mayor Twolan called the meeting to order at 7:08 p.m.

2. Disclosure of Pecuniary Interest

Name: Mayor Twolan Item: 7.8 & 11.2 Nature of Interest: Board of Directors

3. Adoption of the Minutes

3.1 Motion to adopt the [March 6th, 2017](#) Committee of the Whole Meeting Minutes

Motion No: 85

Moved by: Elliott Seconded by: Sloetjes

That the Township of Huron-Kinloss Council hereby adopts the March 6th, 2017 Committee of the Whole Meeting Minutes as written.

Carried.

3.2 Motion to adopt the [March 13th, 2017](#) Council Meeting Minutes

Motion No: 86

Moved by: Sloetjes Seconded by: Elliott

That the Township of Huron-Kinloss Council hereby adopts the March 13th, 2017 Council Meeting Minutes as written.

Carried.

4. Delegations

4.1 none scheduled

5. Correspondence Requiring Direction

5.1 no items scheduled.

6. Financial Reports

6.1 [Report Number TR2017-03-26](#) prepared by Leanne Scott, Payroll & Accounts Payable Clerk
Current Month (March) Accounts

Motion No: 87

Moved by: Elliott Seconded by: Gamble

That Huron-Kinloss Township Council hereby authorizes the payment of the March 2017 accounts in the amount of \$2,419,027.36.

Carried.

6.2 [Report Number TR2017-03-23](#) prepared by Jodi MacArthur, Treasurer
February 2017 Accounts

Motion No: 88

Moved by: Gamble Seconded by: Elliott

That Township of Huron-Kinloss Council hereby ratifies and confirms payment of the February 2017 accounts in the amount of \$906,807.34.

Carried.

6.3 [Report Number TR2017-03-24](#) prepared by Jodi MacArthur, Treasurer
Revenue/Expenditure Reports to February 28th, 2017

Motion No: 89

Moved by: Elliott Seconded by: Gamble

That Township of Huron-Kinloss Council hereby reviews and receives the summary revenue/expenditure reports to February 28, 2017 prepared by Jodi MacArthur, Treasurer

Carried.

6.4 [Report Number TR2017-03-25](#) prepared by Jodi MacArthur, Treasurer
Kincardine Physician Recruitment Program

Motion No: 90

Moved by: Gamble Seconded by: Elliott

That the Township of Huron-Kinloss Committee of the Whole hereby receives Report Number TR2017-03-25 prepared by Jodi MacArthur, Treasurer and approves the contribution of \$17,000 to the 2017 Kincardine Physician Recruitment Program.

Carried.

7. Staff Reports

- 7.1 [Report Number CLK2017-03-20](#) prepared by Sonya Watson, Clerk
Administrative Summer Student

Motion No: 91

Moved by: Gamble Seconded by: Sloetjes

That the Township of Huron-Kinloss Council hereby approves Report Number CLK2017-03-20 and in so doing accepts the recommendation of the Clerk to hire Megan Lowry to the Administrative Summer Student Position.

Carried.

- 7.2 [Report Number CAO2017-03-08](#) prepared by Mary Rose Walden, Chief
Administrative Officer
Nuclear Waste Management Organization (NWMO) Early Investment in
Education and Skills

Motion No: 92

Moved by: Sloetjes Seconded by: Elliott

That Huron-Kinloss Council hereby receives Report Number CAO2017-03-08, NWMO Early Investment in Education and Skills prepared by Mary Rose Walden, Chief Administrative Officer and in so doing supports in principle the NWMO Early Investment in Education and Skills plan developed in collaboration with the Community.

Carried.

- 7.3 [Report Number CAO2017-03-09](#) prepared by Mary Rose Walden, Chief
Administrative Officer
Lucknow West End Drainage

Action: There was further discussion regarding this project and the letter and opinion from B.M. Ross. Council requested staff send a delegation request to ACW Council to have Councillors Hanna and Murray attend with Dale Erb from B.M. Ross to present the details on the drainage project, the cost sharing proposal and the benefits to both Townships of doing the project now.

Motion No: 93

Moved by: Elliott Seconded by: Gamble

That Huron-Kinloss Committee of the Whole hereby receives Report Number CAO2017-03-09 prepared by Mary Rose Walden, CAO and further directs that a request to be a delegation at the next Council meeting of Ashfield-Colborne-Wawanosh (ACW) with Dale Erb from B.M. Ross to discuss the cost sharing of the Lucknow West End Drainage Project.

Carried.

- 7.4 [Report Number BED2017-03-05](#) prepared by Taralyn Cronin, Business and Economic Officer
RED Grant Update

Motion No: 94
Moved by: Gamble Seconded by: Sloetjes
That the Township of Huron-Kinloss Council hereby approves Report Number BED2017-03-05 prepared by Taralyn Cronin, Business & Economic Officer.

Carried.
- 7.5 [Report Number FIRE2017-03-06](#) prepared by Christopher Cleave, Fire Chief
Auxiliary Firefighter Program- Establish & Regulating By-law Amendment Request

Motion No: 95
Moved by: Sloetjes Seconded by: Gamble
That the Township of Huron-Kinloss Council hereby approves Report Number FIRE2017-03-06 prepared by Christopher J. Cleave, Fire Chief and the proposed amendments, as included in the Ripley-Huron Fire Department Establishing and Regulating By-law 2017-43 to include an Auxiliary Firefighter Program.

Carried.
- 7.6 [Report Number FIRE2017-03-07](#) prepared by Christopher Cleave, Fire Chief
Huron-Kinloss Kincardine Automatic Aid Fire Services Agreement By-Law

Motion No: 96
Moved by: Elliott Seconded by: Sloetjes
That the Township of Huron-Kinloss Council hereby receives for information Report Number FIRE2017-03-07 prepared by Christopher Cleave, Fire Chief and further approves bringing the Huron-Kinloss Kincardine Automatic Aid Fire Services Agreement By-law forward.

Carried.
- 7.7 [Report Number PW2017-03-15](#) prepared by Hugh Nichol, Director of Public Works
Whitechurch Watermains and Paving Project

Motion No: 97
Moved by: Gamble Seconded by: Sloetjes
That the Huron-Kinloss Council hereby approves Report Number PW2017-03-15, prepared by Hugh Nichol, Director of Public Works and further brings a by-law forward for consideration.

Carried.

Mayor Twolan declared a conflict on item 7.8, vacated his seat and left the room.

- 7.8 [Report Number PW2017-03-16](#) prepared by Hugh Nichol, Director of Public Works
Hydro Servicing for Ripley Elevated Tank

Motion No: 98

Moved by: Sloetjes Seconded by: Elliott

That the Huron-Kinloss Council hereby approves Report Number PW2017-03-16, prepared by Hugh Nichol, Director of Public Works, and shall send a letter to the Westario Power Inc. Board of Directors.

Carried.

- 7.9 [Report Number PW2017-03-17](#) prepared by Hugh Nichol, Director of Public Works
Provincial Fuel Tax Refund Agreement

Motion No: 99

Moved by: Sloetjes Seconded by: Elliott

That the Township of Huron-Kinloss Council hereby authorizes an agreement be entered into with Holly Transportation Services Inc. as presented in Report Number PW2017-03-17, as prepared by Hugh Nichol, Director of Public Works, and further brings a by-law forward for consideration.

Carried.

- 7.10 [Report Number PW2017-03-18](#) prepared by Mike Fair, Director of Community Services and Hugh Nichol, Director of Public Works
Trackless Purchase Exemption

Motion No: 100

Moved by: Elliott Seconded by: Sloetjes

That the Huron-Kinloss Council hereby approves Report Number PW2017-03-18, prepared by Mike Fair, Director of Community Services and Hugh Nichol, Director of Public Works and further brings a by-law forward for consideration.

Carried.

8. By-Laws and Agreements

8.1 [By-Law 2017-23](#)

2017 Budget By-Law

Motion No: 101

Moved by: Sloetjes Seconded by: Elliott

That By-Law 2017-23 being the 2017 Budget By-Law be read a first, second and third time and passed this 20th day of March, 2017

Carried.

[2017 Budget Information Release](#)

Action: Noted. This release will be posted on the Township website.

8.2 [By-Law 2017-24](#)

Consolidation Recreation Fees Amendment March 2017 By-Law

Motion No: 102

Moved by: Elliott Seconded by: Sloetjes

That By-Law 2017-24 being the Consolidated Recreation Fees Amendment March 2017 By-Law be read a first, second and third time and passed this 20th day of March, 2017

Carried.

8.3 [By-Law 2017-25](#)

Royal Oak Municipal Drain Tender Acceptance By-Law

Motion No: 103

Moved by: Sloetjes Seconded by: Elliott

That By-Law 2017-25 being the Royal Oak Municipal Drain Tender Acceptance By-Law be read a first, second and third time and passed this 20th day of March, 2017

Carried.

8.4 [By-Law 2017-26](#)

Accept Quote for RHCC Heating and Hot Water Supply Project By-Law

Motion No: 104

Moved by: Gamble Seconded by: Sloetjes

That By-Law 2017-26 being the Accept Quote for RHCC Heating and Hot Water Supply Project By-Law be read a first, second and third time and passed this 20th day of March, 2017

Carried.

- 8.5 [By-Law 2017-27](#)
Kaake Municipal Drain Repair By-Law
Motion No: 105
Moved by: Sloetjes Seconded by: Elliott
That By-Law 2017-27 being the Kaake Municipal Drain Repair By-Law be read a first, second and third time and passed this 20th day of March, 2017
Carried.
- 8.6 [By-Law 2017-28](#)
John Fair Improvement Municipal Drain Repair By-Law
Motion No: 106
Moved by: Elliott Seconded by: Sloetjes
That By-Law 2017-28 being the John Fair Improvement Municipal Drain Repair By-Law be read a first, second and third time and passed this 20th day of March, 2017
Carried.
- 8.7 [By-Law 2017-29](#)
McEwan Municipal Drain Repair By-Law
Motion No: 107
Moved by: Sloetjes Seconded by: Gamble
That By-Law 2017-29 being the McEwan Municipal Drain Repair By-Law be read a first, second and third time and passed this 20th day of March, 2017
Carried.
- 8.8 [By-Law 2017-30](#)
Ripley Drain Concession 8 Branch Municipal Drain Repair By-Law
Motion No: 108
Moved by: Sloetjes Seconded by: Elliott
That By-Law 2017-30 being the Ripley Drain Concession 8 Branch Municipal Drain Repair By-Law be read a first, second and third time and passed this 20th day of March, 2017
Carried.
- 8.9 [By-Law 2017-31](#)
Farrell Municipal Drain Repair By-Law
Motion No: 109
Moved by: Elliott Seconded by: Sloetjes
That By-Law 2017-31 being the Farrell Municipal Drain Repair By-Law be read a first, second and third time and passed this 20th day of March, 2017
Carried.

- 8.10 [By-Law 2017-32](#)
Kincardine-Kinloss Branch “C-C” Municipal Drain Repair By-Law
Motion No: 110
Moved by: Sloetjes Seconded by: Elliott
That By-Law 2017-32 being the Kincardine-Kinloss Branch “C-C” Municipal Drain Repair By-Law be read a first, second and third time and passed this 20th day of March, 2017
Carried.
- 8.11 [By-Law 2017-33](#)
Emerson Drain 1967 Municipal Drain Repair By-Law
Motion No: 111
Moved by: Elliott Seconded by: Sloetjes
That By-Law 2017-33 being the Emerson Drain 1967 Municipal Drain Repair By-Law be read a first, second and third time and passed this 20th day of March, 2017
Carried.
- 8.12 [By-Law 2017-34](#)
Adopt Revised Workplace Harassment and Violence Policy By-Law
Motion No: 112
Moved by: Sloetjes Seconded by: Elliott
That By-Law 2017-34 being the Adopt Revised Workplace Harassment and Violence Policy By-Law be read a first, second and third time and passed this 20th day of March, 2017
Carried.
- 8.13 [By-law 2017-35](#)
Eden-Batte Zoning Amendment By-Law
Motion No: 113
Moved by: Abbott Seconded by: Murray
That By-Law 2017-35 being the Eden-Batte Zoning Amendment By-Law be read a first, second and third time and passed this 20th day of March, 2017
Carried.
- 8.14 [By-Law 2017-36](#)
Brubacher Zoning Amendment By-Law
Motion No: 114
Moved by: Murray Seconded by: Abbott
That By-Law 2017-36 being the Brubacher Zoning Amendment By-Law be read a first, second and third time and passed this 20th day of March, 2017
Carried.

8.15 [By-Law 2017-37](#)

Drinkwalter/Thompson Zoning Amendment By-Law

Motion No: 115

Moved by: Abbott Seconded by: Murray

That By-Law 2017-37 being the Drinkwalter/Thompson Zoning Amendment By-Law be read a first, second and third time and passed this 20th day of March, 2017

Carried.

8.16 [By-Law 2017-38](#)

Devitt Zoning Amendment By-Law

Motion No: 116

Moved by: Murray Seconded by: Abbott

That By-Law 2017-38 being the Devitt Zoning Amendment By-Law be read a first, second and third time and passed this 20th day of March, 2017

Carried.

8.17 [By-Law 2017-39](#)

Adopt Revised Alcohol Risk Management Policy By-Law

Motion No: 117

Moved by: Murray Seconded by: Abbott

That By-Law 2017-39 being the Adopt Revised Alcohol Risk Management Policy By-Law be read a first, second and third time and passed this 20th day of March, 2017

Carried.

8.18 [By-Law 2017-40](#)

Adopt Revised Liquor Sales Licence Policy By-Law

Motion No: 118

Moved by: Murray Seconded by: Abbott

That By-Law 2017-40 being the Adopt Revised Liquor Sales Licence Policy By-Law be read a first, second and third time and passed this 20th day of March, 2017

Carried.

8.19 [By-law 2017-41](#)

Huron-Kinloss Kincardine Automatic Aid and Fire Services Agreement By-Law

Motion No: 119

Moved by: Abbott Seconded by: Murray

That By-Law 2017-41 being the Huron-Kinloss Kincardine Automatic Aid and Fire Services Agreement By-Law be read a first, second and third time and passed this 20th day of March, 2017

Carried.

8.20 [By-law 2017-42](#)

Accept Quote for Council Chambers Sound System By-Law

Motion No: 120

Moved by: Murray Seconded by: Abbott

That By-Law 2017-42 being the Accept Quote for Council Chambers Sound System By-Law be read a first, second and third time and passed this 20th day of March, 2017

Carried.

8.21 [By-Law 2017-43](#)

Ripley-Huron Fire Department Establishing & Regulating By-law

Motion No: 121

Moved by: Abbott Seconded by: Murray

That By-Law 2017-43 being the Ripley-Huron Fire Department Establishing & Regulating By-Law be read a first, second and third time and passed this 20th day of March, 2017

Carried.

8.22 [By-Law 2017-44](#)

Provincial Fuel Tax Refund Agreement By-Law

Motion No: 122

Moved by: Abbott Seconded by: Hanna

That By-Law 2017-44 being the Provincial Fuel Tax Refund Agreement By-Law be read a first, second and third time and passed this 20th day of March, 2017

Carried.

8.23 [By-Law 2017-45](#)

Whitechurch Watermains and Paving Project Tender Acceptance By-Law

Motion No: 123

Moved by: Hanna Seconded by: Abbott

That By-Law 2017-45 being the Whitechurch Watermains and Paving Project Tender Acceptance By-Law be read a first, second and third time and passed this 20th day of March, 2017

Carried.

8.24 [By-Law 2017-46](#)

Accept Quote for 2017 Trackless By-Law

Motion No: 124

Moved by: Abbott Seconded by: Hanna

That By-Law 2017-46 being the Accept Quote for 2017 Trackless By-Law be read a first, second and third time and passed this 20th day of March, 2017

Carried.

8.25 [By-Law 2017-47](#)

Authorize Agreement with Dominion Voting Systems Inc. By-Law

Motion No: 125

Moved by: Hanna Seconded by: Abbott

That By-Law 2017-47 being the Authorize Agreement with Dominion Voting Systems Inc. By-Law be read a first, second and third time and passed this 20th day of March, 2017

Carried.

9. Information

9.1 Pupil Accommodation Review Update

We have received a [letter](#) from the Ministry of Education regarding the impact of recent pupil accommodation reviews particularly in the rural and remote communities. Going forward, the province says they will consider anticipated impacts on student achievement, transportation and outcomes.

Carried.

9.2 Report Number [CLK2017-03-22](#) prepared by Joanna Malott, Deputy Clerk Correspondence and Information on the Table

Motion No: 126

Moved by: Hanna Seconded by: Abbott

That The Township of Huron-Kinloss Council hereby receives for information Report Number CLK2017-03-22 prepared by Joanna Malott, Deputy Clerk and all items presented in section 9.

Carried.

10. Township Committee Minutes Received

10.1 Lucknow & District Joint Recreation Board Minutes of meeting held [January 18th, 2017](#)

Motion No: 127

Moved by: Abbott Seconded by: Hanna

That The Township of Huron-Kinloss Council hereby receives for information all minutes provided in Section 10.

Carried.

11. New Business/Council Reports

11.1 Ontario Federation of Agriculture - Politicians Meeting

Councillors summarized the meeting they attended on March 18th, 2017 in Elmwood. It was well attended and informative. They provided the Clerk with documents received at the meeting entitled "A Guide to Support Agricultural Growth in your Municipality."

Mayor Twolan declared a conflict 11.2 vacated his seat and left the room.

11.2 Westario Power Inc.

The Clerk brought forward a letter received from Westario Power Inc. regarding approval of a Special Shareholder Resolution pertaining to members of the Westario Board of Directors.

Action: The Clerk noted that By-Law 2001-85 authorizes the Clerk and Mayor to sign the shareholder resolution. The Deputy-Mayor will sign for Mayor Twolan due to the conflict.

12. Other Agency Minutes and Reports Received

12.1 Saugeen Mobility and Regional Transit
Minutes of meeting held [January 27th, 2017](#)

12.2 Multi-Municipal Wind Turbine Working Group
Minutes of meeting held [January 12th, 2017](#)

12.3 Mid-Huron Landfill Site
[2017 Budget](#)

Motion No: 128

Moved by: Abbott Seconded by: Hanna

That The Township of Huron-Kinloss Council hereby receives for information all minutes provided in Section 12.

Carried.

13. Closed Session

13.1 Motion to go into Closed Session – n/a

13.2 Motion to rise from Closed Session- n/a

14. Business Arising from the Closed Session

14.1 n/a

15. Confirming By-Law

15.1 [By-Law 2017-48](#)
March, 2017 Confirmatory (2) By-Law

Motion No: 129

Moved by: Hanna Seconded by: Abbott

That By-Law 2017-48 being the March, 2017 Confirmatory By-Law (2) be read a first, second and third time and passed this 20th day of March 2017.

Carried.

16. Adjournment

16.1 Motion to Adjourn

Motion No: 130

Moved by: Abbott Seconded by: Hanna

That the Township of Huron-Kinloss Council hereby adjourns.

Carried.

Original Signed by Mitch Twolan

Mayor

Original Signed by Sonya Watson

Clerk

Document Accessibility

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