

CORPORATION OF THE TOWNSHIP OF HURON-KINLOSS

GENERAL COMMITTEE MEETING

9:00 a.m. - Council Chambers

March 3<sup>rd</sup> , 2014

Mayor	Mitch Twolan	( )
Deputy Mayor	Wilfred Gamble	( )
Councillors	Lillian Abbott	( )
	Jeff Elliott	( )
	Jim Hanna	( )
	Don Murray	( )
	Carl Sloetjes	( )
Administrator	Mary Rose Walden	( )
Clerk	Sonya Watson	( )
Treasurer	Jodi MacArthur	( )
Director of Public Works	Hugh Nichol	( )
Chief Building Official	Matt Farrell	( )
Director of Community Services	Mike Fair	( )
By-law Enforcement Officer	Brianne Elliott	( )
Drainage Superintendent	Grant Collins	( )

AGENDA

1.0 CALL TO ORDER

1.1 DISCLOSURE OF PECUNIARY INTEREST

<u>Name</u>	<u>Item</u>	<u>Nature of Interest</u>
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1.2 DELEGATIONS

1.3 [Noise Nuisance By-Law](#) 9:00 a.m.

Warren Howard

Warren Howard will attend Council to present information on the proposed Noise Nuisance By-Law for Industrial Wind Turbines.

STAFF COMMENTS: The presentation has been attached for your review.

ACTION:

- 1.4 [2013 South Bruce Detachment Annual Report](#) 9:30 a.m.  
Dana Earley  
Staff Sergeant, Detachment Manager

Dana Earley from the South Bruce Detachment will attend to present the 2013 Year End Report.

STAFF COMMENTS: The report is attached for your review.

ACTION:

- 1.5 Maitland Valley Conservation Authority 10:00 a.m.

Steve Jackson from Maitland Valley Conservation Authority will attend to speak about the risk of spring melt/flooding in Lucknow.

## 2.0 **PLANNING & BUILDING DEPARTMENT**

### 2.1 [Monthly Building Report](#)

Please find attached the monthly report of the Chief Building Official.

STAFF COMMENTS: The Chief Building Official will be in attendance to discuss the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, accessible and environmentally conscious* community.

ACTION:

### 2.2 [Septic Systems Regulations](#)

The Chief Building Official has prepared a report for your review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving an *environmentally conscious* community.

ACTION:

## 2.3 Ontario Human Rights Commission's New Guide

We have received copies of a new guide called "Room for everyone: human rights and rental housing licensing." From the Ontario Human Rights Commission.

STAFF COMMENTS: The [letter](#) and [tip sheet](#) has been copied for your review. Hard copies of the Guide will be available at the meeting or you can access it [here](#).

Under the *Municipal Act* municipalities have the authority to license, regulate and govern businesses operating within the municipality. This includes the authority to pass licencing by-laws covering the business of renting residential units and operating rooming, lodging or boarding house/groups homes. Much of this does not occur in Huron-Kinloss at this time but the correspondence was directed to Council's attention.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, and accessible* community.

ACTION:

## 3.0 **FIRE & EMERGENCY MANAGEMENT SERVICES**

### 3.1 [Year End Report](#)

Please find attached the Year End Report of the Ripley-Huron Fire Department.

STAFF COMMENTS: Chief Martyn will be in attendance to discuss the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving an *accessible* community.

ACTION:

#### **4.0 BY-LAW ENFORCEMENT & SMALL ANIMAL CONTROL**

##### 4.1 [Monthly Report](#)

Please find attached the monthly report of the By-Law Enforcement Officer.

STAFF COMMENTS: The By-Law Enforcement Officer will be in attendance to answer any questions.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, vibrant, spirited, accessible and environmentally conscious* community.

ACTION:

#### **5.0 PARKS, FACILITIES, RECREATION AND LAKESHORE**

##### 5.1 Grass Cutting White Church Park

Gord Dale has been cutting the grass in White Church for many years.

STAFF COMMENTS: The proposed price for 2014 remains the same at \$90.00 per cut. I have had no complaints regarding the work completed. I recommend that we accept his offer for 2014 at \$90.00 per cut.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* contribute to our goals in achieving a *prosperous, spirited, and environmentally conscious* community.

ACTION:

## 5.2 Grass Cutting Kinlough Cemetery

Don McFarlane has been cutting this grass for several years.

STAFF COMMENTS: The proposed price for 2014 is \$225.00 per season which is the same as 2013. I have had no complaints regarding the work completed. I recommend that we accept his offer for 2014 at \$225.00 per season.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* contribute to our goals in achieving a *prosperous, spirited, and environmentally conscious* community.

ACTION:

## 6.0 **FINANCE**

### 6.1 [2014 Draft Budget Report](#)

The Treasurer has prepared a report on the Draft Budget for your review.

STAFF COMMENTS: Included in the report.

SUSTAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *recommendations* or *actions* contribute to our goals in achieving a *prosperous, and accessible* community.

ACTION:

## 7.0 **DRAINAGE**

*No items scheduled.*

## 8.0 **DRINKING WATER & WASTE WATER**

### 8.1 2013 Annual Reports

As per O.Reg. 170/03, Veolia Water Canada has prepared the annual reports for the Lakeshore Well Supply, Lucknow Well Supply, Ripley Well Supply and Whitechurch Well Supply systems. Also the Kincardine Water System report is available for Huronville residents.

STAFF COMMENTS: These reports are available to the public in the Municipal Office lobby, as well as on the Township's website which can be viewed [here](#). We bring this forward for information purposes only.

STAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving an *environmentally conscious* community.

ACTION:

### 8.2 [Water/Wastewater Summary](#)

Please find attached Veolia's January summary for the water and wastewater systems.

STAFF COMMENTS: We bring this forward for information purposes.

STAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving an *environmentally conscious* community.

ACTION:

### 8.3 Frozen Waterlines

The Director of Public Works wishes to bring forth for discussion the issue of frozen waterlines.

STAFF COMMENTS: The Township's responsibility for supplying water ends at the property line, however when such an issue occurs it is almost impossible to determine where the line is frozen. At this time there is no written Township policy addressing the situation which of course leads to frustration for both staff and homeowners.

When a call is received we ask the homeowner to apply heat to the pipe where it enters the house, using a hair dryer or portable heater. If nothing happens, we ask a water operator to make an on-site visit and determine if the line can be thawed using alternative methods. In certain instances there are machines that can thaw the pipes using hot water, however this device does not work on galvanized piping. If no solution is forthcoming the operator advises the homeowner to speak to his neighbor regarding an alternative water supply.

While we do not ignore the issue, there are instances where nothing can be done, unless the decision is made to dig and install a new waterline, a decision that the Director of Public Works has yet to authorize.

In order to create a written policy one must determine responsibility on where and when work begins and ends, as well as who covers the expenses. It is our hope that following this discussion a policy can be brought forward for adoption. We seek your direction.

STAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving an *environmentally conscious* community.

ACTION:

## 9.0 **WASTE MANAGEMENT**

*No items scheduled.*

## 10.0 **TRANSPORTATION**

### 10.1 Spring Road Tour

The Director of Public Works would like to set a date for the annual tour of the Township.

STAFF COMMENTS: We seek your direction.

STAINABILITY ALIGNMENT: Not applicable

ACTION:

### 10.2 2013 OGRA/ROMA Conference

The Mayor, Director of Public Works and four members of Council attended the combined OGRA/ROMA Conference at the Fairmont Royal York Hotel from February 23<sup>rd</sup> – 26<sup>th</sup>.

STAFF COMMENTS: Those in attendance will further report at the meeting.

STAINABILITY ALIGNMENT: The information provided in this report is consistent with and in keeping with the Municipality's Vision & Mission. The *actions* contribute to our goals in achieving a *prosperous and environmentally conscious* community.

ACTION:



10.3 [Annual Public Works Bonspiel](#)

Please find attached an invitation to Council and staff to participate in the annual Bruce County Public Works Superintendents' Curling Bonspiel and/or dinner.

STAFF COMMENTS: We bring this forward for information purposes

STAINABILITY ALIGNMENT: Not applicable

ACTION:

10.4 [Lucknow Patrol Garage Replacement](#)

We have received a formal Agreement of Purchase and Sale for the unopened road allowance directly west of the County Lucknow Shop property.

STAFF COMMENTS: The letter and agreement have been attached for your review. As per the Disposal of Real Property By-Law a resolution will be brought forward to declare the property surplus and notice will also be required.

STAINABILITY ALIGNMENT: Not applicable.

ACTION:

11.0 **ECONOMIC DEVELOPMENT & TOURISM**

*No items scheduled.*

## 12.0 **GENERAL GOVERNMENT**

### 12.1 [Bill 6 Great Lakes Protection Act Letter](#)

We have received a letter from the Office of Lisa Thompson M.P.P. regarding Bill 6, Great Lakes Protection Act, 2013.

STAFF COMMENTS: We have attached the letter for your review.

SUSTAINABILITY ALIGNMENT: N/A

ACTION:

### 12.2 [2104 OSUM Conference & Trade Show](#)

We have received information on the 2014 OSUM Conference & Trade Show scheduled in Parry Sound for April 30<sup>th</sup> to May 2<sup>nd</sup>, 2014.

STAFF COMMENTS: We have attached the letter for your review.

SUSTAINABILITY ALIGNMENT: N/A

ACTION:

### 12.3 [2014 Lucknow Agricultural Fall Fair](#)

The Lucknow Fall Fair is scheduled for September 19<sup>th</sup> and 20<sup>th</sup>, 2014. We have received a request from the Lucknow Fall Fair for a Council representative to speak at the opening ceremonies and participation in the parade.

STAFF COMMENTS: We seek your direction to respond. The financial request has been addressed in the budget.

SUSTAINABILITY ALIGNMENT: N/A

ACTION:

### 13.0 PERSONNEL

*No items scheduled.*

### 14.0 NEW BUSINESS/COUNCIL REPORTS

14.1

### 15.0 CORRESPONDENCE ON THE TABLE

15.1		AMO Communications-2014 <i>Provincial Policy Statement Released at ROMA/OGRA</i> February 24 <sup>th</sup> , 2014
15.2		AMO Watch File February 27 <sup>th</sup> , 2014
15.3	<i>AMO</i>	AMO Communications-2014 <i>Provincial Policy Statement Released at ROMA/OGRA</i> February 24 <sup>th</sup> , 2014
15.4		AMO Communications- <i>Prompt Payment Act, 2013 – Immediate Municipal Action Required</i> February 24 <sup>th</sup> , 2014
15.5		AMO Communications- <i>OMERS Update – February 24<sup>th</sup>, 2014</i> February 24 <sup>th</sup> , 2014
15.6		AMO Watch File February 20 <sup>th</sup> , 2014
15.7		AMO Communications <i>Submissions for TVO Show Giver</i> February 20 <sup>th</sup> , 2014
15.8		AMO Communications-2014 <i>LAS Town Hall Information Sessions</i> February 20 <sup>th</sup> , 2014
15.9		AMO Communications- <i>AMO Presents the 2014 Council Challenges Workshop</i> February 19 <sup>th</sup> , 2014
15.10		AMO Communications- <i>OPP Steering Committee Update from AMO President</i> February 18 <sup>th</sup> , 2014
15.11		AMO Communications- <i>Prime Minister Announces Additional Building Canada Fund Details</i> February 13 <sup>th</sup> , 2014
15.12		AMO Watch File February 13 <sup>th</sup> , 2014
15.13		AMO Communications- <i>AMO Update to Members – 2014 Federal Budget</i> February 11 <sup>th</sup> , 2014
15.14		AMO Communications- <i>Working with Media and Social Media Workshop</i> February 10 <sup>th</sup> , 2014
15.15	<i>Grey Bruce Health Unit</i>	News Release – <i>Last Call for Quitters in Grey Bruce</i> February 24 <sup>th</sup> , 2014
15.16		News Release – <i>Family Day of PLAY</i> February 19 <sup>th</sup> , 2014
15.17	<i>General</i>	Tim Hudak, M.P.P. Letter re: Immediate Moratorium on Wind Turbines in Ontario
15.18		Ministry of Community Safety and Correctional Services - Office of the Fire Marshall and Emergency Management – Letter re: Fire Safety in Vulnerable Occupancies. February 12 <sup>th</sup> , 2014
15.19		WLGWAG – <i>Demands Wind Permit Cancellation</i> February 10 <sup>th</sup> , 2014
15.20		Heritage Matters February 2014
15.21		Heritage Stewards – Donor News 2014
15.22		OMAFRA –Connects –January 17 <sup>th</sup> , 2014

**16.0**     **CLOSED SESSION**

16.1     Move into closed session

Moved by  
Seconded by

MOVE INTO  
CLOSED  
SESSION

THAT Committee move into a Closed Session pursuant to section 239 of the Municipal Act, 2001, as amended at \_\_\_\_\_ p.m. for the purpose of discussing:

- personal matters about an identifiable individual, including municipal or local board employees;
  - 2014 Summer Students
  - PCHCC Contract

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**17.0**     **RETURN TO OPEN SESSION**

Moved by  
Seconded by

RISE FROM  
CLOSED  
SESSION

THAT Committee rise from the Closed Session at    p.m.

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**18.0**     **BUSINESS ARISING FROM THE CLOSED SESSION**

Moved by  
Seconded by

BUSINESS  
ARISING FROM  
THE CLOSED  
SESSION

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**19.0**     **ADJOURN**

Moved by  
Seconded by

ADJOURN

THAT the meeting does now adjourn.

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